

NORTHWOOD TECHNICAL COLLEGE BOARD MEETING NOTICE/AGENDA

The Northwood Technical College Board meeting will be held on Wednesday, September 17, 2025, at 8:30 a.m., at the Northwood Tech Health Education Center, located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting will be available to Board members if needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

OPEN MEETING STATEMENT

Deanna Lapacinski, Executive Assistant to the President and Board, will read the following open meeting statement: "The September 17, 2025, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology, and request approval to authorize the use of electronic signatures for all Board documents.

AUDIENCE RECOGNITION ANNOUNCEMENT

MEETING MINUTES

1. Approval of the August 20, 2025, Regular Meeting Minutes

CONSENT AGENDA

Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.

1. Personnel

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** Emily Aarsvold, Graphic Arts & Multimedia Content Specialist, Staff; Superior, \$23.79/hour, effective September 2, 2025.
- B. **New Hire:** Ashlee Garrett, Health Information Technology Program Director/Instructor, Faculty; \$66,096/year, effective July 1, 2025.

- C. **New Hire:** Christopher Leavens, Facility Maintenance Manager, Staff; Rice Lake, \$66,261 /year, effective August 18, 2025. *Note: Mr. Leavens is currently a Maintenance Specialist at the Rice Lake Campus.*
- D. **New Hire:** Aaron Maves, Machine Tooling Technics Instructor, Faculty; New Richmond, \$66,096/year, effective July 1, 2025.
- E. **Resignation:** Rebecca Houle, Classroom Support Technician; Ashland, effective August 21, 2025.
- F. **Resignation:** Christoper Leavens, Maintenance Specialist; Rice Lake, effective August 17, 2025.

2. Contracts

Administration recommends approval of the contract listing.

3. Financial/Cash Position Report

Administration recommends approval of last month's Financial and Cash Position Report.

4. Approval of Bills

Administration recommends approval of expenditures incurred.

5. Annual Review and Approval of Board's Global ENDS Policy (I.)

6. Annual Review and Approval of Board's Governance Process Policies (II.A. and II.C. – II.L.):

- A. Governing Philosophy (II.A.)
- B. Board Responsibility (II.C.)
- C. Board Member's Role (II.D.)
- D. Board Officers (II.E.)
- E. Board Committees (II.F.)
- F. Board Policy Creation (II.G.)
- G. College Budget Process (II.H.)
- H. Board Members' Code of Conduct (II.I.)
- I. Annual Board Monitoring Schedule (II.J.)
- J. Tuition for Board Members (II.K.)
- K. Audience Recognition (II.L.)
- L. Board Meetings (II.M.)

7. Approval of Annual Update to the Five-Year Affirmative Action/Equal Opportunities Plan

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing
2. Travel Sign-Up
 - A. Board Events Schedule
3. Monitoring Schedule Review and Updates
 - A. Monitoring Schedule
4. President's Updates
 - A. Enrollment Update
 - B. New Student Orientation Participation
 - C. Community Connections
 - D. Medical Laboratory Education Center Ribbon Cutting
 - E. HOMES Ribbon Cutting – St. Croix Falls
 - F. HOMES Groundbreaking – Hayward
 - G. HOMES Groundbreaking – Hurley
5. Student Updates and News
 - A. Northwood Tech Alumni Spotlight: Lone Wolf Marine and Recreational in Mason, WI
 - B. New Medical Lab Education Center at Northwood Tech
 - C. Breaking ground: Hurley housing construction date set

BOARD EDUCATION

1. Strategy, Innovation and Technology Report
2. Accreditation Report
3. Enrollment (FTE) Information Report

NEXT MEETING/FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times
2. Review/Add Agenda Items

MEETING ADJOURNMENT