

Wisconsin Indianhead Technical College
Board Proceedings
March 17, 2014

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, March 17, 2014, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Morrie Veilleux, called the meeting to order at 8:31 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Brett Gerber, Lorraine C. Laberee, David Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Aimee Curtis was not in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Craig Fowler, Bob Meyer, Kim Olson, and Cher Vink. WITC employees in attendance for a portion of the meeting were: Lori Bowman, Anita Hacker, Jennifer Kunselman, Robyn Lulich, Meghan McMartin, Mary Ann Pebler, Kayti Stolp, and Tom Szalajka. WITC Student Ambassadors in attendance were: James Miller (WITC-Ashland), Blake Berger (WITC-New Richmond), Riley Christensen (WITC-Rice Lake), and Ayla Salter (WITC-Superior). Michelle Wiberg, Vice President, Managing Director of PMA Securities, Inc. was also present during a portion of this meeting. *Note: Natalie Landgreen was unable to attend.*

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The March 17, 2014, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on March 14, 2014, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Veilleux reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. Jean Serum moved, seconded by Brett Gerber, to approve the agenda. Upon a unanimous vote of all members present, motion carried. The Board reviewed a list of questions for the student ambassador presentations that took place later in the meeting. One new question was added.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Veilleux to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

EXECUTIVE SESSION

Chairperson, Morrie Veilleux, requested a motion for the Board to adjourn into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(f) and §118.22 for the purpose of considering a Preliminary Notice of Non-Renewal of Personnel for 2014-2015 Certification and a Preliminary Notice of Non-Renewal of Teacher Contract.

Dave Minor moved, seconded by Eileen Yeakley, to go into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(f) and §118.22 for the purposes noted in the preceding paragraph. Chair Veilleux announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

Chairperson, Morrie Veilleux, called the executive session to order at 8:36 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Brett Gerber, Lorraine C. Laberee, David Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Aimee Curtis was not in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Bob Meyer, Kim Olson, and Cher Vink.

Approval of the February 24, 2014, Executive Meeting Minutes

James Beistle moved, seconded by Lori Laberee, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

James Beistle moved, seconded by Lori Laberee, to adjourn the Executive Session and convene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (8-0) and the executive session adjourned at 8:44 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the February 24, 2014, Regular Meeting Minutes

James Beistle moved, seconded by Jean Serum, to approve the February 24, 2014, regular meeting minutes as printed. It was noted that the meeting minutes were updated to reflect that following the February WITC Board meeting, the Bayfield County Board meeting date was changed from March 25, 2014 to March 18, 2014 (Correspondence/Information item 4.C.). Upon a unanimous vote of all members present, motion carried. *The signed list of contracts from the February meeting was attached to the official minutes.*

CONSENT AGENDA

Chairperson Veilleux asked if there were any items to be pulled off the consent agenda and acted on separately; however, there were none. Lori Laberee moved, seconded by Dave Minor, to approve the consent agenda. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

1. Personnel:

A. **Resignation:** Dan Arneson, Learning Resource Center Technician, New Richmond; effective March 27, 2014. *President Meyer noted that Mr. Arneson provided 3 years of service, and the Board expressed their appreciation for this service to the College.*

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of February 28, 2014, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 147406 through 148053 and electronic transfer payments totaling \$4,556,990.70 were approved.

5. Bids/Purchases

A. **Remodeling – New Richmond:** The Board accepted the low bids received for Project No. 1327 from Rhom Construction LLC of Eau Claire, WI, as summarized on the bid tabulation document for the project base bid and alternate no. 1 for the remodeling at the New Richmond Campus. The total award for this remodel project is \$641,493, including \$588,674 from the base bid and \$52,819 from the alternate.

B. **Addition and Remodeling Construction – Rice Lake – Request to Reject All Bids:** The Board rejected all bids for the addition and remodeling at the Rice Lake Campus. All bids were in excess of the approved budget amount as summarized on the bid tabulation document. Ms. Vink provided clarification on this item.

C. **Belt Grinder – Rice Lake:** The Board approved the purchase of a belt grinder in the total amount of \$1,490 from Airgas, Inc. of Eau Claire, WI, under Educational & Institutional Cooperative purchasing agreement #CNR01291. The belt grinder will replace a failed unit and was not on the approved equipment list. The grinder is for the Welding program at the Rice Lake Campus.

