

Wisconsin Indianhead Technical College
Board Proceedings
February 25, 2019

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, February 25, 2019, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting was available for Board members as needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson Troy Lambert called the meeting to order at 8:30 a.m. with the following Board members present: Andy Albarado, James Beistle, Chris Fitzgerald, Brett Gerber, Janelle Gruetzmacher, Lorraine C. Laberee, and Troy Lambert. Brett Gerber participated via BlueJeans technology. A quorum was established. *Carol De Young and Josh Robinson provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Steve Decker, Kim Olson, and John Will. Other WITC employees in attendance for a portion of the meeting were: David Dahlberg, Craig Fowler, Julie La Guire, Tom Szalajka (Rice Lake); Robyn Lulich (Ashland); Jamie Nelson (New Richmond); and Kim Pearson (Superior). WITC student ambassadors in attendance for a portion of the meeting were: Maddie Friedman (Superior), Logan Smith (New Richmond), and Liz Windett (Ashland). Student Ambassador Austin Wolf (Rice Lake) was unable to attend.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The February 25, 2019, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on February 22, 2019, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chairperson Lambert reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology.

James Beistle moved, seconded by Janelle Gruetzmacher, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

Lori Laberee moved, seconded by Chris Fitzgerald, to authorize and approve James Beistle as interim Board Secretary to sign College documents at this meeting for Board Secretary Gerber. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Lambert to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

MEETING MINUTES

1. Approval of the January 21, 2019, Regular Meeting Minutes

Lori Laberee moved, seconded by Andy Albarado, to approve the regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing from the January meeting was attached to the official minutes.

CONSENT AGENDA

Chairperson Lambert asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Chris Fitzgerald moved, seconded by Janelle Gruetzmacher, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

1. Personnel:

- A. **New Hire:** Sarah Kruger, Student Services Assistant; Support and Technical Personnel; \$15.86/hour; Rice Lake, effective March 4, 2019.
- B. **New Hire:** Samuel Salter, Associate Dean; Manager; annual salary \$83,587; New Richmond, effective February 18, 2019. *Note: Mr. Salter is currently a General Studies-Communications Instructor at the New Richmond Campus.*
- C. **Resignation:** Abigail Holman, Educational Technology Specialist; Rice Lake; effective February 11, 2019.
- D. **Resignation:** Samuel Salter, General Studies-Communications Instructor; New Richmond, effective February 17, 2019.

Ms. Holman served 4 years. The Board expressed its appreciation for this service to the College.

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 241590 through 242038 and electronic transfer payments totaling \$4,205,387.80 were approved.

5. Bids/Purchases

- A. **Engine Lathe - Ashland:** The Board gave approval of an engine lathe table in the total amount of \$19,160 from Penn Tool Co. of Maplewood, NJ. The lathe was over the approved budget. The lathe is for the Machine Tool Operation Program at the Ashland Campus.
- B. **Vein Finder Lights – Collegewide:** The Board gave approval of four vein finder lights in the total amount of \$5,988 from Amazon of Lancaster, NY. The vein finders were over the approved budget. The vein finders are for the Nursing program at all four campuses.

OTHER ITEMS REQUIRING BOARD ACTION

1. Approval of Resolution 19-07, Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019A of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof

Mr. Decker recommended approval of Resolution 19-07 (see attached), presented to the Board with the intent to borrow \$1,500,000 for the building remodeling and improvement projects throughout the district. Bids will be presented to the Board at the April 15, 2019, meeting for consideration. *Recommendations for WITC District Shell Lake, Wisconsin \$1,500,000 General Obligation Promissory Notes, Series 2019A* was provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

Chris Fitzgerald moved, seconded by Lori Laberee, to approve the Resolution 19-07, Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019A of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

2. Approval of Revised Administrative Policy (G-152.2) - International Travel - Board and Employee Expense Reimbursement

The revised Administrative International Travel - Board and Employee Expense Reimbursement policy (G-152.2) was provided for the Board's approval. Changes to this policy included minor title changes.

Janelle Gruetzmacher moved, seconded by Andy Albarado, to approve the revised Administrative Policy (G-152.2) - International Travel - Board and Employee Expense Reimbursement as presented. Upon a unanimous vote of all members present, motion carried.

