

Northwood Technical College  
Board Proceedings  
August 15, 2022

The Northwood Technical College Board meeting was held on Monday, August 15, 2022, at 8:30 a.m., at the Northwood Tech Balsam Lake Outreach Center, located at 400 Polk County Plaza, Balsam Lake, WI 54810. The use of technology to access the meeting was available to Board members as needed.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

Chairperson Chris Fitzgerald called the meeting to order at 8:30 a.m. Board members Chris Fitzgerald, Janelle Gruetzmacher, Lori Laberee, Nicki O'Connell, and Josh Robinson were present at the Northwood Tech Balsam Lake Outreach Center Campus. In addition, Andy Albarado, Brett Gerber, and Amber Richardson joined the meeting via BlueJeans technology. A quorum was established. *Note: Andy Albarado joined the meeting via BlueJeans technology at 8:43 a.m.*

Northwood Tech employees Deanna Corry, Aliasha Crowe, Steve Decker, and John Will, were in attendance during the meeting at the Northwood Tech Balsam Lake Outreach Center Campus. In addition, Steve Bitzer and Jena Vogtman joined the meeting via BlueJeans technology. Kim Pearson joined the meeting via BlueJeans technology for a portion of the meeting.

Wisconsin State Representative, Gae Magnafici, was also in attendance via BlueJeans technology for a portion of the meeting.

**OPEN MEETING STATEMENT**

Deanna Corry, Executive Assistant to the President and Board, read the following open-meeting statement: "The August 15, 2022, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on August 12, 2022, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES**

Chairperson Fitzgerald reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology, and requested approval to authorize the use of electronic signatures for all Board documents.

Janelle Gruetzmacher moved, seconded by Nicki O'Connell to approve the agenda and authorize the use of electronic signatures for all Board documents. Upon a unanimous yes vote of all members present, motion carried.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

Time was reserved for Chair Fitzgerald to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

**RECOGNITION OF JAMES BEISTLE**

Chair Fitzgerald read Jim Beistle's obituary. President John Will provided comments on Jim's dedicated service within various communities in the district and his lasting impact. He noted Jim's valued service as a Trustee for 23 years.

*The Board continued with the regular agenda items and returned to go into Executive Session at the end of the meeting.*

**EXECUTIVE SESSION**

Chairperson Chris Fitzgerald requested a motion for the Board to convene into Executive Session under the provisions of Wisconsin Statute §19.85(1)(c) for Consideration of Select Employees' Compensation Eligibility.

Josh Robinson moved, seconded by Nicki O'Connell to convene into Executive Session in

accordance with Wisconsin Statute §19.85(1)(c) for the purpose noted in the preceding paragraph. Chair Fitzgerald announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (5-0). *Due to technical difficulties, Board members Andy Albarado, Brett Gerber and Amber Richardson were not present for this roll call vote.*

Chairperson Fitzgerald called the executive session to order at 9:45 a.m. Board members Chris Fitzgerald, Janelle Gruetzmacher, Lori Laberee, Nicki O’Connell, and Josh Robinson were present at the Northwood Tech Balsam Lake Outreach Center Campus. In addition, Andy Albarado, Brett Gerber, and Amber Richardson joined the meeting via BlueJeans technology.

Northwood Tech employees Deanna Corry, Steve Decker, and John Will were in attendance during the executive session.

1. Approval of the June 20, 2022, Executive Meeting Minutes  
Nicki O’Connell moved, seconded by Lori Laberee to approve the executive meeting minutes as printed. Upon a unanimous yes vote of all members present, motion carried.
2. Consideration of Select Employees’ Compensation Eligibility  
President Will provided the Board with an update on the status of the compensation study with preliminary implementation considerations. The Board engaged in Q&A with President Will and Steve Decker regarding the compensation study findings and offered feedback.
3. Motion to Reconvene into Open Session  
A motion is needed to reconvene in open session. Any action to be taken on matters discussed in Executive Session will be considered in open session under “Other Items Requiring Board Action”.

