

Northwood Technical College
Board Proceedings
July 11, 2022

The annual organizational meeting of the Northwood Technical College Board was held on Monday, July 11, 2022, at 8:30 a.m., at the Northwood Tech Rice Lake Campus, located at 1900 College Drive, Rice Lake, WI 54868. The use of technology to access the meeting was available to Board members as needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson Chris Fitzgerald called the meeting to order at 8:30 a.m. Board members James Beistle, Chris Fitzgerald, Lori Laberee and Josh Robinson were present at the Northwood Tech Rice Lake Campus. In addition, Andy Albarado and Nicki O’Connell joined the meeting via BlueJeans technology. Brett Gerber, Janelle Gruetzmacher, and Amber Richardson were unable to attend the meeting. A quorum was established.

Northwood Tech employees Deanna Corry, Aliasha Crowe, Cara Greene, and John Will, were in attendance during the meeting at the Northwood Tech Rice Lake Campus. In addition, Steve Bitzer, Steve Decker, and Susan Yohnk Lockwood joined the meeting via BlueJeans technology.

OPEN MEETING STATEMENT

Deanna Corry, Executive Assistant to the President and Board, read the following open-meeting statement: “The July 11, 2022, organizational meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on July 8, 2022, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting.”

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

Chairperson Fitzgerald reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology, and requested approval to authorize the use of electronic signatures for all Board documents.

James Beistle moved, seconded by Josh Robinson to approve the agenda and authorize the use of electronic signatures for all Board documents. Upon a unanimous yes vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Fitzgerald to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

BOARD ORGANIZATION

1. Oath of Office: Andrew Albarado, Brett Gerber, and Janelle Gruetzmacher

Andrew, Brett, and Janelle were not in attendance at the Rice Lake Campus for this meeting; therefore, Ms. Corry will send the written Oath of Office forms to these re-appointed board member. The written Oath of Office forms will be signed and notarized and returned by the end of July.

2. Election of Officers

In accordance with Wisconsin Statute §38.08 (3), the district Board shall hold its annual organizational meeting on the 2nd Monday in July, at which time it shall elect from among its members a chairperson, vice-chairperson, secretary, and treasurer.

It was noted that no person may serve as a Chairperson for more than two successive annual terms, per Wisconsin Statute §38.08 (3). All officers, except the Chair, may serve multiple consecutive terms of office.

The following Northwood Tech Board officers served in 2021-2022:

- a. Chair – Chris Fitzgerald served the past year in this position.

- b. Vice-Chair – Janelle Gruetzmacher served the past three years in this position.
- c. Secretary – Brett Gerber served the past seven years in this position.
- d. Treasurer – Andy Albarado served the past three years in this position.

The Board conducted its election of officers with Treasurer, Andy Albarado, calling for nominations for the office of chairperson. A sample election process for Board officers was provided.

Chair

James Beistle moved to nominate Chris Fitzgerald for the office of chairperson.

Following three calls for nominations, James Beistle moved, seconded by Nicki O’Connell that nominations be closed and to cast a unanimous vote for Chris Fitzgerald for the office of chairperson of the Board. Upon a unanimous vote of all members present, motion carried.

Chairperson Fitzgerald facilitated the nomination process for the remaining officer positions.

Vice-Chair, Secretary, and Treasurer

Lori Laberee moved to nominate Amber Richardson for the office of vice-chairperson.

Following three calls for nominations, Andy Albarado moved, seconded by James Beistle that nominations be closed and to cast a unanimous vote for Amber Richardson for the office of vice-chairperson of the Board. Upon a unanimous vote of all members present, motion carried.

James Beistle moved to nominate Brett Gerber for the office of secretary.

Following three calls for nominations, James Beistle moved, seconded by Lori Laberee that nominations be closed and to cast a unanimous vote for Brett Gerber for the office of secretary of the Board. Upon a unanimous vote of all members present, motion carried.

James Beistle moved to nominate Andy Albarado for the office of treasurer.

Following three calls for nominations, Lori Laberee moved, seconded by Nicki O’Connell that nominations be closed and to cast a unanimous vote for Andy Albarado for the office of treasurer of the Board. Upon a unanimous vote of all members present, motion carried.

The officers assumed their duties following the election process. If a vacancy occurs in any of the District Board officer positions after the annual organizational meeting, the District Board may elect an officer to fill the vacancy at any subsequent district Board meeting. The Board Officers policy (II.E.) was provided for the Board’s information.

The Executive Assistant will communicate the 2022-2023 Northwood Tech Board officer information to the District Boards Association and all College staff following the meeting. The Executive Assistant will also ensure that the Board Chair’s Northwood Tech telephone information and all Board e-mail addresses are included on the Board of Trustee’s Web page.