3. Approval of Electrician Apprentice (ABC) Program

President Will requested Board approval for submission of the New Apprentice Program Implementation paperwork for the Electrician Apprentice (ABC) program. This program will be offered at the WITC-Rice Lake Campus, with ITV to WITC-Ashland, WITC-New Richmond, and WITC-Superior dependent upon demand. This is a result of a newly formed partnership between area electrical contractors throughout the WITC District, ABC of Wisconsin, the DWD Bureau of Apprenticeship Standards, and WITC. Implementation of the program is scheduled for fall 2019.

Brett Gerber moved, seconded by Andy Albarado, to approve the Electrician Apprentice (ABC) Program as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

A. **National Legislative Summit Update**

Time was reserved for updates from those who attended the 2019 National Legislative Summit on February 11 - 13, 2019, in Washington, D.C. President Will, James Beistle, and Lori Laberee shared information from the conference. The Wisconsin delegation met with US Senators Baldwin and Johnson as a group on the Higher Education Act Reauthorization. WITC attendees also met with Congressman Duffy. A Tech College Effect flyer was provided for the Board's information. Ms. Laberee shared her summit notes with the Board members.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. The Board will report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book. A District Boards Association directory and spring meeting flyer were provided for the Board.

B. **Association of Community College Trustees Leadership Congress Update**

Board members were requested to let Ms. Olson know about their plans to attend this year's ACCT Leadership Congress scheduled on Wednesday, October 16 through Saturday, October 19, 2019. The Board was reminded to limit this event to four (4) Board attendees. The early bird registration deadline for the conference hotel is Monday, April 29, 2019, and the early bird registration deadline is Friday, August 9, 2019. Ms. Olson will register and reserve lodging for attendees.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *Board Monitoring Schedule* as needed. As noted on the schedule, the Board Orientation for Ms. De Young will take place following the regular March Board meeting.

B. **Budget Projection Update Presentation**

Steve Decker, Vice President, Administrative Services/Chief Financial Officer, presented a FY20 budget projection update. A PowerPoint was provided for this presentation.

Chris Fitzgerald moved, seconded by Lori Laberee, to receive the Budget Projection Update as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

C. **Board Member Orientation Planning**

The Board Member Orientation is scheduled to follow the March 18, 2019, Board meeting in Shell Lake. Board members who would like to participate should let President Will know. Ms. Laberee will attend the orientation with President Will. President Will noted that Ms. Olson researched other technical college Board Orientation materials and will provide a concise orientation handbook for this year's orientation.

4. President's Updates:

A. **Upcoming Events Schedule**

Time was reserved for President Will to share upcoming event information located on the WITC website.

B. **Enrollment Update**

President Will gave a brief update on the most recent information related to the College's enrollment. An Enrollment Cognos report was provided for the Board's information. Overall, the College enrollments are up slightly.

C. **Balsam Lake Update**

In January, it was requested to bring this item back to the February Board meeting. Time was reserved for President Will to ask the Board if they would like to hold a future Board meeting at the Balsam Lake Outreach Center in Balsam Lake. Board member consensus was to continue with the Board meeting schedule that was approved in July. Board members who would like to attend the Balsam Lake Open House on Tuesday, April 23, 2019, from 3:30 – 6:30 p.m., are welcome to do so.

D. **WTCS Statewide Showcasing Event/A Celebration of Student Engagement Update**

President Will provided an update on the student showcase event that was held at the State Capitol Rotunda in Madison on Tuesday, February 19, 2019.

Wisconsin Indianhead Technical College featured the Gerontology-Aging Services Professional program project *Building Empathy through Aging Simulation Technology*. The college structured this hands-on program for working adults and designed it to bring needed skills and training that had been absent in the WITC service region. Our Gerontology-Aging Services Professional program was supported by funding received by the Wisconsin Technical College System under Round 4 of the federal Department of Labor's Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant.

Students Trudy Jorstad and Heidi Anderson, instructors Jennifer Ellis and Kimberly McDonald, Director of Marketing, Jena Vogman, Marketing and Public Relations Associates Joshua Lee and Paula Meisner, as well as President Will were at the event. District legislators were invited to attend. Photos from the event were shared.

5. Legislative Updates

Time was reserved for legislative updates; however, there were none. District legislators have an open invitation to attend WITC Board meetings to provide legislative updates.

6. Board Appointment Update

Carol De Young was officially appointed to the Board at the WTCS Board meeting on January 22, 2019, to serve on the WITC Board as the Employer member representing St. Croix County. Ms. De Young was unable to attend today's meeting.

