

Wisconsin Indianhead Technical College  
Board Proceedings  
November 12, 2018

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, November 12, 2018, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

Chairperson, Troy Lambert, called the meeting to order at 8:31 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Brett Gerber, Janelle Gruetzmacher, Troy Lambert, and Josh Robinson. Lorraine C. Laberee joined the meeting via BlueJeans audio conferencing. Andy Albarado arrived at 8:37 a.m. *Note: Lara Frasier provided notice that she would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Steve Decker, Kim Olson, and John Will. Susan Yohnk Lockwood and Megan Nabb were present for a portion of this meeting.

**OPEN MEETING**

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The November 12, 2018, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on November 9, 2018, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA**

Chairperson Lambert reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology.

Chris Fitzgerald moved, seconded by James Beistle, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

Time was reserved for Chair Lambert to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

**EXECUTIVE SESSION**

Chairperson, Troy Lambert, requested a motion for the Board to convene into Executive Session under the provisions of Wisconsin Statutes §19.85(1)(c)(f)(g) for the purpose of considering Personnel Matters.

Janelle Gruetzmacher moved, seconded by Brett Gerber, to convene into Executive Session in accordance with Wisconsin Statutes §19.85(1)(c)(f)(g) for the purpose noted in the preceding paragraph. Chair Lambert announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

Chairperson Lambert called the executive session to order at 8:33 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Brett Gerber, Janelle Gruetzmacher, Troy Lambert, and Josh Robinson. Lorraine C. Laberee joined the meeting via BlueJeans audio conferencing. Andy Albarado arrived at 8:37 a.m. *Note: Lara Frasier provided notice that she would not be in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Steve Decker, Kim Olson, and John Will.

1. Approval of the October 15, 2018, Executive Meeting Minutes

Josh Robinson moved, seconded by Chris Fitzgerald, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

*Note: Mr. Decker was excused at 8:34 a.m. Mr. Albarado arrived at 8:37 a.m.*

Any action to be taken on matters discussed in Executive Session will be considered in open session under "Other Items Requiring Board Action".

James Beistle moved, seconded by Brett Gerber, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (8-0) and the executive session adjourned at 8:52 a.m.

**OPEN SESSION RECONVENED**

*Note: Mr. Decker returned to the meeting.*

**MEETING MINUTES**

1. Approval of the October 15, 2018, Regular Meeting Minutes

Josh Robinson moved, seconded by Janelle Gruetzmacher, to approve the regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolutions from the October meeting were attached to the official minutes.

**CONSENT AGENDA**

Chairperson Lambert asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none. President Will reminded the Board that staff who want to retire will need a letter to give a six-month notice.

Chris Fitzgerald moved, seconded by James Beistle, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

1. Personnel:

- A. **New Hire:** Scott Matula, Architectural Commercial Design Instructor; Faculty; annual salary \$58,940; Rice Lake; effective December 3, 2018.
- B. **New Hire:** Rachael Mooney, Associate Degree Nursing Instructor; Faculty; annual salary \$58,940; Superior; effective January 1, 2019.
- C. **New Hire:** Jeffrey Rosburg, Machine Tool Technician Instructor; Faculty, annual salary \$58,940; Superior; effective November 26, 2018.
- D. **New Hire:** Mari Jo Ulrich, Dean, Allied Health; Manager; annual salary \$93,534; Ashland; effective November 6, 2018. *Note: Ms. Ulrich was previously Occupational Therapy Assistant Instructor/Program Director at the Ashland Campus.*
- E. **Resignation:** Todd Asanovich, Automotive Technician Instructor/Program Director; Superior, effective June 30, 2019.
- F. **Resignation:** June Farkas, College Health Nurse; Superior, effective June 30, 2019.
- G. **Resignation:** Margie Ince, Academic Affairs Technician; Rice Lake, effective June 4, 2019.
- H. **Resignation:** Kelly Pastika, Accounting Instructor: New Richmond, effective June 30, 2019.
- I. **Resignation:** Mari Jo Ulrich, Occupational Therapy Assistant Instructor/Program Director; Ashland, effective November 5, 2018.
- J. **Resignation:** Mai Vang, Human Resources Specialist, Shell Lake, effective October 17, 2018.