3. Selection of Regular and Board Forward Meeting Dates

Time was reserved for the Board to approve its 2022-2023 Board Meeting Schedule.

A draft 2022-2023 Board Meeting Schedule was provided at the June meeting with tentative dates for the third Monday of the month for most meetings, to begin at 8:30 a.m., for the

Board's final consideration. In July, the Board's annual organizational meeting is scheduled on the second Monday of the month per Wisconsin Statute §38.08(3). Most of the meetings will be held at the Rice Lake Campus, but meetings will also be scheduled at the Ashland, Health Education Center, New Richmond, and Superior campuses. James Beistle recommended that the August Board meeting be held at the Balsam Lake Center.

James Beistle moved, seconded by Josh Robinson to approve the 2022-2023 Board Meeting Schedule as printed and hold the August 2022 Board meeting at the Balsam Lake Center. Upon a unanimous vote of all members present, motion carried.

Note: The Executive Assistant will communicate the 2022-2023 Board meeting schedule with the District Boards Association and all College staff following the meeting.

4. Appointment to Northwood Tech Foundation Board of Directors

Time was reserved for the Northwood Tech Board Chair to appoint a liaison to the Northwood Tech Foundation Board of Directors. The Northwood Tech Foundation is governed by a 17-member Board of Directors comprised of three representatives from each of the four campus areas plus a liaison from the Northwood Tech Board of Trustees. The primary responsibility of the Northwood Tech Board liaison is to represent the Board of Trustees' perspective on the Foundation Board. The Foundation Board meets in the fall and spring of each year to establish Foundation policy and conduct business. Directors shall serve staggered three-year terms except for the representative of the District Board, who shall be appointed annually. Directors may serve for up to three consecutive three-year terms.

Chair Fitzgerald appointed Lori Laberee to serve as the Northwood Tech Foundation Board of Directors liaison for 2022-2023.

The Executive Assistant will communicate the selected Northwood Tech Foundation Board of Directors liaison to all College staff following the meeting.

5. Approval of Official Newspaper of Record Selection

Annually the Board approves the "newspaper of record" for the College. There are 20 newspapers in the Northwood Tech District certified by the state to publish statutorily required legal notices. However, of those 20 newspapers, 19 of them publish their notices one (1) day per week.

The *Ashland Daily Press* is the only certified newspaper that publishes two (2) days per week (Tuesday and Friday); therefore, administration recommended Board approval to establish the *Ashland Daily Press* as their "newspaper of record" for fiscal year 2023, which will allow the College the ability to meet various posting deadlines. Information on the costs for Class 1 - 8 point legal notices and non-legal advertising from the *Ashland Daily Press* newspaper was included in the Board book, and the newspaper rates will increase from last year.

Lori Laberee moved, seconded by Andy Albarado to establish the *Ashland Daily Press* as the College's official newspaper of record for 2022-2023. Upon a roll-call vote, all members voted yes; motion carried (5-0). (*Due to technical difficulties, Nicki O'Connell was not present for this vote.*)

Note: The Executive Assistant will communicate the Board's approval of the "newspaper of record" to all College staff and the newspaper following the meeting.

6. Approval of Board Monitoring Schedule for Fiscal Year 2023

Time was reserved for final approval of the 2022-2023 Northwood Tech Board Monitoring Schedule as discussed in April and June.

Josh Robinson moved, seconded by James Beistle to approve the 2022-2023 Northwood Tech Board Monitoring Schedule with revisions as presented. Upon a unanimous vote of all members present, motion carried.

7. Request for Board Organizational Meeting Appointments to the District Boards Association Positions – Standing Committees

The District Boards Association (DBA) requested that all districts review and assign their members to the association's standing committees. Northwood Tech Board members may volunteer to serve on a DBA committee. A District Boards Association Standing Committees packet was provided for the Board's information:

There are four DBA committees that need Northwood Tech representation as follows:

- 1) **Awards Committee** – One representative from each technical college is needed (Mr. Albarado was the College's representative in 2021-2022).
- 2) **Bylaws, Policies, and Procedures Committee** – One representative from each technical college is needed (Mr. Gerber was the College's representative in 2021-2022).
- 3) **Internal Best Practices Committee** – Up to four representatives are needed from each technical college (Mr. Fitzgerald, Mr. Gerber, Ms. Laberee, and Ms. O'Connell were the College's representatives in 2021-2022).
- 4) **External Partnerships Committee** – Up to four representatives are needed from each technical college (Mr. Beistle, Mr. Fitzgerald, Ms. Gruetzmacher, Mr. Robinson, and Ms. Richardson were the College's representatives in 2021-2022).

Josh Robinson moved, seconded by James Beistle to keep the same members serving on the DBA committees as noted above. Upon a unanimous yes vote of all members present, motion carried.