President Will noted that three applications were received from incumbents for the following District Board positions that that will be effective July 1, 2019:

- Employer member, residing in Region 3 (Rusk, Sawyer, and Washburn Counties)
- Employee member, residing in Region 5 (Barron County)
- Additional member, residing in the district

The Board Appointment Hearing is scheduled on Friday, March 22, 2019, at 2 p.m., at the WITC-Administrative Office. The appointment committee will be required to give equal consideration to the distribution of populations within the district. Appointments that are made at the hearing will require final approval by the WTCS Board at their meeting on May 14, 2019.

7. President's 2019 Evaluation Planning

Time was reserved for the Board to discuss plans for the 2019 President's evaluation. According to the Monitoring Schedule, the Board will designate a Board subcommittee to review the President's Evaluation Process and components/resources. The "Process for the Evaluation of the President" document will be reviewed and finalized annually.

The process document and evaluation form were included in the Board packet for the Board's review. According to the procedures, prior to the April Board meeting a President's Evaluation Subcommittee is designated by the Board to review the evaluation process. The subcommittee will be chaired by the Board Vice Chair and supported by the Director, Human Resources and the Executive Assistant to the President and Board. The subcommittee will submit its recommendations regarding the President's Annual Evaluation to the Board for consideration at the April Board meeting during Executive Session. As has been done in the past, the subcommittee will meet following the March Board meeting. Ms. Gruetzmacher and Mr. Gerber will attend the meeting with Vice Chair Robinson, Ms. Olson, and Ms. Gohde.

8. 2019 Association of Community College Trustees Leadership Congress - Call for Presentations

ACCT announced its call for presentations for the 50th Annual Leadership Congress, which is scheduled on October 16-19, 2019, in San Francisco, CA. The theme for this year's Congress is "Past is Prologue - Building a Bridge to the Future". ACCT noted that if colleges have successful programs, policies, and innovative ideas, they are encouraged to submit a proposal to present a session at the 2019 ACCT Leadership Congress.

If the Board wishes to submit a proposal, a letter of support from the College is needed. In addition, the proposal must include trustees among the presenters and be approximately 60 minutes in length.

All proposal submissions must be received by Friday, May 3, 2019, and should address one of the following tracks. The information from ACCT's web page is provided for the Board's reference.

- 1) Addressing the Needs of Unique Student Populations
- 2) New pathways to Student Success

- 3) Partnerships and Collaborations
- 4) Distance Learning and Alternative Educational Models
- 5) Institutional Resources Development and New Business Ideas
- 6) Best Practices to Strengthen Governance

It was requested that President Will bring this item back to the next meeting with recommendations.

9. District Boards Association Nomination Recommendations for Association Officer Positions
The District Boards Association's (DBA) Nominations Committee requested the WITC Board's assistance in identifying any member to be considered for nomination as a candidate for Association officer (President, Vice President, and Secretary/Treasurer). Before being placed on the ballot, the member must consent to serve if elected. If nominations are made, a District Recommendations for 2019-2020 Association Officers form needs to be completed by the WITC District Board stating that the nominees have agreed to serve if elected. The District Boards Association will need to receive the nomination form by Friday, March 22, 2019. This year's election of 2019-2020 officers will take place at the District Boards Association's annual meeting on Saturday, April 13, 2019, at the Radisson Hotel and Conference Center, in Fond du Lac, WI.

It was requested to bring this item back to the March Board meeting.

10. Recognition of Lara Frasier, Employer Member (Region 6: St. Croix County)
Time was reserved to recognize Lara Frasier for her dedication and service to the WITC Board of Trustees. Ms. Frasier served on the Board from July 2017 through January 2019 as the Employer member representing Region 6 (St. Croix County). President Will sent Ms. Frasier a letter to thank her for her service.
11. Student Updates and News
This is a placeholder for student updates and College news items:
 - A. **WITC to Give Kids a Smile**
On February 1, WITC-Rice Lake's dental assistant students, instructors, and area professionals provided free dental services to children through the Give Kids a Smile program. Services included screenings, x-rays, fillings, extractions, and education. A *Rice Lake Chronotype* article was provided.
 - B. **WITC High School Career Day**
WITC-Ashland is holding a Career Day for high school students, including those who are home-schooled, on Thursday, February 28. Career Day is a chance for students to check out the campus, explore career programs, participate in hands-on learning activities, meet instructors and students, enjoy a free lunch, and more. A *Hurley, Iron County Miner* article was provided.
 - C. **WITC Students Place First in Statewide Healthcare Case Competition**
A team of WITC students placed first and won a \$3,000 cash prize at the Interprofessional Healthcare Case Competition organized by Wisconsin Area Health Education Centers earlier this month in Wisconsin Dells. The first place team members representing Northwest Wisconsin AHEC were WITC-New Richmond ADN students Gina Henton, Cerrita Houston, Sophia Lucas, Kimberly Schadt, and Allison Mork. An *Amery Free Press* article was provided.
12. Capital Equipment Purchases
 - A. **Lathe - New Richmond:** A purchase was made of a demo unit lathe in the total amount of \$98,085 from Productivity, Inc. of Plymouth, MN, under US Communities Contract #R-

