

Wisconsin Indianhead Technical College
Board Proceedings
July 13, 2015

The annual organizational meeting of the Wisconsin Indianhead Technical College Board was held on Monday, July 13, 2015, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Vice Chairperson, Chris Fitzgerald, called the meeting to order at 8:30 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Brett Gerber, Lorraine C. Laberee, Troy Lambert, Dave Minor, Agnes Ring, Josh Robinson, and Eileen Yeakley. The following WITC employees were also in attendance at this meeting: Steve Decker, Kim Olson, Cher Vink, and John Will. Board and administration introductions were made. Jim Dahlberg and Jena Vogtman were also in attendance for a portion of this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The July 13, 2015, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on July 10, 2015, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Vice Chair Fitzgerald reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. Dave Minor moved, seconded by James Beistle, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Vice Chair Fitzgerald to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

BOARD ORGANIZATION

1. Oath of Office: Troy Lambert, Agnes Ring, Josh Robinson

The Oath of Office was administered by Vice Chair Fitzgerald to reappointed Board member Troy Lambert, and new Board members Agnes Ring and Josh Robinson by having them read the Oath of Office statement at the meeting. An Oath of Office statement was signed by each Board member and notarized by James Beistle to be filed with the District Board Secretary.

2. Election of Officers

In accordance with Wisconsin Statute §38.08 (3) the district shall elect from among its members a chairperson, vice chairperson, secretary, and treasurer at the annual meeting. The Board conducted their election of officers with Vice Chair Fitzgerald calling for nominations for the office of chairperson. A sample election process was provided at the meeting.

It was noted that no person may serve as a chairperson for more than two successive annual terms, per Wisconsin Statute §38.08 (3). All officers, except the chair, can serve multiple consecutive terms of office.

The following served as WITC Board officers in 2014-2015:

- a. Chair - Morrie Veilleux (completed a second term; a new Chair must be elected for 2015-2016)
- b. Vice Chair - Chris Fitzgerald (served the past two consecutive years in this position)
- c. Secretary - Lorraine Laberee (served the past six consecutive years and a total of eleven years in this position)
- d. Treasurer - James Beistle (served the past two consecutive years and a total of four years in this position)

Chair

Dave Minor moved, seconded by Lori Laberee, to nominate Chris Fitzgerald for the office of chairperson. Mr. Fitzgerald requested that James Beistle, Treasurer, continue with the election process for the Chair position. Following three calls for nominations, Brett Gerber moved, seconded by Eileen Yeakley, to close nominations and to cast a unanimous vote for Chris Fitzgerald for the office of chairperson of the Board. Upon a unanimous vote of all members present, motion carried.

Vice Chair

James Beistle moved, seconded by Dave Minor, to nominate Brett Gerber for the office of vice chairperson. Brett Gerber moved, seconded by Dave Minor, to nominate Troy Lambert for the office of vice chairperson. Following three calls for nominations all Board members submitted a ballot with their vote (6-3) for Troy Lambert to be selected for the office of vice chairperson of the Board.

Secretary

Lori Laberee moved, seconded by Troy Lambert, to nominate Brett Gerber for the office of secretary. Following three calls for nominations, James Beistle moved, seconded by Lori Laberee, to close nominations and to cast a unanimous vote for Brett Gerber for the office of secretary of the Board. Upon a unanimous vote of all members present, motion carried.

Treasurer

Brett Gerber moved, seconded by Troy Lambert, to nominate James Beistle for the office of treasurer. Following three calls for nominations, Eileen Yeakley moved, seconded by Troy Lambert, to close nominations and to cast a unanimous vote for James Beistle for the office of treasurer of the Board. Upon a unanimous vote of all members, motion carried.

The officers assumed their duties following the election process and new officers were requested to provide their signatures on a form that was routed by the Executive Assistant at the meeting. The Chair and Treasurer were also requested to sign a form for the Business Office at the meeting. If a vacancy occurs in any of the District Board officer positions after the annual organizational meeting, the District Board may elect an officer to fill the vacancy at any subsequent district Board meeting. The Board Officers policy was provided for the Board's information.

Ms. Olson will communicate the 2015-2016 WITC Board officer information to the District Boards Association and to all College staff following the meeting. Ms. Olson will also have the Board Chair's WITC telephone extension (2755) updated on the Board of Trustee's Web page and Staff Directory.