Janelle Gruetzmacher moved, seconded by Nicki O’Connell to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a unanimous yes vote of all members present, motion carried. The executive session was adjourned at 10:30 a.m.

## **OPEN SESSION RECONVENED**

### **MEETING MINUTES**

1. Approval of the July 11, 2022, Annual Organizational Meeting Minutes  
Lori Laberee moved, seconded by Nicki O’Connell to approve the annual organizational meeting minutes as printed. Upon a unanimous yes vote of all members present, motion carried. The signed contract listings from the July meeting will be attached to the official minutes. Ms. Corry will forward the approved minutes (without attachments) to the newspaper of record per Wisconsin Statutes §38.12(4) and §985.01(4)(6).

### **CONSENT AGENDA**

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Josh Robinson moved, seconded by Lori Laberee to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

1. Personnel:
  - A. **New Hire:** Carolyn Anderson, Administrative Specialist/Supervisor; Manager, annual salary \$45,646; New Richmond, effective August 29, 2022. *Note: Ms. Anderson is currently an Academic Affairs Technician at the New Richmond Campus.*

- B. **New Hire:** Tia Dietz, Institutional Effectiveness Research Specialist; Manager, annual salary \$60,050; Rice Lake, effective August 22, 2022. *Note: Ms. Dietz is currently an Admissions Advisor at the Rice Lake Campus.*
- C. **New Hire:** Nicole Ellet-Petersen, Instructional Designer (1-year LTE); Faculty, annual salary \$64,030; Ashland, effective August 1, 2022.
- D. **New Hire:** Marie Hagen, Grants Development Manager; Management, annual salary \$60,050; New Richmond, effective August 2, 2022. *Note: Ms. Hagen is currently an Administrative Specialist/Supervisor at the New Richmond Campus.*
- E. **New Hire:** Mila Halvorson, Associate Degree Nursing Instructor; Faculty, annual salary \$71,092; Ashland, effective July 1, 2022.
- F. **New Hire:** Jennifer Heutmaker-Holden, Associate Dean; Management, annual salary \$83,370; New Richmond, effective July 25, 2022. *Note: Ms. Heutmaker-Holden is currently a Dental Assistant Instructor/Program Director at the Rice Lake Campus.*
- G. **New Hire:** Deborah Kutrieb, Dean of Academic Programs; Management, annual salary \$103,328; Rice Lake, effective August 15, 2022. *Note: Ms. Kutrieb is currently an Associate Dean at the Rice Lake Campus.*
- H. **New Hire:** Kerri Nelson, Associate Degree Nursing Instructor; Faculty, annual salary \$63,725; Superior, effective July 1, 2022.
- I. **New Hire:** Timothy Rusk, Maintenance Custodian; Custodian, \$20.31/hour; Superior, effective August 16, 2022.
- J. **New Hire:** Benjamin Sorensen, CNC Technician Instructor; Faculty, annual salary \$64,030; Rice Lake, effective July 1, 2022.
- K. **New Hire:** Melinda Wells, EMT/AEMT Instructor; Faculty, annual salary \$61,265; New Richmond; effective July 1, 2022.
- L. **New Hire:** Alissa Young, Human Resources Technician; Support and Technical Personnel, \$17.36/hour; Rice Lake, effective July 29, 2022.
- M. **New Hire:** Stephanie Zaleski, Financial Aid Advisor; Support and Technical Personnel, \$17.36/hour; Ashland, effective July 25, 2022.
- N. **Resignation:** Sharlae Aasen, Event Scheduling Technician; Rice Lake, effective July 26, 2022.
- O. **Resignation:** Carolyn Anderson, Academic Affairs Technician; New Richmond, effective August 28, 2022.
- P. **Resignation:** Joseph DeGraef, Maintenance Custodian; Superior, effective July 22, 2022.
- Q. **Resignation:** Tia Dietz, Admissions Advisor; Rice Lake, effective August 21, 2022.
- R. **Resignation:** Marie Hagen, Administrative Specialist/Supervisor; New Richmond, effective August 1, 2022.
- S. **Resignation:** Jennifer Heutmaker-Holden, Dental Assistant Instructor/Program Director; Rice Lake, effective July 24, 2022.
- T. **Resignation:** Deborah Kutrieb, Associate Dean; Rice Lake, effective August 14, 2022.
- U. **Resignation:** Shyloh Schuman, Custodian; Superior, effective June 29, 2022.