President Will noted that there were a total of 76 years of service from those who resigned (will retire/leaving the College); Mr. Asanovich served 16 years, Ms. Farkas served 13 years, Ms. Ince served 18 years, Ms. Pastika served 27 years, and Ms. Vang served 2 years. The Board expressed its appreciation for this service to the College.

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 239916 through 240662 and electronic transfer payments totaling \$5,372,272.32 were approved.

5. Bids/Purchases

A. **Remodeling Change Order - New Richmond:** The Board gave approval of Change Orders 5 and 6 by HSR Architects in the total amount of \$32,194 for Project #17063-3 & 4 at the New Richmond Campus. These change orders included additional ceiling replacement, electrical modifications, plumbing revisions, and flooring modifications. A financial summary was provided.

B. **Exterior Maintenance Change Order - Superior:** The Board gave approval of Change Order 4 by HSR Architects in the total amount of \$1,904 for Project #17063-1 at the Superior Campus. This change order included additional door hardware and a credit for corner guards. A financial summary was provided.

C. **Plumbing & HVAC Maintenance Change Order - Superior:** The Board gave approval of Change Order 4 by HSR Architects in the total amount of \$2,358 for Project #17063-2 & 7 at the Superior Campus. This change order included providing additional HVAC controls. A financial summary was provided.

**OTHER ITEMS REQUIRING BOARD ACTION**

1. Action to be Considered on Matters Discussed in Executive Session

Chair Lambert announced that there was no action taken in Executive Session.

2. **Approval of Resolution 19-03, Authorizing the Issuance of \$3,000,000 General Obligation Promissory Notes, Series 2018C of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof**

Administration recommended approval of Resolution 19-03 (attached), presented to the Board with the intent to borrow \$1,200,000 in aggregate for the building remodeling and improvement projects throughout the district, \$50,000 in site improvements, and the purchase of movable equipment in the aggregate amount of \$1,750,000. Bids will be presented to the Board at the November 12, 2018, meeting for consideration. The *Recommendations for WITC District Shell Lake, Wisconsin \$3,000,000 General Obligation Promissory Notes, Series 2018C* was provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

Chris Fitzgerald moved, seconded by Andy Albarado, to approve Resolution 19-03, Authorizing the Issuance of \$3,000,000 General Obligation Promissory Notes, Series 2018C of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

3. Approval of Resolution 19-04, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Remodeling at the WITC-Superior Campus  
Resolution 19-04 was included for the Board's review (attached). Administration requested Board approval to submit a Request for Approval to the WTCS Board for the WITC-Superior Campus facility projects. The project includes a renovation to the existing patio and atrium. It will include creating a new front entrance at the atrium, expanding the patio, creating new sidewalks, and creating a new parking lot to add visitor parking and expand the current conference center parking. WTCS Board approval is required per Wisconsin statutes. The WITC Board is authorized to act on bids after the WTCS Board acts on the Request for Approval. Mr. Decker presented details in a PowerPoint related to this project at the meeting.

Brett Gerber moved, seconded by Janelle Gruetzmacher, to approve Resolution 19-04, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Remodeling at the WITC-Superior Campus as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

4. Approval of Resolution 19-05, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Remodeling at the WITC-Rice Lake Campus  
Resolution 19-05 was included for the Board's review (attached). Administration requested Board approval to submit a Request for Approval to the WTCS Board for the WITC-Rice Lake Campus facility projects. The project includes a renovation to the Cosmetology, Architect Design, EMS, Criminal Justice, and Paramedic classroom areas. The renovation will include new finishes, lighting, replacement of dated HVAC units, and upgrading electrical panels in the area. WTCS Board approval is required per Wisconsin statutes. The WITC Board is authorized to act on bids after the WTCS Board acts on the Request for Approval. Mr. Decker presented details in a PowerPoint related to this project at the meeting.