3. Selection of Regular Meeting Dates

A proposed 2015-2016 Board Meeting Schedule that included tentative dates for the third and fourth Monday of the month, meeting locations, and an 8:30 a.m. start time was provided for the Board's consideration.

The Board agreed to meet on the fourth Monday of the month in October and February due to the Association of Community College Trustees Leadership Congress and the National Legislative Summit. Ms. Laberee is unable to attend the October 26, 2015, Board meeting. The new Board Chair will plan to attend the Higher Learning Conference on April 17-18, 2016; therefore, the Board also agreed to meet on the fourth Monday in April. The Board requested to meet in Superior in August and Shell Lake in February.

Dave Minor moved, seconded by Troy Lambert, to adopt the 2015-2016 Board meeting schedule and meeting locations as presented. Upon a unanimous vote of all members present, motion carried.

Ms. Olson will communicate the 2015-2016 Board meeting schedule with the District Boards Association and all College staff following the meeting.

4. Selection of Board Forward Meeting Date

Time was reserved for the Board to discuss a potential Board Forward meeting date for the 2015-2016 year, which was proposed for December on the Board Meeting Schedule. Mr. Beistle recommended the Board Forward meeting be moved to November 16, 2015.

Troy Lambert moved, seconded by James Beistle, to schedule the Board Forward meeting on November 16, 2015, to follow the regular Board meeting luncheon, at the Administrative Office in Shell Lake. Upon a unanimous vote of all members present, motion carried.

5. Appointment to WITC Foundation Board

Time was reserved for the Board Chair to appoint a Board member to the WITC Foundation Board. Dave Minor served on the WITC Foundation Board for the past year. It was noted that there is no limit to the number of terms that can be served on the Foundation Board. Chair Fitzgerald appointed Dave Minor as the WITC Foundation Board representative for 2015-2016.

Ms. Olson will communicate the selected WITC Foundation Board representative to all College staff following the meeting.

6. Approval of Official Newspaper of Record Selection

Annually the Board approves the "newspaper of record" for the College. There are 28 newspapers in the WITC District that are certified by the state to publish statutorily required legal notices. However, of those 28 newspapers, 26 of them publish their notices one (1) day per week. The *Superior Telegram* publishes two (2) days per week (on Tuesday and Friday), and the *Ashland Daily Press* publishes five (5) days per week (Monday, Wednesday, Thursday, Friday, and Saturday).

Therefore, based on the higher number of publishing days, administration recommended Board approval to establish the *Ashland Daily Press* as their "newspaper of record" for the 2015-2016 school year. Information on the costs for Class 1 - 8 point legal notices and non-legal advertising from the *Ashland Daily Press* was included in the Board book.

Dave Minor moved, seconded by James Beistle, to establish the *Ashland Daily Press* as the College's official newspaper of record for 2015-2016 as presented. Upon a unanimous vote of all members present, motion carried.

Administration will check with the state about what we will do when a daily newspaper no longer exists in our district. Ms. Olson will communicate the Board's approval of the "newspaper of record" to all College staff following the meeting.

7. Approval of Board Monitoring Schedule for Fiscal Year 2016

Time was reserved for the Board to approve the *2015-2016 WITC Board Monitoring Schedule* for the new fiscal year. In addition, time was reserved for the Board to review the July activity items related to a potential Board Orientation in September. Chair Fitzgerald would like to set the Board orientation date after the meeting and will determine who he would like to ask to be at the orientation. Due to the November Board Forward date selection, Ms. Olson will update the Board Forward activities on the 2015-2016 Monitoring Schedule.

Brett Gerber moved, seconded by Troy Lambert, to adopt the Board's 2015-2016 Monitoring Schedule as presented. Upon a unanimous vote of all members present, motion carried.

8. Request for Board Organizational Meeting Appointments to the District Boards Association Positions - Standing Committees

The District Boards Association requested that all districts review and assign their members to the association's standing committees. A District Boards Association Standing Committees packet was provided for the Board's information and included the current list of WITC committee representatives and a description of each committee. WITC Board members discussed their committee interest. Ms. Olson will submit WITC's committee representation to the District Boards Association Office via a new online process following the meeting.

