

WITC First in Training Solutions

Continuing Education



Fall 2020

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NEW virtual Insurance
classes

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American Sign Language
with Cheryl Blue



WISCONSIN
INDIANHEAD
TECHNICAL
COLLEGE

ASHLAND • NEW RICHMOND • RICE LAKE • SUPERIOR
BALSAM LAKE • HAYWARD • LADYSMITH

WITC.EDU

WITC Continuing Education

PROFESSIONAL DEVELOPMENT / LIFE & LEISURE

Welcome to WITC's Fall 2020 Continuing Education catalog. Inside you will find a variety of informative and exciting Professional Development and Life & Leisure courses, designed with your best interests in mind. Look for the icons below throughout the catalog to see course delivery methods. We are pleased to continue to provide these learning opportunities for you!

In Person

These courses are offered in person at a variety of campus locations throughout the district, providing face to face instruction and interaction with the instructor.

Webinar

These courses offered during a specific time period that can be accessed from your home computer using WITC's free web-conferencing software download, BlueJeans. You will receive log-in information about 3 days prior to class through the email address you provide when you register. Your computer must have a reliable internet connection, microphone and camera. You can interact with the teacher during the class.

Recorded

These courses are offered as a recording of the class session. Some online or webinar courses may also offer recordings of the class session after it's completion.

Online Courses

These courses are offered via the Internet and accessed by using a web browser. You can access the course at any time. Offline supervised tests/exams at specified sites may be conducted in conjunction with these courses.

It's Easy to Register!

ONLINE | PHONE/FAX | MAIL

For complete registration information, please see page 30.



WISCONSIN
INDIANHEAD
TECHNICAL
COLLEGE

ARTS *pgs 3 – 4*

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General Art
Writing

BUSINESS *pgs 4 – 12*

Computers, Phone & Tablets
Insurance
Insurance CE
Leadership
Real Estate

HEALTH *pgs 12 – 20*

Caregiving
Community Based Residential Facility
Emergency Medical Services
Personal Wellness

HUMAN SERVICES *pgs 20 – 21*

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Career Development
Financial Management
Language
Natural Science
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SAFETY, TRADES & INDUSTRY *pgs 24 – 27*

Safety
Machine Shop
Traffic Safety
Machine Shop

CUSTOMIZED TRAINING SOLUTIONS *pg 29*

ARTS

Drawing & Painting

Drawing: Creative Pen & Ink

60-815-605  

In this three-session, weekly class, you'll expand your skills using a black drawing pen. Explore various drawing techniques including contour lines, cross-hatching, pointillism/stippling, and then a combination of those methods. Use your own photos of any subject for reference and for inspiration. Create drawings and/or a note card design. Your instructor will demonstrate techniques and show you numerous examples while you draw along with her. Beginners are welcome. You may view the supply list at www.witc.edu/supplies.

65148 Sep 21 – Oct 5 M 3p-4p \$27.50/\$18.30
Webinar Diana Randolph

Pastels: Edge, Color & Value

60-815-600  

In this two-session, weekly class, paint along with the instructor as she shares many examples and demonstrates using dry pastels (not oil pastels) on paper. We'll explore how the earth and sky interacts with one another in the landscape. Use your own photos of any season as subject matter to practice softening edges in the background, creating the illusion of three-dimensional space. Use vivid colors with more contrasts of lights and darks to exaggerate the foreground, to bring attention to the center of interest. The supply list may be viewed at www.witc.edu/supplies.

65150 Nov 2 – Nov 9 M 3p-4p \$16/\$11.40
Webinar Diana Randolph

Pastels: Simplify Scenes

60-815-600  

In this three-session weekly class, paint along with the instructor as she shares many examples and demonstrates using dry pastels (not oil pastels) on paper. Interpret your own photos of landscapes or street scenes by first creating a small 4 x 6 inch drawing in your sketchbook to plan the composition and values (the range of lights to darks) using pencil or gray-tone markers. Focus on the essentials and eliminate details to create a vivid, simplified pastel painting. You'll use your sketch and the photo as inspiration. The supply list may be viewed at www.witc.edu/supplies.

65149 Oct 15 – Oct 29 Th 3p-4p \$27.50/\$18.30
Webinar Diana Randolph

General Art

Start Your Own Arts & Crafts Business

Learn how to start your own arts and crafts business from a professional artist. This course helps you discover how to create a business identity, get into the best craft shows, design booths that draw customers, and price your work effectively. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at witc.edu/continuing-education-and-training/professional-development/online-classes.

N/A Start Dates: Sep 16 | Oct 14 | Nov 11 \$115
Online Ed2Go Staff

Writing

Advanced Fiction Writing

When you have a talent and a passion for writing, it's important to share it. This course will provide you with the formula for creating and polishing a successful fiction manuscript and getting it published. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at witc.edu/continuing-education-and-training/professional-development/online-classes.

N/A Start Dates: Sep 16 | Oct 14 | Nov 11 \$110
Online Ed2Go Staff



Child Care Courses

with Instructor Karen Pesik

Sept 9 - Dec 9 | Online

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Introduction to Journaling 

Learn exciting new ways to express yourself and develop your creativity through journaling. This course will help you discover how to use your journal to explore your thoughts, feelings, and values and support your emotional well-being in good time and through difficult changes. Start anytime with a self-paced class, or enroll in an instructor-lead section. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at witc.edu/continuing-education-and-training/professional-development/online-classes.

N/A Start Dates: Sep 16 | Oct 14 | Nov 11 \$110
Online Ed2Go Staff

Publish and Sell Your E-Books 

Turn your manuscript into an e-book and make money doing it. This course will take you step-by-step through publishing your own e-books and building your writer's platform or brand, to be successful selling them. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at witc.edu/continuing-education-and-training/professional-development/online-classes.


N/A Start Dates: Sep 16 | Oct 14 | Nov 11 \$115
Online Ed2Go Staff

Write & Publish Your Nonfiction Book 

Learn how to become a professional author or advance your career by learning to write, edit, and publish nonfiction books of all types. This course will teach you the strategies and techniques you will need to finish and publish your own book. Start anytime with a self-paced class, or enroll in an instructor-lead section. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at witc.edu/continuing-education-and-training/professional-development/online-classes.

N/A Start Dates: Sep 16 | Oct 14 | Nov 11 \$100
Online Ed2Go Staff

Writing-Our Lives & Our Future

60-801-601 

Writing Our Lives and Our Futures: We live in a time of unprecedented change. How can we use our writing voice to build bridges from our pasts to the future? How can we document our lives and this time for our children, our friends, and our communities? In this class, we will discuss the craft and process of writing. We will consider how to give shape, meaning, and voice to our hopes and plans as well as our fears and challenges. Documenting our lives and our goals is an important part of how we actualize our dreams. It is also a critical step towards understanding our current context and its greater meaning. Writing a record of our thoughts, lives, and goals, will not only create connections to those in our circles and communities, but it will also help us better realize our best future. The class will help you visualize, write, edit, interconnect, and contextualize your life and the time you live in and give voice to your dreams and hopes and future.

65074 Oct 13 – Nov 17 Tu 10a-11a \$39/\$25.20
Webinar Cynthia Gaver

VIRTUAL SAFETY WEEK

Coming Dec 7 - 11



WATCH FOR MORE DETAILS!

P. 24

BUSINESS

Computers, Phones & Tablets

Achieving Top Search Engine Positions 

If you want to increase website traffic, you must un-

derstand how to improve your search engine ranking. This course will give you the knowledge you need to boost website visibility with proven, step-by-step SEO strategies you can implement immediately. Start anytime with a self-paced class, or enroll in an instructor-lead section. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at witic.edu/continuing-education-and-training/professional-development/online-classes.

N/A Start Dates: Sep 16 | Oct 14 | Nov 11 \$115
Online *Ed2Go Staff*

Beginning Excel

60-103-602  

You will be amazed at what Excel can do for you! Learn how to create worksheets for work and personal use. Understand the basics of navigating through the cells, formatting and setting up a spreadsheet for maximum efficiency. You will see how easy it is to have your numbers calculated for you in just seconds and how to sort through long, ponderous lists with absolute ease. There will be plenty of time to practice and ask questions. Basic computer skills required.

65221 Oct 20 – Nov 10 Tu 5:30p-7:30p \$50.50/\$32.10
Webinar *Melissa Turngren*



Beginning PowerPoint

60-103-602  

In this introductory class you will get practice using the basic functions of Microsoft PowerPoint. Creating, editing and saving a slide presentation will be practiced along with simple functions that will help create professional looking presentations using graphics, text modifications, animation and other special effects. There will be plenty of time to practice and ask questions. Basic computer skills required.

65218 Oct 1 – Oct 8 TuTh 4p-6p \$39/\$25.20
Webinar *Allison Scheffel*

Beginning Word

60-103-602  

In this introductory class you will get practice using the basic functions of Microsoft Word. Creating, editing and saving a document will be practiced along with simple functions that will help create professional looking resume's, letters and other common documents. There will be plenty of time to practice and ask questions. Basic computer skills required.

65217 Oct 13 – Oct 22 TuTh 4p-6p \$39/\$25.20
Webinar *Allison Scheffel*

Computer Security/Privacy Protect

60-107-602  

With as much time as we're spending on our computers today, it is wise to maintain a safe and secure system. In this class you will be discussing anti-virus software options, internet security (hacks, phishing scams, viruses), creating secure passwords and locking/protecting your devices. There will be plenty of time to ask questions.

65238 Oct 20 – Oct 22 TuTh 9a-11a \$27.50/\$18.30
Webinar *Barbara Williams*

Digital Photo Organization

60-107-602  

If your digital photo collections are a mess, the good news is that software and online services now have excellent tools for helping you organize your images fast. The goal is to be able to find and share the photos you love without a headache. Learn the concepts and techniques behind efficient photo management, photo editing, organizing, backup, and sharing.

65237 Dec 10 – Dec 15 TuTh 10a-12p \$27.50/\$18.30
Webinar *Sara Reimann*

Facebook-Creating Private Groups

60-107-611  

Closed, private Facebook work groups provide a flexible and easy way to communicate and share information with a selected group of people. You decide who can be in the group and others won't even know it exists. Facebook groups can be used to keep family, volunteer or professional groups connected. Within the group you can share documents, post images and start communication threads. Communicating within groups is less time consuming and cumbersome than using email for frequent and regular contact. You must have personal Facebook profile set up prior to class.

