WITC · First in Training Solutions · PROFESSIONAL DEVELOPMENT

Continuing Education



WITC.EDU

COLLEGE

WITC Continuing Education

PROFESSIONAL DEVELOPMENT

pgs 3 – 7
ology
pgs 8 –15
acility
pgs 15 – 16
pgs 16 – 19
pg 20
pg 2 1

REGISTRATION INFORMATION pgs 22 – 23

DUCINECO



DON'T FORGET:

Check the
DIGITAL SIGNS on
campus before your
class to verify that
your class
ROOM NUMBER hasn't
changed.

A Note About Class Numbers

When you register for a class, please provide *both* the catalog *and* class numbers.

Catalog number is a hyphenated eight-digit number (12-345-678) found *under* the class title.

Class number is a bold five-digit number (12345) found to the *left* of class meeting details.

For a complete list of Continuing Education classes, go to:

courses.witc.edu



It's Easy to Register!

ONLINE | PHONE | IN PERSON | MAIL For complete registration information, please see page 22.

BUSINESS

Computers & Information Technology

Microsoft Excel Beginning

47-103-401

You will be amazed at what Excel can do for you! Explore cell navigation and formatting and discover how easy it is to have numbers calculated for you in just seconds! Prerequisite: basic computer skills. Bring your own laptop if you have Office 2016 or use computers available in class.

64891* Oct 21 – Nov 6 MW 5:30p-7:30p \$38.63/\$4.50 Ashland: 210 Taylor Foley *Class does not meet 10/23

Spreadsheet Basics Using Excel

47-103-401

What can you use Excel for? Discover the basic creation of spreadsheets, data entry, formatting, functions, sorting, using filters and subtotal features.

64907 Sep 27 F 8a-12p \$18.15/\$4.50 Superior: 301 Roberta Grube



Check out the **NEW** OUTREACH CENTER

A few of the classes coming this fall:

OSHA Safety: General Industry 10 hour October 22 – 23

400 Polk County Plaza, Balsam Lake, WI

CPR/AED/Basic First Aid-ASHI October 29 - 30 or December 3 - 4

Effective Communication November 13

Spreadsheets Next Step

47-103-401

Learn to use shortcuts, drop down menus, pivot tables, multiple tabs, charting data, creating forms, printing options, mail merge and templates.

Oct 11 64908 F8a-12p \$18.15/\$4.50 Superior: 301 Roberta Grube

OneDrive and Free Microsoft Apps

47-103-410

Discover great Office apps that are free to use on your computer, tablet or mobile device. Select from Word, Excel, PowerPoint, OneNote, Calendar and more. Learn how to save and share documents from these apps with Microsoft OneDrive.

64912 Sep 24 – Sep 26 TuTh 5p-7p Ashland: 210 Melissa Weher

Microsoft Publisher: Beginning

47-103-450

Create and print labels, calendars, greeting cards, postcards, certificates and more using Publisher.

64909	Nov 1	F 8a-12p	\$18.15/\$4.50
	Superior: 301		Roberta Grube

What's New in Windows 10

47-103-409

Learn the essential components of Windows 10: become familiar with Start Menu customization and use of the mouse, touchscreen and keyboard. Explore apps, create and modify user account settings and understand file storage, including photo management. Please bring your laptop.

64888	Nov 8 New Richmond: 1	F 12p-3:30p <i>309</i>	\$18.15/\$4.50 Heather Spencer
64899	Nov 11 – Nov 13 Hayward: 104	MW 3p-5:30p	\$24.98/\$4.50 Patti Rumler
64897	Nov 19 – Nov 21 Shell Lake: 128	TuTh 5p-7:30p	\$24.98/\$4.50 Allison Rucinski
64917	Dec 3 – Dec 10 Ashland: 210	TuTh 5p-7p	\$24.98/\$4.50 Melissa Weber

Microsoft Word Beginning

47-103-438

Maximize the power of Microsoft Word! Discover its many features, including: font use, paragraph settings, adding photos, lists, outlines, review and editing, headers and footers, tables, borders and shading, creating envelopes and labels and more! Prerequisite: basic computer and keyboarding skills. Bring your own laptop if you have Office 2016 or use computers available in class.

64892* Nov 13 – Dec 4 MW 5:30p-7:30p \$38.63/\$4.50 Ashland: 0208A Taylor Foley *Class does not meet 11/25 or 11/27

QuickBooks

47-103-439

Learn the essentials of the powerful QuickBooks desktop accounting software. Create a new file from scratch and learn the flow of the customer, vendor and banking activities. Review report options and learn how to customize them to fit your needs. Basic computer skills required. There will be a break for lunch, which is on your own.

64886 Nov 1 F 9a-4p \$39/\$11.70 New Richmond: 1309 **Charity Williams**

Social Media for Business

47-107-491

Want to market your business on social media but don't know where to start? Discover various platforms and how to determine which is best, understand what content gets engagement, discuss image creation tools and learn how to schedule your post in advance. Basic computer skills are required. Please bring a laptop.

64895	Oct 9 Hayward: 113	W 5p-8p	\$20/\$6.35 Allison Rucinski
64889	Oct 15 Ashland: 204	Tu 5:30p-8:30p	\$20/\$6.35 Taylor Foley

Human Resources & Leadership

True Colors Success Workshop

47-196-422

If we all have our own styles and ways of working, how can we all work/live together? The True Colors Personal Success Workshop trains all levels of employees to recognize their strengths to create a more collaborative business environment. True Colors provides a clear way to translate complicated individual perspectives and overcome barriers to progress. Book and refreshments included.

65652 Sep 13 F 9a-12p \$39/\$25.35 New Richmond: 1122A WITC Staff

SafeZone Training

47-520-405

SafeZone is a tool that will be used to increase understanding by putting a human face on the experiences of LGBTQ individuals, providing accurate information to challenge myths and stereotypes and encouraging dialogue. SafeZone-trained facilitators from WITC will lead various activities in this workshop. Light breakfast included.

65686 Oct 11 F 8:30a-12p \$29/\$15.35 New Richmond: 1201 WITC Staff



)MMERCIAL one Pilot

Prepare to pass the FAA Part 107 Code of Federal Regulations (CFR) Remote Pilot Test

Pg. 19

Effective Communication

47-196-509

How do I communicate? Do I say things without using words? Explore effective communication and how to build positive relationships to increase productivity. Discover why messages may not be understood and how you can overcome those challenges. Identify barriers to positive work relationships and strategies for developing and maintaining a healthy work environment. Also practice techniques for providing assertive feedback, resolving conflict and dealing with emotional behavior.

65647	Sep 24	Tu 8a-12p	\$35/\$21.35
	Balsam Lake: 106	j	Sally Field
65633	Nov 13 New Richmond: 1	W 8a-12p 1122A	\$35/\$21.35 Sally Field

Insurance

Note for all insurance classes: upon request, classes can be set up at other WITC locations. You are required to purchase your books at the WITC bookstore before class.

Insurance: Principles/Laws & Ethics

47-162-425

This course is designed to meet the Section A, 8-hour prelicensing requirement. This includes the areas of the principles of insurance, general Wisconsin insurance laws, and ethics.

NOTE: For all sections course fee is \$79/\$51.70

Sep 9 /	M 8:30a-5:30p		
65015	ITV: Rice Lake	Rodney Schultz	
65229	ITV: Ashland	Rodney Schultz	
65515	ITV: New Richmond	Rodney Schultz	
Oct 14	/ M 8:30a-5:30p		
65017	ITV: New Richmond	Rodney Schultz	
65019	ITV: Rice Lake	Rodney Schultz	
Nov 4 / M 8:30a-5:30p			
65021	ITV: New Richmond	Rodney Schultz	
65022	ITV: Rice Lake	Rodney Schultz	
Dec 9 / M 8:30a-5:30p			
65023	ITV: New Richmond	Rodney Schultz	
65024	ITV: Rice Lake	Rodney Schultz	



Continuing Education

Insurance: Accident and Health

47-162-426

This course is designed to meet the 20-hour requirement for prelicensing education in the area of accident and health insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional prelicensing classes, the OCI requires you take the class again before testing.

NOTE: For all sections course fee is \$95/\$54.05

Oct 15 – Oct 16 / Tu 8:30a-5:30p , W 8:30a-12:30p		
65054	ITV: New Richmond	Rodney Schultz
65057	ITV: Rice Lake	Rodney Schultz
Dec 10 – Dec 11 / Tu 8:30a-5:30p , W 8:30a-12:30p		
65103	ITV: New Richmond	Rodney Schultz
65104	ITV: Rice Lake	Rodney Schultz

Insurance: Casualty

47-162-429

This course is designed to meet the 20-hour requirement for prelicensing education in the area of casualty insurance. Prerequisite: You must take the Principles Law & Ethics course to apply for a license. If it is past a year since taking it and you are taking other prelicensing classes, the OCI requires you to take the class again before testing.