Andy Albarado moved, seconded by Chris Fitzgerald, to approve Resolution 19-05, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Remodeling at the WITC-Rice Lake Campus as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

5. Approval of IT - Network Security Specialist Concept Review  
Administration requested Board approval for submission of the Concept Review for an Information Technology - Network Security Specialist Associate Degree program. The Concept Review will be submitted to the WTCS for approval at the WTCS Board meeting in January, and the Program Proposal will be submitted to the WTCS for approval at the WTCS Board meeting in March. This program would replace the current IT-Network Specialist program and would be located New Richmond, Rice Lake, and Superior. Plans are to implement in fall 2019.

Josh Robinson moved, seconded by James Beistle, to approve the IT - Network Security Specialist Concept Review as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

## **CORRESPONDENCE AND INFORMATION**

### **1. Meeting Information Sharing**

Time was reserved for Board members to report on any meetings they attended.

#### **A. Association of Community College Trustees Leadership Congress Update**

Time was reserved for attendees at this year's ACCT Leadership Congress in October to report out on the conference and sessions they attended. Andy Albarado, Lori Laberee, Kim Olson, and John Will provided conference updates. Ms. Olson and Ms. Laberee provided a summary of their conference sessions to share with the Board.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Lambert requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

Ms. Olson provided copies of a District Boards Association meeting flyer for the January meeting and a National Legislative Summit agenda.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *Board Monitoring Schedule* as needed. Administration recommended adding the High School Relations Report to the Monitoring Schedule in January. There were no objections.

4. President's Updates:

A. **Upcoming Events Schedule**

Time was reserved for President Will to share upcoming event information located on the WITC website.

B. **Enrollment Update**

President Will provided a brief update on the most recent information related to the College's enrollment. A Cognos College Enrollment report was provided for the Board's information. Additional demographic information was shared at the meeting.

C. **District Boards Association 2019 Media Award Call for Nominations**

The District Boards Association encourages each district to consider providing a nomination for the District Boards Association's annual Media Award competition. This is an excellent opportunity to recognize media coverage of your district's service to its communities and learners.

Board members can provide President Will with suggestions; otherwise, a recommendation from the Director of Marketing will be provided for the Board's consideration in December. The 2019 Media Award nominations must be received by February 1, 2019. The award will be made during the Association's spring April meeting in Fond du Lac, WI. The Media Award instructions and criteria were provided.

D. **Ashland Remodeling Project - FY20**

Mr. Decker provided a PowerPoint presentation for this agenda item.

5. Legislative Updates

Time was reserved for legislative updates. District legislators have an open invitation to attend WITC Board meetings to provide legislative updates. Mr. Beistle noted that Gae Magnafici was elected as the new representative for District 28 in the WITC district, replacing Adam Jarchow who did not seek reelection.

Board members were encouraged to attend the January District Boards Association meeting to meet with district legislators during the visits that will be scheduled on Thursday, January 17, 2019.

*Note: The Board Chair recessed the meeting at 9:44 a.m. and reconvened the meeting at 9:51 a.m.*

6. Audited Annual Financial Statements Draft

The annual financial audit report for year ending June 30, 2018, will be presented by the College's financial auditing firm at the December 2018 Board meeting. In an effort to provide the Board information on the audit in draft format earlier, the draft audit cover letter and the draft audited annual financial statements were posted separately from the Board book for the Board's information. A printed copy of the Financial Statements was also provided as a handout at the meeting. Mr. Decker reviewed key information in the handout. Mr. Ganschow will address Mr. Gerber's question at the December Board meeting.

7. WITC Board Appointment Update

President Will noted that we received one unsolicited Board Appointment application to date for the Employer member position representing St. Croix County. Board Appointment applications are due by 4 p.m. on Thursday, November 15, 2018.

