Challenge Exam Information Sheet MS Word A

Course Information

Course # Title   10103146 MS Word A
Credits   1
Instructional Area   Computer Software
Instructional Level   Associate Degree
Division   Business

[Click here to review the detailed course outcome summary](#) for this course to determine if you are prepared to take this challenge exam.

Challenge Exam Format

The challenge exam for MS Word A includes two parts. You may not ask for assistance from anyone during the exam. The exam can be accessed in the MS Office Challenge Exam in Blackboard. You may not use the Internet or any other resources while completing the exam.

Number/Format of Questions: <u>Exam in Blackboard</u>
                                      Use the MS Word A Challenge Exam
                                      Instructions & Datafile

Passing Score: 80% of Total Points

Time Allowed For Completion: 120 minutes

Files Needed to Complete the Test: MS Word A Challenge Exam located in
                                         Blackboard MS Office Challenge

Materials Allowed In Testing Room: Computer, printer, and flash drive
                                         provided by Student Services