Note: The Executive Assistant will provide the District Boards Association Office with the 2022-2023 Northwood Tech Board Representatives list (officers and DBA committee representatives) and a 2022-2023 Northwood Tech Board Meeting Schedule following this organizational meeting.

Note: Following this meeting, the Executive Assistant will share the Board's Contact listing with the Board to confirm each Board member's current contact information. This document will be updated with current officers, District Boards Association Committee representatives, address and phone updates, and posted in the "Board Resources Only" folder on the Connection.

MEETING MINUTES

1. Approval of the June 21, 2022, Regular Meeting Minutes

Lori Laberee moved, seconded by Nicki O'Connell to approve the regular meeting minutes as printed. Upon a unanimous yes vote of all members present, motion carried. The signed contract listings and resolutions from the June meeting will be attached to the official minutes. Ms. Corry will forward the approved minutes (without attachments) to the newspaper of record per Wisconsin Statutes §38.12(4) and §985.01(4)(6).

CONSENT AGENDA

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Josh Robinson moved, seconded by Lori Laberee to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (6-0).

1. Personnel:
 - A. **New Hire:** Thomas Barbano, Diversity, Equity, and Inclusion Coordinator; Management, annual salary \$61,685; New Richmond, effective July 28, 2022. *Note: Mr. Barbano is currently an Institutional Effectiveness Research Specialist at the New Richmond Campus.*
 - B. **New Hire:** Meaghan Sorensen, Machining Pathways Success Coordinator (1-year LTE); Management, annual salary \$44,403; Rice Lake, effective July 25, 2022.
 - C. **Resignation:** Thomas Barbano, Institutional Effectiveness Research Specialist, New Richmond, effective July 27, 2022.
2. Contracts

The contract listings were approved (see attached lists).
3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.
4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 266953 through 267390, and electronic transfer payments totaling \$4,531,293.40 were approved.
5. Out-of-State Tuition Remission Report

In accordance with Wisconsin Technical College System Board Administrative Bulletin, AB 04-02, Remission of Out-of-State Tuition – Needy and Worthy, staff with delegated authority shall annually report remission activity for the academic year (by July 15). The report shall include the number of individuals for whom tuition was remitted, the total credits remitted, the financial impact of the actual remissions, and the percentage of total actual credits (net of Community Services), which were remitted for the academic year.

The Out-of-State Tuition Remission Report was submitted for the entire 2021-2022 academic year. The Board was informed that Northwood Tech submitted zero (0) students for the 2021-2022 academic year.
6. Bids/Purchases
 - A. **Remodeling Change Order – New Richmond:** The Board approved Change Order 1 by HSR Architects in the total amount of \$61,798 for Project #21066 at the New Richmond Campus. The change order includes additional lighting at the South Annex Building. A financial summary is included for the Board's review.
 - B. **Reject Tray Former ITB – New Richmond:** The Board approved rejecting the bid received for the Servo Driven Tray Former under ITB 22-45400-NR-TRAYFORMER2 for the Automated Packaging Program in New Richmond. The bid received was over budget.
 - C. **Project Management Services for Enterprise Resource Planning (ERP) System Implementation – Northwood Technical College and Lakeshore Technical College:** The Board approved to award a contract to Ceresco Consulting of Ripon, WI for project management services implementation under 22-96800-ERPSOLUTION. The contract is a three-year initial contract term in the amount of \$588,000.
 - D. **Continuing Education / Workforce Development Training Enterprise System – Collegewide:** The Board approved to award a contract to Augusoft, a Modern Campus Company of Minneapolis, MN for a continuing education and workforce development training enterprise system under WTCS Purchasing Consortium Contract dated June 29, 2022. The contract is a three-year contract with implementation services in the amount of \$270,000.

- E. **Exterior Wayfinding Signage – Balsam Lake:** The Board approved the material, fabrication and installation of wayfinding signage from Graphic House, Inc of Wausau, WI in the total amount of \$12,782. This purchase will be made under ITB 22-97800-BL-EXTERIORSIGNAGE to help with the identification of the Balsam Lake location.
- F. **Pick and Place Robotic Machine – New Richmond:** The Board approved the purchase of a pick and place robotic machine system from Lab Midwest of Wauwatosa, WI in the total amount of \$52,255. This purchase will be made under State of Wisconsin Contract 19-001 and will be used in the Automated Packaging program in New Richmond. This purchase is over budget from the originally submitted budgeted amount.

OTHER ITEMS REQUIRING BOARD ACTION

Andy Albarado left the meeting at 8:45 a.m.

1. Requesting Approval of the Three-Year Facilities Plan

Administration recommended approval of the Northwood Tech Three-Year Facilities Plan for FY22-FY24. State administrative procedures require districts to submit a three-year facilities plan to the system office to include building repairs, remodeling, and new construction. The plan summarized the remodeling and new construction proposed in Northwood Tech’s three-year plan.