TC-17006. The lathe is for the Machine Tool Technician Program at the New Richmond Campus.

Note: The Board Chair recessed the meeting at 10 a.m. and reconvened the meeting at 10:18 a.m.

INFORMATION REPORT

1. Annual Ambassador Presentations

Kim Pearson, Director of College Advancement, gave a brief overview of the Ambassador Program. Foundation staff members introduced the 2019 Student Ambassadors who shared stories about their WITC experiences and why they chose a technical college education.

Robyn Lulich, College Advancement Associate, coordinates the Ambassador Program at the Ashland Campus, while David Dahlberg, Donor Engagement Specialist, coordinates the program at New Richmond, Rice Lake, and Superior Campuses.

A list of the student ambassadors was provided for the Board's information. One student was unable to attend. A brief question and answer period for the panel of students followed the presentations.

The ambassadors were recognized with a plaque and a check from the WITC Foundation after the presentations. The WITC Board Chair and WITC President presented these items to the ambassadors. The ambassadors and Foundation staff joined the Board for lunch. Craig Fowler, Vice President, Workforce Development and Advancement, Executive Director Foundation, and Rice Lake Campus Administrator, was in attendance for the presentations.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, March 18, 2019, beginning 8:30 a.m., at the WITC-Administrative Office in Shell Lake. The Board meeting schedule was provided for the Board's information.

It was noted that Mr. Fitzgerald is unable to attend the March meeting. Mr. Albarado is unable to be in person at the March meeting but may be able to join the meeting via technology. Ms. Gruetzmacher is unable to attend the April meeting.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before **Thursday, February 28, 2019**. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared and copied.*

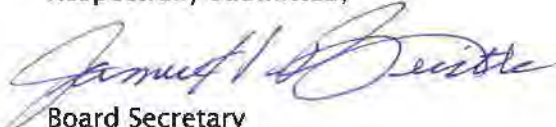
MEETING EVALUATION

PLUS +/-DELTA ^

- + Ambassador presentations
- + Budget update
- + Great discussion with the ambassadors!
- ^ None

Lori Laberee moved, seconded by Andy Albarado, to adjourn the meeting at 11:07 a.m.

Respectfully submitted,



Board Secretary

ko

Note: A Board luncheon was provided; however, no action was taken.

2/1/19
8:38 15 am

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2019

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
Off Campus = 35.06 %
On Campus = 42.12%