64771 Oct 16 F 10a-1p \$27.50/\$18.30
Webinar *Troy Morgan*

Intro to iPhone

60-107-602  

Learn to use Apple's iPhone. Interact with your device, access different features, set up and manage your account, and access the Internet. Understand the capabilities and limitations of your device and why it may or may not replace your computer. Gain basic troubleshooting tips for when something goes awry. Have your phone fully charged at start of class and have your charging cable handy.

65233 Oct 13 – Oct 15 TuTh 10a-12p \$27.50/\$18.30
Webinar *Sara Reimann*


Introduction to iPad

60-107-602  

Learn to use Apple's iPad. Interact with your device, access different features, and access the Internet. It is recommended that your email account already be set up on your iPad and have your log-in information handy. Understand the capabilities and limitations of your device and why it may or may not replace your computer. Gain basic troubleshooting tips for when something goes awry. Have your phone fully charged at start of class and have your charging cable handy.

65235 Nov 3 – Nov 5 TuTh 10a-12p \$27.50/\$18.30
Webinar Sara Reimann


iPad Beyond the Basics

60-107-602  

Let's go beyond the basics with your Apple iPad. There's so much more that you can use. We'll discuss handy apps that can make your life easier; be ready to share any favorites of yours. Have your iPad fully charged at start of class and have your charging cable handy.

65236 Nov 24 Tu 10a-12p \$16/\$11.40
Webinar Sara Reimann

QuickBooks

47-103-439 

Learn the essentials of how to correctly use QuickBooks Desktop accounting software. In the class you will create a new company file from scratch, learn the flow of the customer, vendor and banking activities. We will review the report options and learn how to customize to fit your needs. Payroll is not a part of this class. Basic computer skills required.


65075 Oct 30 – Nov 20 F 10a-12p \$45/\$17.22
Webinar Maryann Ledin

Photoshop Elements for the Digital Photographer II 

Gain confidence and take your skills in Photoshop Elements to the next level. This course is packed with hands-on activities and step-by-step instructions to help you master editing and enhancing images using Photoshop Elements. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at witc.edu/continuing-education-and-training/professional-development/online-classes.

N/A Start Dates: Sep 16 | Oct 14 | Nov 11 \$100
Online Ed2Go Staff


Outlook: Organized & Efficient

60-103-602 

With the onset of different work scenarios (working remotely from home, hybrid work modes, etc.), it is imperative to keep your Outlook Inbox clean and sorted. Make sure your Outlook account is already set up. With proper tips, you'll be able to create folders that make sense, learn how to flag items for follow up so you never lose them, create distribution groups so you can easily message entire groups of people, categorize items in like-minded groups, etc.

65239 Oct 7 – Oct 14 W 1p-3p \$27.50/\$18.30
Webinar Barbara Williams

Windows 10

60-103-602 

Learn the essential components of Windows 10. Become familiar with how to customize the Start Menu and work with the mouse, touchscreen, and keyboard. Explore Apps, create and modify user account settings, and understand file storage including photo management.

65219 Sep 22 – Sep 24 TuTh 4p-6p \$27.50/\$18.30
Webinar Allison Scheffel



Income Taxes and Retirement


Learn more about the financial impact and how to make decisions.

Oct 20 | Nov 3, 5:30p - 7:00p

Visit cueclass.com/income-taxes-and-retirement/ to register.

Insurance ^{New} VIRTUAL COURSES


Insurance: Principles/Laws & Ethics

47-162-425 

This course is designed to meet the Section A, eight-hour, pre-licensing requirement. This includes the areas of the principles of insurance, general Wisconsin insurance laws, and ethics. You are required to purchase your books at the WITC bookstore before class.

65191	Sep 14 <i>Webinar</i>	M 8:30a-5:30p	\$79/\$51.22 <i>Rodney Schultz</i>
65193	Oct 12 <i>Webinar</i>	M 8:30a-5:30p	\$79/\$51.22 <i>Rodney Schultz</i>
65195	Nov 9 <i>Webinar</i>	M 8:30a-5:30p	\$79/\$51.22 <i>Rodney Schultz</i>
65197	Dec 14 <i>Webinar</i>	M 8:30a-5:30p	\$79/\$51.22 <i>Rodney Schultz</i>


Insurance: Property

47-162-428 

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of property insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the WITC bookstore before class.

65200	Sep 15 – Sep 16 <i>Webinar</i>	Tu W	\$95/\$53.33 <i>Rodney Schultz</i>
	<i>*meets Tu 8:30a-5:30p, W 8:30a-12:30p</i>		
65203	Nov 10 – Nov 11 <i>Webinar</i>	Tu W	\$95/\$53.33 <i>Rodney Schultz</i>
	<i>*meets Tu 8:30a-5:30p, W 8:30a-12:30p</i>		


Insurance: Casualty

47-162-429 

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of casualty insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the WITC bookstore before class.

65207	Sep 16 – Sep 17 <i>Webinar</i>	W Th	\$95/\$53.33 <i>Rodney Schultz</i>
	<i>*meets W 1:30p-5:30p, Th 8:30a-5:30p</i>		
65208	Nov 11 – Nov 12 <i>Webinar</i>	W Th	\$95/\$53.33 <i>Rodney Schultz</i>
	<i>*meets W 1:30p-5:30p, Th 8:30a-5:30p</i>		


Insurance: Accident and Health

47-162-426 

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of accident and health insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the WITC bookstore before class.

65209	Oct 13 – Oct 14 <i>Webinar</i>	Tu W	\$95/\$53.33 <i>Rodney Schultz</i>
	<i>*meets Tu 8:30a-5:30p, W 8:30a-12:30p</i>		
65210	Dec 15 – Dec 16 <i>Webinar</i>	Tu W	\$95/\$53.33 <i>Rodney Schultz</i>
	<i>*meets Tu 8:30a-5:30p, W 8:30a-12:30p</i>		

Insurance: Life


47-162-427 

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of life insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the WITC bookstore before class.

65211	Oct 14 – Oct 15 <i>Webinar</i>	W Th	\$95/\$53.33 <i>Rodney Schultz</i>
	<i>*meets W 1:30-5:30p, Th 8:30a-5:30p</i>		
65212	Dec 16 – Dec 17 <i>Webinar</i>	W Th	\$95/\$53.33 <i>Rodney Schultz</i>
	<i>*meets W 1:30-5:30p, Th 8:30a-5:30p</i>		

Insurance CE

Ins CE: Disability Insurance


47-162-497 

Learn the history of disability insurance along with the necessity, types and renewal options. Assess the disability needs, integration with Social Security and tax implications including state and federal mandates. Understand characteristics of a policy, the definitions, elimination period, benefit period and income replacement versus disability income.

65329	Oct 22 <i>Ashland: 209</i>	Th 1p-5p	\$65/\$51.11 <i>Robert Wierman</i>
65330	Oct 22 <i>Hayward: 106</i>	Th 1p-5p	\$65/\$51.11 <i>Robert Wierman</i>
65326	Oct 22 <i>New Richmond: 1312</i>	Th 1p-5p	\$65/\$51.11 <i>Robert Wierman</i>

65327	Oct 22 <i>Rice Lake: 208</i>	Th 1p-5p	\$65/\$51.11 <i>Robert Wierman</i>
65328	Oct 22 <i>Superior: 216</i>	Th 1p-5p	\$65/\$51.11 <i>Robert Wierman</i>


Ins CE: Estate Planning

47-162-497 

Medicare is a Federal health insurance program for people 65 years of age or older, under 65 with certain disabilities, and any age with end-stage renal disease (permanent kidney failure requiring dialysis or a kidney transplant).

65572	Nov 13 <i>Webinar</i>	F 1p-5p	\$65/\$51.11 <i>Brad Charles</i>
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Ins CE: Ethics/Health Profession

47-162-497 

Gain basic knowledge of individual health insurance policies including types of coverage offered in the State of Wisconsin and Medicare supplement policies. Understand Medical Savings Accounts compared with individual health insurance policies. Learn about supplemental policies such as cancer, accidental death and dismemberment and critical illness. Plus, policy exclusions, limitations and mandates.

65339	Nov 5 <i>Ashland: 209</i>	Th 1p-5p	\$65/\$51.11 <i>Robert Wierman</i>
65340	Nov 5 <i>Hayward: 106</i>	Th 1p-5p	\$65/\$51.11 <i>Robert Wierman</i>
65336	Nov 5 <i>New Richmond: 1312</i>	Th 1p-5p	\$65/\$51.11 <i>Robert Wierman</i>
65337	Nov 5 <i>Rice Lake: 208</i>	Th 1p-5p	\$65/\$51.11 <i>Robert Wierman</i>
65338	Nov 5 <i>Superior: 216</i>	Th 1p-5p	\$65/\$51.11 <i>Robert Wierman</i>

Ins CE: Individual Health Plan


47-162-497 

Gain basic knowledge of individual health insurance policies including types of coverage offered in the State of Wisconsin and Medicare supplement policies. Understand Medical Savings Accounts compared with individual health insurance policies. Learn about supplemental policies such as cancer, accidental death and dismemberment and critical illness. Plus, policy exclusions, limitations and mandates.

65334	Nov 5 <i>Ashland: 209</i>	Th 8:30a-12:30p	\$65/\$51.11 <i>Robert Wierman</i>
65335	Nov 5 <i>Hayward: 106</i>	Th 8:30a-12:30p	\$65/\$51.11 <i>Robert Wierman</i>
65331	Nov 5 <i>New Richmond: 1312</i>	Th 8:30a-12:30p	\$65/\$51.11 <i>Robert Wierman</i>
65332	Nov 5 <i>Rice Lake: 208</i>	Th 8:30a-12:30p	\$65/\$51.11 <i>Robert Wierman</i>

65333	Nov 5 <i>Superior: 216</i>	Th 8:30a-12:30p	\$65/\$51.11 <i>Robert Wierman</i>
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Ins CE: SS and Medicare

47-162-497 

Social Security is a United States federal program of social insurance and benefits developed in 1935. The Social Security program's benefits include retirement income, disability income, Medicare and Medicaid, and death and survivorship benefits. Social Security is one of the largest government programs in the world, paying out hundreds of billions of dollars per year.

65571	Nov 13 <i>Webinar</i>	F 8:30a-12:30p	\$65/\$51.11 <i>Brad Charles</i>
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Medicare For All

47-162-497 

Medicare For All: Slogan or Solution? The topic of affordable, accessible health care services is again becoming a focus of the upcoming 2020 election. Proposing "Medicare For All" has emerged as a way to provide health coverage through a national single payer program eliminating individual and employer sponsored health insurance coverage. We will review proposals of Sen. Bernie Sanders and others including proposed financing, future costs, and contrasts to the current Medicare program covering 60 million retirees and disabled citizens. Proposals and prospects to curb prescription drug prices will also be discussed.