James Beistle moved, seconded by Josh Robinson to approve the Three-Year Facilities Plan as presented. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book, and Board members were requested to notify the Executive Assistant as soon as plans are confirmed. In addition, links to state and national Board meetings and events were included in the Board book.

3. President’s Updates:

A. **Enrollment Update**

President Will provided a brief update on the most recent enrollment information.

B. **Workforce Innovation Grant**

President Will provided an update on the recently awarded Workforce Innovation Grant.

C. **SkillsUSA National Competition**

President Will informed the Board that Northwood Tech student, Lucas Kuechenmeister, recently took 1st place at SkillsUSA Nationals in Carpentry.

B. **Cenovus Superior Refinery & Enbridge Energy Donation**

President Will highlighted a recent donation provided to the College.

4. Legislative Updates

Time was reserved for legislative updates. *Note: District legislators have an open invitation to attend Northwood Tech Board meetings to provide legislative updates.*

5. Student Updates and News

Time was reserved for the following items:

A. **Nursing Assistant Program Changes at Northwood Tech**

June 15, 2022 – Barron News-Shield; Cumberland Advocate; Bloomer Advance
The Nursing Assistant Program at Northwood Technical College has changed its required hours to 90 after the established 120 hours had been reduced to 75 hours under Covid. The program also announced that it would be returning to in-person clinicals for the 2022-23 academic year for students to receive the hands-on training they had been missing out on after clinicals were not an option once Covid protocols were put in place.

B. **Northwood Tech Receives Grant for Mobile Training, Housing**

June 24, 2022 – Superior Telegram

June 27, 2022 – Menominee Nation News

June 29, 2022 – Burnett County Sentinel; Cumberland Advocate; Inter-County Leader; The Chronotype

June 30, 2022 – Spring Valley & Elmwood Sun-Argus; Ladysmith News; The Times
Governor Tony Evers stopped by the Rice Lake Campus on Tuesday, June 21 to announce that Northwood Tech had been awarded a \$9.8 million grant for the Housing Opportunity and Mobile Education Solutions project under the second round of Workforce Innovation Grants. Evers was joined by Missy Hughes, Wisconsin Economic Development Corporation (WEDC) Secretary and CEO, during the visit. This grant will provide Northwood Tech and their partner Impact Seven with funding to offer mobile training equipment and housing to underserved populations in the Northwood Tech region. \$3.8 million will be designated to Northwood Tech to use for the mobile training for advanced manufacturing skills and \$6 million will be designated to Impact Seven for to construct three multi-family housing facilities that will serve 300 individuals or families.

C. **Hands-On Learning: Northwestern High School Graduates 1st CNA Class**

July 1, 2022 – Superior Telegram

Northwestern High School students graduated from the first CNA class taught by Northwood Tech for their students. Two out of the seven students that graduated have already been offered jobs at Aspen Health and Rehab in Hawthorne where they completed their hands-on clinical training.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, August 15, 2022, beginning 8:30 a.m., at the Northwood Tech Balsam Lake Center. The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before **Thursday, July 28, 2022**. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

James Beistle moved, seconded by Lori Laberee to adjourn the meeting at 8:55 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brett Gabel". The signature is written in a cursive style with a large initial "B".