ESTIMATED												
Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Total	=	Full Cost	Difference
Approval Date: November 2018 (4 records)												
719412	Wisconsin Department of Corrections - Madison	WITC Superior	Off	\$ 16,519.00	\$ -		\$ -		\$ 16,519.00		\$ 16,519.00	\$ -
	Inmates at Gordon Correctional Facility with receive welding, blue print, math, and OSHA 10 instruction and training. Participants successfully competing the program will receive a technical diploma in welding.											
719424	Indeck Energy	Indeck Energy, Ladysmith	Off	\$ 1,804.00	\$ 484.00		\$ 169.69		\$ 387.16		\$ 1,040.85	\$ 763.15
	Provide Medic First Aid classes to employees											
719423	Burkwood Treatment Ctr	Burkwood Treatment Center Hudson	Off	\$ 1,802.00	\$ 532.40		\$ 186.66		\$ 286.10		\$ 1,005.16	\$ 796.84
	CBRF Medication Class											
719428	Allied Emergency Services	Location Varies	Off	\$ 672.00	\$ 290.40		\$ 101.81		\$ -		\$ 392.21	\$ 279.79
	Continues EMR Education covering cold weather injuries, trauma, summer injuries, tree stand rescue, and burns. This is for up to 30 students from the Dog Fire Association.											
Approval Date: December 2018 (3 records)												
719453	Rice Lake Police Dept	Rice Lake	Off	\$ 710.00	\$ 387.20		\$ 135.75		\$ 137.20		\$ 660.15	\$ 49.85
	Officers will attend 53 hours of training featuring UOF instruction by Thomas Vande Berg and by use of the TI Trainer system.											
719436	Barron Area School District	Barron High School	Off	\$ 5,039.00	\$ -		\$ -		\$ 1,195.00		\$ 1,195.00	\$ 3,844.00
	Students of Barron High School will receive 3 credits of Oral/Interpersonal Communication upon successful completion of course. Price is based on 8 students enrolling in course. Course is capped at 18 students. Additional students enrollment (more than 8) will result in added costs of \$477.84											
719441	Christian Community Homes	Christian Community Homes Hudson	Off	\$ 1,802.00	\$ 532.40		\$ 186.66		\$ 286.10		\$ 1,005.16	\$ 796.84
	Provide CBRF Fire Safety and CBRF 1st Aid and Choking											
Approval Date: January (23 records)												
719468	First Bank of Baldwin	Baldwin	Off	\$ 613.00	\$ 75.00		\$ 26.29		\$ -		\$ 101.29	\$ 511.71
	Active Shooter Training for up to 42 members of First Bank of Baldwin.											
719460	Quanex Homeshield LLC	Quanex Building	Off	\$ 4,201.00	\$ 1,208.39		\$ 423.66		\$ -		\$ 1,632.05	\$ 2,568.95
	OSHA 30-General Industry course to be offered to 18 Quanex employees over the span of 8 Wednesdays in February and March. Students who successfully complete the course will receive OSHA credentials.											
719457	Apoostle Islands Marina	Apostle Island Marina	Off	\$ 286.00	\$ -		\$ -		\$ 286.00		\$ 286.00	\$ -
	Up to 10 employees of Apostle Island Marina will receive American Health & Safety Institute CPR and AED renewal instruction. Upon successful completion, documentation will be provided. Contracted training cost may be increased if additional staff are added to training project.											
719478	Lac Courte Oreilles College	Lac Courte Oreilles College	Off	\$ 3,052.00	\$ 972.40		\$ 340.92		\$ 898.00		\$ 2,211.32	\$ 840.68
	Students will receive 8 hours of CDL test prep instruction. 2 separate course to be held at LCO College on February 26 and in Red Cliff on February 27. Up to 15 students per location.											
719470	Frontier Ag & Turf	New Richmond	On	\$ 8,477.00	\$ 2,841.30		\$ 1,196.76		\$ 3,054.00		\$ 7,092.06	\$ 1,384.94
	Up to 31 employees will receive 24 hours Supervision training. Training to be held on 1/24, 1/31, 2/7, 2/14 9AM-4PM at WITC's New Richmond Campus Conference Center. WITC will provide morning snacks, drinks, and lunch.											