9. Selection of District Boards Association Board of Directors - WITC Board Delegate

The District Boards Association requested the WITC Board select a member to be seated on the Association's Board of Directors at their summer meeting in Janesville on July 18, 2015, for a two-year term. Each District Board uses its own process to select its representative to the Board except that association officers automatically serve as their district's representative. There is no limit on the number of terms that may be served. In addition, a new member may be appointed mid-term at the district's discretion.

Dave Minor moved, seconded by Troy Lambert, to select James Beistle as the WITC Board Delegate for the District Boards Association for a two-year term. Upon a unanimous vote of all members present, motion carried.

Ms. Olson will submit the WITC Board Delegate selection to the District Boards Association Office following the meeting. Ms. Olson routed a WITC Board member contact listing to confirm each Board member's current contact information and will post the final copy in the Board's Resources Only library to include District Boards Association Committee representation and Board Officer information.

MEETING MINUTES

1. Approval of the June 8, 2015, Regular Meeting Minutes

Dave Minor moved, seconded by Troy Lambert, to approve the June 8, 2015, regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed list of contracts and resolutions from the June meeting were attached to the official minutes.

CONSENT AGENDA

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none. Agnes Ring moved, seconded by Lori Laberee, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

1. Personnel:

- A. **New Hire:** Paul Abrahamzon, Custodian I; Custodial; Superior; \$16.04 per hour, effective June 17, 2015.
- B. **New Hire:** Susan Dudra-Guenard, Human Resource Management/Supervisory Management Instructor; Faculty; Ashland and Superior; annual salary \$63,663, effective July 1, 2015.
- C. **New Hire:** Stephanie Erdmann, Divisional Dean, Business; Management; Rice Lake; annual salary \$81,003, effective July 27, 2015.
- D. **New Hire:** Stephen Geiger, Welding Instructor; Faculty; Rice Lake; annual salary \$52,341; effective July 1, 2015.
- E. **New Hire:** Shauna Ruud, Occupational Therapy Assistant Instructor; Faculty; Rice Lake; annual salary \$49,710, effective July 1, 2015.
- F. **New Hire:** Tammy Will, Student Success Teaching Assistant; OTS; Rice Lake; \$16.46 per hour, effective June 24, 2015.
- G. **Resignation:** Barb Landstrom, Career Prep Manager, Shell Lake; effective January 4, 2016.
- H. **Resignation:** Barb Lundberg, Divisional Dean, General Studies, Ashland; effective July 10, 2015.

President Will noted that there were a total of 23 years of service from those who resigned (retired). The Board expressed its appreciation for this service to the College. President Will also noted that his sister-in-law was being recommended for new hire, but that he was not involved in the selection.

2. Contracts

The contract listings were approved (see attached lists).

3. Financial/Cash Position Report

The College's preliminary Financial and Cash Position Report as of June 30, 2015, was approved. A final Financial and Cash Position Report as of June 30, 2015, will be part of the annual College audit and will be presented within the financial statements and notes at the December 2015 Board meeting.

4. Approval of Bills
Expenditures and revenue from the budget, covering check numbers 209209 through 209790 and electronic transfer payments totaling \$5,301,867.38 were approved.
5. Bids/Purchases
 - A. **Remodeling Change Order – Ashland:** The Board approved Change Order 1 by LHB, Inc. in the total amount of \$26,139.42 for Project #140630 at the Ashland Campus. This change order included mechanical, electrical, and casework modifications. A financial summary was also provided.
 - B. **Remodeling Change Order – Rice Lake:** The Board approved Change Order G-14 by SDS Architects in the total amount of \$8,039 for Project #1328 at the Rice Lake Campus. This change order included mechanical work to correct existing mechanical systems issues.
 - C. **Roof Replacement – New Richmond:** The Board accepted the low bid received for the New Richmond Roofing Project from Commercial Roofing of Little Canada, MN, as summarized on the bid tabulation document for the project base bid. The total award for this project is \$394,000.
6. Out-of-State Tuition Remission Report
In accordance with Wisconsin Technical College System Board Administrative Bulletin, AB 04-02, Remission of Out-of-State Tuition – Needy and Worthy, staff with delegated authority shall annually report remission activity for the academic year (by July 15). The report shall include the number of individuals for whom tuition was remitted, the total credits remitted, the financial impact of the actual remissions and the percentage of total actual credits (net of Community Services), which were remitted for the academic year.

The Out-of-State Tuition Remission Report was submitted for the entire 2014-2015 academic year. The Board was informed that WITC submitted zero (0) students for the 2014-2015 academic year.