Board Secretary

dc

**Northwood Technical College
Contract Estimated Full Cost Report**

**Fiscal Year:
2023**

7/1/22
9:38 15 am

**State Designated Indirect Cost Factors:
Off Campus = 36.32 %
On Campus = 42.77%**

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

-----ESTIMATED-----


Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
Approval Date: May 2022 (6 records)												
723301	Northwest WI Workforce Investment Board Up to 10 NWWIB recruited students will be enrolled in the Machine Tool Basics local certificate which includes: Machine Tool Applications(64 hours), Print Reading(32 hours), OSHA 10 (10 hours) and CPR/AED/BFA(8 hours) *No Machine Tool Application class on 7/2/22	Superior Campus - 118A	On	\$ 11,741.00	\$ 5,456.00	\$	2,383.19	\$	2,998.00	\$	10,837.19	\$ 903.81
723312	Genesis Attachments, Inc. Up to 9 Genesis Attachment employees will receive American Safety & Health Institute CPR, AED, and basic first aid full 8 hour instruction. Upon successful completion, participants will receive documentation. Northwood Tech Superior Campus, Rm. 136	Superior Campus - Rm. 136	On	\$ 1,010.00	\$ 387.20	\$	165.61	\$	165.00	\$	717.81	\$ 292.19
723313	DNR Worksite Up to 20 WI DNR employess will receive American Safety & Health Institute CPR, AED, and basic first aid full 8 hour instruction. Upon successful completion, participants will receive documentation.	Ashland Campus - Room 427	On	\$ 1,610.00	\$ 774.40	\$	331.21	\$	264.00	\$	1,369.61	\$ 240.39
723311	Genesis Attachments, Inc. Up to 10 Genesis Attachment employees will receive American Safety & Health Institute CPR, AED, and basic first aid renewal instruction. Upon successful completion, participants will receive documentation. Training will take place at the Superior Campus of Northwood Tech, Rm. 136.	Superior Campus - Rm. 136	On	\$ 627.00	\$ 167.20	\$	71.51	\$	176.00	\$	414.71	\$ 212.29
723305	Tribe Labor Advisory Committee CDL Permit, CDL Theory, and Behind the Wheel for 4 participants. Registrations are due by May 27th and the online courses will start on June 1st. Participants will need to have their permit and theory class completed before they can start driving and med card/drug test. The contract will be adjusted to reflect the correct amount of training hours once the training is complete.	St. Croix Chippewa Tribe in Hertel	Off	\$ 30,567.00	\$ 14,553.00	\$	5,285.65	\$	7,447.00	\$	27,285.65	\$ 3,281.35
723314	Ventures Unlimited Provide ASHI Adult/CPR/AED & 1st aid class	Shell Lake	Off	\$ 565.00	\$ 242.00	\$	87.89	\$	127.00	\$	456.89	\$ 108.11
Approval Date: June 2022 (24 records)												
723324	Bayfield County Jail 4 hours of Practical Workplace Skills to include Modules 11 &12(Get the Job & Manage Your Money) for up to 6 Bayfield County Jail inmates.The contract total will not exceed \$1,689. Bayfield County Jail asked that printing charges should be billed to the contracts.	Bayfield County Jail	Off	\$ 1,689.00	\$ 752.40	\$	279.81	\$	423.00	\$	1,455.21	\$ 233.79
723325	Jennie O Turkey Store Co Provide Confined Space training for employees of Jennie-O Turkey Store. One initial training of 4 hours and 5 2 hour refresher training course. Training to be held at the Barron plant.	Jennie O Turkey Store Barron Plant	Off	\$ 3,231.00	\$ 1,790.80	\$	650.41	\$	126.00	\$	2,567.21	\$ 663.79
723323	Bayfield County Jail Up to 8 Bayfield County employess will receive ASHI Adult CPR/AED and Narcan Training. 4 hours of ASHI Adult CPR/AED training and 2 hours of Narcan training.	Bayfield County Annex Building-EOC Room	Off	\$ 890.00	\$ 387.20	\$	140.64	\$	133.00	\$	660.84	\$ 229.16
723316	Glenbrook Building Supply CDL Theory and Behind the Wheel for 1 employee. Once registration forms are recieved the student will be sent the link with instructions on how to get started with the theory course. Employee will need to have their permit and theory class completed before they can start driving. Contract is written for 45 hours of behind the wheel time. Contact will be adjusted on how many hours are actually used.	New Richmond Campus	On	\$ 4,639.00	\$ 1,881.00	\$	804.50	\$	879.00	\$	3,564.50	\$ 1,074.50