2. Contracts

The contract listings were approved.

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 266391 through 267768, and electronic transfer payments totaling \$5,853,066.37 were approved.

5. Bids/Purchases

A. **Mobile Welding Lab – Collegewide:** The Board approved the construction of a mobile welding lab by Minneapolis Oxygen Supply in Minneapolis, MN in the total amount of \$597,275. This purchase will be made under RFP 22-44200-CW-MOBILEWELDINGLAB-CONSTRUCTION for training opportunities throughout the district. This project is grant

funded.

- B. **Mobile Welding Lab Equipment– Collegewide:** The Board approved the purchase of welding equipment for the mobile welding lab from Minneapolis Oxygen Supply in Minneapolis, MN in the total amount of \$144,389.30. This purchase will be made under ITB 22-44200-CW-WELDINGEQUIPMENT for training opportunities throughout the district. This project is grant funded.
- C. **Zero Trust Access Network Switch Refresh– Collegewide:** The Board approved the purchase of Zero Trust Access Network Switch Refresh Equipment from Heartland Business Systems in Eau Claire, WI in the total amount of \$657,886.42. This purchase will be made under State Cooperative Buying Agreement #21-2770. This project is partially funded through a District’s Mutual Insurance Risk Management Project Award and will be paid over a 3-year 0% capital lease agreement with Hewlett-Packard Financial Services Company and underwritten by Deutsche Bank as part of the agreement with Heartland Business Systems.
- D. **Remodeling Change Order – New Richmond:** The Board approved Change Order 2 by HSR Architects in the total amount of \$40,266 for Project #21066 (**see exhibit 5.D.-1**) at the New Richmond Campus. The change order includes additional lighting at the South Annex Building. A financial summary is included for the Board’s review.

#### **OTHER ITEMS REQUIRING BOARD ACTION**

- 1. Approval of Revised Administrative Policy (G-112 & J-120) – Non-Discrimination/ Non-Harassment Compliance, Approval of Revised Administrative Policy (G-113 & J-121) – Unlawful Discrimination/Harassment/Sexual Harassment/Sexual Misconduct/Sexual Violence Complaints, Approval of Revised Administrative Procedure (G-113A, J-121A, & J-220A) – Unlawful Discrimination/Harassment/ Sexual Harassment/Sexual Misconduct/Sexual Violence Complaints
- 2. Approval of Revised Administrative Procedure (G-113B) - Unlawful Discrimination/ Harassment/Sexual Harassment/Sexual Misconduct/Sexual Violence Complaints Grievance Procedure
- 3. Approval of Reviewed Administrative Policy (G-114 & J-114) - Sexual Violence Elimination Commitment
- 4. Approval of Revised Administrative Policy (G-125A) – Complaint Resolution  
Janelle Gruetzmacher inquired about the timelines for reporting complaints. She recommended that within each of these policies the College’s Title IX Coordinator name and/or title be listed. The Board approved this revised policy to reflect continued regulation updates to Title IX.

Josh Robinson moved, seconded by Nicki O’Connell to approve revised policies G-112 & J-120, G-114 and J-114, and G-125A, along with procedure G-113-B with recommended changes, as noted above. Upon a unanimous yes vote of all members present, motion carried.