NOTE: For all sections course fee is \$95/\$54.05 Com 11 Com 12 / W/1.20m F.20m Th 0.20m F.20m

Sep 11 – Sep 12 / W 1:30p-5:30p , In 8:30a-5:30p			
65043	ITV: New Richmond	Rodney Schultz	
65044	ITV: Rice Lake	Rodney Schultz	
65233	ITV: Ashland	Rodney Schultz	
Nov 6 – Nov 7 / W 1:30p-5:30p ,Th 8:30a-5:30p			
65101	ITV: New Richmond	Rodney Schultz	
65102	ITV: Rice Lake		

Insurance: Life

47-162-427

This course is designed to meet the 20-hour requirement for prelicensing education in the area of life insurance. Prerequisite: You must take the Principles Law & Ethics course to apply for a license. If it is past a year since taking it and you are taking additional prelicensing classes, the OCI requires you take the class again before testing.

NOTE: For all sections course fee is \$95/\$54.05

Oct 16 – Oct 17 / W 1:30p-5:30p , Th 8:30a-5:30p		
65052	ITV: New Richmond	Rodney Schultz
65053	ITV: Rice Lake	Rodney Schultz
Dec 11 – Dec 12 / W 1:30p-5:30p , Th 8:30a-5:30p		
65105	ITV: New Richmond	Rodney Schultz
65106	ITV: Rice Lake	Rodney Schultz

Insurance: Property

47-162-428

This course is designed to meet the 20-hour requirement for prelicensing education in the area of property insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional prelicensing classes, the OCI requires you take the class again before testing.

NOTE: For all sections course fee is \$95/\$54.05

Sep 10 – Sep 11 / Tu 8:30a-5:30p , W 8:30a-12:30p			
65026	ITV: Rice Lake	Rodney Schultz	
65025	ITV: New Richmond	Rodney Schultz	
65435	ITV: Ashland	Rodney Schultz	
Nov 5 – Nov 6 / Tu 8:30a-5:30p , W 8:30a-12:30p			
65027	ITV: New Richmond	Rodney Schultz	
65028	ITV: Rice Lake	Rodney Schultz	

Insurance Continuing Education

Note for all insurance CE classes: upon request, classes can be set up at other WITC locations.

Insurance CE: Principles/Law & Ethics

47-162-425

See how ethics play a role in the daily operations of agents and their agencies. This course will focus on the areas of the principles of insurance and general Wisconsin insurance laws and ethics. You are required to purchase the textbook at the WITC bookstore before the start of class in order to receive CF credit.

NOTE: For all sections course fee is \$79/\$51.70

Sep 9 / M 8:30a-5:30p			
65217	ITV: Rice Lake	Rodney Schultz	
65516	ITV: New Richmond	Rodney Schultz	
Oct 14 /	M 8:30a-5:30p		
65218	ITV: New Richmond	Rodney Schultz	
65219	ITV: Rice Lake	Rodney Schultz	
Nov 4 / M 8:30a-5:30p			
65220	ITV: New Richmond	Rodney Schultz	
65221	ITV: Rice Lake	Rodney Schultz	
Dec 9 / M 8:30a-5:30p			
65222	ITV: New Richmond	Rodney Schultz	
65223	ITV: Rice Lake	Rodney Schultz	

Insurance CE: Medicare for All

47-162-497

The topic of affordable, accessible health care is becoming a focus of the 2020 election. Proposing Medicare For All has emerged as a way to provide coverage through a national single payer program eliminating individual and employer sponsored health insurance coverage. Review Senator Bernie Sanders' and others proposals, including financing, drug prices, future costs and contrasts to the current Medicare program.

NOTE: For all sections course fee is \$65/\$51.35

Oct 24 /	Th 8:30a-12:30p	
65287	ITV: New Richmond	Robert Wierman
65288	ITV: Rice Lake	Robert Wierman
65289	ITV: Superior	Robert Wierman
65290	ITV: Ashland	Robert Wierman
65291	ITV: Hayward	Robert Wierman

Insurance CE: Disability Insurance

47-162-497

Learn the history of disability insurance along with the necessity, types and renewal options. Assess the disability needs, integration with Social Security and tax implications including state and federal mandates. Understand characteristics of a policy, the definitions, elimination period, benefit period and income replacement versus disability income.

NOTE: For all sections course fee is \$65/\$51.35

Oct 24	/ Th 1p-5p	
65244	ITV: New Richmond	Robert Wierman
65245	ITV: Rice Lake	Robert Wierman
65246	ITV: Superior	Robert Wierman
65247	ITV: Ashland	Robert Wierman
65248	ITV: Hayward	Robert Wierman

Insurance CE: Individual Health Plan

47-162-497

Gain basic knowledge of individual health insurance policies including types of coverage offered in WI and Medicare supplement policies. Compare Medical Savings Accounts to health insurance policies. Explore supplemental policies: cancer, accidental death and dismemberment and dread disease, plus policy exclusions, limitations and mandates.

NOTE: For all sections course fee is \$65/\$51.35

Nov 14 / Th 8:30a-12:30p			
65277	ITV: New Richmond	Robert Wierman	
65278	ITV: Rice Lake	Robert Wierman	
65279	ITV: Superior	Robert Wierman	
65280	ITV: Ashland	Robert Wierman	
65281	ITV: Hayward	Robert Wierman	

Insurance CE: Ethics in the Health **Profession**

47-162-497

Society has historically high expectations of health care professionals and also accords them elevated social status. Ethical behavior based on scientific training and a moral belief system is an essential underpinning of individual trust in our health care professionals. Explore the origin of ethics in health care, current challenges, and draw parallels to the ethical challenges for insurance agents.

NOTE: For all sections course fee is \$65/\$51.35

Nov	14	Th.	Th	1n	-5n

65282	ITV: New Richmond	Robert Wierman
65283	ITV: Rice Lake	Robert Wierman
65284	ITV: Superior	Robert Wierman
65285	ITV: Ashland	Robert Wierman
65286	ITV: Hayward	Robert Wierman

Real Estate

Real Estate Law for Salespersons

47-194-442

This course meets the 72 classroom hours of prelicensing education required for a real estate salespersons license as required in Section 452.09(2)(a) of the Wisconsin Statutes. Contents include principles of real estate, real estate law, forms, real estate business operations concepts, ethics, land use control and development, environmental concerns, and miscellaneous additional content. The required book costs approximately \$85 and is available at the WITC bookstore.

NOTE: For all sections course fee is \$263.85/\$4.50

Sep 10 -	Nov 14	/ TuTh	6p-10p
	*Class d	loes not	meet 10/2

65135	ITV: Superior	Steven McConnell
65136	ITV: Ashland	Steven McConnell
65137	ITV: New Richmond	Steven McConnell
65138	ITV: Rice Lake	Steven McConnell

Caregiver conferences

13th Annual New Richmond **Caregiver Conference**

September 27 | WITC-New Richmond

A Positive Approach to Care Featuring keynote speaker Teepa Snow

Sign up for the **Teepa Livecast** to watch Teepa's conference sessions LIVE from Ashland, Hayward, Rice Lake or Superior!



Best Practices in Dementia Care

September 26 | WITC-New Richmond

Learning to Give Care Without a Fight A Conference for Professional Caregivers



4th Annual Regional Rice Lake **Caregiver Conference**

October 25 | WITC-Rice Lake

Celebrate Caregiving: You Make a Difference

HEALTH

Community Based Residential Facility

CBRF Challenging Behaviors

47-575-405

This course identifies causes and preventive measures of challenging behaviors, how to intervene when challenging behaviors occur, and how to document the behavior incident.

64428 Oct 21 M 8:30a-4:30p \$31.80/\$4.50 Rice Lake: 223 Kimberly Metcalf

CBRF Dietary

47-303-485

This course will prepare the learner to plan and prepare healthy, nutritious meals using the Food Guide Pyramid. Proper food handling, storage, and sanitation principles will also be covered.

64419 Oct 15 Tu 12:30p-4:30p \$18.15/\$4.50 Rice Lake: 225 Marsha Stoeberl

CBRF Fire Safety Training

47-503-432

This course is designed to instruct CBRF operators and staff on how to react effectively for preservation in residential fires of different origins and intensities. Participants will be taught to understand the nature of fire, recognize fire hazards, learn about early warning systems and understand the use of fire extinguishers. They will be taught to focus on the evacuation needs of the residents, follow the CBRF emergency and disaster plan and how to respond well in an emergency. Successful completion of this training meets the requirements of DHS 83.20 (2) (B) fire safety. Tuition includes state registry fee.