8. Student Updates and News:

Time was reserved for President Will to share the following for the Board's information:

A. **WITC Opening Balsam Lake Campus Soon**

WITC is going to be offering a series on a variety of different topics this fall and early spring to get individuals into the new Balsam Lake Outreach Center. The plans for this location are to do a "soft opening" this spring with some classes and have an open house in April to kick off the fall 2019 classes. A *Balsam Lake, County Ledger Press* article was provided.

B. **Discover Manufacturing and Technology**

WITC-New Richmond hosted a "Discover Manufacturing and Technology" event on Tuesday, October 9, 2018. The public was invited to discover the in-demand technology career paths with tours of the newly renovated technology and industry wing, as well as hands-on activities led by WITC instructors. A *New Richmond News* article was provided.

C. **Grant Program Partnership Boosts Businesses, Workers**

Local businesses turn to WITC's Broadband Academy program to educate workers. An *Ashland Daily Press* article was provided.

D. **Looking for Local Impact of Foxconn; Secretary Nowak Says Expect "Ripple Effect"**

Wisconsin Department of Administration Secretary Ellen Nowak visited WITC-New Richmond. She said that the ripple effects from the planned \$10 billion Foxconn development in Mount Pleasant could be seen across the state and in Western Wisconsin, and the biggest impact will come in supply chains. Foxconn is taking a Wisconsin-first approach with a majority of work planned to be done by Wisconsin businesses. A *New Richmond News* article was provided.

9. Capital Equipment Purchases

A. **Chevy Tahoe - Collegewide:** A purchase was made of a 2019 Chevy Tahoe in the amount of \$38,982 from Ewald Automotive from Oconomowoc, WI. The Tahoe is for the Emergency Medical Services Department to haul equipment to remote locations. Mr. Decker will check into a recommendation from Mr. Fitzgerald related to cost.

**INFORMATION REPORT**

1. Student Satisfaction Inventory (SSI) Report

Megan Nabb, Institutional Research Analyst, and Susan Yohnk Lockwood, Vice President Institutional Effectiveness and New Richmond Campus Administrator, presented a brief summary of the Student Satisfaction Inventory (SSI) purpose and results to the Board.

A PowerPoint presentation and Executive Summary were provided for this report. A link to the *Student Satisfaction Inventory - 2018 Overview* was also provided for the Board's information. Printed copies were also available at the meeting.

Janelle Gruetzmacher moved, seconded by Brett Gerber, to accept the Student Satisfaction Inventory (SSI) Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

#### **ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS**

1. **Review Meeting Dates, Locations, and Start Times**

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, December 17, 2018, beginning 8:30 a.m., at the WITC-Rice Lake Campus. The Board meeting schedule was provided for the Board's information.

2. **Review/Add Agenda Items**

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, December 17, 2018, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, November 29, 2018. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared and copied.*

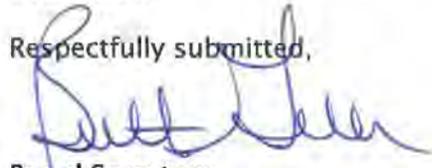
#### **MEETING EVALUATION**

**PLUS +/-DELTA ^**

- + Student Satisfaction report
- + Liked the Twenty-four by Twenty-one Strategic Plan format
- ^ None

James Beistle moved, seconded by Janelle Gruetzmacher, to adjourn the meeting at 10:33 a.m.

Respectfully submitted,



Board Secretary

ko

Wisconsin Indianhead Technical College  
Contract Estimated Full Cost Report

Fiscal Year:  
2019

11/1/18  
8:38 15 am

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:  
Off Campus = 35.06 %  
On Campus = 42.12%