65344	Oct 22 <i>Ashland: 209</i>	Th 8:30a-12:30p	\$65/\$51.11 <i>Robert Wierman</i>
65345	Oct 22 <i>Hayward: 106</i>	Th 8:30a-12:30p	\$65/\$51.11 <i>Robert Wierman</i>
65341	Oct 22 <i>New Richmond: 1312</i>	Th 8:30a-12:30p	\$65/\$51.11 <i>Robert Wierman</i>
65342	Oct 22 <i>Rice Lake: 208</i>	Th 8:30a-12:30p	\$65/\$51.11 <i>Robert Wierman</i>
65343	Oct 22 <i>Superior: 216</i>	Th 8:30a-12:30p	\$65/\$51.11 <i>Robert Wierman</i>

Ins CE: Principles/Law & Ethics

47-162-425 

See how ethics play a role in the daily operations of agents and their agencies. This course will focus on the areas of the principles of insurance and general Wisconsin insurance laws and ethics. You are required to purchase the textbook at the WITC bookstore before the start of class in order to receive CE credit.

65192	Sep 14 <i>Webinar</i>	M 8:30a-5:30p	\$79/\$51.22 <i>Rodney Schultz</i>
65194	Oct 12 <i>Webinar</i>	M 8:30a-5:30p	\$79/\$51.22 <i>Rodney Schultz</i>

65196	Nov 9 <i>Webinar</i>	M 8:30a-5:30p	\$79/\$51.22 <i>Rodney Schultz</i>
65198	Dec 14 <i>Webinar</i>	M 8:30a-5:30p	\$79/\$51.22 <i>Rodney Schultz</i>


Leadership

A to Z Grant Writing II - Beyond the Basics

Take your grant writing expertise to the next level as you learn how to get funding. This course will equip you with the skills you need to research funding sources, create a fundraising plan, and write winning grant proposals. Start anytime with a self-paced class, or enroll in an instructor-lead section. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at witic.edu/continuing-education-and-training/professional-development/online-classes.

N/A	Start Dates: Sep 16 Oct 14 Nov 11	\$115
	<i>Online</i>	<i>Ed2Go Staff</i>


Essential Team Skills

47-196-472 

The Essential Team Skills modules help employees get information to the right people at the right time, bring problems to the forefront, and build strong working relationships. Modules focus on cultivating cooperative team environments, communicating clearly, and effective listening abilities. Course offered via BlueJeans, WITC's web conferencing software. You will receive log-in information about 3 days prior to class through the email address you provide when you register.

65605	Sep 30 – Oct 14	W 1:30p-3p	\$35/\$14.16 <i>Nancy Brede</i>
	<i>Webinar</i>		

Inventory Is Evil


47-196-422 

There is nothing positive about inventory. This is a timely concept within manufacturing, food service, information, and service transactions, as inventory reduces financial liquidity. It can get damaged, spoil, be stolen, get lost, or become obsolete. Companies have holding inventory solely to account for delays in the provisioning of materials required to produce a finished product or provide a service for a customer. We will discuss how we can minimize holding inventory and what needs to be considered to manage it effectively. Learn best practices for inventory planning and management, understand how to incorporate these into your current situation, and strategically plan a course of action.

Your instructor started his career as a Quality Engineer. For the past decade, he has served as an Operations Excellence consultant to help a multitude of industries maximize competitiveness by applying LEAN structure to drive out waste and solve challenging business problems through applying Six Sigma's structured problem-solving approach.

65932	Sep 17 – Oct 1	Th 10a-11a	\$29/\$15.11 <i>Jason Powell</i>
	<i>Webinar</i>		

Supply Chain Risk Management

47-196-422 

The supply chain environment is rapidly changing these days, and you have to deal with many and varied forms of risk that cause disruption. The challenge is to identify and either prevent, mitigate, or have recovery plans for managing risks in the supply chain. Most companies are not prepared to manage risks and get surprised by a crisis. Understand conceptual and practical knowledge of how to effectively assess and handle the potential risks in your supply chain, how to deal with the challenges and problems related to quality management and product recalls, and the supply chain solutions available to you to manage risk. Create beginning plans for your own business or work. Plus, you will gain direct experience with risk through guided simulation, creating an opportunity to practice refining your abilities. \$150 of your registration fee will provide access to The Fresh Connection – an advanced online business simulation. You will confront risk events and plan for and manage the way through these events. Your instructor will guide you through active learning in running a simulated business. You will receive a professional debrief plus leave with a workbook to implement risk management at your workplace. Your expert instructor has 41 years of experience with organizations in all phases of supply chain. His ability to lead, integrate business processes, and critically think out unique solutions is used to successfully assist clients in understanding their supply chain dynamics and implement improvements.

66143	Oct 22 – Nov 12	Th 9:00a-12p	\$199/\$157.33 <i>Charles Nemer</i>
	<i>Webinar</i>		




Stay connected, stay informed
with our biweekly e-newsletter:

Sign Up 

bit.ly/witccenews

Real Estate


WI Listing Contracts

47-194-401 

This course covers items involving listing contracts. Subjects covered include inspection and disclosure requirements, real estate condition reports, pre agency, disclosure duties, dual agency, and a discussion of personal property and fixtures. Wisconsin state law requires each licensed agent and broker to complete 18 hours of CE before renewing a license. All licenses expire on Dec 14, 2020. All classes have been approved by the DSPS and will only be available during the fall semester.

65276 Oct 14 W 8:30a-11:30a \$25/\$11.11
Webinar Steven McConnell

WI Listing Contracts ONL

47-194-401 

All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **read-only** content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65436 Aug 24 – Dec 14 M-F 7a-7:30a \$25/\$11.11
Online Ron Nyhus

All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **video recordings** of the content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65435 Aug 24 – Dec 14 M-F 7a-7:30a \$32/\$18.11
Online Ron Nyhus


WI Offers to Purchase

47-194-487 

This course covers the Residential Offer to Purchase and various contingencies and areas related to the Offer. Items covered include inspection and testing, financing and appraisal contingencies, notice and amendments relating to discovery of defects, secondary offers, bump clauses, and multiple offers. Wisconsin state law requires each licensed agent and broker to complete 18 hours of CE before renewing a license. All licenses expire on Dec 14, 2020. All classes have been approved by the DSPS and will only be available during the fall semester.

65277 Oct 14 W 1p-4p \$25/\$11.11
Webinar Steven McConnell

WI Offers to Purchase ONL

47-194-487 


All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **read-only** content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65438 Aug 24 – Dec 14 M-F 7a-7:30a \$25/\$11.11
Online Ron Nyhus

All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **video recordings** of the content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65437 Aug 24 – Dec 14 M-F 7a-7:30a \$32/\$18.11
Online Ron Nyhus

WI New Developments

47-194-403 

This course reviews changes that have occurred in the past two years relating to real estate practice. The course begins with a review of procuring cause, enforcement of ethical violations and license law violations. The course reviews a licensee's requirement to report criminal convictions. The course covers the following items: Administrative fees, types of agency, protected buyers, advertising a future property, and a class action law suit which could have a long term impact on real estate. Wisconsin state law requires each licensed agent and broker to complete 18 hours of CE before renewing a license. All licenses expire on Dec 14, 2020. All classes have been approved by the DSPS and will only be available during the fall semester.

65278 Oct 21 W 8:30a-11:30a \$25/\$11.11
Webinar Steven McConnell


EMERGENCY MEDICAL SERVICES TRAINING

Contact WITC for all your EMS training needs



Search courses online at courses.witc.edu or contact:

Tim Salo, EMS Director
 timothy.salo@witc.edu


WI New Developments ONL47-194-403 

All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **read-only** content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65441 Aug 24 – Dec 14 M-F 7a-7:30a \$25/\$11.11
Online Ron Nyhus


All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **video recordings** of the content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65440 Aug 24 – Dec 14 M-F 7a-7:30a \$32/\$18.11
Online Ron Nyhus

WI Ethics & Consumer Protect47-194-421 

This course covers areas of ethical behavior. Areas covered include disclosure duties of licensees, reliance on third party inspectors, fair housing, assistance animals, and reasonable accommodation. The course also covers agent to agent relations. All licenses expire on Dec 14, 2020. All classes have been approved by the DSPS and will only be available during the fall semester.

65279 Oct 21 W 1p-4p \$25/\$11.11
Webinar Steven McConnell


WI Ethics/Consumer Protect ONL47-194-421 

All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **read only** of the content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65443 Aug 24 – Dec 14 M-F 7a-7:30a \$25/\$11.11
Online Ron Nyhus


All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **video recordings** of the content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65442 Aug 24 – Dec 14 M-F 7a-7:30a \$32/\$18.11
Online Ron Nyhus

WI Law & Practice47-194-483 

This is a wide ranging course that covers three different areas of real estate. The three areas covered are condominium listing agreements and condo ownership, waterfront properties which includes a discussion of shoreland zoning laws and lake districts, and the residential buyer agency agreement (WB-36). Wisconsin state law requires each licensed agent and broker to complete 18 hours of CE before renewing a license. All licenses expire on Dec 14, 2020. All classes have been approved by the DSPS and will only be available during the fall semester.

65280 Oct 28 W 8:30a-11:30a \$25/\$11.11
Webinar Steven McConnell


WI Law & Practice ONL47-194-483 

All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **read-only** content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65445 Aug 24 – Dec 14 M-F 7a-7:30a \$25/\$11.11
Online Ron Nyhus

All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **video recordings** of the content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.


65444 Aug 24 – Dec 14 M-F 7a-7:30a \$32/\$18.11
Online Ron Nyhus

WI Estate Transactions47-194-484 

This course covers vacant land offer to purchase and several areas related to the purchase of vacant land. The course also covers risk management. Contract drafting, broker supervision, and independent contractors are discussed. The course concludes with a discussion of delivery issues including actual receipt, forms of delivery, and binding acceptance. Wisconsin state law requires each licensed agent and broker to complete 18 hours of CE before renewing a license. All licenses expire on Dec 14, 2020. All classes have been approved by the DSPS and will only be available during the fall semester.