64420	Sep 21	Sa 8a-12p	\$38.15/\$24.50
	New Richmond: 1	210	Daniel Roeglin
64422	Oct 2 Rice Lake: 155	W 5:30p-9:30p	\$38.15/\$24.50 Gary Strong
64421	Dec 4	W 5:30p-9:30p	\$38.15/\$24.50
	New Richmond: 1	210	Jack Running
64423	Dec 7 Rice Lake: 156	Sa 8a-12p	\$38.15/\$24.50 Gary Strong

CBRF First Aid and Choking

47-531-401

The student will be taught how to handle lifethreatening emergencies which also includes how to alleviate choking. Successful completion of this training meets the requirements of DHS 83. Tuition includes state registry fee.

64429	Oct 9 Rice Lake: 225	W 1p-5p	\$38.15/\$24.50 Bambi Forcey
64434	Nov 16 New Richmond:	Sa 9a-1p 1323	\$38.15/\$24.50 Bambi Forcey
64431	Dec 14 Rice Lake: 225	Sa 9a-1p	\$38.15/\$24.50 Sara Oratch

CBRF Medications

47-575-401

The learner will be taught general categories of medications, effects and side effects, documentation, proper administration, legal issues of controlled substances and the proper procedure for handling medication errors. Successful completion of this course meets the requirements of administrative rule DHS 83 for CBRF in the area of medication administration and documentation. Tuition includes state registry fee.

64424	Sep 25 – Sep 26 <i>Rice Lake: 212</i>	WTh 3p-9:30p	\$65.45/\$24.50 Kimberly Metcalf
64426	Nov 21 – Nov 22 Rice Lake: 214	ThF 9a-4p	\$65.45/\$24.50 Kimberly Metcalf
64425*	Dec 2 – Dec 3 New Richmond: 1 *Class meets M 10		\$65.45/\$24.50 Kimberly Metcalf a-4p

CBRF Resident's Rights

47-575-403

This course covers respect for and promotion of resident rights. Participants learn how to report violations of residents rights.

64427	Oct 17	Th 8:30a-4:30p	\$31.80/\$4.50
	Rice Lake: 223	Ki	mberly Metcalf

CBRF Standard Precautions Training

47-531-479

Learn how to handle potential exposure to bloodborne pathogens, how they spread from person to person, how to prevent their spread and what to do during and after an exposure incident. Also cover why standard precautions are important in your work. Participants must successfully complete this training to meet the CBRF training requirements of CH DHS 83.20 (2)(a) standard precautions. Tuition includes state registry fee.

64430	Oct 9	W 6p-8p	\$31.33/\$24.50
	Rice Lake: 225		Bambi Forcev

64435	Nov 16	Sa 2p-4p	\$31.33/\$24.50
	New Richmond:	1323	Bambi Forcey
64432	Dec 14 Rice Lake: 225	Sa 1:30p-3:30p	\$31.33/\$24.50 Sara Oratch

Emergency Medical Services

ACLS Provider

47-531-429

Upon successful completion of this American Heart Association class, students will be proficient in the advanced skills necessary to manage an adult patient suffering from a cardiovascular or cerebrovascular event. Certification as an ACLS Provider requires successful completion of the cognitive and psychomotor portions of the class. Textbook required.

64925* Oct 16 - Oct 18 WF \$185.35/\$144.40 Rice Lake: 152 Crystal Thome *Class meets W 8a-12p and F 8a-5p

ACLS Renewal

47-531-430

This American Heart Association class will update students on the 2015 AHA guidelines plus recertify them in the skills and competencies needed to manage an adult cardiovascular or cerebrovascular emergency. Students must pass both the cognitive exam and the psychomotor portions of the class to obtain their two year recertification. Students should complete the AHA pre-test prior to class and bring a copy of their test results along with their current ACLS Provider manual to all sessions.

64444	Sep 12	Th 8a-5p	\$159/\$131.70
	Spooner Health Systems		Crystal Thome
64926	Oct 18 Rice Lake: 168	F 8a-5p	\$159/\$131.70 Crystal Thome
	mice Lake. 100		Crystal Intollic

ASHI Pediatric First Aid and CPR

47-531-420

This course will help students gain the knowledge, skills and confidence necessary to respond to and manage medical emergencies involving children and infants until more advanced help is available. A student will be taught the updated guidelines of CPR, and an automated external defibrillator (AED), and First Aid for children and infants. This course will certify a student for 2 years in CPR/AED/ First Aid. Students will have the option to download a book from the internet after successful completion of the course.

64863	Sep 17 – Sep 19 Ashland: 427	TuTh 6p-10p	\$42/\$14.70 TBD
64865	Sep 24 – Sep 26 Superior: 134	TuTh 6p-10p	\$42/\$14.70 TBD
64864	Nov 19 – Nov 21 Ashland: 427	TuTh 6p-10p	\$42/\$14.70 TBD
64866	Dec 2 – Dec 4 Superior: 111	MW 6p-10p	\$42/\$14.70 TBD

ASHI Pediatric First Aid/CPR Renewal

47-531-417

ASHI pediatric CPR, AED, and First Aid training program provides a training solution for schools, child care providers, youth sports coaches, and others required to learn how to respond to medical emergencies involving children. This versatile program is based upon the 2010 CPR and First Aid Guidelines, Caring for Our Children, 3rd edition; and other evidence-based treatment recommendations.

65793	Oct 2 Ashland: 003	W 6p-10p	\$35/\$21.35 TBD
65795	Oct 3 Superior: 134	Th 6p-10p	\$35/\$21.35 TBD
65794	Dec 3 Ashland: 427	Tu 6p-10p	\$35/\$21.35 TBD
65796	Dec 17 Superior: 136	Tu 6p-10p	\$35/\$21.35 TBD





WITC-Superior (in-person)

WITC-New Richmond (ITV)

Basic First Aid - ASHI

47-531-491

Basic First Aid is a program that will teach students the Basic First Aid knowledge, skills and how to respond to an emergency. This is a program is good for the community and workplace. This course will certify a person for 2 years in Basic First Aid.

65497*	Sep 19	Th 6p-10p	\$24.15/\$10.50
	New Richmond: 1201		TBD
	*Adult/child/infa		
65498	Dec 11	W 6p-10p	\$24.15/\$10.50
	New Richmond: 1201		TBD

CPR Health Care Provider - AHA

47-531-437

The AHA for Health Care Providers Course is designed to teach the skills of CPR for victims of all ages including ventilation with a barrier device and use of an automated external defibrillator, and relief of foreign-body airway obstruction. It is intended for participants who provide health care to patients in a hospital setting and out-of-hospital settings. This course is for anyone that is required to take a health care provider course for employment. All participants who successfully complete the course, including the written exam and skill demonstrations will receive a BLS for Health Care provider card that will certify them for two years. Book provided.

that wil	I certify them for	r two years. Bo	ok provided.
64835	Sep 7 Superior: 136	Sa 9a-5p	\$52.05/\$24.75 TBD
64830	Sep 10 – Sep 12 Ashland: 427	TuTh 6p-10p	\$52.05/\$24.75 TBD
64445	Sep 14 Rice Lake: 174	Sa 8:30a-4:30p	\$52.05/\$24.75 TBD
64839	Sep 23 – Sep 25 Superior: 111	MW 6p-10p	\$52.05/\$24.75 TBD
65479	Sep 24 – Sep 25 Balsam Lake: 106	TuW 6p-10p	\$52.05/\$24.75 TBD
65499	Sep 25 – Sep 26 New Richmond: 1		\$52.05/\$24.75 TBD
64452	Sep 28 Hayward: 106	Sa 8:30a-4:30p	\$52.05/\$24.75 Matthew Fitch
64834	Sep 28 Ashland: 307	Sa 9a-5p	\$52.05/\$24.75 TBD
64836	Oct 5 Superior: 136	Sa 9a-5p	\$52.05/\$24.75 TBD
65500	Oct 12 New Richmond: 1	Sa 8a-4p 201	\$52.05/\$24.75 TBD
64831	Oct 14 – Oct 16 Ashland: 003	MW 6p-10p	\$52.05/\$24.75 TBD
64459	Oct 29 – Oct 30 Rice Lake: 155	TuW 5:30p-9:30լ	o\$52.05/\$24.75 TBD
64837	Nov 2 Superior: 136	Sa 9a-5p	\$52.05/\$24.75 TBD
64840	Nov 4 – Nov 6 Superior: 111	MW 6p-10p	\$52.05/\$24.75 TRD

64832	Nov 5 – Nov 7 Ashland: 307	TuTh 6p-10p	\$52.05/\$24.75 TBD
64468	Dec 7 Rice Lake: 165	Sa 8:30a-4:30p	\$52.05/\$24.75 TBD
64838	Dec 7 Superior: 136	Sa 9a-5p	\$52.05/\$24.75 TBD
65501	Dec 7 New Richmond: 1	Sa 8a-4p 201	\$52.05/\$24.75 TBD
64833	Dec 9 – Dec 11 Ashland: 307	MW 6p-10p	\$52.05/\$24.75 TBD

CPR Health Care Provider Renewal-AHA

47-531-439

This course is intended for the renewal of the CPR Healthcare Provider. Students must successfully complete skills testing on one-and two-rescuer CPR (adult, child, infant), foreign body airway obstruction procedures (adult, child, infant), and mask with one-way valve usage. Minimum of 84 percent must be attained on the written test. Prerequisite: CPR Healthcare Provider successful completion within previous 2 years.