- 5. Annual Review and Approval of Board’s Board-Staff Relationship Policies (III. A.-C.)  
Time is reserved for the annual review of the following Board policies:
  - A. Delegation to the President (III.A.)
  - B. President’s Responsibilities and Evaluation (III.B.)
  - C. Monitoring College Effectiveness (III.C.)

6. Annual Review and Approval of Board's Executive Limitations Policies (IV. A.-G.)

Time is reserved for the annual review of the following Board policies:

- A. General Executive Constraint (IV.A.)
- B. Human Relationships (IV.B.)
- C. Financial Condition (IV.C.)
- D. Budgeting/Forecasting (IV.D.)
- E. Compensation and Benefits (IV.E.)
- F. Asset Protection (IV.F.)
- G. Communication and Counsel to the Board (IV.G.)

Janelle Gruetzmacher moved, seconded by Brett Gerber to approve the Board's Board-Staff Relationships and Board's Executive Limitations policies, as printed. Upon a unanimous yes vote of all members present, motion carried.

**CORRESPONDENCE AND INFORMATION**

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

A. **Summer District Boards Association Meeting Update**

Time was reserved for an update from those who attended the District Boards Association summer meeting that occurred on July 22-23, 2022. Lori Laberee attended the Summer DBA meeting and provided an overview of the sessions she participated in

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book, and Board members were requested to notify the Executive Assistant as soon as plans are confirmed. In addition, links to state and national Board meetings and events were included in the Board book.

B. **ACCT Leadership Congress**

Time was reserved for Administration and the Board to discuss the upcoming ACCT Leadership Congress that is scheduled for October 26 - 29, 2022 in New York City.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update *the Board Monitoring Schedule* as needed. There were no recommended updates from Administration.

B. **Board Forward Meeting Planning**

The Board Forward meeting is scheduled to take place on Monday, December 19, 2022, following the regular Board meeting, at the Northwood Tech Rice Lake Campus. Time is reserved for the Board to discuss agenda topics. This agenda item will be forwarded to the September Board meeting.

4. President's Updates:

A. **Enrollment Update**

President Will provided a brief update on the most recent enrollment information.

B. **Health Education Center Open House**

President Will spoke about the HEC Open House that is scheduled for Wednesday, August 17<sup>th</sup>, from 3PM - 6PM.

C. **Higher Learning Commission (HLC) Visit**

The College's HLC visit will take on September 19 - 20, 2022.

**D. Accreditation Commission for Education in Nursing (ACEN) Visit**

President Will updated the Board on the upcoming ACEN visit, which will take place the week of September 19, 2022.

**5. Board Appointment Update**

President Will provided an update on the Board Appointment process that is currently underway to fill James Beistle's vacant position. John noted that, per state statute, the College has 60-days to conduct the Board Appointment process and fill vacant Board positions. Applications and affidavits are due by September 1, 2022, with the Board Appointment Hearing/meeting planned for Thursday, September 29, 2022.

**6. Legislative Updates**

Time was reserved for legislative updates. *Note: District legislators have an open invitation to attend Northwood Tech Board meetings to provide legislative updates.*

Wisconsin State Representative, Gae Magnafici, joined the Board meeting via BlueJeans technology and expressed her support and appreciation for Northwood Technical College. The Board and Representative Magnafici engaged in brief Q&A.

**7. Discrimination/Harassment Complaints Annual Report**

In accordance with Administrative Procedures G-113A and J-121A, Discrimination/Harassment Compliance/Sexual Assault, administration is required to report to the Board of Trustees formal complaints related to discrimination, harassment, sexual harassment, sexual assault. For fiscal year 2022, there were 4 student complaints filed and, 3 employee complaints filed, 0 applicant complaints filed, and 0 formal grievance complaints filed. Investigation resulted in 2 findings of a violation of the College's anti-discrimination/harassment policies.