65243 Oct 28 W 1p-4p \$25/\$11.11
Webinar Steven McConnell

WI Estate Transactions ONL

47-194-484 


All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **read-only** content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65447 Aug 24 – Dec 14 M-F 7a-7:30a \$25/\$11.11
Online Ron Nyhus

All CE courses must be completed by Dec. 14, 2020, to renew your real estate license. Upon registration, you will receive a password to enter the online TREI course with access to **video recordings** of the content and online test. A certificate will be issued upon completion. To register, email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65446 Aug 24 – Dec 14 M-F 7a-7:30a \$32/\$18.11
Online Ron Nyhus


Real Estate Law for Salespersons

47-194-442 

This course meets the 72 classroom hours of pre-license education required for a real estate salespersons license as required in Section 452.09(2)(a) of the Wisconsin Statutes. Completing this course will prepare you for the WI Real Estate license exam. Contents include principles of real estate, real estate law, forms, real estate business operations concepts, ethics, land use control and development, environmental concerns, and miscellaneous additional content. The required book costs approximately \$85 and is available at the WITC bookstore.

65240 Sep 15 – Nov 19 TuTh 6p-10p \$268.41/\$4.50
Webinar Steven McConnell
**class does not meet 10/20*

RE Law for Salespersons Online

47-194-442 

This course meets the 72 classroom hours of pre-license education required for a real estate salespersons license as required in Section 452.09(2)(a) of the Wisconsin Statutes. Completing this course will prepare you for the WI Real Estate license exam. Contents include principles of real estate, real estate law, forms, real estate business operations concepts, ethics, land use control and development, environmental concerns, and miscellaneous additional content. You will have one year to complete this course. Please note that regardless of the date you sign up, you will need to complete by May 31st 2021. If you are signing up closer to that date, consider waiting for the next session of classes. Upon registration, you will receive a password to enter the online REI course and will then receive your textbook and forms book via US Mail. To register,

email Sara.Dobberschutz@witc.edu. *This class is non-refundable.

65470 Aug 24 – May 31 24/7 \$272.52/\$22.50
Online Ron Nyhus

HEALTH

Caregiving

Virtual Caregiver Conference

47-520-405  

Maintaining Balance During Uncertain Times. The five regional caregiver coalitions from throughout Northwest Wisconsin have joined forces to offer a Virtual Caregiver Conference series for the 2020-21 year! The sessions will provide valuable information to family and professional caregivers. Choose from 2 live webinar date/time options or a recorded video. NOTE: This course is for those who want to enroll for Continuing Education Units (CEUs) and/or live out of the WITC region; family caregivers may register at no charge. All participants should RSVP and register at bit.ly/witc_septcaregiverconf


65606 Sep 24 or 25 Th 1-4p or F 9a-12p \$35/\$21.11
Webinar Guest Presenters

Legal-Ease for Caregivers. The five regional caregiver coalitions from throughout Northwest Wisconsin have joined forces to offer a Virtual Caregiver Conference series for the 2020-21 year! This session will provide valuable information to family and professional caregivers. Choose from 2 live webinar date/time options or a recorded video. NOTE: This course is for those who want to enroll for Continuing Education Units (CEUs) and/or live out of the WITC region; family caregivers may register at no charge. All participants should RSVP and register at bit.ly/witc_novcaregiverconf

65615 Nov 19 or 20 Th 1-4p or F 9a-12p \$35/\$21.11
Webinar Guest Presenters

Community Based Residential Facility

CBRF Challenging Behaviors


47-575-405 

This course identifies causes and preventive mea-

tures of challenging behaviors, how to intervene when challenging behaviors occur, and how to document the behavior incident.

65588 Dec 15 Tu 8:30a-3p \$25.34/\$4.50
Rice Lake: 221 Renee Anderson


CBRF Dietary

47-303-485 

This course will prepare the learner to plan and prepare healthy, nutritious meals using the "Food Guide Pyramid." Proper food handling, storage, and sanitation principles will also be covered.

65421 Oct 26 M 12:30p-4:30p \$18.39/\$4.50
Rice Lake: 210 Marsha Stoeberl

CBRF Fire Safety Training

47-503-432 

This course is designed to instruct community-based residential facility (CBRF) operators and staff on how to prepare themselves to react effectively for staff and resident preservation in residential fires of different origins and intensities. Participants will be taught to understand the nature of fire, recognize fire hazards, learn about early warning systems and understand the use of fire extinguishers. They will be taught to focus on the evacuation needs of the residents, follow the CBRF emergency and disaster plan and how to respond well in an emergency. Participants must successfully complete this 4-hour training to meet the requirements of DHS 83.20 (2) (b) Fire Safety. Tuition includes the state registry fee.


65422 Sep 26 Sa 8a-12p \$38.39/\$24.50
New Richmond: 1210 Daniel Roeglin

65424 Oct 7 W 5:30p-9:30p \$38.39/\$24.50
Rice Lake: 214 Gary Strong

65423 Dec 2 W 5:30p-9:30p \$38.39/\$24.50
New Richmond: 1307 Jack Running

65425 Dec 5 Sa 8a-12p \$38.39/\$24.50
Rice Lake: 214 Gary Strong

CBRF First Aid and Choking

47-531-401 


Initial training applicable to the responsibilities of CBRF caregivers designed to meet the requirements of administrative rule DHS 83 for CBRF's in the area of 1st aid and choking. The student will be taught how to handle life-threatening emergencies which also includes how to alleviate choking. Tuition includes the state registry fee.

65428 Oct 14 W 1p-5p \$38.39/\$24.50
Rice Lake: 210 Bambi Forcey

65430 Nov 14 Sa 9a-1p \$38.39/\$24.50
New Richmond: 1317 Sara Oratch

65429 Dec 12 Sa 9a-1p \$38.39/\$24.50
Rice Lake: 210 Sara Oratch

CBRF Medications


47-575-401 

Initial training applicable to the responsibilities of CBRF caregivers designed to meet the requirements of administrative rule HFS 83 for CBRF's in the area of medication administration and documentation. The learner will be taught general categories of medications, effects and side effects, documentation, proper administration, legal issues of controlled substances and the proper procedure for handling medication errors. Successful completion of this course meets the requirements of administrative rule DHS 83 for CBRF in the area of Medication Administration and documentation. Tuition includes the state registry fee.

65427 Oct 27 - 28 TuW 8:30a-4:30p \$73.12/\$24.50
New Richmond: 1307 Renee Anderson

65426 Nov 17 - 18 TuW 8:30a-4:30p \$73.12/\$24.50
Rice Lake: 214 Renee Anderson

CBRF Resident's Rights

47-575-403 

This course covers respect for and promotion of resident rights. Participants learn how to report violations of residents rights.

65587 Dec 8 Tu 8:30a-3p \$25.34/\$4.50
Rice Lake: 221 Renee Anderson




We offer training for

Firefighters

INTERESTED?

Contact Carolyn
Carolyn.Anderson@witc.edu
715.246.1819

CBRF Standard Precautions Training


47-531-479 

This class will teach a person how to handle potential exposure to bloodborne pathogens. You will learn about standard precautions and why they are important in your work. You will understand how bloodborne diseases and other communicable diseases spread from person to person, how to prevent the spread of communicable diseases and learn what to do during and after an exposure incident. Participants must successfully complete this two-hour training to meet the CBRF training requirements of CH DHS 83.20 (2)(a) Standard Precautions. Tuition includes the state registry fee.

65431	Oct 14 <i>Rice Lake: 210</i>	W 6p-8p	\$31.45/\$24.50 <i>Bambi Forcey</i>
65433	Nov 14 <i>New Richmond: 1317</i>	Sa 1:30p-3:30p	\$31.45/\$24.50 <i>Sara Oratch</i>
65432	Dec 12 <i>Rice Lake: 210</i>	Sa 1:30p-3:30p	\$31.45/\$24.50 <i>Sara Oratch</i>

Emergency Medical Services

ACLS Provider

47-531-429 


The Advanced Cardiac Life Support (ACLS) Provider course is designed to train and certify medical, nursing, and paramedical personnel who are actively engaged in the practice of ACLS as defined by the AHA. **PREREQUISITES:** 1. Applicants must be physicians, nurses, paramedics, or allied health professionals whose daily occupation demands proficiency and certification in the knowledge and skills of advanced cardiac life support. 2. Applicants must have a basic knowledge of reading and interpreting EKG rhythms prior to attending this course. 3. CPR Certification within the past 12 months is mandatory. 4. Only those participants who can meet the certification requirements (86 percent proficiency on written test and satisfactory performance at testing stations) will be granted ACLS provider certification. Prior to attending the class, a pre-test must be taken and completed. That test is located on the AHA website. A link to that website is provided in the front of the Provider’s manual. That manual must accompany the student to class. The student must print off a copy of their pre-test certificate and bring it to class with them.

Upon successful completion of this American Heart Association class, students will be proficient in the advanced skills necessary to manage an adult patient suffering from a cardiovascular or cerebrovascular event. Certification as an ACLS Provider

requires successful completion of the cognitive and psychomotor portions of the class. Textbook required.

64777	Oct 21 – Oct 23	W F	\$185.11/\$143.44
	<i>Rice Lake: 221</i>		<i>Crystal Thome</i>
	<i>*meets W 8a-12p, F 8a-5p</i>		

ACLS Renewal


47-531-430 

This is a recertification course for current American Heart Association ACLS Providers. It reviews cardiac rhythm interpretation, drug pharmacology, airway management, patient assessment, and treatment options for patients suffering cardiac events. Current upgrades and advances in cardiac care are presented. Students are required to participate in hands on manikin performance stations, interactive case management scenarios, and pass a written examination with a passing score of 84% or greater. Successful completion of this course awards the student a two- year ACLS Provider Card. Prior to attending the class, a pre-test must be taken and completed. That test is located on the AHA website. A link to that website is provided in the front of the Provider’s manual. That manual must accompany the student to class. The student must print off a copy of their pre-test certificate and bring it to class with them.

This American Heart Association class will update students on the 2015 AHA guidelines plus recertify them in the skills and competencies needed to manage an adult cardiovascular or cerebrovascular emergency. Students must pass both the cognitive exam and the psychomotor portions of the class to obtain their two year recertification.

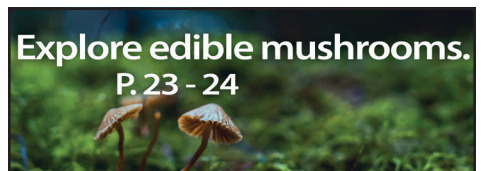
64781	Oct 23	F 8a-5p	\$159/\$131.22
	<i>Rice Lake: 221</i>		<i>Crystal Thome</i>

ASHI Pediatric 1st Aid/CPR Renewal

47-531-417 

ASHI Pediatric CPR, AED, and First Aid training program provides an ideal training solution for schools, child care providers, youth sports coaches, and others required to learn how to respond to medical emergencies involving children. This course is intended for the biennial renewal of the ASHI Pediatric First Aid/CPR.