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64845	Sep 7 Superior: 134	Sa 9a-1p	\$35/\$21.35 TBD
64446	Sep 14 Rice Lake: 174	Sa 12:30p-4:30p	\$35/\$21.35 TBD
64849	Sep 17 Superior: 134	Tu 6p-10p	\$35/\$21.35 TBD
64841	Sep 24 Ashland: 427	Tu 6p-10p	\$35/\$21.35 TBD
64453	Sep 28 Hayward: 106	Sa 12:30p-4:30p <i>M</i>	\$35/\$21.35 atthew Fitch
64846	Oct 5 Superior: 111	Sa 9a-1p	\$35/\$21.35 TBD
65492	Oct 12 New Richmond: 1	Sa 8a-12p <i>201</i>	\$35/\$21.35 TBD
64842	Oct 23 Ashland: 427	W 6p-10p	\$35/\$21.35 TBD
65495	Oct 24 New Richmond: 1	Th 6p-10p <i>201</i>	\$35/\$21.35 TBD
64461	Oct 30 Rice Lake: 155	W 5:30p-9:30p	\$35/\$21.35 TBD
64847	Nov 2 Superior: 134	Sa 9a-1p	\$35/\$21.35 TBD
65491	Nov 11 Deer Park Comm	M 6p-10p unity Center	\$35/\$21.35 TBD
64843	Nov 12 Ashland: 307	Tu 6p-10p	\$35/\$21.35 TBD
64850	Nov 14 Superior: 134	Th 6p-10p	\$35/\$21.35 TBD
65493	Nov 14 New Richmond: 1	Th 6p-10p <i>201</i>	\$35/\$21.35 TBD
65483	Nov 21 Balsam Lake: 106	Th 6:30p-9:30p <i>Andre</i>	\$35/\$21.35 w Chartrand
64469	Dec 7 Rice Lake: 165	Sa 12:30p-4:30p	\$35/\$21.35 TBD

64848	Dec 7 Superior: 111	Sa 9a-1p	\$35/\$21.35 TBD
65494	Dec 7	Sa 8a-12p	\$35/\$21.35
	New Richmond:	1201	TBD
65496	Dec 17	Tu 6p-10p	\$35/\$21.35
	New Richmond:	<i>1201</i>	TBD
64844	Dec 19 Ashland: 427	Th 6p-10p	\$35/\$21.35 TBD

CPR/AED/Basic First Aid-ASHI

47-531-419

This course is a combined CPR/AED & Basic First Aid program designed for laypeople and good for the community and the workplace setting. Learn knowledge and skills needed to recognize emergencies and perform CPR, First Aid and use an AED until EMS arrives. This course will certify a person for 2 years in CPR/AED/Basic First Aid.

64854	Sep 9 – Sep 11 Superior: 134	MW 6p-10p	\$42/\$14.70 TBD
64851	Sep 16 – Sep 18 Ashland: 3	MW 6p-10p	\$42/\$14.70 TBD
64855	Oct 8 – Oct 10 Superior: 134	TuTh 6p-10p	\$42/\$14.70 TBD
64852	Oct 15 – Oct 17 Ashland: 306	TuTh 6p-10p	\$42/\$14.70 TBD
65502*	Oct 16 – Oct 17 New Richmond: 1 *Adult/child/infai	201	\$42/\$14.70 TBD
65480*	Oct 29 – Oct 30 Balsam Lake: 106 *Adult/child/infai		\$42/\$14.70 TBD
65510*	Nov 9 New Richmond: 1 *Adult/child/infai		\$42/\$14.70 TBD
64856	Nov 11 – Nov 13 Superior: 111	MW 6p-10p	\$42/\$14.70 TBD
65481*	Dec 3 – Dec 4 Balsam Lake: 106 *Only adult skills		\$42/\$14.70 TBD
64853	Dec 16 – Dec 18 Ashland: 307	MW 6p-10p	\$42/\$14.70 TBD

CPR/AED/Basic First Aid Renewal-ASHI

47-531-459

This course will recertify students in CPR/AED & Basic First Aid and allow them to renew their skills. Prerequisite: Students must have taken the original course within the last 2 years.

64860	Sep 19 Superior: 134	Th 6p-10p	\$35/\$21.35 TBD
64857	Sep 26 Ashland: 307	Th 6p-10p	\$35/\$21.35 TBD
64858	Oct 9 Ashland: 003	W 6p-10p	\$35/\$21.35 <i>TBD</i>

64861	Oct 21 Superior: 111	М бр-10р	\$35/\$21.35 TBD
65511*	Nov 9 New Richmond: 1 *Adult/child/infa		\$35/\$21.35 TBD
64862	Nov 18 Superior: 111	M 6p-10p	\$35/\$21.35 TBD
65482	Dec 3 Balsam Lake: 106 *Only adult skills		\$35/\$21.35 TBD
65514*	Dec 10 New Richmond: 1 *Adult/child/infa		\$35/\$21.35 TBD
64859	Dec 10 Ashland: 427	Tu 6p-10p	\$35/\$21.35 TBD

Emergency Medical Responder

47-531-486

This course is designed to present the student with basic life support skills that may be used until advanced level care and transport can be arranged. Course includes the review and revision of the Emergency Medical Responder (First Responder) curriculum with inclusion of the National Emergency Medical Services Education Standards. Textbook required: EMR Complete: A Worktext, 2nd Edition (can be purchased through campus bookstores and can be billed to sponsoring agency). AHA Health Care Provider course is included; AHA Health Care Provider manual must be purchased as well.

65489* Sep 10 - Feb 11 Tu 6p-10p \$270.90/\$25.20 Balsam Lake Craig Nelson *Does not meet on 10/22, 10/29, 11/26, 12/24, 12/31 **65490*** Sep 11 – Jan 29 W 6p-10p \$270.90/\$25.20 Siren Fire Department Marie Bernatz *Class does not meet on 11/27, 12/25

EMERGENCY MEDICAL SERVICES TRAINING

Contact WITC for all your EMS training needs



Search courses online at **courses.witc.edu** or contact:

Tim Salo, EMS Coordinator timothy.salo@witc.edu

First Responder Transition Refresher

47-531-446

This class will include the review of the Emergency Medical Responder curriculum with inclusion of the National Emergency Medical Services Education Standards to allow students to transition. It is designed as a refresher for the student who has attended and completed the EMR course. Prerequisite: Certification as a First Responder as evidenced by successful completion of the DOT EMR course. This class is Part 2 of the Balsam Lake First Responder Refresher. Students must have completed Part 1 last fall to attend this section.

65478* Sep 26 – Mar 26 Th 6:30p-9:30p \$45.45/\$4.50 Balsam Lake: 106 Andrew Chartrand *Class meets on: 9/26, 11/21, 1/30 and 3/26

Medic First Aid

47-531-404

This course will help students gain knowledge and skills to manage a medical emergency using CPR, an automated external defibrillator, and First Aid until more advanced help arrives. Certifies a student for 2 years in CPR/AED/First Aid. Book is provided.

64449	Oct 12 Rice Lake: 174	Sa 8:30a-3:30p	\$42.60/\$15.30 TBD
64455	Oct 19 Hayward: 106	Sa 8:30a-3:30p	\$42.60/\$15.30 Matthew Fitch
64464	Nov 9 WITC-Ladysmith	Sa 8:30a-3:30p	\$42.60/\$15.30 TBD
64470*	Dec 10 – Dec 11 Rice Lake: 155 *Class meets Tu 5		\$42.60/\$15.30 TBD V 5:30p-8:30p

Medic First Aid Recertification

47-531-405

This course will recertify students in Medic First Aid. Students will renew skills in CPR/AED and First Aid. Prerequisite: Students must have taken the Medic First Aid course within the last 2 years; course renews certification for 2 years. Book is provided.

64450	Oct 12 Rice Lake: 174	Sa 8:30a-12:30p	\$35/\$21.35 TBD
64456	Oct 19 Hayward: 106	Sa 8:30a-12:30p	\$35/\$21.35 Matthew Fitch
64465	Nov 9 WITC-Ladysmith	Sa 8:30a-12:30p	\$35/\$21.35 TBD
64471	Dec 10 Rice Lake: 155	Tu 5:30p-9:30p	\$35/\$21.35 TBD

PALS - Pediatric Advanced Life Support Initial Provider

47-531-409

This American Heart Association class will certify students who pass its cognitive and psychomotor exams in the infant and child resuscitation skills

necessary to recognize and treat cardiac, respiratory and shock emergencies in the pediatric setting. Students must take the PALS pre-test prior to the first day of class and bring their results along with the PALS Provider manual to class.