*-----ESTIMATED-----*													
Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est. Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Total	=	Full Cost	-	Difference
<b>Approval Date: June 2018 (1 records)</b>													
719316	Cumberland High School	Cumberland High School	Off	\$ 7,996.00	\$ 2,971.19	\$	1,041.70	\$	242.10	\$	4,254.99	\$	3,741.01
15 students of Cumberland High School will receive 3 credits of Speech													
<b>Approval Date: August 2018 (2 records)</b>													
719346	Bell Timber	Bell Timber - Barron	Off	\$ 1,290.00	\$ 514.80	\$	180.48	\$	91.80	\$	502.92	\$	787.08
Ashl 1st aid/Adult & Child CPR & AED													
719357	Russ Davis Wholesale	Hammond	Off	\$ 14,320.00	\$ 6,959.70	\$	2,440.07	\$	1,000.00	\$	10,399.77	\$	3,920.23
CDL hands on driving for 4 students. Each student will have 45 hours of drive time. If the student does not utilize all 45 hours we will adjust the contract to reflect the total amounts of hours.													
<b>Approval Date: September 2018 (1 records)</b>													
719368	Russ Davis Wholesale	Hammond	Off	\$ 7,770.00	\$ 3,762.00	\$	1,318.96	\$	500.00	\$	5,580.96	\$	2,189.04
CDL hands on driving for 2 students. Each student will have 45 hours of drive time. If the student does not utilize all 45 hours we will adjust the contract to reflect the total amounts of hours.													
<b>Approval Date: October 2018 (35 records)</b>													
719389	Red Cliff Bank of Lake Superior Chippewa	Red Cliff Health	Off	\$ 621.00	\$ -	\$	-	\$	496.50	\$	496.50	\$	124.50
Employees of Red Cliff Health Clinic will receive American Heart Association Healthcare Provider renewal instruction.													
719369	Christian Community	Christian Community	Off	\$ 1,442.00	\$ 387.20	\$	135.75	\$	308.53	\$	831.48	\$	610.52
CBRF Fire Safety Class and CBRF 1st aid class													
719370	New Richmond High School	New Richmond High School	Off	\$ 19,824.00	\$ -	\$	-	\$	19,824.00	\$	19,824.00	\$	-
Dual Credit													
719371	Cameron High District	Cameron High School	Off	\$ 2,208.00	\$ -	\$	-	\$	2,208.00	\$	2,208.00	\$	-
Dual Credit													
719377	Northwestern High School	Northwestern High School	Off	\$ 3,836.00	\$ -	\$	-	\$	3,836.00	\$	3,836.00	\$	-
Dual Credit													
719380	Siren School District	Siren High School	Off	\$ 14,904.00	\$ -	\$	-	\$	14,904.00	\$	14,904.00	\$	-
Dual Credit													
719378	Northwood School	Northwoods High School	Off	\$ 1,104.00	\$ -	\$	-	\$	1,104.00	\$	1,104.00	\$	-
Dual Credit													
719372	Bruce High School	Bruce High School	Off	\$ 2,734.00	\$ -	\$	-	\$	2,734.00	\$	2,734.00	\$	-
Dual Credit													
719375	Eau Claire North High School	Eau Claire North High School	Off	\$ 12,165.00	\$ -	\$	-	\$	12,165.00	\$	12,165.00	\$	-
Dual Credit													
719391	Washburn County Sheriff's Dept	Spooner	Off	\$ 545.00	\$ 211.80	\$	74.25	\$	75.21	\$	361.26	\$	183.74
Patrol Weapons training for up to 20 students. All bullets supplied by Sheriff's Dept													
719379	Rice Lake School District	Rice Lake High School	Off	\$ 33,744.00	\$ -	\$	-	\$	33,744.00	\$	33,744.00	\$	-
Dual Credit													