- D. **Manual Mills – New Richmond:** The Board approved the purchase of three manual mills in the total amount of \$57,000, funded by the Special Allocation Funds Grant. The mills are for the Machine Tooling Technics program at the New Richmond Campus.
- E. **Ten80 Kits – Collegewide:** The Board approved the purchase of three Ten80 kits in the total amount of \$18,000, funded by the Special Allocation Funds Grant. The kits are for the summer STEM (science, technology, engineering, and mathematics) camps Collegewide.
- F. **Meter Certification Equipment – Rice Lake:** The Board approved the purchase of meter certification equipment in the total amount of \$5,500, funded by the Special Allocation Funds Grant. The certification equipment is for the Automotive Maintenance Technician programs at the Rice Lake and the Superior Campuses.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

Time was reserved for the Board Chair to provide an announcement about the closed session, if appropriate. The Board Chair announced that in Executive Session the Board approved their February Executive Session minutes, approved the Preliminary Notice of Non-Renewal of Personnel for 2014–2015 Certification, and approved the Preliminary Notice of Non-Renewal of Teacher Contract because of a program suspension.

2. Second Reading and Approval of Board Governance Process Policy – Mission, Vision, and Values (II.B.)

Time was reserved for the Board's second reading and approval of the Board Governance Process Policy (II.B.) – Mission, Visions, and Values. There were no recommended changes. Administration recommended that this policy not be reviewed again until 2017 as suggested on this month's monitoring schedule.

Chris Fitzgerald moved, seconded by Dave Minor, to approve the Board Governance Process Policy – Mission, Vision, and Values (II.B.) as printed. Upon a unanimous vote of all members present, motion carried.

3. Second Reading and Approval of Tenets

Time was reserved for the Board's second reading and approval of the Tenets. There were no recommended changes.

Brett Gerber moved, seconded by Eileen Yeakley, to approve the Tenets as printed. Upon a unanimous vote of all members present, motion carried.

It was noted that the College is currently having staff review the Tenets through the "Tenet of the Month" process, which will end in October 2014. The Quality Improvement Steering Committee will review any recommended Tenet changes from the College Culture Committee and forward those to the Board of Trustees for their consideration and approval at a later date if needed.

4. Second Reading and Approval of 2015–2018 Strategic Goals.

Time was reserved for the Board's second reading and approval of the 2015–2018 Strategic Goals. There was one minor change to Goal 3 and minor changes made to Goal Statements 3, 4, and 5. The 2015–2018 Strategic Themes were also provided for the Board's information.

Brett Gerber moved, seconded by Lori Laberee, to approve the 2015–2018 Strategic Goals as presented. Upon a unanimous vote of all members present, motion carried.

5. Approval of Resolution 14-09, Authorizing the Issuance of \$3,950,000 General Obligation Promissory Notes, Series 2014A of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof

Approval of Resolution 14-09 (attached) was requested, as presented to the Board by Michelle Wiberg, Vice President, Managing Director of PMA Securities, Inc. The intent of the borrowing included \$1,500,000 for the new construction at the Rice Lake Campus, \$1,500,000 for the building remodeling at the Rice Lake Campus, and \$950,000 for site improvements at the Ashland Campus. Bids will be presented to the Board at the April 21, 2014, meeting for their consideration.

A Recommendations for WITC District Shell Lake, Wisconsin \$3,950,000 General Obligation Promissory Notes, Series 2014A exhibit was provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

Brett Gerber moved, seconded by Dave Minor, to approve the Resolution 14-09, Authorizing the Issuance of \$3,950,000 General Obligation Promissory Notes, Series 2014A of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

The Chair moved to the Correspondence and Information section of the agenda.

INFORMATION REPORTS AND PRESENTATIONS

1. Annual College FTE and Enrollment Report

Jennifer Kunselman, Research and Data Coordinator, provided the Board with a College *FTE and Enrollment Report*, which detailed FTE and enrollments through February compared to last year at the same time. Craig Fowler, Vice President, Continuing Education/Executive Director Foundation and Rice Lake Campus Administrator, was also in attendance during this report and presented information on Continuing Education. A PowerPoint presentation was provided in the Board book. There was time for questions and answers after the report.

Dave Minor moved, seconded by Lori Laberee, to receive the Annual College FTE and Enrollment Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

2. Annual WITC Foundation Update

The Foundation Update was postponed to the April meeting due to time constraints. Chair Veilleux was open to Mr. Fowler presenting via IP video in April if needed.