**8. Student Updates and News**

Time was reserved for the following items:

**A. Northwood Tech Received Donations to Power Mobile Welding Lab**

July 6, 2022 - Inter-County Leader; The Chronotype; Barron News-Shield

July 7, 2022 - The Times

A total of \$90,000 was donated by Cenovus and Enbridge to help fund the generator to power the mobile welding lab that was part of the Workforce Innovation Grant last year. Cenovus General Manager, Chris Fortenberry, presented the Northwood Tech Foundation with a check for \$50,000. Enbridge Community Engagement Strategist, Michelle Johnson, presented the Northwood Tech Foundation with a check for \$40,000.

**B. Iron County Board Meeting**

July 7, 2022 - Iron County Miner

President John Will presented to the Iron County Board on June 28, 2022. During his presentation, President Will provided highlights on the 100+ programs offered at Northwood Tech, dual credit programming with area high schools, and the flexible learning options that are available to students. He also emphasized the University Transfer Degree, an academic partnership with UW-Superior, that allows students to complete their Associate's degree and transfer into a university at junior status.

**C. Polk County Board Meeting - Presentations**

July 13, 2022 - Inter-County Leader

President John Will was introduced at the Board Meeting by the county administrator and spoke to the County Board on current initiatives in Polk County to address educational programming to residents who do not live close to a main campus. He highlighted the opening of the Balsam Lake Outreach Center; the dual credit programming with area

high schools, and also the recognitions Northwood Tech has received nationally.

**D. Nursing Partnerships Set Up Between Essentia Health, Several Colleges**

August 3, 2022 – Inter-County Leader

Essentia Health announced Academic Practice Partnerships with area colleges, including Northwood Tech, to invest in the future staffing needs of nursing. The purpose of the partnerships is to provide innovative educational experiences for nursing students, as well as raise the quality of care for residents and families in our communities. These partnerships will also provide Essentia Health with employment candidates to address staffing shortages.

*Andy Albarado left the meeting at 9:52 a.m.*

**INFORMATION REPORTS**

**1. Annual Foundation Report**

Kim Pearson, Director of Advancement/Executive Director Foundation, provided an update on the Northwood Tech Foundation. A PowerPoint presentation was provided to the Board the day of the meeting.

Lori Laberee moved, seconded by Janelle Gruetzmacher to accept the Annual Foundation Report as presented. Upon a unanimous yes vote of all members present, motion carried.

**ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS**

**1. Review Meeting Dates, Locations, and Start Times**

Time is reserved for the Board to confirm its plans for the Board meeting scheduled on Monday, September 19, 2022, beginning at 8:30 a.m., at the Northwood Tech New Richmond Campus. *The Board meeting schedule is provided for the Board's information.*

**2. Review/Add Agenda Items**

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, September 1, 2022. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

Chair Fitzgerald adjourned the meeting at 10:31 a.m.