64927* Oct 16 – Oct 17 WTh \$185.35/\$144.40 Rice Lake: 225 Crystal Thome *Class meets W 1p-5p and Th 8a-5p

PALS-Pediatric Advanced Life Support Renewal

47-531-410

This American Heart Association class will update students on the 2015 AHA guidelines and recertify them in the competencies needed to manage a pediatric cardiovascular/cerebrovascular emergency. Must pass both the cognitive exam and the psychomotor portions of the class to obtain a 2 year recertification. Students must complete the AHA pre-test prior to class and bring a copy of their results along with a current PALS Provider manual.

64928	Oct 17	Th 8a-5p	\$159/\$131.70
	Rice Lake: 160		Crystal Thome

Pediatric Medic First Aid & CPR

47-531-464

This course will help students gain the knowledge and skills necessary to respond to medical emergencies involving children and infants until more advanced help arrives. Learn the updated guidelines of CPR/AED use and First Aid for children and infants. This course will certify a student for 2 years in CPR/AED/First Aid. Book is provided.

64447	Sep 21 Rice Lake: 174	Sa 8:30a-3:30p	\$42.60/\$15.30 TBD
64462	Oct 12 WITC-Ladysmith	Sa 8:30a-3:30p	\$42.60/\$15.30 TBD
64457	Dec 14 Hayward: 106	Sa 8:30a-3:30p	\$42.60/\$15.30 Matthew Fitch
64466	Dec 21 Rice Lake: 174	Sa 8:30a-3:30p	\$42.60/\$15.30 <i>TBD</i>

Pediatric Medic First Aid & CPR Recertification

47-531-477

This course will recertify students in Pediatric Medic First Aid/CPR. Students will renew skills in CPR, an AED and First Aid for infants and children. Students must have taken the Pediatric Medic First Aid/CPR class within the last 2 years; course renews certification for 2 years. Book is provided.

64448	Sep 21	Sa 8:30a-12:30p\$39.50/\$25.85
	Rice Lake: 174	TBD
64463	Oct 12 WITC-Ladysmith	Sa 8:30a-12:30p\$39.50/\$25.85 <i>TBD</i>

64458	Dec 14 Hayward: 106	Sa 8:30a-12:30p\$39.50/\$25.85 Matthew Fitch
64467	Dec 21 Rice Lake: 174	Sa 8:30a-12:30p\$39.50/\$25.85 TBD

Health & Wellness

Dynamic Body Balancing

47-537-455

Class 1: Intro to Craniosacral and Myofascial Release Therapies Explore the physiology and anatomy of the craniosacral system, including practice of hands-on techniques.

64736 Oct 3 Th 9a-4p \$110/\$89.52 Ann Turnquist Ashland: 3

Class 2: Cerebrospinal Fluid and the Craniosacral System Explore movement of the cerebrospinal fluid and the structure of tissues that make up the craniosacral system. Then practice myofascial release and craniosacral holds.

64737 Oct 4 F 9a-4n \$110/\$89.52 Ashland: 3 Ann Turnquist

Class 3: Balancing the Chakra and Endocrine Systems Learn about the physical, mental and emotional body the bodily effects of birth trauma, accidents and illness.

64738 Oct 24 \$110/\$89.52 Th 9a-4p Ashland: 307 Ann Turnquist Class 4: Review, Q & A and Lab Review classes 1-3, address questions, explore case studies and practice techniques, with time for focus on your personal structural discomfort.

64739 Oct 25 F 9a-4p \$110/\$89.52 Ashland: 3 Ann Turnquist

Class 5: Myofascial Torsion and the Jaw, Mouth and Throat Understand how myofascial torsion affects jaw, mouth and throat function and learn release techniques for restoration.

64740 Dec 12 \$110/\$89.52 Th 9a-4p Ashland: 3 Ann Turnquist

Class 6: Review, O & A and Discussion Review class 1-6 and engage in questions and discussion. Also learn sinus drainage and sympathetic dominant reset techniques, incorporating essential oil.

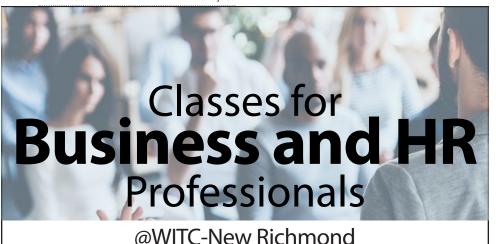
64741 Dec 13 F 9a-4p \$110/\$89.52 Ashland: 3 Ann Turnquist

Massage for Neck and Back Pain

47-537-455

Understand muscle tension and its effect on mood and movement. Learn massage techniques to relieve headaches, neck tension, low back discomfort, and leg and foot pain.

64742 Nov 18 – Nov 19 MTu 9a-4p \$205/\$164.05 Ashland: 307 Ann Turnquist



True Colors Workshop September 13

Recognize your strengths and create a more collaborative

business environment.

P. 4

SafeZone Training October 11

Increase understanding by putting a human face on the experiences of LGBTQ individuals.

P. 4

Effective Communication

November 13

Refine communication skills to foster positive relationships and increase productivity.

P. 5

Herbal Apprentice

47-560-411

Have you dabbled in herbalism and now you're ready to dig deeper? This course provides a foundational basis in botanical medicine. Combine the intuitive art and clinical science of herbalism, apprenticing with an educator, Master Herbalist and Naturopath with three decades of experience in this field. Core components of this course include: history, art and science of herbalism; cross-cultural influences; naturopathic principles; top herbs in north America; herbs for the developmental life cycle and more. Create your own natural medicine kit in addition to handcrafted teas, tinctures, lotions, oils and flower essences. This course is a pathway those pursuing a degree in Intermediate Herbalism and Master of Herbalism.

64536 Sep 19 – Sep 20 FSa 8:45a-4:15p \$149/\$95.32 Ashland: 3 Giai Stafne 64537 Oct 25 - Oct 26 FSa 8:45a-4:15p \$149/\$95.32 Rice Lake: 208 Giqi Stafne

Health Care & Aging Services

Best Practices: Dementia Care

47-520-405

Discover effective strategies to help those with dementia in interactions, care delivery and engagement with the goal of reducing resistance to care and fostering participation and use of preserved skills. Learn how to fine-tune your observational skills in order to intervene effectively during behavioral challenges. Discover how to match helping behaviors to the person's needs and retained abilities. Leave with a knowledge of how you can better focus on detecting needs in those with cognitive impairment and intervene early and often. CEUs available. Light breakfast and lunch included.

64781 Th 9a-3:30p \$75/\$54.52 New Richmond: 1122A Teepa Snow

Healthy Sexuality-Disabilities

47-520-405

Bodies, Boundaries, and Behavior: Supporting Healthy Sexuality in Individuals with Autism and other Intellectual Disabilities Compare and contrast sexual learning in the general population with sexual learning in students with intellectual disabilities and better understand unique circumstances in the lives of people with intellectual disabilities that shape sexuality. Explore best practice research for teaching sexuality to individuals with cognitive disabilities and learn foundational concepts to support healthy sexuality (understanding

the body, social skills, relationships, exploitation prevention, privacy awareness). Also discover new teaching strategies and foundational concepts in addition to teaching resources and ideas. Light breakfast and lunch included. CEUs available.

65717 Oct 5 Sa 9a-3p \$39/\$18.52 New Richmond: 1122B-C Terri Couwenhoven

Caregiver Conference

47-520-405

A Positive Approach to Care Don't miss this empowering and educational conference with Inspirational Keynote Speaker Teepa Snow. This special day will include vendors, breakout sessions door prizes and lunch. CEUs are available. For more information, please visit witc.edu/continuing-education/featured.

64779 Sep 27 F 8a-3:30p \$35/\$14.52 New Richmond Teepa Snow & Guest Speakers

Celebrate Caregiving: You Make a Difference This empowering and educational conference for family caregivers and professionals features keynote and closing speakers, plus breakout sessions on a wide variety of topics just for caregivers. This special day includes vendors, door prizes, lunch and snacks. CEUs are available.

65029 Oct 25 F 8a-3:30p Rice Lake: 241 Trisha Witham & Guest Speakers



Welc

Beyond Welding: MIG | Oct. 5 Beyond Welding: TIG | Nov. 2 WITC-New Richmond

Pg. 17

Ministry for Dementia

47-520-405

Seasons of Caring: Spirituality and Dementia

Designed for clergy and faith leaders, this course will cover the impact and challenges of Alzheimer's and forms of dementia on faith communities. Topics include: building community, deepening relationships, and identifying ways to respond. Breakfast and lunch included. CEUs available.