3. Annual Ambassador Presentations

Mary Ann Pebler, Resource Development Director, gave a brief overview of the Ambassador Program. The College Advancement Associates introduced the 2014 Student Ambassadors (James Miller (WITC-Ashland), Blake Berger (WITC-New Richmond), Riley Christensen (WITC-Rice Lake), and Ayla Salter (WITC-Superior) who shared stories about their WITC experiences and why they chose a technical college education. The College Advancement Associates coordinate the Ambassador Program at their respective campuses. Some of the things the students like about WITC are smaller class sizes, hands-on learning, experiences gained from working as a call staff, their program of interest, and the pass rate for the Nursing Boards.

A list of the student ambassadors was provided for the Board's information. A brief question and answer period for the panel of students followed the presentations. A list of questions was reviewed by Board members at the beginning of the Board meeting for their use after the presentations. The students were recognized with a plaque and a check from the WITC Foundation after the presentations. The WITC President and WITC Board Secretary presented these items to the ambassadors. The ambassadors, College Advancement Associates, and Foundation staff joined the Board for lunch. *Mr. Fitzgerald excused himself from the meeting at 11:51 a.m.*

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

A. **President's Evaluation Update**

Time was reserved for Vice Chair Fitzgerald and subcommittee members to schedule a President's Evaluation subcommittee meeting. The evaluation 360 degree process and timeline were posted in the Board Packet prior to the meeting for the Board's review. Minor changes were made to reflect an alternating 360 survey rotation for internal and external stakeholders every two years as discussed in 2012, roles and responsibilities, and the subcommittee agenda items that will be needed for each meeting. Internal stakeholders will be surveyed this year. A subcommittee meeting date will be scheduled in the future.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Veilleux requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *WITC Board Monitoring Schedule* as needed. Minor updates were made for clarification of the non-renewal process and timeline. There were no objections.

B. **Annual Review of Board Expenses/Board Budget Approval**

As of February 28, 2014, Board expenses were 72 percent of the budgeted amount for the current fiscal year. Based on prior year and current year expenditures, administration recommended the same budget amount for the Board budget; \$72,832 for fiscal year 2015. A year-to-date summary of expenses, which included a four-year history summary, was provided for the Board's review.

C. **Determine Board Representation for May WITC Commencements**

Time was reserved for the Board to determine who will attend at each of the WITC campus commencement ceremonies on Friday, May 16, 2014. Administration recommended having one Board member attend at each location. Campus ceremony and line-up details were outlined in a graduation document that was included for the Board's information. It was determined that Lori Laberee will attend in Ashland, Morrie Veilleux and James Beistle will attend in New Richmond, Chris Fitzgerald will attend in Rice Lake, and Jean Serum will attend in Superior. President Meyer will also attend in Ashland. Ms. Olson will provide the campuses with this information.

D. **Consider Nominations for 2014 ACCT Leadership Awards**

Time was reserved for the Board to consider nominations for the 2014 ACCT Leadership Awards. The ACCT awards brochure was included in this month's Board book for the Board's information. The awards include: Trustee Leadership, Equity, Chief Executive Officer, Faculty Member, and Professional Board Staff Member. Nominations must be received by June 16, 2014, utilizing the procedures outlined in the brochure.

Lori Laberee moved, seconded by Eileen Yeakley, to nominate Bob Meyer for the 2014 Chief Executive Officer ACCT award. Upon a unanimous vote of all members present, motion carried.

4. President's Updates:

Time was reserved for President Meyer to provide an update on the following items:

A. Follow-up from the Board Forward Meeting

Time was reserved for President Meyer to update the Board on progress made on the items discussed at the December 16, 2013, Board Forward meeting. In April, President Meyer would like to do an overview with the Manufacturing Revealed teams (with Dave Minor present), via IP video technology. At that meeting, President Meyer would like to show the team members one of the Manufacturing Revealed videos.

B. WMC Advancing Wisconsin Manufacturing Seminar Update

WITC and Chippewa Valley Technical College (CVTC) joined their WMC sessions together for a focus group on Friday, March 7, at WITC-Rice Lake. Mr. Minor was in attendance and suggested that WMC utilize IP video for these events in the future. President Meyer will share the PowerPoint from this event with the Board and noted that a conference will be scheduled on December 3, 2014, in Milwaukee to discuss what WMC has learned from these focus groups.