Respectfully submitted,



Board Secretary

dc

**Northwood Technical College  
Contract Estimated Full Cost Report**

Fiscal Year:  
2022

8/1/22  
9:38 15 am

**State Designated Indirect Cost Factors:**  
Off Campus = 37.19 %  
On Campus = 43.68%

**The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:**

\*-----ESTIMATED-----\*

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
<b>Approval Date: January 2022 (1 records)</b>												
722231	Halvor Lines Inc.	Hammond or New Richmond	Off	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50. Potential Exam Fees to be charged: VI \$50, Basic Skills \$50, Road Skills \$50. Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought.												
<b>Approval Date: March 2022 (2 records)</b>												
722503	St Croix Central High Scholl	Online and New Richmond Campus	Off	\$ 532.00	\$ 48.40	\$ 18.00	\$ -	\$ -	\$ -	\$ 66.40	\$ 465.60	\$ -
DC Electricity course for Garret to be able to teach Dual Credit. SCC will not be billed costs are covered through the Workforce Innovation Grant												
722504	Superior Senior High School	Superior High School	Off	\$ 83.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83.00	\$ -
20 hours of Practical Workplace Skills for up to 5 Superior H.S. students. There will be 10, 2 hour modules. This contract will be an exchange for services. A signed contract and MOU will be needed.												
<b>Approval Date: April 2022 (1 records)</b>												
722508	NWCEP INC	Superior Campus Parking Lot	Off	\$ 18,693.00	\$ 7,733.00	\$ 2,875.90	\$ 5,590.00	\$ -	\$ -	\$ 16,198.90	\$ 2,494.10	\$ -
CDL A training and testing for up to 8 NWCEP recruited Students.. Each student will receive up to 45 hours of Behind the Wheel training. If more than 45 hours of training is needed to complete training, contract will be adjusted to reflect necessary training hours for billing including the actual number of students trained. The class schedule is set up at 48 hours to ensure the 45 hours are covered. Contract can be adjusted up or down depending on the exact number of students and the exact number of hours required for each student at the end of the training. Additional hours of instruction will be billed at \$80/hour per student.												
<b>Approval Date: April 2022 (1 records)</b>												
722245	McLane Company, Inc	New Richmond Campus	Off	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	\$ -	\$ -
Contract for May Testing. Contract will be updated with actual exams before being billed upon completion. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50. VI \$50, Basic Skills \$50, Road Skills \$50. Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought.												

**Grand Totals (5 records)**

\*indicates an amended contract

  
\_\_\_\_\_  
Board Secretary

9-19-22  
\_\_\_\_\_  
Date



**Northwood Technical College  
Contract Estimated Full Cost Report**

**Fiscal Year:  
2023**

8/1/22  
9:38 15 am

**State Designated Indirect Cost Factors:  
Off Campus = 36.32 %  
On Campus = 42.77%**

**The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:**

\*-----ESTIMATED-----\*

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
<b>Approval Date: May 2022 (1 records)</b>												
723301	Northwest WI Workforce Investment Board Up to 10 NWWIB recruited students will be enrolled in the Machine Tool Basics local certificate which includes: Machine Tool Applications(64 hours), Print Reading(32 hours), OSHA 10 (10 hours) and CPR/AED/BFA(8 hours) *No Machine Tool Application class on 7/2/22	Superior Campus - 118A	On	\$ 11,237.00	\$ 5,456.00	\$	2,383.19	\$	2,499.00	\$	10,338.19	\$ 898.81
<b>Approval Date: June 2022 (7 records)</b>												
723334	Jewell Transport LLC CDL A training and testing for STUDENT. STUDENT will receive up to 40 hours of Behind the Wheel training. If less than 40 hours of training is needed to complete training, contract will be adjusted to reflect necessary training hours for billing. The contract includes one CDL Exam test fees: *This shall depend upon each employee's needs as they enter course.	Rice Lake Campus Parking Lot	On	\$ 3,953.00	\$ 1,672.00	\$	715.11	\$	614.00	\$	3,001.11	\$ 951.89
723318	Northlakes Community Clinic An estimated number of 8 Northlakes employees will receive 8 hours of Basic Life Support(BLS)training. (Contract will be adjusted once we are provided the exact number of employees.)	Ashland Campus - Room 427	On	\$ 674.00	\$ 387.20	\$	165.61	\$	22.00	\$	574.81	\$ 99.19
723317	Northlakes Community Clinic An estimated number of 8 Northlakes employees will receive 4 hours of Basic Life Support(BLS) recert training. (Contract will be adjusted once we are provided the exact number of employees.)	Ashland Campus - Room 427	On	\$ 328.00	\$ 167.20	\$	71.51	\$	4.00	\$	242.71	\$ 85.29
723223	McLane Company, Inc June 2022 Testing Contract will be updated with actual exams before being billed upon completion. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course.	New Richmond Campus Parking Lot	Off	\$ 750.00	\$ -	\$	-	\$	750.00	\$	750.00	\$ -
723328	Action Battery CDL Theory, Behind the Wheel, and Haz-Mat for 4 employees. This contract also includes an additional Haz-Mat course for another employee. Once registration forms are recieved the student will be sent the link with instructions on how to get started with the theory course. Employee will need to have their permit and theory class completed before they can start driving. Contract is written for 45 hours of behind the wheel time. Contact will be adjusted on how many hours are actually used.	New Richmond Campus	On	\$ 17,835.00	\$ 7,524.00	\$	3,218.01	\$	3,251.00	\$	13,993.01	\$ 3,841.99
723329	Barron County Public Health BLS Basic Life Support Renewal	Barron County Public Health	Off	\$ 570.00	\$ 290.40	\$	105.47	\$	72.00	\$	467.87	\$ 102.13
723327	Bell Timber ASHI Adult/Child CPR/AED & 1st aid renewal	Barron	Off	\$ 380.00	\$ 193.60	\$	70.32	\$	46.00	\$	309.92	\$ 70.08
<b>Approval Date: July 2022 (22 records)</b>												
723346	Mastercraft Industries Inc Up to 10 employees of Mastercraft will receive 1 hour of leadership training on July 21. Participants will take Meyer-Briggs assessment. Link for test to be sent to participants for completion prior to training July 21.	Mastercraft	Off	\$ 848.00	\$ 143.00	\$	51.94	\$	486.00	\$	680.94	\$ 167.06
723224	North Central Technical College Preparing Move to Manufacturing Curriculum	Siren High School	Off	\$ 10,966.00	\$ 2,622.95	\$	952.66	\$	798.00	\$	4,373.61	\$ 6,592.39