723331	Bayfield County Jail	Bayfield County Jail	Off	\$	912.00	\$	387.20	\$	140.64	\$	150.00	\$	677.84	\$	234.16
	Up to 6 jail inmate will receive ASHI Adult CPR/AED and Narcan Training.4 hours of ASHI Adult CPR/AED training and 2 hours of Narcan training. 4 hours of ASHI Adult CPR/AED training and 2 hours of Narcan training.														
723334	Jewell Transport LLC	Rice Lake Campus Parking Lot	On	\$	3,953.00	\$	1,672.00	\$	715.11	\$	614.00	\$	3,001.11	\$	951.89
	CDL A training and testing for STUDENT. STUDENT will receive up to 40 hours of Behind the Wheel training. If less than 40 hours of training is needed to complete training, contract will be adjusted to reflect necessary training hours for billing.														
723318	Northlakes Community Clinic	Ashland Campus - Room 427	On	\$	878.00	\$	387.20	\$	165.61	\$	179.00	\$	731.81	\$	146.19
	An estimated number of 8 Northlakes employees will receive 8 hours of Basic Life Support(BLS)training. (Contract will be adjusted once we are provided the exact number of employees.)														
723317	Northlakes Community Clinic	Ashland Campus - Room 427	On	\$	364.00	\$	167.20	\$	71.51	\$	32.00	\$	270.71	\$	93.29
	An estimated number of 8 Northlakes employees will receive 4 hours of Basic Life Support(BLS) recert training. (Contract will be adjusted once we are provided the exact number of employees.)														
723333	Half Moon Lodge(Johnson Wax)	Half Moon Lodge	Off	\$	638.00	\$	290.40	\$	105.47	\$	121.00	\$	516.87	\$	121.13
	Up to eight employees of Half Moon Lodge will receive 6 hours of CPR/AED - ASHI Training at Half Moon Lodge														
723315	CORA Physical Therapy BLS Basic Life Support Renewal	Spooner	Off	\$	267.00	\$	145.20	\$	52.74	\$	20.00	\$	217.94	\$	49.06
723223	McLane Company, Inc	New Richmond Campus Parking Lot	Off	\$	150.00	\$	-	\$	-	\$	150.00	\$	150.00	\$	-
	June 2022 Testing Contract will be updated with actual exams before being billed upon completion. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course.														
723328	Action Battery	New Richmond Campus	On	\$	17,835.00	\$	7,524.00	\$	3,218.01	\$	3,251.00	\$	13,993.01	\$	3,841.99
	CDL Theory, Behind the Wheel, and Haz-Mat for 4 employees. This contract also includes an additional Haz-Mat course for another employee. Once registration forms are recieved the student will be sent the link with instructions on how to get started with the theory course. Employee will need to have their permit and theory class completed before they can start driving. Contract is written for 45 hours of behind the wheel time. Contact will be adjusted on how many hours are actually used.														
723321	Northlakes Community Clinic	Ashland Campus - Room 427	On	\$	364.00	\$	167.20	\$	71.51	\$	32.00	\$	270.71	\$	93.29
	An estimated number of 8 Northlakes employees will receive 4 hours of Basic Life Support(BLS) recert training. (Contract will be adjusted once we are provided the exact number of employees.)														
723320	Northlakes Community Clinic	Ashland Campus - Room 427	On	\$	878.00	\$	387.20	\$	165.61	\$	179.00	\$	731.81	\$	146.19
	An estimated number of 8 Northlakes employees will receive 8 hours of Basic Life Support(BLS)training. (Contract will be adjusted once we are provided the exact number of employees.)														
723221	Superior-Lidgerwood-Mundy Corp	SLM Facility	Off	\$	1,830.00	\$	754.60	\$	274.07	\$	-	\$	1,028.67	\$	801.33
	Technical Assist Contract-Projected at 12 hours. *Contract will be adjusted per hours actually needed. • to provide finalization of a new welding procedure, and issue official documentation • to arrange and proctor two independent welding tests for two potential new hires,• to inspect and check calibration of welding power sources, and material and gas certifications • to organize and perform the visual inspection of the weld tests,• to collect and transport and perform mechanical testing of the weld coupons,• to collect and transport and perform mechanical testing of the weld coupons,														
723319	Northlakes Community Clinic	Ashland Campus - Room 427	On	\$	364.00	\$	167.20	\$	71.51	\$	32.00	\$	270.71	\$	93.29
	An estimated number of 8 Northlakes employees will receive 4 hours of Basic Life Support(BLS) recert training. (Contract will be adjusted once we are provided the exact number of employees.)														

723329	Barron County Public Health BLS Basic Life Support Renewal	Barron County Public Health	Off	\$	555.00	\$	290.40	\$	105.47	\$	60.00	\$	455.87	\$	99.13
723322	Northlakes Community Clinic An estimated number of 8 Northlakes employees will receive 8 hours of Basic Life Support(BLS)training. (Contract will be adjusted once we are provided the exact number of employees.)	Ashland Campus - Room 427	On	\$	878.00	\$	387.20	\$	165.61	\$	179.00	\$	731.81	\$	146.19
723330	Ultimate Auto Sales LLC -	Rice Lake Campus Parking Lot	On	\$	4,671.00	\$	1,881.00	\$	638.18	\$	904.00	\$	3,423.18	\$	1,247.82
723327	Bell Timber ASHI Adult/Child CPR/AED & 1st aid renewal	Barron	Off	\$	440.00	\$	193.60	\$	70.32	\$	92.00	\$	355.92	\$	84.08
723222	McLane Company, Inc Contract for 2022-2023 Testing. Contract runs 06-01-2022 to 05-31-2023. Contract will be updated with actual exams before being billed upon completion. McLane will be billed monthly for testing.	New Richmond Campus Parking Lot	On	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
723335	Kreier Farms CDL A training and testing for STUDENT. STUDENT will receive up to 40 hours of Behind the Wheel training and an online theory course. If less than 40 hours of training is needed to complete training, contract will be adjusted to reflect necessary training hours for billing.	Northwood Technical College, Rice Lake Campus	On	\$	3,654.00	\$	1,672.00	\$	715.11	\$	349.00	\$	2,736.11	\$	917.89
723332	Enbridge Up to 15 Enbridge employees will receive 4 hours of in person, classroom Flagger Safety Training on the Ashland Campus. *Room TBD	Ashland Campus	On	\$	906.00	\$	233.10	\$	99.27	\$	208.00	\$	540.37	\$	365.63
723326	Osceola EMS Two hours of Practical Skills Review on the second Thursday of every month starting June 9, 2022, and ending on May 11, 2023. Adjustments will be made to the contract if we can't meet in a certain month.	Osceola	Off	\$	3,270.00	\$	2,032.80	\$	738.31	\$	-	\$	2,771.11	\$	498.89