C. Collegewide Inservice – February 24, 2014

President Meyer provided an update on the recent Collegewide inservice that took place via IP video and at the local WITC campuses. He noted that Human Resources did a great job organizing the day. Presentations were given by Morna Foy, as well as some of our Quality Improvement Steering Committee members. The 25th anniversary of Facilitating the Future will take place this summer, with a reception scheduled on the afternoon of June 23, 2014, at the WITC-New Richmond Campus. All other Facilitating the Future activities that week will take place at the New Richmond High School. A PowerPoint presentation was provided.

D. Electronic Board Book and WITC E-mail Access Review

Time was reserved for the Board to give feedback on the electronic Board book and WITC Board e-mail processes. Board members appreciated the electronic Board book and noted that things have been going extremely well. However, two Board members asked if administration could take a look at what needs to be in the Board book and about possibly providing the Board with the Board book one week prior to the Board meeting. Administration discussed some of the difficulties in getting a Board book out earlier; however, they will look at ways they could separate informational items, corresponding exhibits, and reports in an effort to reduce the size of the Board book. Chair Veilleux schedules time to review all Board book materials and likes the information he's been receiving. Ms. Laberee noted that she wouldn't be able to review the Board book until the Friday before the Board meeting. She appreciated receiving notices from the Executive Assistant when there is urgent WITC e-mail. Chair Veilleux requested that this item be brought back to the April meeting for further discussion.

Before moving back to the Information Reports and Presentations, Chair Veilleux recessed the meeting at 9:58 a.m., and reconvened the meeting at 10:08 a.m.

E. Trustee Quarterly Update

A *Trustee Quarterly* "Interface" article "Recognizing Outstanding Professional Board Staff Members" was shared with the Board. The article highlighted the five 2013 regional Professional Board Staff award winners, and congratulated Kim Olson on her selection as the 2013 ACCT Professional Board Staff Network Member of the Year.

F. Positively Superior Update

The *Positively Superior* news article entitled "WITC Provides a Sound Return on Investment for Students, Taxpayers, and the Community", written by WITC Marketing and Public Relations Associate, Jena Vogtman, was shared with the Board.

5. Legislative Updates

There were no legislative updates given at this meeting.

6. Tenet of the Month

WITC staff are currently reviewing the "Tenet of the Month" at their all staff and leadership meetings. As requested in December, the Board will review the tenets at their Board meetings. "Quality and Continuous Improvement are Expected in all Aspects of the College" was the March tenet. A newsletter, self-reflection form, and blog comments from staff were provided for this tenet. The reflection form was provided at the meeting for Board members to record their notes. President Meyer noted the importance of the process of reviewing the tenets.

7. 2014 TECh (Technical Education Champion) Award Nomination Information

The TECh Award information was provided for the Board. The award recognizes an individual or organization for outstanding contributions to a local technical college district and/or the Technical College System. This year's award is scheduled for presentation at the summer 2014 District Board's Association meeting in Green Bay. Nominations should address all five criteria areas and must be received at the District Boards Association office by Friday, May 2, 2014. Administration recommended for the Board's consideration, nominating Dan Conroy, Vice President of Human Resources at Nexen Group, Inc., for the 2014 TECh Award.

Lori Laberee moved, seconded by James Beistle, to nominate Dan Conroy for the 2014 TECh Award as presented. Upon a unanimous vote of all members present, motion carried. Ms. Olson will submit the nomination materials to the District Boards Association.

8. 2014 ACCT Leadership Congress - Call for Presentations

ACCT has announced its call for presentations for the 45th Annual Leadership Congress, which is scheduled on October 22 - 25, 2014, in Chicago, Illinois. The theme for this year's Congress is "*Winds of Change: Staying the Course to the American Dream*". Additional information was included in a brochure from ACCT for the Board. All proposal submissions must be received by Friday, May 2, 2014, and should specifically address one of the following 7 tracks: 1) Socioeconomic Priorities, 2) Student Success, 3) Innovation and Technology, 4) Funding and Finance, 5) Commitment to Inclusion, 6) Governance, and 7) Relevant Programs and Services. President Meyer suggested the Board submit a proposal on Student Success or Governance. Some Board members noted that they support submitting a proposal.