723352	Mastercraft Industries Inc Up to 10 employees will receive session 2 Lunch and Learn training.	Mastercraft's conference room	Off	\$ 330.00	\$ 127.16	\$ 46.18	\$ 71.00	\$ 244.34	\$ 85.66
723336	Russ Davis Wholesale Reasonable Suspicion Training for Russ Davis Employees. The instructor will be onsite in Hammond and connected to other sites via teams.	Russ Davis Hammond	Off	\$ 1,548.00	\$ 501.60	\$ 182.18	\$ -	\$ 683.78	\$ 864.22
723341	Sawyer County Jail Northwood Technical College is contracting with Sawyer County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Sawyer County Jail owes \$0 for the services.	Sawyer County Jail	Off	\$ 8,474.00	\$ -	\$ -	\$ -	\$ -	\$ 8,474.00
723340	Polk County Jail Northwood Technical College is contracting with Polk County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Polk County Jail owes \$0 for the services.	Polk County Jail	Off	\$ 8,474.00	\$ -	\$ -	\$ -	\$ -	\$ 8,474.00
723353	Mastercraft Industries Inc Up to 10 employees will receive session 3 Lunch and Learn training.	Mastercraft's conference room	Off	\$ 330.00	\$ 127.16	\$ 46.18	\$ 71.00	\$ 244.34	\$ 85.66
723347	Allied Emergency Services EMR Continuous Training for up to 30 people. This contract runs July 2022 through May of 2023.	-	Off	\$ 2,328.00	\$ 1,161.00	\$ 421.89	\$ 326.00	\$ 1,908.89	\$ 419.11
723342	St Croix County Jail Northwood Technical College is contracting with St. Croix County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. St. Croix County Jail owes \$0 for the services.	St Croix County Jail	Off	\$ 8,474.00	\$ -	\$ -	\$ -	\$ -	\$ 8,474.00
723354	Ashland County after School Spark Program 5 students will receive ASHI-CPR/AED/Basic First Aid training.	Spark Facility Office	Off	\$ 712.00	\$ 387.20	\$ 140.63	\$ 58.00	\$ 585.83	\$ 126.17
723225	McLane Company, Inc July 2022 Testing Contract will be updated with actual exams before being billed upon completion. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50. Potential Exam Fees to be charged:VI \$50, Basic Skills \$50, Road Skills \$50. Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought.	New Richmond Campus	Off	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ -
723351	St Croix Gas SCBA Refresher Training for up to 20 staff members.	St Croix Gas	Off	\$ 427.00	\$ 193.60	\$ 70.32	\$ 24.00	\$ 287.92	\$ 139.08
723338	Bayfield County Jail Northwood Technical College is contracting with Bayfield County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Bayfield County Jail owes \$0 for the services.	Bayfield County Jail	Off	\$ 8,474.00	\$ -	\$ -	\$ -	\$ -	\$ 8,474.00
723339	Barron County Jail Northwood Tech is contracting with Barron County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Bayfield County Jail owes \$0 for the services.	Barron County Jail	Off	\$ 8,474.00	\$ -	\$ -	\$ -	\$ -	\$ 8,474.00
723349	Lac Courte Oreilles Ojibwe College Up to 15 students from Lac Courte Oreilles Ojibwa College will attend 24 hours of CDL Test Prep training. Training to be offered in person at LCO College. Dates of training: July 27, August 3 and 10.	LCO College-Hayward	Off	\$ 2,787.00	\$ 1,479.65	\$ 537.41	\$ 501.00	\$ 2,518.06	\$ 268.94
723350	Lac Courte Oreilles Ojibwe College Up to 15 students from Lac Courte Oreilles Ojibwa College will attend Flagger Training. Training to be offered on Zoom.	Zoom delivery	Off	\$ 400.00	\$ 373.23	\$ 135.56	\$ -	\$ 508.79	\$ (108.79)
723337	Ashland County Jail Northwood Technical College is contracting with Ashland County Jail for GED/ABE/Employability Skills Training. Northwood Tech will be covering the cost of the contract. Ashland County Jail owes \$0 for the services.	Ashland County Jail	Off	\$ 8,474.00	\$ -	\$ -	\$ -	\$ -	\$ 8,474.00