65140 Oct 24 Th 9a-4p \$45/\$24.52 New Richmond: 1122A **Guest Speakers**

Teepa Livecast

47-520-405

See Teepa Snow, owner/CEO of Positive Approach via live stream video from the New Richmond Caregiver Conference. Topics include: positive approach to dementia care, programming for men, sexuality and intimacy in dementia care, impact of personality traits/preferences on dementia, and humor and caregiving. Bring a lunch or purchase on campus.

NOTE: For all sections course fee is \$24.98/\$4.50

Sep 27 / F 8:30a-3:30p

-	The state of the s	
65159	ITV: Ashland	Teepa Snow
65160	ITV: Rice Lake	Teepa Snow
65161	ITV: Superior	Teepa Snow
65170	ITV: Hayward	Teepa Snow

Certified Medical Assistant (CMA) CE Conference

47-509-409

This program is designed to enhance the learning of CMAs working in area health facilities by providing information on trends in healthcare. Light breakfast and lunch included. CEUs available and approved by AAMA. Sponsored by WITC and NWAHEC.

NOTE: For all sections course fee is \$45/\$24.52

Oct 26 / Sa 8a-3:30p

64959 In Person: Superior **Guest Speakers** 64958 ITV: New Richmond **Guest Speakers**



HUMAN SERVICES

Early Childhood Education

Child Care: Licensing Classes

47-307-461

Provides entry level knowledge and skills for those intending to care for children in group or family child care. Learners explore rules and regulations governing group/family child care and the responsibilities of child care providers. These courses fulfill introductory non-credit course requirements as specified in HFS Chapters 45 and 46 for family and group day care in Wisconsin's Administrative Code. Last day to register is November 6.

Child Care: Intro to the Child Care Profession

64436	Sep 11 – Dec 11 Online	24/7	\$172.98/\$16 Karen Pesik
Child C	are: Profession I	Mod A	
64437	Sep 11 – Dec 11 Online	24/7	\$89.58/\$14.50 Karen Pesik
Child C	are: Profession l	Mod B	
64438	Sep 11 – Dec 11 Online	24/7	\$96.40/\$14.50 Karen Pesik

Fundamentals of Infant & Toddler Care

47-307-470

Provides requirements and practices for entry level childcare providers who are or will work with infants and toddlers. Course fulfills requirements as specified by Wisconsin's State Law. WI day care regulations require that individuals working with infants and toddlers must complete infant and toddler training within six months of assuming a position. Last day to register is November 6.

64440	Sep 11 – Dec 11	24/7	\$69.10/\$14.50
	Online		Karen Pesik

Skills/Strategies for Child Care Teacher

47-307-462

Focuses on skills and strategies for the child care teacher with emphasis on selecting developmentally appropriate activities, planning lessons and facilitating children's activities. This course meets Wisconsin's requirements for Child Care Teacher. Prerequisite: Introduction to the Child Care Profession. Last day to register is November 6.

Sep 11 - Dec 11 24/7 \$158.33/\$15 Online Karen Pesik

Fundamentals of Family Child Care

47-307-420

Provides essential information about establishing a family child care that is in accordance with Wisconsin's State Law. This class requires a \$46 toolkit that can be purchased at the class. Lunch included.

64735 Oct 5 Sa 8:30a-3p \$34.98/\$14.50 New Richmond: 1215 Rebecca Elbert

ECE Continuing Education Conference

47-307-445

Building Resilient Community through Trauma-Informed Care Understand adverse childhood experiences and how childhood trauma affects us all. Topics include: building resilient communities, mindfulness in the classroom, coaching for difficult parent conversations and hands-on child development. Light breakfast and lunch included.

Sa 9a-3p \$45/\$24.52 New Richmond Betsy Byker & Guest Speakers

Responsible Beverage & **Foods**

Food Manager Refresher

47-316-430

This course prepares managers for WI Dept. of Health Services recertification and is based on requirements of WI Food Code Ch. 12-402.11 and the Council on Food Protection Practices guidelines on recertification training course approval. Competencies include the requirements for continuing education from DHS 196. Book/test grid (ServSafe Manager 7th Edition) available from the WITC-Rice Lake bookstore, 800.243.9482 ext. 5263. Must bring book and grid to class.

64505 Oct 29 Tu 12p-4p \$45/\$31.35 Rice Lake: 170 Marsha Stoeberl

Sanitation for Restaurant Managers

47-303-405

This course provides information needed for the National Restaurant Association's Certification exam for sanitation, which meets state certification requirements for restaurant managers. Topics include: microorganisms/food-borne diseases, food handling/ storage and standards for cleanliness/sanitation. Book/ test grid (ServSafe Manager 7th Edition) can be purchased at the WITC-Rice Lake bookstore, 800.243.9482 ext. 5263. Must bring book and grid to class.

65758	Sep 10 – Sep 17	Tu 9a-4p	\$45.45/\$4.50
	Rice Lake: 160		Marsha Stoeberl
64503	Dec 3 – Dec 10 Rice Lake: 223	Tu 9a-4p	\$45.45/\$4.50 Marsha Stoeberl

Responsible Beverage Service

47-311-400

Learn responsible beverage service techniques and discuss local and state laws. Learn to create a more profitable business environment by preventing negative and/or unsafe situations in the serving of alcohol. Also learn the implications for legal action against owners/operators of beverage service facilities due to inappropriate patron behavior. Course jointly developed by the Wisconsin Restaurant Association and the WI Technical College System and may fulfill or partially fulfill local municipal ordinance requirements for beverage servers.

64506	Oct 7 Rice Lake: 155	M 5:30p-9:30p	\$25/\$11.35 Elaine Schuck
64507	Nov 20 Hayward: 105	W 5:30p-9:30p	\$25/\$11.35 Elaine Schuck

SAFETY, TRADES & INDUSTRY

Manufacturing & Technology

Electrical Code for Electricians

47-413-415

This course covers the Wisconsin State Code (SPS316) and National Electrical Code and is a primer for all certification tests. Receive 24 state CEU points for certification by attending 8 of 10 classes. Curriculum is designed for electrical workers and wiremen who use electrical code on the job. Also covers code revisions, formulas, tables and the intent/general use of the code. Required text: NFPA 70: National Electric Code can be ordered from NFPA or a local supplier. Must attend last session to obtain the Education Course Attendance Verification.

NOTE: For all sections course fee is \$106.88/\$4.50

Sep 16 - Nov 18 / M 6:30p-9:30p

65257	ITV: Spring Valley High School	James Biesterveld
65258	ITV: Rice Lake	James Biesterveld
65259	ITV: Superior	James Biesterveld
65260	ITV: Ashland	James Biesterveld
65261	ITV: New Richmond	James Biesterveld
65262	ITV: Hayward	James Biesterveld
65263	ITV: Ladysmith	James Biesterveld

Machine Tool Operation

47-420-455

Gain the basic skills necessary to safely operate machine tool equipment at the beginning and intermediate levels. Through group lecture and demonstrations, learn safety, set ups, and proper feeds and speeds of machine tool equipment. An advanced lab opportunity is available for students demonstrating competency in safe operation of machines. You may be approved to work independently on selected vocational objectives with assistance from your instructor. Safety glasses required; work boots and ear protection recommended.

65265	Sep 13 – Nov 8 <i>Ashland: 119</i>	F 5:30p-9:30p	\$157.50/\$34.65 David Olson
65264*	Oct 17 – Dec 19 Superior: 118 *Class does not r		\$157.50/\$34.65 Paul Kalin

Welding

47-442-406

Learn oxy-fuel, shielded metal arc, gas metal arc and gas tungsten arc welding processes. This course is designed for beginner or intermediate students who wish to advance their present skills. Individual projects need prior approval from instructor. Please bring a notebook, pliers, safety glasses, work boots, goggles and welding helmet to class. This course meets the 30-hour requirement for apprentices.

65270*	Sep 13 – Dec 13 Superior: 128 *Class does not m		\$192.50/\$56 Paul Renman
65268	Sep 27 – Nov 15 New Richmond: 1		\$154/\$44.80 Casey Wagner
65271	Oct 1 – Dec 3 Spooner High Sch		\$144.38/\$42 Sam Woods
65269	Oct 4 – Nov 22 Rice Lake: 189	F 4p-8p	\$154/\$44.80 Ric Eckstein

Beyond Welding - MIG and TIG

47-442-406

Enhance your welding skills beyond the basics during these one-day aluminum/stainless MIG (October) and TIG (November) workshops. Practice gas metal arc welding in a state-of-the-art welding lab. Learn advanced techniques while understanding theory and safety, metallurgy, distortion control, heat treatment and machine control. Please bring a lunch, notebook, pliers, safety glasses, work boots, and welding helmet to class.