If a proposal is submitted, a letter of support signed by the Board Chair is needed. In addition, the proposal must include trustees among presenters, handouts, and be approximately 60 minutes in length. Note: Greater consideration will be given to proposals submitted in partnership with other colleges and/or organizations. This item will be brought back to the April Board meeting.

9. District Boards Association Nomination Recommendations for Association Officer Positions

The District Boards Association's Nominations Committee is requesting the WITC Board's assistance in identifying any member the Board would like to be considered for nomination as a candidate for Association officer. There were no recommended nominations.

10. Capital Equipment Purchases

A. Motion Trainer Kits - New Richmond: A purchase was made of trainer kits in the total amount of \$47,990 from Werner Electric of Cottage Grove, MN. The motion trainer kits are for the Automated Packaging Program at the New Richmond Campus.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm their plans for the regular meeting scheduled on Monday, April 21, 2014, beginning 8:30 a.m., at the WITC-Superior Campus. The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on **Monday, April 21, 2014**, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members who wish to add additional items to next month's Board agenda may do so by contacting the Board Chair before **Thursday, April 3, 2014**. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.*

MEETING EVALUATION

PLUS +	DELTA ^
<ul style="list-style-type: none">+ Shell Lake lunch change.+ Excellent ambassadors.+ Presentations by student ambassadors and staff are always outstanding.+ Ambassadors - outstanding individuals who impressively articulated the impact of their WITC educational experience.+ Excellent ambassadors, very impressive.+ Reports to the Board were great as always.+ Ambassador presentations were super! Great stories!+ Good presentations and dialogue by the ambassadors; some of the best I've heard.	^ None

Brett Gerber moved, seconded by Lori Laberee, to adjourn the meeting. The meeting adjourned at 12:01 p.m.

Respectfully submitted,



Lorraine Laberee
Board Secretary

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

2/28/2014
2:09:15
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2014

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%

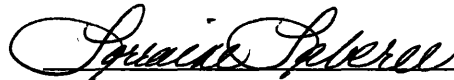
* ESTIMATED *								
Contract Number	Service Recipient	Location	Off Campus	Contract Revenue	Est. Salary Fringe Cost	+ Indirect	= Full Cost	Difference +/-
233	Superior Lidgerwood Mundy, Corporation	Superior Lidgerwood Mundy	Off	1,336.00	833.00	267.00	1,100.00	237.00
	Welding instructor to assist company in developing Welding Procedure Specifications.							
446	Barko Hydraulics	Barko Hydraulics	Off	926.00	387.00	141.00	528.00	399.00
	Employees of Barko Hydraulics will receive AHA Heartsaver First Aid, CPR, and AED instruction. Upon completion, successful participants will receive documentation.							
447	Clear Lake High School	Clear Lake High School	Off	3,006.00	-	-	3,006.00	-
	Transcribed credit classes at Clear Lake High School. 6 students enrolled in 2 cr. 10101176 Financial Accounting 1A and 6 students enrolled in 2 cr. 10101177 Financial Accounting 1B.							
448	Ladysmith High School	Ladysmith High School	Off	6,224.00	-	-	6,224.00	-
	Transcribed credit classes at Ladysmith High School. 8 students enrolled in 10890100 Success Strategies for 1 credit. 8 students enrolled in 10501101 Medical Terminology for 3 credit. 8 students enrolled in 10510135 Anatomy, Physiology and Disease Concepts, 2 credits.							
449	Dr. Douglas Erickson, DDS	Off Campus	Off	607.00	150.00	55.00	205.00	402.00
	Employees of Dr. D Erickson, DDS, will receive AHA CPR for Healthcare Providers recertification training. Successful participants will receive documentation upon completion of training.							
450	Rice Lake High School	Rice Lake High School	Off	6,012.00	-	-	6,012.00	-
	Transcribed credit classes offered at Rice Lake High School. 12 students are registered in both the 1 cr. 10106110 Document Formatting and 1 cr. 10106181 Keyboarding classes.							
451	Quanex Homeshield LLC	Quanex in Rice Lake	Off	1,107.00	446.00	137.00	583.00	524.00