723348	Hawkins Inc	New Richmond Campus	Off	\$	560.00	\$	211.20	\$	76.71	\$	-	\$	287.91	\$	272.09
4 hours of in-person CDL permit prep for one employee at the New Richmond Campus															
723344	Andry Rasmussen & Sons	Andry Rasmussen & Son's(Cable)	Off	\$	12,503.00	\$	5,874.00	\$	2,133.40	\$	1,341.00	\$	9,348.40	\$	3,154.60
CDL Theory(40 hours) and Behind the Wheel(45 hours) for 3 employees of Andry Rasmussen & Sons. The contract will be adjusted to reflect the correct amount of training hours once the training is complete. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50. Potential Exam Fees to be charged:VI \$50, Basic Skills \$50, Road Skills \$50. Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought.															
723355	Luck High School	Luck High School	Off	\$	25,792.00	\$	1,161.60	\$	421.89	\$	12,096.00	\$	13,679.49	\$	12,112.51
Construction Framing, Applied Technical Math 1, and Print Reading for Building Construction for 8 students at the Luck School District. Luck School District will be charged for a minimum of 8 students no matter what. Any students over 8 will be charged the tuition rates and fees with the 10% mark-up. Any students added to classes above 8 students will need to be adjusted.															
723343	Warner's Outdoor Solutions	Northwood Tech New Richmond Campus	Off	\$	10,319.00	\$	3,762.00	\$	1,366.36	\$	1,808.00	\$	6,936.36	\$	3,382.64
CDL Theory Online and Behind the Wheel training for 2employees. Contract will be adjusted on actual amount of hours utilized for the training. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50. Potential Exam Fees to be charged:VI \$50, Basic Skills \$50, Road Skills \$50. Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought.															
723345	Barron Area School District	Barron	Off	\$	813.00	\$	451.00	\$	163.80	\$	80.00	\$	694.80	\$	118.20
Heartsaver K12 Adult/child CPR/AED & 1st aid															

**Grand Totals (30 records)**

\*indicates an amended contract

  
 \_\_\_\_\_  
 Board Secretary

9-19-22  
 \_\_\_\_\_  
 Date