65528	Oct 22	Th 6p-10p	\$36/\$22.11
	<i>Superior: 136</i>		<i>WITC TBD</i>
65527	Nov 3	Tu 6p-10p	\$36/\$22.11
	<i>Ashland: 427</i>		<i>WITC TBD</i>



LEAN Course:**Inventory is Evil**


Explore how to drive out waste and solve challenging business problems

Sept 17 - Oct 1, Thursdays 10a - 11a | Webinar

Discuss how we can minimize holding inventory and what needs to be considered to manage it effectively.

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ASHI Pediatric 1st Aid and CPR

47-531-420 

This course will help students gain the knowledge, skills and confidence necessary to respond to and manage medical emergencies involving children and infants until more advanced help is available. A student will be taught the updated guidelines of CPR, and an automated external defibrillator (AED), and first aid for children and infants. This course will certify a student for 2 years in CPR/AED/First Aid. Students will have the option to download a book from the internet after successful completion of the course.

65526	Sep 28 – Sep 30	M 6p-10p	\$43.78/\$16
	<i>Superior: 136</i>		<i>WITC TBD</i>
65525	Oct 24	Sa 8a-4p	\$43.78/\$16
	<i>Ashland: 427</i>		<i>WITC TBD</i>

CPR Health Care Provider - AHA


47-531-437 

The AHA for Health Care Providers Course is designed to teach the skills of CPR for victims of all ages including ventilation with a barrier device and use of an automated external defibrillator (AED), and relief of foreign-body airway obstruction (FBAO). It is intended for participants who provide health care to patients in a hospital setting and out-of-hospital settings. This course is for anyone that is required to take a health care provider course for employment. All participants who successfully complete the course, including the written examination and skill demonstrations will receive a BLS for Health Care provider completion card that will certify them for two years (credential.) Book provided at class.

65484	Sep 8 – Sep 10	TuTh 6p-10p	\$52.53/\$24.75
	<i>Superior: 136</i>		<i>WITC TBD</i>
65480	Sep 12	Sa 8a-4p	\$52.53/\$24.75
	<i>Ashland: 427</i>		<i>WITC TBD</i>
64881	Sep 12	Sa 8:30a-4:30p	\$52.53/\$24.75
	<i>Rice Lake: 221</i>		<i>WITC TBD</i>

65573	Sep 16 – Sep 17	WTh 6p-10p	\$52.53/\$24.75
	<i>New Richmond: 1602</i>		<i>WITC TBD</i>
64882	Sep 26	Sa 8:30a-4:30p	\$52.53/\$24.75
	<i>Hayward: 106</i>		<i>Matthew Fitch</i>
65486	Oct 6 – Oct 8	TuTh 6p-10p	\$52.53/\$24.75
	<i>Superior: 136</i>		<i>WITC TBD</i>
65574	Oct 10	Sa 9a-5p	\$52.53/\$24.75
	<i>New Richmond: 1602</i>		<i>WITC TBD</i>
65481	Oct 20 – Oct 22	TuTh 6p-10p	\$52.53/\$24.75
	<i>Ashland: 427</i>		<i>WITC TBD</i>
64883	Oct 27 – 28	TuW 5:30p-9:30p	\$52.53/\$24.75
	<i>Rice Lake: 221</i>		<i>WITC TBD</i>
65488	Nov 7	Sa 8a-4p	\$52.53/\$24.75
	<i>Superior: 136</i>		<i>WITC TBD</i>
65576	Nov 11 – Nov 12	WTh 6p-10p	\$52.53/\$24.75
	<i>Balsam Lake: 102</i>		<i>WITC TBD</i>
65482	Nov 16 – Nov 18	MW 6p-10p	\$52.53/\$24.75
	<i>Ashland: 427</i>		<i>WITC TBD</i>
65489	Dec 5	Sa 8a-4p	\$52.53/\$24.75
	<i>Superior: 136</i>		<i>WITC TBD</i>
65483	Dec 12	Sa 8a-4p	\$52.53/\$24.75
	<i>Ashland: 427</i>		<i>WITC TBD</i>
64884	Dec 12	Sa 8:30a-4:30p	\$52.53/\$24.75
	<i>Rice Lake: 221</i>		<i>WITC TBD</i>
65575	Dec 16 – Dec 17	WTh 6p-10p	\$52.53/\$24.75
	<i>New Richmond: 1602</i>		<i>WITC TBD</i>

CPR Health Care Provider Renewal - AHA

47-531-439 

This course is intended for the biennial renewal of the CPR Healthcare Provider. Students must successfully complete skills testing on one-and two-rescuer CPR (adult, child, infant), foreign body airway obstruction (FBAO) procedures (adult, child, infant), and mask with one-way valve usage. A minimum of 84 percent must be attained on the written test. (PREREQUISITE: CPR Healthcare Provider successful completion within previous two years.)

65490	Sep 8	Tu 6p-10p	\$36/\$22.11
	<i>Ashland: 427</i>		<i>WITC TBD</i>

65502	Sep 9 <i>Superior: 136</i>	W 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
64885	Sep 12 <i>Rice Lake: 221</i>	Sa 12:30p-4:30p	\$36/\$22.11 <i>WITC TBD</i>
65503	Sep 22 <i>Superior: 136</i>	Tu 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65491	Sep 24 <i>Ashland: 427</i>	Th 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65581	Sep 24 <i>Balsam Lake: 102</i>	Th 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
64886	Sep 26 <i>Hayward: 106</i>	Sa 12:30p-4:30p	\$36/\$22.11 <i>Matthew Fitch</i>
65577	Oct 10 <i>New Richmond: 1602</i>	Sa 9a-1p	\$36/\$22.11 <i>WITC TBD</i>
65492	Oct 12 <i>Ashland: 427</i>	M 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65504	Oct 13 <i>Superior: 136</i>	Tu 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65505	Oct 20 <i>Superior: 136</i>	Tu 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65493	Oct 28 <i>Ashland: 427</i>	W 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
64887	Oct 28 <i>Rice Lake: 221</i>	W 5:30p-9:30p	\$36/\$22.11 <i>WITC TBD</i>
65506	Nov 3 <i>Superior: 136</i>	Tu 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65494	Nov 4 <i>Ashland: 427</i>	W 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65578	Nov 4 <i>New Richmond: 1602</i>	W 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65507	Nov 12 <i>Superior: 136</i>	Th 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65495	Nov 19 <i>Ashland: 427</i>	Th 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65496	Dec 8 <i>Ashland: 427</i>	Tu 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65579	Dec 10 <i>New Richmond: 1201</i>	Th 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65508	Dec 10 <i>Superior: 136</i>	Th 6p-10p	\$36/\$22.11 <i>WITC TBD</i>



- I'm Afraid to Retire
- Workforce Readiness
- It's How Much You Keep

What will you learn?

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64888	Dec 12 <i>Rice Lake: 221</i>	Sa 12:30p-4:30p	\$36/\$22.11 <i>WITC TBD</i>
65497	Dec 14 <i>Ashland: 427</i>	M 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65509	Dec 15 <i>Superior: 136</i>	Tu 6p-10p	\$36/\$22.11 <i>WITC TBD</i>

CPR/AED/Basic First Aid Renewal-ASHI

47-531-459

This course will recertify students in CPR/AED & Basic First Aid. Students will renew their skills in CPR/AED and First Aid. **PREREQUISITE:** Students must have taken the original course within the last 2 years.

65521	Sep 16 <i>Superior: 112</i>	W 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65478	Sep 17 <i>Ashland: 427</i>	Th 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65522	Oct 7 <i>Superior: 112</i>	W 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65518	Oct 14 <i>Ashland: 427</i>	W 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65584	Oct 27 <i>New Richmond: 1201</i>	Tu 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65519	Nov 5 <i>Ashland: 427</i>	Th 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65523	Nov 18 <i>Superior: 111</i>	W 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65585	Dec 5 <i>Balsam Lake: 106</i>	Sa 9a-1p	\$36/\$22.11 <i>WITC TBD</i>
65520	Dec 9 <i>Ashland: 427</i>	W 6p-10p	\$36/\$22.11 <i>WITC TBD</i>
65524	Dec 9 <i>Superior: 112</i>	W 6p-10p	\$36/\$22.11 <i>WITC TBD</i>


CPR/AED/Basic First Aid-ASHI

47-531-419

This course is a combined CPR/AED/ Basic First Aid program designed specifically for laypeople. The program is good for the community and the workplace setting. This course is designed to teach people the knowledge and skills that they need to recognize emergencies and perform CPR and use an AED and perform First Aid until EMS arrives. This course will certify a person for 2 years in CPR/AED/ Basic First Aid.


65510	Sep 14 – Sep 16 <i>Ashland: 427</i>	MW 6p-10p	\$43.78/\$16 <i>WITC TBD</i>
65514	Sep 19 <i>Superior: 111</i>	Sa 8a-4p	\$43.78/\$16 <i>WITC TBD</i>
65511	Oct 13 – Oct 15 <i>Ashland: 427</i>	TuTh 6p-10p	\$43.78/\$16 <i>WITC TBD</i>
65515	Oct 17 <i>Superior: 134</i>	Sa 8a-4p	\$43.78/\$16 <i>WITC TBD</i>

65582	Oct 21 – Oct 22	WTh 6p-10p	\$43.78/\$16
	<i>New Richmond: 1602</i>		<i>WITC TBD</i>
65516	Nov 2 – Nov 4	MW 6p-10p	\$43.78/\$16
	<i>Superior: 136, 112</i>		<i>WITC TBD</i>
65512	Nov 14	Sa 8a-4p	\$43.78/\$16
	<i>Ashland: 427</i>		<i>WITC TBD</i>
65517	Dec 1 – Dec 3	TuTh 6p-10p	\$43.78/\$16
	<i>Superior: 136</i>		<i>WITC TBD</i>
65583	Dec 5	Sa 9a-5p	\$43.78/\$16
	<i>Balsam Lake: 106</i>		<i>WITC TBD</i>
65513	Dec 15 – Dec 17	TuTh 6p-10p	\$43.78/\$16
	<i>Ashland: 427</i>		<i>WITC TBD</i>

EVOC47-531-448 


The program is designed to acquaint fire personnel & EMS (Ambulance operators) in the aspects of emergency vehicle operations. Included will be classroom and range activities for mastery of cognitive and psychomotor skills relating to vehicle operations. (PREREQUISITE: The student should be affiliated with a service provider.)