OTHER ITEMS REQUIRING BOARD ACTION

1. Requesting Approval of the Three-Year Facilities Plan
Mr. Decker recommended approval of the WITC Three-Year Facilities Plan for FY16-FY18. State administrative procedures require districts to submit a three-year facilities plan to the system office to include building repairs, remodeling, and new construction. The included plan summarized the remodeling and new construction proposed in WITC's three-year plan.

Brett Gerber moved, seconded by Dave Minor, to approve the Three-Year Facilities Plan as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).
2. First Reading of Revised Board Governance Process Policy (II.E.) – Board Officers
Legal counsel recently made some recommended changes to the Board Officers policy to address the Board's need to authorize Board signatures for College documents in the temporary absence of Board officers. Administration provided a revised draft for the Board's first reading. It was noted that when a Board officer is absent and a signature is needed, the Board will be able to designate another Board member to sign documents at the meeting.

Eileen Yeakley moved, seconded by Josh Robinson, to approve the Board's Governance Process Policy II.E. – Board Officers as presented.
3. Approval of Revised Administrative Procedure (G-152A) - College Travel and Expense
The revised Administrative Procedure (G-152A) – College Travel and Expense was provided for the Board's approval. Changes to this procedure included updating the daily maximum lodging rate to \$82 for all counties in Wisconsin except for Milwaukee, Waukesha, and Racine counties as the rate for those counties is \$90.

Brett Gerber moved, seconded by James Beistle, to approve Administrative Policy (G-152A) – College Travel and Expense as presented. Upon a unanimous vote of all members present; motion carried.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended. Mr. Beistle noted that Layla Merrifield is the new Executive Director for the District Boards Association. In addition, a study group has been proposed to look at combining the Wisconsin Technical College System with the University of Wisconsin System.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Fitzgerald requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

3. President's Updates:

Time was reserved for President Will to provide an update on the following items:

A. **Student Updates and News**

This is a new placeholder for student updates and College news items:

1) Incoming Welding Student Story

An article from the Hudson Star-Observer was provided for the Board's information about 18-year-old Vincent Almanza, who will be starting WITC's Welding program this fall. He was born deaf, but later qualified for a Cochlear implant to help him hear. While in high school he still worked with interpreters but is now determined to go through the Welding program without them.

2) Business Professionals of America

A WITC news article was provided for the Board's information. WITC students took home 33 awards at the Business Professionals of America 2015 National Leadership Conference. This included 12 students claiming top awards and Accounting instructor, Scott Elza, receiving national recognition as the 2015 Advisor of the Year Award.

3) Welding Boot Camp

WITC-Superior hosted the 7th Welding Boot Camp for 14 individuals who were either currently incarcerated or on probation or parole. The program boasted a 54% employment rate of its graduates. All 14 individuals completed the program this summer earning 3 credit hours and tools.

4) Gerontology-Aging Services Professional Associate Degree Program

A *Positively Superior* article highlighted the importance of gerontology in the community. Nationwide 78 million baby boomers will be 65 and older by year 2030, which means there is a huge need for healthcare related services. WITC's new program will help fill that gap by providing new skills to those working or starting their careers.

5) SkillsUSA

WITC graduate, Tyler Hoffman, placed in the top 10 national SkillsUSA conference. A photo was shared.

6) WITC Instructor Named Honored Educator

Farm Business and Production Management instructor, Jerry Ranallo, received the Honored Educator Award from the Wisconsin Association of Agricultural Educators in June during the WAAE Professional Development Conference.

B. Fall Enrollment Report

The fall enrollment report as reviewed by President Will. He noted we are making steady progress on new student enrollment goals. The College as a whole is engaged in enrollment initiatives. Ms. Ring requested additional information on this item. This will be a standing agenda item through September.

C. Facilitating the Future

The 26th Annual Facilitating the Future (FTF) was held at WITC-Rice Lake June 22-25, 2015. Facilitating the Future is a professional development partnership between WITC, CESA 11, and CESA 12. Approximately 100 participants attended. They came from 25 area high schools and all WITC locations. The attendees participated in one of the following learning communities (each led by dedicated “experts”, mostly teachers and faculty from regional K-12s and WITC): Academic and Career Planning, Pro-Start, Career and Technical Education Leadership Development, Curriculum Camp, Diversity, Integrated Team Teaching Training, On Course, Welding and Building Bridges (a second week of Building Bridges will be held at WITC- New Richmond July 20-23). Although evaluation results will be forthcoming, FTF 2015 appeared to be a resounding success!