65618*	Oct 5 New Richmond: *MIG course	Sa 9a-3p 1209	\$28.88/\$8.40 TBD
65619*	Nov 2 New Richmond: *TIG course	Sa 9a-3p 1209	\$28.88/\$8.40 TBD

Safety

Lead Safe Renovator Training

47-449-451

Designed for repair and handy persons, remodeling, renovation and painting contractors, tradesmen and landlords who conduct or oversee activities that disturb painted surfaces in homes, apartments or child occupied facilities built before 1978. This course satisfies the training requirement to obtain Wisconsin Department of Health Services and EPA Lead-Safe Renovator Certification. This course also satisfies HUD requirements for persons conducting non-abatement LBP activity as part of a federally funded project. This course is designed to educate attendees how to conduct repair, renovation and remodeling activities in a lead-safe manner. Topics covered include: background information on lead, health effects of exposure to lead, regulations, worksite preparation, conducting interim control and non-abatement activities, work site clean-up and disposal.

64807	Sep 10 Rice Lake: 243	Tu 8a-5p	\$250/\$222.70 TBD
64808	Sep 12 Superior: 108E	Th 8a-5p	\$250/\$222.70 TBD
64809	Oct 3 Ashland: 307	Th 8a-5p	\$250/\$222.70 TBD
64810	Nov 14 Superior: 108E	Th 8a-5p	\$250/\$222.70 TBD

MSHA Refresher: Part 46

47-449-418

This course meets the 8-hour annual refresher requirements for MSHA part 46. The purpose of the course is to keep miners informed of conditions presenting potential health or safety hazards. You or your company must have a MSHA Part 46 training plan to attend this class. The plan must be sent to the college or instructor/trainer and the instructor/trainer must be listed on your company's training plan as a competent person least 2 weeks prior to the start of class. Lunch and refreshments included.

Sep 13 Ashland: 3	F 8a-4:30p	\$135/\$107.70 <i>TBD</i>
Oct 11 Superior: 112	F 8a-4:30p	\$135/\$107.70 TBD
Nov 18 New Richmond: 1	M 8a-4:30p 124A	\$135/\$107.70 TBD
Dec 6 Rice Lake: 176	F 8a-4:30p	\$135/\$107.70 TBD
	Ashland: 3 Oct 11 Superior: 112 Nov 18 New Richmond: 1 Dec 6	Ashland: 3 Oct 11 F 8a-4:30p Superior: 112 Nov 18 M 8a-4:30p New Richmond: 1124A Dec 6 F 8a-4:30p

OSHA Safety Construction 10hr

47-449-426

Course includes introduction to OSHA standards, electrical, fall protection, excavations, tools, personal protective equipment, materials handling and storage, welding and cutting, fire protection and hazard communications. Students who complete the course will receive DOL issued course completion cards. This class has been approved for CEUs by WI DSPS. Lunch (day 1 only) and snacks included.

64815* Sep 10 - Sep 11 TuW 8a-4p \$169/\$134.87 Superior: 216 TRD *Class meets Tu 8a-4p and W 8a-11:30a

OSHA 30hr General Industry Parts A & B

47-449-425

The OSHA 30-hour General Industry Part A and Part B training is intended for supervisors and workers with some safety responsibility. Students who complete the course will receive DOL issued student course completion cards. Students must complete Part A and Part B in consecutive order to receive their OSHA card. Lunch and snacks included.

64822	Oct 9 – Oct 16	W 8a-4:30p	\$139.50/\$84.90
	Rice Lake: 157		TBD
64823	Oct 23 – Oct 30	W 8a-4:30p	\$139.50/\$84.90
	Rice Lake: 157		TBD

OSHA Safety: General Industry 10hr

47-449-425

This course for those in the general industry sector covers: hazard communication, hazardous materials, egress and fire protection, walking and working surfaces, machine guarding, lock out/tag out, personal protective equipment, and OSHA inspections, citations, and penalties. Students who complete the course will receive DOL issued course completion cards. This class has been approved for CEUs by WI DSPS. Lunch (day 1 only) and snacks included.

64816*	Sep 19 – Sep 20 Superior: 108E *Class meets Th 8	ThF Ba-4p and F 8a-11	\$169/\$134.87 TBD :30a
64818*	Oct 14 – Oct 15 Ashland: 307 *Class meets M 8	MTu a-4p and Tu 8a-1	\$169/\$134.87 TBD 1:30a
64817*	Oct 22 – Oct 23 New Richmond: 1 *Class meets Tu 8		\$169/\$134.87 TBD 1:30a
64819*	Oct 24 – Nov 5 Rice Lake: 168 *No meals/snack	MTh 5:30p-8:15 s included	p\$139/\$104.87 <i>TBD</i>
64820*	Nov 14 – Nov 15 New Richmond: 1 *Class meets Th 8		\$169/\$134.87 TBD :30a
64821*	Dec 16 – Dec 17 Rice Lake: 223	MTu	\$169/\$134.87 TBD

*Class meets M 8a-4p and Tu 8a-11:30a

Safety Day

47-449-431

Safety Day is a conference designed for participants to learn about a wide range of safety and health topics. Sessions are fast paced and provide the most relevant, up-to-date information based on today's OSHA standards and regulations. Several workshops will give participants practical experience in applying standards and concepts.

64828 Dec 10 \$65/\$37.70 Tu 8a-3:30p Superior: 111 TBD

Transportation & Engines

Auto Mechanics for Mechanics

47-404-411

Learn component identification, basic tune-up, oil change, fuel systems, electrical system troubleshooting, tires and suspension and drive line maintenance. Plan to work on your own vehicle in coordination with instructor.

65267 Oct 4 - Nov 22 F 1p-4p \$92.40/\$10.50 Terrance Tucker Superior: 117

CDL Permit Prep

65454 Aug 26 – Dec 20 24/7

65156* Aug 26 – Aug 31 M-Th, Sa

47-458-405

Are you interested in obtaining your Commercial Driver's License? Before learning how to drive a rig, you need to get a learning permit and this class will prepare you for the CDL test. Learn in-person with instructors or take the online option which allows you to work at your own pace.

\$69/\$22.03

\$59/\$11.22

Daniel Cooper

	New Richmond: 1327	Brian Hudson
	*Class meets M-Th 6p-8p and S	Sa 8a-2p
65157*	Nov 18 – Nov 23 M-Th, Sa	\$59/\$11.22
	Rice Lake: 160	Janine Running
	*Class meets M-Th 6p-8p and 5	Sa 8a-2p
65158*	Nov 18 – Nov 23 M-Th, Sa	\$59/\$11.22
	New Richmond: 1327	Brian Hudson
	*Class meets M-Th 6n-8n and 9	Sa 8a-2n



Call your campus—get added to a waiting list.

View our most up-to-date class listings online at courses.witc.edu.



Truck Driving

Technical Diploma 10 weeks | 10 credits

WITC-New Richmond and WITC-Rice Lake

Choose your start date: September 9 or December 2

Visit witc.edu or contact an Admissions Advisor to learn more at 800.243.9482

Commercial Drone Pilot Test Prep

47-402-400

Are you interested in flying a drone for commercial purposes? Drones are used in a multitude of jobs including utilities, agriculture, film, real estate, land survey, law enforcement, construction, and photography. Prepare to pass the FAA Part 107 Code of Federal Regulations (CFR) Remote Pilot Test. This test is required for commercial operation of UAS/UAV (unmanned Aerial System/Vehicle). This one-day workshop will include classroom theory, autonomous flight, first-person view, demonstration and practice with controls. Understand aircraft operations, regulations, airspace and requirements, weather, loading and performance. Your instructor holds an FAA Part 107 Remote Pilot license, a Private Pilot License, and has been flying drones for over six years. Please bring lunch, notebook and writing utensil. Be prepared to travel to practice location.

65100 Oct 5 Sa 8a-4:30p \$149/\$121.70 Superior: 312 Thomas Buck

Power Sports Winterization

47-461-416

Is your power equipment ready for winter? Learn how to winterize and prepare for seasonal storage, focusing on gasoline, ethanol and fuel treatments along with proper storage and covering. Learn how to correctly drain the water from the engine, change the oil and filter, drain the gear case and check for water in oil, check seals in the gear case for leaks and refill the gear case with quality oil (included). Also learn to treat/stabilize fuel for seasonal storage, check the battery and clean the exterior. Spend part of the class learning in the classroom and the other part winterizing your equipment in the lab. Be prepared to bring your boat, lawn mower, trimmer or any motorized equipment, although you do not need to bring equipment to attend this class. You must bring your own oil and filter.