Grand Totals (30 records)

*indicates an amended contract



 Board Secretary

7-11-2022

 Date

**Northwood Technical College
Contract Estimated Full Cost Report**

**Fiscal Year:
2022**

7/1/22
9:38 15 am

**State Designated Indirect Cost Factors:
Off Campus = 37.19 %
On Campus = 43.68%**

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

-----ESTIMATED-----

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Total	=	Full Cost	Difference
Approval Date: May 2021 (1 records)												
722302	Northern Clearing Inc Employees of Northern Clearing will receive but not limited to Safety Training, EMS Training and Arborist & Vegetation Safety Training, unless otherwise requested. *Actual number of students will be determined at the end of the fiscal year.	Northern Clearing	Off	\$ 63,586.00	\$ -	\$ -	\$ 173.00	\$ 173.00	\$ 173.00	\$ 173.00	\$ 63,413.00	
Approval Date: November 2021 (1 records)												
722432	Hudson High School 75-hour Nursing Assistant Course for 8 students from Hudson High School. The Dual Credit Youth Apprenticeship will be covering the cost of the contract. Hudson High School will pay \$0 for the training.	Hudson High School	Off	\$ 5,468.00	\$ 405.90	\$ 150.95	\$ 1,785.00	\$ 2,341.85	\$ 2,341.85	\$ 2,341.85	\$ 3,126.15	
Approval Date: February 2022 (1 records)												
722488	Russ Davis Wholesale CDL Permit, CDL Theory, and Behind the Wheel for 5 employees. Once registration forms are received students will be sent the link with instructions on how to get started with the classes. Employee will need to have their permit and theory class completed before they can start driving. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50. Potential Exam Fees to be charged:VI \$50, Basic Skills \$50, Road Skills \$50. Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought.	Russ Davis	Off	\$ 18,793.00	\$ 8,464.50	\$ 3,147.95	\$ 2,220.00	\$ 13,832.45	\$ 13,832.45	\$ 13,832.45	\$ 4,960.55	
Approval Date: March 2022 (3 records)												
722490	Northlakes Community Clinic An estimated number of 8 Northlakes employees will receive 4 hours of Basic Life Support(BLS)training. (Contract will be adjusted once we are provided the exact number of employees.)	Ashland Campus - Room 427	On	\$ 883.00	\$ 334.40	\$ 146.07	\$ 67.00	\$ 547.47	\$ 547.47	\$ 547.47	\$ 335.53	
722498	Hudson High School 75-hour Nursing Assistant Course for 8 students from Hudson High School. The Dual Credit Youth Apprenticeship will be covering the cost of the contract. Hudson High School will pay \$0 for the training.	Hudson High School	Off	\$ 5,052.00	\$ 357.50	\$ 132.95	\$ 1,524.00	\$ 2,014.45	\$ 2,014.45	\$ 2,014.45	\$ 3,037.55	
722492	Northlakes Community Clinic An estimated number of 8 Northlakes employees will receive 4 hours of Basic Life Support(BLS)training. (Contract will be adjusted once we are provided the exact number of employees.)	Ashland Campus - Room 427	On	\$ 883.00	\$ 334.40	\$ 146.07	\$ 67.00	\$ 547.47	\$ 547.47	\$ 547.47	\$ 335.53	
Approval Date: April 2022 (5 records)												
722517	West Central WI Workforce Development Board -	Northwood Tech New Richmond Campus	Off	\$ 5,513.00	\$ 387.20	\$ 144.00	\$ 2,708.00	\$ 3,239.20	\$ 3,239.20	\$ 3,239.20	\$ 2,273.80	
722507	NWCEP INC	Superior Campus	On	\$ 3,636.00	\$ 1,713.80	\$ 748.59	\$ 325.00	\$ 2,787.39	\$ 2,787.39	\$ 2,787.39	\$ 848.61	

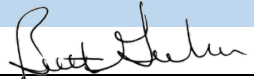
Up to 8 students recruited by NWCEP will complete this 40 hour Truck Driving Theory class in person at the Superior Campus. The Drug Screening portion date and time has yet to be determined, need a minimum of 5 students for this. Contract can be adjusted up or down depending on the exact number of students at the end of the training.