4. Legislative Updates

There were no legislators at this meeting.

5. 2015 Distinguished Alumni Award Call for Nomination

The District Boards Association is looking for a nomination for an extraordinary graduate of a Wisconsin Technical College for the 2015 Distinguished Alumni Award. The award will be given out at the Fall 2015 Association meeting in Waukesha. The description of the criteria was provided for the Board’s information. For the Board’s consideration and approval, administration recommended nominating Curt Pacholke for the 2015 Distinguished Alumni Award. Mr. Pacholke attended the WITC-Rice Lake Campus and graduated from the Machine Tool Technician program in 1997.

Eileen Yeakley moved, seconded by Dave Minor, to nominate Mr. Pacholke as recommended. Upon a unanimous vote of all members present, motion carried.

Ms. Olson will submit WITC’s nomination to the District Boards Association by the August 3, 2015, due date.

6. Discrimination/Harassment Complaints Annual Report

In accordance with Administrative Procedures G-113A and J-121A, Discrimination/Harassment Compliance/Sexual Assault, administration is required to report to the Board of Trustees formal complaints related to discrimination, sexual harassment and sexual assault. Ms. Vink reported that there were 3 student complaints filed and 1 employee complaint filed for fiscal year 2015. Investigation resulted in a finding of no discrimination/harassment for each case.

The Board Chair recessed the meeting at 10 a.m. Mr. Decker excused himself from the meeting at 10 a.m. The Board Chair reconvened the meeting at 10:15 a.m. The Director of Marketing, Jena Vogtman, was introduced to the Board. A Board photo was taken.

TECHNOLOGY TRAINING

Time was reserved for Jim Dahlberg to train the Board on new iPad technology that will be used to retrieve their Board book materials, WITC e-mail, and to conduct other WITC business. Equipment and reference materials were provided at the meeting.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm their plans for the meeting scheduled on Monday, August 17, 2015, beginning 8:30 a.m., at the WITC-Superior Campus. Mr. Gerber is unable to attend the August 17, 2015, Board meeting.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, August 17, 2015, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, July 30, 2015. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +	DELTA ^
+ Great questions and discussion + Well run meeting Chris + Informative meeting + Thanks to Jim Dahlberg + Great team of officers elected! + Computer training + Appreciate the tech support	^ Need more training

James Beistle moved, seconded by Troy Lambert, to adjourn the meeting at 11:23 a.m.

Respectfully submitted,



Board Secretary

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

6/30/2015
1:47:56
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year: 2015

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

*State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%*

----- ESTIMATED -----										
Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+	Indirect	=	Full Cost	Difference +/-
435*	REM Arrowhead	Off Campus	Off	4,639.00	1,452.00		530.00		1,982.00	2,658.00
Employees of REM Arrowhead will receive American Heart Association certification and/or re-certification. Participants will receive documentation upon successful completion.										
557	Amery High School	Amery High School	Off	388.00		-		-	388.00	-
Transcripted credit class at Amery High School. 1 student in 3-credit 10152101 Web Design and Development.										
558	Somerset High School	Somerset High School	Off	1,915.00		-		-	1,915.00	-
Transcripted credit class at Somerset High School. 5 students in 3-credit 1030148 ECE: Foundations of ECE.										