65266 Oct 7 – Oct 14 M 5:30p-9:30p \$31.80/\$4.50 *New Richmond: 1211 David Brown*

Featured Certificates 2019

Several classes are offered at Hayward, Ladysmith and Balsam Lake in addition to all four main campuses!

Leadership Essentials

Technical diploma

12 credits

A series of courses to assist you in developing the skills of current and future supervisors to lead today's workforce, Leadership Essentials focuses on leading people within an organization toward strategic goals, through corporate changes, or in directing processes and procedures.

Personal Skills for Supervisors3 creditsLeadership Development3 creditsTeam Building and Problem Solving3 creditsSupervision3 credits

Dementia Care Pathway certificate 12 credits

Gain relevant and emerging information related to dementia types, symptoms and progression. You will be provided with practical tools and strategies that promote effective communication, honor human dignity, and support the importance of advanced planning. You will examine ways to positively impact your community through advocacy, education and other cutting edge initiatives based on coursework and experiential learning activities.

Communication of Aging3 creditsAlzheimer's and Dementia3 creditsDeath and Dying3 creditsLegal and Financial Issues of Aging3 credits

Entry-Level Machining

Technical diploma

27 credits

Students will learn the machining skills required to set up and operate manual and computer-controlled machines. Students will learn to use hand tools, precision measuring instruments, read prints and create parts through manual programming and a computer-aided manufacturing system for CNC machine tools.

Machine Shop Theory 1A, 1B, 2A & 2B 4 credits (1 credit/ea)
Applied Machine Tooling 1 – 4 16 credits (4 credit/ea)

Print Reading for Machine Trades 1 credit
CAD Basics 1 credit

Mastercam A & B 2 credits (1 credit/ea)

Applied Technical Math 1 3 credits

Nonprofit Essentials

Pathway certificate

15 credits

As a student in the Nonprofit Essentials career pathway program, you will explore the role of nonprofit organizations, develop volunteer and Board relationships, and coordinate grant and fundraising strategies. Graduates of this certificate can find work with assisted living centers, hospice and home care agencies, childcare programs, domestic abuse and homeless shelters, and many more nonprofit organizations, both locally and nationally.

Fundamentals of Nonprofit Management	3 credits
Social Media Marketing	3 credits
Grant Writing & Management	2 credits
Fundraising & Event Planning	3 credits
Dynamics of Board Relations	1 credit
Managing Volunteers	2 credits
Nonprofit Field Experience	1 credit
	Grant Writing & Management Fundraising & Event Planning Dynamics of Board Relations Managing Volunteers

Contact your local campus Student Services office for more information and registration details about any certificate.

Academic support services are available.

Certified Nursing Assistant

Technical diploma

120 hours

The Nursing Assistant program provides classroom, laboratory instruction and supervised practice in area nursing homes and hospitals. The program is approved by the Wisconsin Department of Health Services, Office of Quality Assurance. Upon completion, students will be eligible to take the written and skills exams to be placed on the Wisconsin Nurse Aide Registry.



Solve complex problems.

To compete in today's global marketplace, your employees need to be well trained and current. WITC can help you get there.

We start by listening.

WITC takes the time to understand your needs. We know how to assess and design your customized training supported by business experts and instructional staff. Our experts will be there, every step of the way, keeping in touch, so you can focus on your day-to-day operations.

Delivering the solution.

Courses meet the training and certification needs of today's workforce, with convenient locations and a variety of delivery formats to fit your schedule.

Call your regional associate dean today for a free, no obligation customized training assessment!

Charlie Glazman,800.243.9482 ext. 6341

Ashland and Superior campuses including counties of Ashland, Bayfield, Douglas and Iron

BJ Williams

800.243.9482 ext. 5179

Rice Lake campus including counties of Barron, Rusk, Sawyer and Washburn

Liz Pizzi 800.243.9482 ext. 4376

New Richmond campus including counties of Burnett, Polk and St. Croix

It's Easy to Register!

ONLINE Register and submit your credit card payment online at courses.witc.edu.

PHONE Register by phone using a credit card.

IN PERSON Go online to witc.edu or call ahead to check business hours of your local

campus. Cash, checks and credit cards are accepted.

MAIL Fill out the registration and mail it with your payment to the appropriate

campus. Your registration must be received before you begin courses.

Registration Locations

WITC-Ashland

2100 Beaser Ave, Ashland, WI 54806 715.682.4591 ext. 3050

WITC-New Richmond

1019 S. Knowles Ave, New Richmond, WI 54017 715.246.6561 ext. 4145

WITC-Rice Lake

1900 College Drive, Rice Lake, WI 54868 715.234.7082 ext. 5045

WITC-Superior

600 N. 21st Street, Superior, WI 54880 715.394.6677 ext. 6050

WITC-Balsam Lake Outreach Center

400 Polk County Plaza Balsam Lake, WI 54810 715.485.3044

WITC-Havward Outreach Center

15618 Windrose Ln. Suite 106, Hayward, WI 54843 715.634.5167

WITC-Ladysmith Outreach Center

1104 Lake Avenue Suite 1, Ladysmith, WI 54848 715.532.3399

REGISTRATION POLICIES

Nondiscrimination Notice

WITC is an equal opportunity employer/educator functioning under the affirmative action plan. The Wisconsin Indianhead Technical College District does not discriminate on the basis of race, color, national origin, sex, disability or other applicable legislated categories, in its services, employment programs, and/or its educational programs and activities, including but not limited to admissions, treatment, and access. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Amanda Gohde, Director, Human Resources, Equal Opportunity/Access & Affirmative Action Officer, 505 Pine Ridge Drive, Shell Lake WI 54871, 715.468.2815 ext. 2240, Amanda.Gohde@witc.edu. Program information or assistance regarding requests for reasonable accommodation under the Americans With Disabilities Act can be obtained from the College Affirmative Action Office.

Accommodations for Persons With Disabilities

Reasonable accommodations for persons with disabilities will be made to ensure access to academic programs, activities, services and employment in accordance with 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990 and the Americans with Disabilities Act (ADA) Amendments Act of 2008. If accommodations are needed, the student should contact the campus Accommodations Specialist or Amanda Gohde, Director, Human Resources, Equal Opportunity/Access & Affirmative Action Officer, at 715.468.2240, 30 days in advance of needed assistance.

Senior Fees

WITC has implemented a waiver for students ages 62 plus. This waiver is for personal enrichment courses only (the catalog number begins with 60) and provides up to a 40% discount. (Amount varies based on material fees.) Student's age must be 62 plus at the start of the term (6/1 for summer, 8/26 for fall and 12/23 for spring). Students ages 62 plus who are enrolled in professional courses (catalog number begins with 42 or 47) are still exempt from program fees under State Statute 38.24 (1)(b) and only required to pay material fees, which is approximately \$4.50 for many courses.





Follow the Alumni Community on Facebook:

@WITCAlumni









REGISTRATION FORM

For Continuing Education (non-credit) Courses WITC is an equal opportunity employer/educator

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Wisconsin Indianhead Technical College 505 Pine Ridge Drive Shell Lake, WI 5487

2019 CALENDAR

Look inside for full descriptions and details. Or online at bit.ly/witcCEevents.

Register early as events fill quickly!

True Colors Success Workshop

September 13 | WITC-New Richmond

Learning for Life Day: Celebrate **New Experiences**

September 21 | WITC-Rice Lake

Effective Communication

September 24 | Balsam Lake Outreach Center November 13 | WITC-New Richmond

Best Practices in Dementia Care

September 26 | WITC-New Richmond Conference for professional caregivers

The Sandwich Generation as Caregivers

September 26 | WITC-New Richmond Free community event featuring Teepa Snow Register: bit.ly/sandwichcare

Caregiver Conferences

September 27 | WITC-New Richmond October 25 | WITC-Rice Lake

Teepa Snow Livecast

September 27 | WITC-Ashland, Rice Lake, Superior and Hayward Outreach Center Livecast of Teepa's sessions from the New Richmond Caregiver conference

Bodies, Boundaries, and Behavior:

Healthy Sexuality-Disabilities October 5 | WITC-New Richmond

Commercial Drone Pilot Test Prep

October 5 | WITC-Superior

SafeZone Training

October 11 | WITC-New Richmond

Early Childhood Education CE Conference

October 19 | WITC-New Richmond Conference for Early Childhood professionals

Ministry for Dementia

October 24 | WITC-New Richmond

Certified Medical Assistant Conference

October 26 | WITC-Superior (ITV to WITC-New Richmond)

Driftless Area Overnight

November 1-2 | Pickup: Spooner, Hayward Bus tour of landmarks in Wisconsin's scenic Driftless Area

Superior Safety Day

December 10 | WITC-Superior

Law Enforcement Management Conference

January 13-16 | Barkers Island, Superior Conference designed to enhance the skills of a wide range of law enforcement professionals