722509	BWCS Construction	Northwood Tech College, Rice Lake Campus	On	\$	3,139.00	\$	1,233.10	\$	538.62	\$	600.00	\$	2,371.72	\$	767.28
<p>CDL A training and testing for STUDENT of BWCS Construction. STUDENT will receive up to 40 hours of Behind the Wheel training. If less than 40 hours of training is needed to complete training, contract will be adjusted to reflect necessary training hours for billing. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50. Potential Exam Fees to be charged:VI \$50, Basic Skills \$50, Road Skills \$50. Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought.</p>															
722515	Jolma Electric, LLC	Jolma Electric Facility	Off	\$	918.00	\$	167.20	\$	62.18	\$	458.00	\$	687.38	\$	230.62
722514	Down To Earth	Northwood Technical College, Rice Lake Campus	On	\$	2,789.00	\$	1,452.00	\$	634.23	\$	300.00	\$	2,386.23	\$	402.77
<p>CDL A training and testing for STUDENT and STUDENT, employees of Down To Earth Centers and Shops . Employees will receive up to 40 hours of Behind the Wheel training. If less than 40 hours of training is needed to complete training, contract will be adjusted to reflect necessary training hours for billing. Employer responsible for pre-employment drug screen w/results returned prior to behind the wheel instruction taking place. The contract includes one CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50. Potential Exam Fees to be charged:VI \$50, Basic Skills \$50, Road Skills \$50. Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought.</p>															
Approval Date: May 2022 (1 records)															
722245	McLane Company, Inc	New Richmond Campus	On	\$	1,100.00	\$	-	\$	-	\$	1,100.00	\$	1,100.00	\$	-
<p>Contract for May Testing. Contract will be updated with actual exams before being billed upon completion. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course. Each segment of CDL exam shall be a cost of \$50. Potential Exam Fees to be charged:VI \$50, Basic Skills \$50, Road Skills \$50. Total exam fees for acquisition of Commercial Driver's License are dependent on State testing requirements for the class/endorsement being sought.</p>															
Approval Date: June 2022 (13 records)															
722420	Unity High School	Unity High School	Off	\$	29,691.00	\$	-	\$	-	\$	29,691.00	\$	29,691.00	\$	-
Dual Credit class for Unity High School.															
722444	Eau Claire North High School	Eau Claire North High School	Off	\$	10,995.00	\$	-	\$	-	\$	10,995.00	\$	10,995.00	\$	-
Dual Credit classes for Eau Claire North high school.															
722452	Prairie Farm High School	Prairie Farm High School	Off	\$	12,412.00	\$	-	\$	-	\$	12,412.00	\$	12,412.00	\$	-
Dual credit classes for Prairie Farm high school.															
722448	Turtle Lake High School	Turtle Lake High School	Off	\$	12,104.00	\$	-	\$	-	\$	12,104.00	\$	12,104.00	\$	-
Dual credit classes for Turtle Lake high school.															
722396	Mellen High School	Mellen High School	Off	\$	7,428.00	\$	-	\$	-	\$	7,428.00	\$	7,428.00	\$	-
Dual Credit classes for Mellen high school.															
722408	Hayward High School	Hayward High School	Off	\$	93,295.00	\$	-	\$	-	\$	93,295.00	\$	93,295.00	\$	-
Dual credit classes for Hayward high school.															
722395	Baldwin-Woodville High School	Baldwin-Woodville High School	Off	\$	12,984.00	\$	-	\$	-	\$	12,984.00	\$	12,984.00	\$	-
Dual credit classes for Baldwin-Woodville high school. Three dual credit courses; 20 students.															
722397	New Richmond High School	New Richmond High School	Off	\$	119,145.00	\$	-	\$	-	\$	119,145.00	\$	119,145.00	\$	-
Dual Credit classes for Superior high school.															
722398	Rice Lake School District	Rice Lake School District	Off	\$	47,134.00	\$	-	\$	-	\$	47,134.00	\$	47,134.00	\$	-
Dual Credit classes for Superior high school.															
722399	Superior School District	Superior School District	Off	\$	46,433.00	\$	-	\$	-	\$	46,433.00	\$	46,433.00	\$	-

	Dual Credit classes for Superior high school.														
722423	Eau Claire North High School	Eau Claire North High School	Off	\$	13,194.00	\$	-	\$	-	\$	13,194.00	\$	13,194.00	\$	-
	Dual credit classes for Eau Claire North High School.														
722409	Hudson High School	Hudson High School	Off	\$	194,821.00	\$	-	\$	-	\$	194,821.00	\$	194,821.00	\$	-
	Dual credit classes for Hudson high school.														
722449	Winter School	Winter School	Off	\$	1,722.00	\$	-	\$	-	\$	1,722.00	\$	1,722.00	\$	-
	Dual credit classes for Winter high school.														

Grand Totals (25 records)

*indicates an amended contract



 Board Secretary

7-11-2022

 Date