Board Secretary

7/13/15

Date

*** End Of Report ***

* indicates an amended contract

7/6/2015
4:12:39
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2016

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%

----- ESTIMATED -----										
Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+	Indirect	=	Full Cost	Difference +/-
220	Superior Douglas County Chamber of Commerce	WITC Superior	On	2,137.00	-	-	-	-	2,137.00	
THIS IS AN EXCHANGE OF SERVICES CONTRACT FOR DOUGLAS COUNTY CHAMBER EVENTS. DO NOT INVOICE.										
300	Cameron School District	Cameron High School	Off	1.00	1.00		1.00		2.00	(1.00)
WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Cameron School District. As part of the contract, WITC will collect the tuition of \$102.00 for the Driver's Ed Theory and \$235.00 for the Behind the Wheel from the students.										
301	Northwest Wisconsin Investment Board	TBD	Off	5,501.00	4,490.00		1,364.00		5,854.00	(353.00)
Participants will learn how to look at farm as a business; learn about scale, and focus on sustainability.										
302	Cumberland School District	Cumberland High School	Off	1.00	1.00		1.00		2.00	(1.00)
WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Cumberland School District. As part of the contract, WITC will collect the tuition of \$102.00 for Driver's Ed Theory and \$235.00 for Behind the Wheel from the students.										
303	Rice Lake School District	Rice Lake High School	Off	1.00	1.00		1.00		2.00	(1.00)
WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Rice Lake School District. As part of the contract, WITC will collect the tuition of \$102.00 for the Driver's Ed Theory and \$235.00 for the Behind-the-Wheel from the students.										
304	Hudson School District	Hudson High School	Off	1.00	1.00		1.00		2.00	(1.00)
WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the Hudson School District. As part of the contract WITC will collect the tuition of \$102.00 for Driver's Ed Theory and \$235.00 for Behind-the-Wheel from the students.										

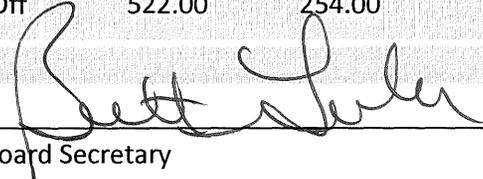
305	New Richmond School District	Varies	Off	1.00	1.00	1.00	2.00	(1.00)
	WITC will provide Driver's Education Theory and Behind-The-Wheel to the students of the New Richmond School District. As part of the contract WITC will collect the tuition of \$102.00 for Driver's Ed Theory and \$235.00 for Behind-The-Wheel from the students.							
306	Spooner School District	Spooner High School	Off	1.00	1.00	1.00	2.00	(1.00)
	WITC will provide Driver's Education Theory and Behind-the-Wheel to the students of the Spooner School District. As part of the contract, WITC will collect the tuition of \$102.00 for the Driver's Ed Theory and \$235.00 for Behind-the-Wheel from the students.							
307	Loparex LLC	Loparex, Hammond, WI	Off	3,711.00	2,234.00	596.00	2,829.00	882.00
	Employees at Loparex will receive customized instruction on supervisory elements							
308	Spooner School District	Spooner High School	Off	1,618.00	1,325.00	438.00	1,763.00	(145.00)
	Spooner School District staff will receive MS Excel instruction.							
309	Ashland School District	WITC Ashland	On	23,812.00	19,360.00	6,326.00	25,685.00	(1,874.00)
	Ashland High School students will receive basic machine tool instruction.							
310	Northern Clearing Inc	Off Campus	Off	2,501.00	-	-	-	2,501.00
	Employees of Northern Clearing will receive safety instruction.							
311	WI DNR - Spooner	WITC Ashland	On	1,709.00	1,390.00	559.00	1,948.00	(239.00)
	Employees of the Wisconsin Department of Natural Resources will receive outboard servicing instruction.							
312	Quanex Homeshield LLC	Quanex - Rice Lake	Off	2,013.00	1,015.00	291.00	1,306.00	708.00
	Provide two 1st Aid/CPR/AED and Bloodborne Pathogens classes to employees.							
313	WI DNR - Spooner	Spooner DNR	Off	679.00	442.00	121.00	563.00	117.00
	Provide Heartsaver 1st aid/Adult CPR & AED class to employees.							
314	Indianhead Community Action Agency	WITC Superior	On	719.00	-	-	-	719.00
	EXCHANGE OF SERVICES CONTRACT Nursing Assistant workers will receive updated skills & Knowledge. (Continuation of FY15 Contract #414)							
315	Brandtjen and Kluge, Inc.	WITC New Richmond	On	15,790.00	10,400.00	3,573.00	13,973.00	1,818.00
	Employees of Brandtjen & Kluge; Unipunch and Bending Branches will receive print reading, basic and advanced programming of CNC machines.							