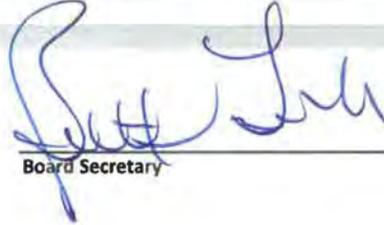
719376	Frederic High School Dual Credit	Frederic High School	Off	\$ 3,854.00	\$ -	\$ -	\$ 3,854.00	\$ 3,854.00	\$ -
719373	Barron Area School Dist Dual Credit	Barron High School	Off	\$ 4,932.00	\$ -	\$ -	\$ 4,932.00	\$ 4,932.00	\$ -
719374	Eau Claire Memorial High School Dual Credit	Eau Claire Memorial High School	Off	\$ 25,952.00	\$ -	\$ -	\$ 25,952.00	\$ 25,952.00	\$ -
719381	WI National Guard AHA Heartsaver AED/Adult/Child/Infant CPR & AED	WI National Guary Hayward	Off	\$ 791.00	\$ 193.60	\$ 67.88	\$ 232.78	\$ 494.26	\$ 296.74
719383	Cumberland School District Dual Credit	Cumberland High School	Off	\$ 27,744.00	\$ -	\$ -	\$ 27,744.00	\$ 27,744.00	\$ -
719397	Louisiana-Pacific Corp Provide Welding Certification for up to 8 individuals on the New Richmond Campus. Supplies will be provided.	New Richmond	On	\$ 2,730.00	\$ 1,196.80	\$ 504.09	\$ 400.00	\$ 2,100.89	\$ 629.11
719382	Amery High School Dual Credit		Off	\$ 19,605.00	\$ -	\$ -	\$ 19,605.00	\$ 19,605.00	\$ -
719388	Unity High School Dual Credit	Unity High School	Off	\$ 10,428.00	\$ -	\$ -	\$ 10,428.00	\$ 10,428.00	\$ -
719386	Chetek-Weyerhauser Area School District Dual Credit	Chetek-Weyerhauser High School	Off	\$ 2,750.00	\$ -	\$ -	\$ 2,750.00	\$ 2,750.00	\$ -
719384	Solon Springs School District Dual Credit	Solon Springs High School	Off	\$ 3,173.00	\$ -	\$ -	\$ 3,173.00	\$ 3,173.00	\$ -
719387	St Croix Central High School Dual Credit	St Croix Central High School	Off	\$ 15,770.00	\$ -	\$ -	\$ 15,770.00	\$ 15,770.00	\$ -
719390	Red Cliff Early Childhood Center Employees of Red Cliff Health Clinic will receive American Heart Association Healthcare Provider renewal instruction. Upon successful completion, participants will receive documentation.	Red Cliff Early Childcare	Off	\$ 686.00	\$ 193.60	\$ 67.88	\$ 287.00	\$ 548.48	\$ 137.52
719392	NWCEP Inc Clients of NW Wisconsin Workforce/NWCEP, Inc will receive Construction Foundations training. Upon completion, participants will receive a Technical Certificates.	Ashland Area Enterprise Center	Off	\$ 27,829.00	\$ 11,858.00	\$ 4,157.41	\$ 7,704.00	\$ 23,719.41	\$ 4,109.59
719394	Ashland High School Dual Credit	Ashland High School	Off	\$ 7,662.00	\$ -	\$ -	\$ 7,662.00	\$ 7,662.00	\$ -
719400	Hudson High School Dual Credit	Hudson High School	Off	\$ 86,675.00	\$ -	\$ -	\$ 86,675.00	\$ 86,675.00	\$ -
719401	Ellsworth Police Dept Active Shooter Response Course for up to 20 police officers	Ellsworth	Off	\$ 395.00	\$ 145.20	\$ 50.91	\$ 136.00	\$ 332.11	\$ 62.89
719396	Superior School District Dual Credit	Superior High School	Off	\$ 12,648.00	\$ -	\$ -	\$ 12,648.00	\$ 12,648.00	\$ -
719395	St Croix Falls School District Dual Credit	St Croix Falls High School	Off	\$ 551.00	\$ -	\$ -	\$ 551.00	\$ 551.00	\$ -
719403	Siren School District Dual Credit	Siren High School	Off	\$ 2,208.00	\$ -	\$ -	\$ 2,208.00	\$ 2,208.00	\$ -
719398	LCO Head Start Pediatric Medic First Aid Class	LCO Headstart	Off	\$ 635.00	\$ 462.00	\$ 161.98	\$ 87.24	\$ 711.22	\$ (76.22)
719399	Bayfield County Nurse Bayfield County Employees will receive AHA CPR Healthcare Provider Renewal and/or ASHI Basic First Aid Instruction.	Bayfield Co Emergency Ops Center	Off	\$ 594.00	\$ 314.60	\$ 110.30	\$ 85.00	\$ 509.90	\$ 84.10
719402	Loparex LLC Leadership Development Training for up to 50 staff members at Loparex. Each training group will receive 8 hours of training.	Hammond	Off	\$ 6,666.00	\$ 3,326.40	\$ 1,166.24	\$ 312.55	\$ 4,805.19	\$ 1,860.81

