

## Call-Up for Active Military Service

In the event that students serving in the Military Reserves or National Guard are activated for military service (not including active service training), the College will provide a 100 percent refund of all program fees, material fees, and special fees (excluding tools and/or miscellaneous purchases). Upon return, the College will re-enroll students at the same point in their program.

If the call-up occurs at a time when students can possibly complete a course early, students may complete on a course-by-course basis with the faculty member's permission. These students will not be withdrawn from the College, but will only be withdrawn from the courses they cannot complete.

## Tuition Guarantee

WITC affirms that education and training are designed to enable eligible persons to acquire occupational skills necessary for full participation in the workforce.

The WITC Board, in compliance with Wisconsin Statute 38.24(4), provides a fee exemption for up to six credits to a graduate who is unable to obtain employment within six months of graduation or whose employer certifies that the graduate lacks entry-level job skills in the graduate's field of study.

Applications for fee exemption should be made to the campus Dean of Students, who will determine if the graduate qualifies for the exemption. To respond to this policy, the Board stipulates that a graduate of an associate degree or technical diploma program who is a resident of the state of Wisconsin, is exempt from program and material fees for up to six credits within the same occupational program for which the degree or diploma was awarded if the graduate applies for exemption of fees within six months of graduation and either of the following two conditions apply:

1. Within 90 days after initial employment, the graduate's employer certifies to the WITC Board that the graduate lacks entry-level job skills and specifies in writing the areas in which the graduate's skills are deficient.
2. The graduate certifies in writing that all of the following conditions apply:
  - a. The graduate has not secured employment in the occupational area in which (s)he received a degree or diploma.
  - b. The graduate has demonstrated that (s)he has actively pursued employment in that occupational area.
  - c. The graduate has not refused employment in that occupational or related field.
  - d. The graduate has actively sought the assistance of employment assistance services.

## Program Fee – \$136.50 per credit

All programs are subject to a uniform fee per credit established by the Wisconsin Technical College System Board and state legislature. The rate is subject to change. Certain unique courses and programs are exempt from program fees.

## Material Fee – \$4.50 minimum per course

All courses are subject to a material fee per credit established by the state. These fees vary by both the program and the different costs of materials used in each course. Certain unique courses and programs are exempt from material fees.

## Incidental Fee – \$9.25 per credit

An incidental fee is charged to help fund a wide range of services to students including parking, library and media services, student activities, records processing, health services, graduation, and other miscellaneous student support activities.

## Out-of-State Tuition – \$218.50 per credit

In addition to the \$136.50 program fee, out-of-state non-resident students pay \$82.00.