65450	Sep 11 – Sep 12	F Sa	\$100/\$58.33
	<i>Stone Lake Fire/Hayward Airport</i>		<i>DanielGullickson</i>
	<i>*meets F 6p-10p, Sa 8a-5p</i>		
65451	Sep 25 – Sep 26	F Sa	\$100/\$58.33
	<i>Stone Lake Fire/Hayward Airport</i>		<i>DanielGullickson</i>
	<i>*meets F 6p-10p, Sa 8a-5p</i>		

Medic First Aid47-531-404 

This course will help students gain the knowledge, skills, and confidence necessary to manage a medical emergency using CPR, an automated external defibrillator (AED), and first aid until more advanced help is available. This course will certify a student for two years in CPR/AED/1st Aid. Book is provided at the class.


64919	Oct 10	Sa 8:30a-3:30p	\$43.78/\$16
	<i>Rice Lake: 221</i>		<i>WITC TBD</i>
64920	Oct 17	Sa 8:30a-3:30p	\$43.78/\$16
	<i>WITC Hayward</i>		<i>Matthew Fitch</i>
64921	Dec 8 – Dec 9	Tu W	\$43.78/\$16
	<i>Rice Lake: 221</i>		<i>WITC TBD</i>
	<i>*meets Tu 5:30p-9:30p, W 5:30p-8:30p</i>		

Medic First Aid Recertification47-531-405 

This course will recertify students in Medic First Aid. Students will renew skills in CPR, an automated external defibrillator (AED) and first aid. PREREQUISITE: Students must have taken the original course, 47531404 Medic First Aid within the last two years. This course will renew your certification for two years. Book is provided at class.

64923	Oct 10	Sa 8:30a-12:30p	\$36/\$22.11
	<i>Rice Lake: 221</i>		<i>WITC TBD</i>

64924	Oct 17	Sa 8:30a-12:30p	\$36/\$22.11
	<i>WITC Hayward</i>		<i>Matthew Fitch</i>
64925	Dec 8	Tu 5:30p-9:30p	\$36/\$22.11
	<i>Rice Lake: 221</i>		<i>WITC TBD</i>

PALS - Pediatric Advanced Life Support (Initial Provider)47-531-409 


American Heart Association and American Academy of Pediatrics course designed for Advanced Life Support of Pediatric Emergencies and Illnesses. Prerequisite: EMT-I, EMT-P, RN, Physician. Prior to attending the class, a pre-test must be taken and completed. That test is located on the AHA website. A link to that website is provided in the front of the Provider's manual. That manual must accompany the student to class. The student must print off a copy of their pre-test certificate and bring it to class with them.

This American Heart Association class will certify students who pass its cognitive and psychomotor exams in the infant and child resuscitation skills necessary to recognize and treat cardiac, respiratory, and shock emergencies in the pediatric setting.

64782	Oct 21 – Oct 22	WTh	\$185.11/\$143.44
	<i>Rice Lake: 221, 223</i>		<i>Crystal Thome</i>
	<i>*meets W 1p-5p, Th 8a-5p</i>		

**American Sign Language***with Instructor Cheryl Blue***Oct 5 - Nov 16 | Webinar****Nov 23 - Dec 28 | Webinar****Pg. 23**

PALS-Pediatric Advanced Life Support (Renewal)


47-531-410 

American Heart Association and American Academy of Pediatrics course designed for Advanced Life Support of Pediatric Emergencies and Illnesses. Prerequisite: Current AHA PALS - Provider card. Prior to attending the class, a pre-test must be taken and completed. That test is located on the AHA website. A link to that website is provided in the front of the Provider's manual. That manual must accompany the student to class. The student must print off a copy of their pre-test certificate and bring it to class with them.

This American Heart Association class will update students on the 2015 AHA guidelines plus recertify them in the skills and competencies needed to manage an Pediatric cardiovascular or cerebrovascular emergency. Students must pass both the cognitive exam and the psychomotor portions of the class to obtain their two year recertification.

64783 Oct 22 Th 8a-5p \$159/\$131.22
Rice Lake: 180 Crystal Thome

Pediatric Medic First Aid & CPR

47-531-464 


This course will help students gain the knowledge, skills and confidence necessary to respond to and manage medical emergencies involving children and infants until more advanced help is available. A student will be taught the updated guidelines of CPR, and an automated external defibrillator (AED), and first aid for children and infants. This course will certify a student for 2 years in CPR/AED/First Aid. Book is provided at class.

64889 Sep 19 Sa 8:30a-3:30p \$43.78/\$16
Rice Lake: 221 WITC TBD

64914 Dec 5 Sa 8:30a-3:30p \$43.78/\$16
Rice Lake: 221 WITC TBD

64913 Dec 12 Sa 8:30a-3:30p \$43.78/\$16.00
WITC Hayward Matthew Fitch

Pediatric Medic First Aid & CPR Recertification

47-531-477 

This course will recertify a student in Pediatric Medic First Aid & CPR. Students will renew their skills in CPR, an automated external defibrillator (AED) and first aid for infants and children. Students must have taken the original course, Pediatric Medic First Aid & CPR 47531464 within the last two years. This course will renew a student's certification for 2 years. Book is provided at class.

64916 Sep 19 Sa 8:30a-12:30p \$39/\$25.11
Rice Lake: 221 WITC TBD

64918 Dec 5 Sa 8:30a-12:30p \$39/\$25.11
Rice Lake: 221 WITC TBD

64917 Dec 12 Sa 8:30a-12:30p \$39/\$25.11
WITC Hayward Matthew Fitch



Personal Wellness

Certificate in Stress Management

Understand strategies and therapies used to reduce and manage stress. This course will help you explore the physiological, social and psychological impacts of stress and provide you with methods to get stress under control. Start anytime with a self-paced class, or enroll in an instructor-lead section. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at witic.edu/continuing-education-and-training/professional-development/online-classes.

N/A Start Dates: Sep 16 | Oct 14 | Nov 11 \$84
Online Ed2Go Staff


Coping Strategies Thru Crisis

60-560-610  

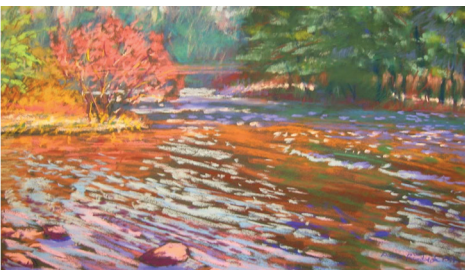
Contemporary stress is epidemic in our world. It impacts the physical, emotional, mental and spiritual well-being of many. Gain a solid understanding of what stress, distress and eustress are. Acquire numerous clinical tools and coping skills to assist with coping and adaptation to stress from a mental health and natural medicine professional instructor. You will be better prepared to cope with what comes next.

64967 Sep 24 Th 9:30a-10:30a \$16/\$11.40
Webinar Gigi Stafne

Gentle Yoga for Relaxation

60-807-628 

You can now take one of WITC's most popular forms of fitness from the comfort of your home. This Gen-



Love Art?


Explore the beautiful and magical world of drawing and painting with our talented instructor, Diana Randolph.

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tle Yoga/Relaxation class will help you let go of stress and tension from your day both physically and mentally. Your time will be split between more active standing postures and soothing floorwork, all done at your own comfort level and in the privacy of your own home, with no pressure to conform to a certain appearance. You'll be given guidance on how to position your body safely and efficiently, but you'll also be given the freedom to reinhabit your own body and find the movement that works best for you based on how you feel. No need to choose if you're going to Yoga or going straight home, now you can do both and simply let yourself unwind from your day. You may like to have a blanket/pillow and a towel handy to help keep the shapes both accessible and comfortable.

64840	Sep 23 – Oct 28	W 5:30p-6:15p	\$45.50/\$31.70
	<i>Webinar</i>		<i>Lorrie Blockhus</i>
64842	Nov 4 – Dec 9	W 5:30p-6:15p	\$45.50/\$31.70
	<i>Webinar</i>		<i>Lorrie Blockhus</i>

Hatha Yoga



60-807-628 

Hatha Yoga is a very gentle style of yoga that combines stretching (postures) with breath work and meditation to connect you to all parts of yourself. A few of the many benefits include improved flexibility, mobility, strength, circulation, relaxation, balance and energy. Yoga helps to bring awareness and trust to your body, calmness to your restless mind and joy to your spirit. Please bring your own mat, a blanket, two yoga blocks and a 6-8 foot strap. As always, please check with your physician before starting this or any other exercise class.

64844	Sep 8 – Oct 13	Tu 9a-10a	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>
64847	Sep 9 – Oct 14	W 9a-10a	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>
64856	Sep 10 – Oct 15	Th 9a-10a	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>
64852	Sep 14 – Oct 12	M 9a-10a	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>
64854	Oct 19 – Nov 23	M 9a-10a	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>

64845	Oct 20 – Nov 24	Tu 9a-10p	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>
64848	Oct 21 – Nov 25	W 9a-10a	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>
64857	Oct 22 – Nov 19	Th 9a-10a	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>
64855	Nov 30 – Jan 4	M 9a-10a	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>
64846	Dec 1 – Jan 5	Tu 9a-10a	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>
64851	Dec 2 – Jan 6	W 9a-10a	\$39/\$25.20
	<i>Webinar</i>		<i>Mary Jo Jirik</i>
64858	Dec 3 – Dec 17	Th 9a-10a	\$27.50/\$18.30
	<i>Webinar</i>		<i>Mary Jo Jirik</i>

Holistic Wellness in New Era

60-560-610  

These are unprecedented times and there is a necessity to learn about anti-stress foods, natural medicine and herbs to support your Immune System and Nervous System during rapid, massive changes. Acquire ideas on 20+ herbs and natural supplements to support you with a longtime instructor and clinician.

64968	Sep 24	Th 11:30a-12:30p	\$16/\$11.40
	<i>Webinar</i>		<i>Gigi Stafne</i>

Listen to Your Heart and Success Will Follow

Enjoy the rewards that come from doing what really makes you happy! This course will help you fully understand your own interests, values, needs and abilities and help you use work to express yourself and share your interests and talents. Start anytime with a self-paced class, or enroll in an instructor-lead section. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at wisc.edu/continuing-education-and-training/professional-development/online-classes.

