17-196-9 MANAGEMENT CERTIFICATE
2019-20 CERTIFICATE CURRICULUM CHECKLIST
WISCONSIN INDIANHEAD TECHNICAL COLLEGE (W I T C)
ASHLAND *, NEW RICHMOND *, RICE LAKE *, SUPERIOR *
Combination of interactive television (ITV), In-person, or online instruction

Name/ID _____   Date _____

Certificate courses are scheduled on an ongoing basis.
To search for available courses, go to the W I T C webpage and click on "Find A Class" at the top of the page

CATALOG NUMBER	COURSE TITLE	HOURS PER WEEK		CREDITS		NOTES	DATE COM-PLETED	TRANSFER OR GRADE
10-116-100	Human Resource Management	3	hours per week	3	credits			
10-116-105	Employee Relations and Labor Law Prerequisite: 10-116-100 Human Resource Management	2	hours per week	2	credits			
10-196-136	Safety in the Workplace	3	hours per week	3	credits			
10-196-192	Managing for Quality	3	hours per week	3	credits			
	TOTAL CREDITS			11	credits			
	CERTIFICATE REQUIREMENTS			**11**	**Total Credits**			

Please be advised that low enrollment class sections may be cancelled. You will be contacted by Student Services with information on other class sections available in alternate formats.

CERTIFICATE REQUIREMENTS: Although your academic advisor can provide guidance, you are ultimately responsible for selecting courses that meet a certificate's completion requirements. This certificate requires a GPA of 2.0 in a 4.0 grade system to complete.

All prerequisite/corequisite courses must be completed with a grade point of 2.0 or better.   Revised 1/25/2018