	Employees of Quanex Homeshield will receive supervisory training. Employee Involvement and Motivation will be the first of a three-topic training program. Two, three-hour sessions will be offered.							
452	Quanex Homeshield LLC	Quanex in Rice Lake	Off	1,107.00	446.00	137.00	583.00	524.00
	Employees of Quanex Homeshield will receive supervisory training. Correcting Performance Problems will be the second of a three-topic training program. Two, three-hour sessions will be offered.							
453	Quanex Homeshield LLC	Quanex in Rice Lake	Off	1,107.00	446.00	137.00	583.00	524.00
	Employees of Quanex Homeshield will receive supervisory training. Managing Employees will be the third of a three-topic training program. Two, three-hour sessions will be offered.							
454	Columbia Forest Products	Columbia Forest Products Training Room	Off	1,255.00	417.00	143.00	559.00	696.00
	Medic First Aid							
455	Action Battery Wholesalers, Inc.	Somerset	Off	815.00	388.00	142.00	529.00	286.00
	Employees of Action Battery will receive training on CPR/First Aid/Blood Borne Pathogens. There will be two sessions with 15 employees in each session.							
456	St Croix Tribal Health Center	St Croix Tribal Health Center	Off	745.00	621.00	194.00	815.00	(70.00)
	Provide CPR for Healthcare Provider recert classes to employees.							
457	Rice Lake Convalescent	Rice Lake Convalescent Center - Rice Lake	Off	479.00	251.00	71.00	322.00	158.00
	Provide Heartsaver AED - Adult CPR & AED to employees.							
458	Bad River Health and Wellness Center	Bad River Health Clinic	Off	1,507.00	836.00	239.00	1,074.00	433.00
	CPR Healthcare Provider Recert CPR Heartsaver AED Recert							
459	Greenfield Physical Therapy & Sports Medicine LLC	Greenfield Physical Therapy - Spooner	Off	326.00	178.00	45.00	223.00	104.00
	Provide CPR for Healthcare Recert to employees.							
460	Source Energy Services	WITC-Rice Lake Campus	On	2,327.00	1,246.00	228.00	1,474.00	853.00
	Employees of Source Energy Services will receive 8 hours of MSHA Part 46 Annual Refresher Training.							
461	Northwest Builders, Inc.	WITC Rice Lake	On	3,242.00	1,735.00	334.00	2,069.00	1,174.00

Employees of Northwest Builders, Inc. will receive MSHA Part 46 8 hour Annual Refresher Training.

462	Ashland County Public Health	WITC Room 307	Off	136.00	113.00	36.00	149.00	(13.00)
	Healthcare Provider Renewal							
463	Barron Electric	Barron Electric	Off	458.00	190.00	55.00	245.00	213.00
	17 Supervisors/Line Personnel and 9 Board Members will receive one hour of iPad training. Training dates are February 21, 2014 from 12:30 p.m. - 1:30 p.m. for Supervisors/Line Personnel; and March 26, 2014 from 8:30 a.m. - 9:30 a.m. for Board Members. Instructor will be Cheryl Maki.							
464	WI DNR - Gordon	Gordon DNR offices	Off	1,157.00	964.00	352.00	1,315.00	(159.00)
	State employees will receive First Aid and CPR certification training. Upon successful completion, participants will receive documentation.							
465	Wisconsin Department of Corrections	WITC Superior	On	28,539.00	23,783.00	4,886.00	28,668.00	(129.00)

Wisconsin Department of Corrections clients will receive basic welding and blue print reading training.


 Board Secretary

3-17-14
 Date

*** End Of Report ***

* indicates an amended contract

Resolution No. 14-09

RESOLUTION AUTHORIZING THE ISSUANCE OF \$3,950,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2014A, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of: (a) \$1,500,000 for the public purpose of financing building remodeling and improvement projects; (b) \$1,500,000 for the public purpose of financing new construction; and \$950,000 for the public purpose of financing site improvement projects; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the public purpose of financing new construction; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$950,000 for the public purpose of financing site improvement projects; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$3,950,000 (the "Notes"), the proceeds of which shall be used for the purposes specified above in the amounts authorized for those purposes.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibits A, B and C hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At its meeting on May 19, 2014, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor, PMA Securities, Inc. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted on March 17, 2014.


Chairperson

Attest:


Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on March 17, 2014, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated March 17, 2014.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on March 17, 2014, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing new construction.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated March 17, 2014.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT C

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on March 17, 2014, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$950,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing site improvement projects.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated March 17, 2014.

BY ORDER OF THE DISTRICT BOARD

District Secretary