N/A	Start Dates: Sep 16 Oct 14 Nov 11	\$100
	<i>Online</i>	<i>Ed2Go Staff</i>



New this fall! Real Estate

Real Estate pre-licensing and Continuing Education available in real-time web conferencing format and brand new **ONLINE** format! Interact with an instructor from the **comfort and safety of your own home or office**. Or take the course online at your own pace. *All online courses must be completed by May 31st 2021.

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WITC Virtual Caregiver CONFERENCES

Sept 24 - 25 | Maintaining Balance During Uncertain Times

- **Ambiguity, Caregiving & Covid19** w/ Ted Bowman
- **Stress & the Brain: Tips & Tools to Keep You Sane** w/ Amber Ebert
- **Finding Hope by Understanding the Past - Implementing Trauma Informed Dementia Care** w/ Laura

For more information and registration visit: bit.ly/witc_septcaregiverconf

Nov 19 - 20 | Legal Ease for Caregivers

Speaker names and session topics coming soon!


For more information and registration visit: bit.ly/witc_novcaregiverconf

Lose Weight and Keep It Off

Discover how to establish a healthy approach to weight loss and weight management. By the end of this course, you'll know how to set effective goals for eating, exercise, and many other elements that affect your weight, and be on your way to losing weight and keeping it off for good. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at witc.edu/continuing-education-and-training/professional-development/online-classes.

N/A Start Dates: Sep 16 | Oct 14 | Nov 11 \$100
Online *Ed2Go Staff*


Strong Bodies

60-807-607 

Join us in this evidence-based strength training program taught by certified UWEX instructors. In this class, you will be guided through a series of total body strength-building exercises. This international fitness program for men and women is designed to target all muscle groups, increase range of motion, and teach proper use of weights and form. Some scholarships for individuals 60+ for registration are available by contacting Linda Hand at Washburn County ADRC. You will need hand and ankle weights; contact Linda, if you need to check out any equipment.

65886 Nov 3 - Dec 17 TuTh 10a-11a \$73.50/\$45.90
Webinar *Vicky Neitge*
**class does not meet 11/24 & 11/26*

Total Body Strength

60-807-607 


This is a total body workout. We will focus on working larger muscle groups to smaller muscle groups. Many of the exercises will be body weight exercises. We will also work on balance and core. Great for all levels!

64805	Sep 24 - Oct 29	Th 12:30p-1:15p	\$39/\$25.20
	Webinar		<i>Jodi Olney</i>
64803	Sep 28 - Nov 2	M 8:45a-9:30a	\$39/\$25.20
	Webinar		<i>Jodi Olney</i>
64806	Nov 5 - Dec 17	Th 12:30p-1:15p	\$39/\$25.20
	Webinar		<i>Jodi Olney</i>
	<i>*class does not meet 11/26</i>		
64804	Nov 9 - Dec 14	M 8:45a-9:30a	\$39/\$25.20
	Webinar		<i>Jodi Olney</i>

HUMAN SERVICES

Child Care

Child Care: Intro to Child Care Profession


47-307-461 

This class is an online offering. Learners should have

access to the internet and a computer to participate in online courses. Microsoft WORD is the software that you must have access to in order to complete the course assignments. Last day to register for this course is November 4, 2020.

64798 Sep 9 – Dec 9 24/7 \$175.74/\$16.00
Online Karen Pesik


Child Care: Profession Mod A

47-307-461 

This class is an online offering. Learners should have access to the internet and a computer to participate in online courses. Microsoft WORD is the software that you must have access to in order to complete the course assignments. Last day to register for this course is November 4, 2020.

64799 Sep 9 – Dec 9 24/7 \$90.90/\$14.50
Online Karen Pesik


Child Care: Profession Mod B

47-307-461 

This class is an online offering. Learners should have access to the internet and a computer to participate in online courses. Microsoft WORD is the software that you must have access to in order to complete the course assignments. Last day to register for this course is November 4, 2020.

64800 Sep 9 – Dec 9 24/7 \$97.84/\$14.50
Online Karen Pesik

Child Care: Fundamentals Infant & Toddler Care


47-307-470 

This class is an online offering. Learners should have access to the internet and a computer to participate in online courses. Microsoft WORD is the software that you must have access to in order to complete the course assignments. Last day to register for this course is November 4, 2020.

64802 Sep 9 – Dec 9 24/7 \$70.06/\$14.50
Online Karen Pesik



Child Care: Skills and Strategies for Child Care Teacher


47-307-462 

This class is an online offering. Learners should have access to the internet and a computer to participate in online courses. Microsoft WORD is the software that you must have access to in order to complete the course assignments. Last day to register for this course is November 4, 2020.

64801 Sep 9 – Dec 9 24/7 \$160.85/\$15.00
Online Karen Pesik

Responsible Beverage & Food


Food Manager Refresher

47-316-430 

This course prepares certified managers for re-certification by the Wisconsin Department of Health Services, and is based on the requirements of Wisconsin Food Code Chapter 12-402.11 and the Council on Food Protection Practices Guidelines relating to re-certification training course approval. Course competencies include the requirements for continuing education found in DHS 196. (Formerly known as Foods Sanitation re-certification.)

65320 Oct 5 M 12p-4p \$45/\$31.11
Rice Lake: 210 Marsha Stoerber

Foods: Sanitation for Restaurant Managers

47-303-405 

This course provides the background information needed for the National Restaurant Association's Certification exam for sanitation. This exam meets state certification requirements for restaurant managers. The exam will be given at the end of the last class. Course topics include: Microorganisms and food-borne diseases, safe food handling and storage, and standards for cleanliness and sanitation.

65318 Nov 10 – Nov 17 Tu 9a-4p \$46.17/\$4.50
Rice Lake: 210 Marsha Stoerber

Social Security - Timing is Everything

Explore important financial decisions regarding your Social Security benefits.


Oct 19 | Nov 2, 5:30p - 7:00p

Visit cueclass.com/social-security-timing-is-everything/ to register.

LIFELONG LEARNING

Career Development

Workforce Readiness


42-809-430 

Is your resume ready? Has it been a while since you have had to interview for a job? Do not put it off any longer. In three short sessions, your instructor will guide you to create a top-notch resume and first-class cover letter, plus prepare for a stand out interview. Learn how to highlight the skills you have which align with those the employer wants. Explore strategies for writing a letter that accompanies your focused resume. Project confidence while artfully demonstrating the reasons why you are the best fit for the position. Be ready for that interview - learn tips for giving insights and examples of your strengths that go beyond the basics and show that you're the right choice for the job.

65476 Oct 26 – Nov 9 M 6p-7p \$18.39/\$4.50
Webinar Sarah Noreen

Financial Management

ABC's & Ds Medicare/Consumer

42-162-409 

Are you nearing Medicare age? Do you have questions about Medicare options and enrollment? Are you responsible for someone else's healthcare decisions? If so, this short seminar is for you. Join us to gain a fundamental understanding of the elements of Part A (Hospital Insurance), Part B (Medical Insurance), Part C (Medicare Advantage), and Part D (Medicare Drug Coverage) as it relates to consumers. Learn about initial enrollment options and additional enrollment periods as they pertain to the Medicare Plan types.

65190 Oct 6 Tu 6p-8p \$11.45/\$4.50
Webinar Dan Conrad



Facebook:

it's where we're at!

Up-to-date info on new classes and events!
facebook.com/WITC.ContinuingEd

Budgeting 101

60-308-601  

Budgeting can be difficult in the best of times and it's even harder now. In this short course you will learn to examine your spending "triggers" and begin to recognize them before they lead to unnecessary spending. You'll examine your current income level, create a manageable budget, and begin to determine ways you can get ahead to ease stress-related financial concerns. We may not solve all problems, but we'll likely make improvements. Using Excel to create your budget is a bonus, but not necessary; hand-written methods will also be discussed.

65230 Nov 5 – Nov 19 Th 5:30p-7:30p \$39/\$25.20
Webinar Melissa Turngren

Cut the Cable Bill


60-308-601  

Thinking about getting rid of another monthly bill? TV lovers have more budget-friendly options these days than they may realize. This class will teach you how to ditch cable and satellite TV - and save a bundle - without giving up your favorite shows or features. Day one will help you learn about options for editing your services; day two will provide time for questions on following up.

65231 Sep 22-24 Tu 10a-12p, Th 10-11a \$27.50/\$18.30
Webinar Sara Reimann

64768 Oct 2 F 12p-2p \$27.50/\$18.30
Webinar Troy Morgan


I'm Afraid to Retire!

42-102-423 

Yes, you are not alone. Going from earning a paycheck every two weeks to mailbox money each month is not easy. Many times it is more of an emotional versus a financial decision. We will tackle both emotional and financial considerations when it comes to retirement. Your instructor is a Certified Financial Planner, CFP.


65283 Sep 30 W 7p-8p \$11.45/\$4.50
Webinar Brett Anderson

It's How Much You Keep!

42-102-423 


Rethink and retool your perspective when it comes to money. Is it possible to reach your personal and financial goals? Yes it is! We will discuss tips and ideas on how to help remove the stresses around our money. Your instructor is a Certified Financial Planner, CFP.

65284 Nov 4 W 7p-8p \$11.45/\$4.50
Webinar Brett Anderson

Wills and Trusts42-102-404 


Understand what your current estate plan will achieve for you, how to avoid probate of your assets, and reduce or eliminate taxes to the extent possible. You will also learn how to effectively pass on your assets in the way that you desire.

65170 Oct 12 M 1p-3p \$11.45/\$4.50
Webinar Susan Miley

Language**American Sign Language Level 1**42-533-400 


Gain a greater appreciation for the language and culture. Learn to communicate on a basic level using common phrases, questions, negatives, the manual alphabet, signs of greeting, family signs, pronouns, and numbers. Instruction will also include information on facial affect, sentence structure, yes/no responses, pluralizing, proper terminology related to deafness, and much more. Please bring pen and paper.

65227 Oct 5 – Nov 16 M 6p-9p \$67.01/\$4.50
Webinar Cheryl Blue
**class does not meet 10/19*

American Sign Language Level 242-533-400 


Continue your exploration of sign language and culture. Your instructor will provide additional vocabulary, help you polish existing signing skills, and continue with instruction on other aspects of sign language structure. Develop conversational skills and learn to construct dialogues based on common situations.

65229 Nov 23 – Dec 28 M 6p-9p \$67.01/\$4.50
Webinar Cheryl Blue

Spanish Beginning60-802-600 

Learn basic conversational Spanish in this interactive short course. This conversational course employs a wide variety of learning activities that build Spanish comprehension and vocabulary. Individual requests for content related to professional, business, travel or other purposes will be integrated into sessions. You will be able to make requests on specific areas that you want to learn.