316*	Polk County Health Department	Rice Lake Conference Center	On	363.00	-	-	-	363.00
EXCHANGE OF SERVICES. Northwest Wisconsin Health Care Coalition (NWWIHCC) Conference. Conference Room Rental								
317	REM Arrowhead	Off Campus	Off	583.00	-	-	-	583.00
Employees of REM Arrowhead will receive EMS training.								
318	Red Cliff Community Health Center	Red Cliff Community Health	Off	993.00	808.00	238.00	1,045.00	(52.00)
AHA CPR/AED Adult Pediatric Heartsaver Healthcare Provider Renewal								
319	Eagle WI Forge Company	WITC Ashland	On	1,114.00	576.00	174.00	750.00	364.00
Employees of Eagle Forge, WI will receive Arc Flash safety instruction.								
320	Ashland County Sheriff Dept	WITC Ashland Campus	On	713.00	-	-	-	713.00
EXCHANGE OF SERVICES Agreement with Ashland County Sheriff Department. Nate Deegan will be instructing two (8) hour DAAT (Defensive and Arrest Tactics) Update training on June 8 and June 9 for approximately 20-24 Ashland County Deputies. Each officer will attend only (1) eight hour training day. WITC will be providing the classroom and equipment at the WITC Ashland Campus and Ashland County Sheriff's Department will be providing and paying for the instructor Nate Deegan.								
321	Ashland County Sheriff Dept	Ashland Co Jail	Off	3,119.00	2,970.00	-	2,970.00	149.00
Inmates of Ashland County Jail will receive HSED instruction.								
322	Bayfield County Criminal Justice Coordinator	Bayfield Co Jail	Off	3,119.00	2,970.00	-	2,970.00	149.00
Inmates of Bayfield County Jail will receive HSED/GED instruction.								
323	Barron County Jail	Barron Co Jail	Off	10,973.00	10,450.00	-	10,450.00	523.00
Inmates of Barron County Jail will receive HSED/GED instruction.								
324	Rusk County Jail	Rusk County Jail	Off	3,119.00	2,970.00	-	2,970.00	149.00
Inmates of Rusk County Jail will receive HSED/GED instruction.								
325	Sawyer County Jail	Sawyer County Jail	Off	3,119.00	2,970.00	-	2,970.00	149.00
Inmates of Sawyer County Jail will receive HSED/GED instruction.								
326	Washburn County Jail	Washburn Co Jail	Off	3,119.00	2,970.00	-	2,970.00	149.00
Inmates of Washburn County Jail will receive HSED/GED instruction.								

327	Dr Rydell Dental Office	Dr. Rydell Dental Office - Hayward	Off	289.00	152.00	36.00	188.00	102.00
	Provide CPR for Healthcare Provider recert class to employees.							
328*	Rusk County Fresh Start Program	WITC_ Ladysmith	Off	689.00	560.00	177.00	737.00	(48.00)
	Provide 1st aid/Adult & child CPR & AED class to employees.							
329	Willow River State Park	Willow River State Park	Off	239.00	194.00	71.00	265.00	(27.00)
	CPR/first aid training							
330	New Richmond School District	New Richmond High School	Off	185,205.00	185,205.00	-	185,205.00	-
	****EXCHANGE OF SERVICES**** Blueprint for prosperity grant with New Richmond School District (Amery, Baldwin-Woodville, Hudson, Luck, New Richmond, Osceola, Somerset, St. Croix Central)							
331	Washburn County Sheriff	Minong Firearms Range	Off	631.00	379.00	86.00	464.00	168.00
	This is a customized firearms training with Tom Vande Berg. Officers will attend (1) four hour training and will be completing a handgun course of fire and rifle course of fire.							
332	Turtle Lake Physical Therapy & Rehab Specialists	Turtle Lake Physical Therapy	Off	548.00	281.00	71.00	352.00	197.00
	Provide CPR for Healthcare Recertification class to employees.							
333	CN Bulk Material Service Docks	WITC Superior	On	16,243.00	6,538.00	1,965.00	8,503.00	7,741.00
	Employees of CNRR will receive instruction in Mechanical Drives, Hydraulics, and Print Reading & Measurement Tools.							
334*	Source Energy Services	WITC - RL	On	2,012.00	1,277.00	343.00	1,619.00	393.00
	Employees of Source Energy Services will receive 8 hours of MSHA Part 46 Annual Refresher Training.							
335	Northwire, Inc.	Osceola	Off	556.00	253.00	93.00	346.00	211.00
	ASHI CPR/first aid training							
336	Burkwood Treatment Center	Burkwood Treatment Center - Hudson	Off	601.00	316.00	71.00	387.00	215.00
	Provide CBRF Fire Safety to employees.							