719476	Barron Electric Up to 19 employees will take the Meyers-Briggs assessment. Up to 54 employees will receive 4 hours of training to further explain to the results from the Meyers-Briggs assessment. An additional 45 minutes of training on BEC's Social Media Policy will follow the Meyers-Briggs training.	Barron Electric	Off	\$	1,258.00	\$	243.10	\$	85.23	\$	60.00	\$	388.33	\$	869.67
719477	Lakeside Foods Inc Up to 32 employees of Lakeside Foods will receive 4 hours of Leadership Training. 2-4 hour sessions with 16 employees per session will take place; employees will attend one 4 hour session.	WITC New Richmond	On	\$	1,774.00	\$	726.00	\$	305.79	\$	184.00	\$	1,215.79	\$	558.21
719462	Brule DNR Headquarters Up to 24 staff of the Brule DNR Headquarters will receive American Safety & Health Institute CPR, AED, and basic first aid renewal instruction. Upon successful completion, participants will receive documentation. If additional staff require training, this contract cost will be adjusted.	WITC Ashland	On	\$	467.00	\$	193.60	\$	81.54	\$	225.60	\$	500.74	\$	(33.74)
719463	Turtle Lake High School Dual Credit class for Turtle Lake High School. 6 students enrolled in Welding for Mechanics (32442307) 2 credits.	Turtle Lake High School	Off	\$	2,286.00	\$	-	\$	-	\$	2,286.00	\$	2,286.00	\$	-
719467	DRN Worksite Provide 2 ASHI Adult/Child CPR & AED with 1st aid.	WI DNR Spooner	Off	\$	2,283.00	\$	858.00	\$	300.81	\$	584.00	\$	1,742.81	\$	540.19
719461	St. Mary School Twenty-four employees of St. Mary's School will receive American Safety & Health Institute in CPR, AED, and basic first aid for adults and pediatrics. Upon successful completion, participants will receive documentation. If more than 24 participants, the total cost of this contract might increase to address the additional expense.	St. Mary's School	Off	\$	793.00	\$	-	\$	-	\$	272.72	\$	272.72	\$	520.28
719458	Husky Energy Inc Employees of Husky Energy Inc, will receive first responder refresher training. Upon successful completion, participants will receive documentation.	WITC Superior	On	\$	4,000.00	\$	1,548.80	\$	652.35	\$	-	\$	2,201.15	\$	1,798.85
719469	Hayward Dental Clinic CPR for Healthcare recertification class	Hayward Dental Clinic, Hayward	Off	\$	435.00	\$	145.20	\$	50.91	\$	34.00	\$	230.11	\$	204.89
719208	Monarch Paving Co Pete Ptacek to sit in on Monarch's meeting on January 21, 2019 for observation and recommendations.	Monarch Paving Office	Off	\$	427.00	\$	181.50	\$	63.63	\$	28.00	\$	273.13	\$	153.87
719466	Cameron School District Dual Credit classes for Cameron High School. 7 students enrolled in Financial Accounting 1 (10101101) 4 credits and 5 students enrolled in Welding for Mechanics (32442307) 2 credits.	Cameron High School	Off	\$	3,857.00	\$	-	\$	-	\$	3,857.00	\$	3,857.00	\$	-
719464	Unity High School Dual Credit classes for Unity High School. 29 students enrolled in Financial Accounting 1 (10101101) 4 credits and 5 students enrolled in Financial Accounting 1 (10101101) 4 credits and 5 students enrolled in Welding for Mechanics (32442307) 2 credits.	Unity High School	Off	\$	17,884.00	\$	-	\$	-	\$	17,884.00	\$	17,884.00	\$	-
719459	Christian Community Homes Provid CBRF Fire Safety and CBRF 1st Aid class.	Christian Community Homes Hudson	Off	\$	1,458.00	\$	387.20	\$	135.70	\$	321.45	\$	844.35	\$	613.65
719465	Amery High School Dual Credit Classes for Amery High School 9 students enrolled in Anatomy, Physiology and Disease Concepts (10510135) 2 credits	Amery High School	Off	\$	2,925.00	\$	-	\$	-	\$	2,925.00	\$	2,925.00	\$	-
719472	Hudson Police Dept Up to 20 Hudson Police officers will receive 30 minutes of instruction in the use of force decision making with TI	Hudson Police Department	Off	\$	872.00	\$	739.20	\$	259.16	\$	25.00	\$	1,023.36	\$	(151.36)
719474	City of River Falls 30 City of River Falls employees will receive Confined Space training. There will be 2 class. Students will attend one class. Class to be held on 4/23 & 4/25.	River Falls	Off	\$	1,766.00	\$	1,064.80	\$	373.32	\$	92.65	\$	1,530.77	\$	235.23
719471	North Hudson Police Dept Use of Force Decision Making for up to 4 staff members of the North Hudson Police Department	North Hudson	Off	\$	312.00	\$	246.40	\$	86.39	\$	25.07	\$	357.86	\$	(45.86)
719473	Walmart Supercenter Responsible Beverage Course	Walmart - St Croix Falls	Off	\$	790.00	\$	268.40	\$	94.10	\$	107.00	\$	469.50	\$	320.50

719475	City of River Falls	City of River Falls	Off	\$	369.00	\$	193.60	\$	67.88	\$	54.50	\$	315.98	\$	53.02
20 City of River Falls employees will receive 2 hours of Hazardous Communications training.															

Grand Totals (28 records)

****End of Report ****

*Indicates an amended contract


 Board Secretary 2-25-19
 Date

Resolution No. 19-07

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019A, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purpose of financing building remodeling and improvement projects at the District's campuses and related closing costs (the "Public Purpose"); and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,500,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2019, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor. The appropriate District

officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on February 25, 2019.



Chairperson

Attest:



Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on February 25, 2019, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of financing building remodeling and improvement projects at the District's campuses.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated February 25, 2019.

BY ORDER OF THE DISTRICT BOARD

District Secretary