719385	Parker Hannifin Ashl 1st aid/Adult & Child CPR & AED	Chetek	Off	\$	1,973.00	\$	671.00	\$	235.25	\$	306.00	\$	1,212.25	\$	760.75
719393	Rice Lake Police Dept Firearms Qualifications Training for Rice Lake Police Department. There will be 20 students. All bullets should be supplied by the Sheriff's Department.	Rice Lake	Off	\$	611.00	\$	292.60	\$	102.59	\$	68.67	\$	463.86	\$	147.14

Grand Totals (39 records)

\*\*\*\*End of Report \*\*\*\*

\*indicates an amended contract



Board Secretary

11-12-18

Date

Resolution No. 19-03

RESOLUTION AUTHORIZING THE ISSUANCE OF \$3,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2018C, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$3,000,000 for the public purposes (the "Public Purpose") of financing (a) \$1,200,000.00 of building remodeling and improvement projects at the District's campuses, (b) \$50,000 of site improvement projects at the District's campuses, and (c) \$1,750,000 of moveable equipment purchases; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$3,000,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$3,000,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2018, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on November 12, 2018.

  
Chairperson

Attest:  
  
Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College  
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on April 16, 2018, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$3,000,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of financing (a) \$1,200,000.00 of building remodeling and improvement projects at the District's campuses, (b) \$50,000 of site improvement projects at the District's campuses, and (c) \$1,750,000 of moveable equipment purchases.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated November 12, 2018.

BY ORDER OF THE DISTRICT BOARD

District Secretary

**RESOLUTION #19-04**

**PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM  
BOARD  
REQUESTING APPROVAL FOR THE REMODELING  
AT THE WITC-SUPERIOR CAMPUS**

**WHEREAS**, the Wisconsin Indianhead Technical College Board has heard reports detailing the addition and remodeling plans at the WITC-Superior Campus.

**NOW, THEREFORE, BE IT RESOLVED** that the Wisconsin Indianhead Technical College Board goes on record petitioning the Wisconsin Technical College System Board to allow the district Board to enter into a building project to provide the addition/remodeling at the WITC-Superior Campus.

Adopted and approved this 12<sup>th</sup> day of November 2018.

  
District Board Chairperson

ATTEST:

  
District Board Secretary

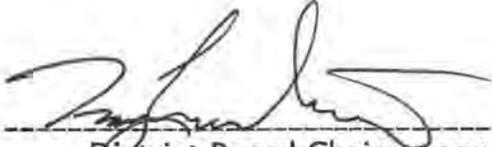
**RESOLUTION #19-05**

**PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM  
BOARD  
REQUESTING APPROVAL FOR THE REMODELING  
AT THE WITC-RICE LAKE CAMPUS**

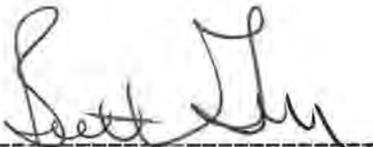
**WHEREAS**, the Wisconsin Indianhead Technical College Board has heard reports detailing the addition and remodeling plans at the WITC-Rice Lake Campus.

**NOW, THEREFORE, BE IT RESOLVED** that the Wisconsin Indianhead Technical College Board goes on record petitioning the Wisconsin Technical College System Board to allow the district Board to enter into a building project to provide the addition/remodeling at the WITC-Rice Lake Campus.

Adopted and approved this 12<sup>th</sup> day of November 2018.

  
\_\_\_\_\_  
District Board Chairperson

ATTEST:

  
\_\_\_\_\_  
District Board Secretary