337	Spooner School District	Spooner High School	Off	7,599.00	6,178.00	2,252.00	8,430.00	(831.00)
	Provide Driver's Education - Behind-the-Wheel for up to 39 students of the Spooner School District							
338	Nexen Group Inc	Nexen Group, Webster, WI	Off	3,127.00	2,044.00	235.00	2,279.00	848.00
	Employees of Nexen Group, Inc. will receive Geometric Dimensioning & Tolerance instruction. Each work shift will receive 4 hours of instruction. Each class will meet on Tuesdays.							
339	Burkwood Treatment Center	Burkwood Treatment Center - Hudson	Off	1,191.00	623.00	142.00	764.00	427.00
	Provide CBRF 1st Aid and Choking class to employees.							
340	Hayward Area Memorial Hospital	Hayward Area Hospital	Off	890.00	388.00	142.00	529.00	362.00
	Two Hospital Hazmat/Decon Refresher classes							
341	Workforce Resource	New Richmond	On	7,020.00	5,707.00	2,082.00	7,789.00	(769.00)
	EXCHANGE OF SERVICES CONTRACT Workforce Resource participants will receive 56 hours of training in marketing, welding and packaging. Instructor costs and welding supplies are covered by WITC Career Prep grant funds via Barb Landstrom. Student supply costs are covered by Workforce Resource.							
342	Aurora Services	Shell Lake	On	-	-	-	-	-
	****EXCHANGE OF SERVICES***** The ACE Interface will provide foundational research on the impact of early adversity and toxic stress, highlighting the importance of prevention and on community support for healing and growth. First, neuroscience research will show the impact of early adversity on the developing brain. The research on Adverse Childhood Experiences (ACEs) demonstrates how the impact of early trauma and toxic stress impacts our society as a whole. And finally, resilience research will guide us on how to use this new information to build a stronger, self-healing community. This training is eligible for 4 CEU's.							
343	Lake States Environmental, Ltd	WITC Superior	On	378.00	-	-	-	378.00
	EXCHANGE OF SERVICES CONTRACT. DO NOT INVOICE. Clients of Lake States Environmental will receive lead safe renovator and refresher instruction.							
344	McCain Food Service	McCain Foods - Rice Lake	Off	556.00	242.00	89.00	331.00	226.00
	Provide Heartsaver 1st aid/Adult & Child CPR & AED to employees.							
345	Fraser Shipyards, Inc.	Fraser Shipyard	Off	4,169.00	2,137.00	597.00	2,734.00	1,435.00
	Employees of Fraser Shipyard will receive ASHI First Aid, CPR & AED instruction. Upon successful completion of the training, participants will receive documentation.							

346	Superior High School	WITC Superior	On	18,758.00	15,250.00	3,573.00	18,822.00	(65.00)
Students of Superior High School will receive instruction in welding, nursing assistant, personal care worker, CAD/CAM, leadership development, composite tech, machine tool, automotive maintenance, and other trade and technology coursework.								
347	Hamon Deltak, Inc.	Hamon Deltak, Plymouth MN	Off	1,065.00	780.00	-	780.00	285.00
Confined Space Rescue for Industry training								
348	Ventures Unlimited	Hayward, Cameron, and Shell Lake	Off	1,897.00	905.00	265.00	1,170.00	728.00
Provide Heartsaver 1st Aid/Adult & Child CPR & AED to employees and drivers at their Hayward, Cameron and Shell Lake offices.								
349	Cumberland Family Dental	Cumberland Family Dental - Cumberland	Off	541.00	269.00	71.00	340.00	202.00
Provide CPR for Healthcare recert to employees.								
350	Lac Courte Oreilles Casino & Lodge	LCO Casino - LCO	Off	408.00	332.00	121.00	453.00	(45.00)
Provide Heartsaver 1st aid/Adult & Child CPR & AED recert to employees of LCO Casino.								
351	Red Cliff Band of Lake Superior Chippewa	Legendary Waters Casino Training Room	Off	762.00	620.00	194.00	813.00	(51.00)
CPR/AED and Basic First Aid (ASHI)								
352	Lakeview Dental	Lakeview Dental - Rice Lake	Off	522.00	254.00	71.00	325.00	198.00
Provide CPR for Healthcare recert to employees.								



 Board Secretary

7-13-15

 Date

*** End Of Report ***

* indicates an amended contract