65589 Oct 6 – Nov 17 Tu 6p-7p \$39/\$25.20
Webinar James Richie
**class does not meet 10/20*

Natural Science**Mushroom: Late Autumn/Early Winter**60-001-601 

Discover the easily identified but lesser known edible mushrooms not covered in Wild Mushrooms 101. Discover more accurate identification techniques and an accurate map of mushroom seasons. You will make a spore print and identify trees associated with different mushroom species. Mushrooms covered include: *Hericum*, *Lobster Mushrooms*, *Leccinum*, *Hedgehog*, *Black Trumpet*, *Entoloma* and *Elm Oysters*. The instructor is a 30+ year veteran of wild mushroom foraging, a certified expert by the MN Dept of Agriculture, and owns Tavis's Mushrooms. Pre-requisite: Wild Mushrooms 101.

65185 Oct 12 M 5:30p-8:30p \$27.50/\$18.30
Webinar Tavis Lynch


Try something
NEW.




WITC
**Take-from-home
classes!**

→ Yoga → Word, Powerpoint, Excel
→ Writing → iPad/iPhone Basics → and more!

These live webinar classes will be taught via BlueJeans, a free downloadable software that WITC will provide access to prior to start date of class.

Marked throughout catalog with a 


Trees Hosting Edible Mushrooms

60-001-601 

When looking for edible mushrooms, it's better to search the specific trees that make good hosts. Learn how trees and fungi relate with each other and learn to identify the trees and habitats that produce edible mushrooms.

65186 Sep 24 Th 5:30p-8:30p \$27.50/\$18.30
Webinar Tavis Lynch

Wild Mushrooms 201


60-001-601 

After the regular growing season is done, there are still a few good edible mushrooms hiding in the forest. Learn to find & identify them to extend your foraging season well into winter. Some are delicious table fare, while others have medicinal properties. Wild mushrooms can be found in every month of the year, so join us and learn the late season fungi.

65184 Sep 21 – Sep 22 MTu 5:30p-8:30p \$39/\$25.20
Webinar Tavis Lynch

Test Prep

ACT Prep

42-890-415 


The Wisconsin Department of Public Instruction is entering into a partnership with ACT® Inc. to comprehensively assess Wisconsin high school students. Prepare for the assessments with professional instruction specializing in grammar usage review, time maximization on reading comprehension passages, math, science, and test taking strategies. In session one, students will focus on English usage and mechanics including punctuation, grammar, word usage, and sentence structure; plus rhetorical skills including style, strategy, and organization. In session two, they will review four types of reading passages including Literary, Humanities, Natural Science, and Social Studies. Assessed skills will include recognizing cause/effect, main ideas and details, sequence, compare/contrast, interpreting words and phrases in context, making generalizations and inferences, and drawing conclusions. In session three, students will practice algebra, functions, geometry, statistics and probability, integrating essential skills, numbers/quantity, modeling, and trigonometry. Session four will prepare students for the recall of scientific content including interpretation of data, scientific investigation; plus evaluation of models, inferences, and experimental results.

65167 Oct 12 – Oct 15 MTuWTh 6p-8p \$32.28/\$4.50
Webinar WITC Faculty

SAFETY, TRADES & INDUSTRY

Safety

Virtual Safety Week


47-449-431 

Virtual Safety Week is designed for participants to learn about a wide range of safety and health related topics in a week long series of guest presentations. Each day will feature a new topic/speaker! Sessions are fast paced and provide the most relevant, up-to-date information based on today's OSHA standards and regulations. Event partners include Lake Superior Safety Council (LSSC) and Regional Indianhead Safety Council (RISC).

66234 Dec 7 – Dec 11 M-F 11:30a-1p \$25.34/\$4.50
Webinar Guest Presenters

Machine Shop


CAD Basics

47-606-425 

Whether you are new to AutoCAD, are trained in some previous version, or need refresher training, you will benefit from hands-on learning and practice. AutoCAD is a computer-aided drafting and design technology. Your instructor will guide you through functions including input of geometric entities, rotate, zoom, window and dimension drawing, use of layering, managing xref's, creating drawing templates, and creation of dimensional drawings. Your instructor has 30 years of CAD Technician experience in commercial and high-end residential architecture, including the use of Revit. You will need AutoCAD LT 2016 or a more updated version.

65282 Oct 1 – Nov 5 Th 6p-8p \$55/\$13.33
Webinar William Armstrong

Machine Tool Operation

47-420-455 


Gain the basic skills necessary to safely operate machine tool equipment at the beginning and intermediate levels. Through group lecture and demonstrations, learn safety, set ups, proper feeds, and speeds of machine tool equipment. An advanced lab opportunity is available for students demonstrating competency in safe operation of machines.

You may be approved to work independently on selected vocational objectives with assistance from your instructor. Safety glasses required; work boots and ear protection recommended. *Class size is temporarily limited and available only for students in need of professional development hours for workplace or plumbing apprenticeship related instruction requirements.

65242	Oct 2 – Dec 4	F 5:30p-9:30p	\$159.66/\$34.65
	<i>Ashland: 119</i>		<i>David Olson</i>
	<i>*class does not meet 11/27</i>		
65179	Oct 14 – Dec 16	W 5p-9p	\$159.66/\$34.65
	<i>Superior: 0118A</i>		<i>Paul Kalin</i>
	<i>*class does not meet 11/25</i>		

Traffic Safety

CDL B License - Behind the Wheel

47-458-407 

The CDL – Commercial Driver’s License – Class B course is designed to prepare students to earn a Class B License and operate straight trucks such as: short-haul delivery trucks, construction and excavating vehicles and trucks used in the sand mining, concrete, or other similar industries. Professional drivers are responsible for the safe and efficient delivery of goods. This course will prepare you for that through a driving simulator and behind-the-wheel activities. The course includes an introduction to the industry, vehicle inspections and systems overview, safe driving techniques, cargo documentation and employer/employee relations. The Class B License does not allow a driver to operate tractor-trailers or other combination vehicles. A student must have their Class B permit before starting this course.

65247	Aug 24 – Dec 18	M-F 7a-7:30a	\$950/\$880.55
	<i>New Richmond: PKLT</i>		<i>Brian Hudson</i>
65249	Aug 24 – Dec 18	M-F 7a-7:30a	\$950/\$880.55
	<i>Rice Lake: PKLT</i>		<i>Janine Running</i>
65244	Aug 24 – Dec 18	M-F 7a-7:30a	\$950/\$880.55
	<i>Ashland: PKLT</i>		<i>Robert Miller</i>

CDL Permit Prep

47-458-405 

Are you interested in obtaining your Commercial Driver’s License? Did you know that before learning how to drive a rig, you need to get a learning permit? Ensure that you are better prepared before attempting the CDL test when you visit your local DMV service center. Learn in person with instructors who can provide hands-on experience and preparation.

65087	Sep 24 – Sep 29	M-F 5:30p-8:15p	\$59/\$10.38
	<i>Webinar</i>		<i>Brian Hudson</i>
65079	Sep 24 – Sep 29	M-F 5:30p-8:15p	\$59/\$10.38
	<i>Webinar</i>		<i>Janine Running</i>


CDL Permit Prep Online

47-458-405

Are you interested in obtaining your Commercial Driver’s License? Did you know that before learning how to drive a rig, you need to get a learning permit? Ensure that you are better prepared before attempting the CDL test when you visit your local DMV service center. If you prefer to learn with a schedule convenient for you, WITC also offers an online option. The online course is designed for you to progress at your own pace. Receive links to WI Commercial Driver’s Manual (WI CDM), suggested readings and study aids, and sample tests which will help prepare you for the CDL Permit Exam. There are no deadlines other than you must be completed with all tests and activities before the end of the academic semester.

65088	Aug 24 – Dec 18	24/7	\$69/\$20.38
	<i>Online</i>		<i>Janine Running</i>

Motorcycle - Basic Rider 1

42-816-400 


This 16-hour course is approved by the Department of Transportation. It is designed to teach the beginner or experienced rider the safe techniques to riding a motorcycle. It consists of 6 hours of classroom and 10 hours of on-cycle instruction. After Successful completion of this class you would receive a “waiver” to take to the DMV that may waive you from taking the road test in order to obtain your Motorcycle Endorsement. Due to a new curriculum set by the State of Wisconsin and MSF, you are now required to take an online course prior to the start of class. The cost of this course is \$19.99 and is separate from the cost of WITC’s Motorcycle course. You can register for this course at <http://msf-usa.org/students.aspx>. Once there, you click “Enroll Now” under Basic eCourse. After you complete the online course, please make sure to print your Completion Certificate as you are required to bring the certificate to the first day of class or provide a copy of the certificate to WITC within 5-7 days of completing the Motorcycle safety course. Failure to complete the online course within the 5-7 days of completing this course will result in a Failure to WITC’s Motorcycle course and no refund will be given. It is strongly recommended that you take the eCourse before you start your WITC Motorcycle Safety Course as you will learn valuable information that will help you with the range portion of our class. Students are expected to have some basic understanding

that is provided through the online course during the WITC Motorcycle Safety Course.

64774	Sept 12 – Sept 13	SaSu 8a-5p	\$261.35
	<i>Rice Lake: 401</i>		<i>Ernest Kolumbus</i>
.....			
64775	Sept 26 – Sept 27	SaSu 8a-5p	\$261.35
	<i>Rice Lake: 401</i>		<i>Richard Richter</i>
	<i>Course Section Full</i>		
.....			
64776	Oct 17 – Oct 18	SaSu 8a-5p	\$261.35
	<i>Rice Lake: 401</i>		<i>Richard Richter</i>
	<i>Course Section Full</i>		

Traffic Safety for Point Reduction

42-812-404

Participants of the Traffic Safety course will examine their driving behavior and review traffic laws and penalties. Emphasis will be placed on ways to drive responsibly. The Traffic Safety class will show participants how to develop a change plan to reduce their risk of traffic violations and crashes. Students who successfully complete this Traffic Safety class may be eligible to receive a three-point reduction from their driving record. This class also meets the requirements for anyone that has received a “Failure to Yield Right of Way Violation” 2011 Wisconsin Act 173-346.18. 

65322	Oct 10 – Oct 17	Sa 8a-2p	\$73.17/\$31.50
	<i>Ashland: 204</i>		<i>Timothy Smith</i>
.....			
65324	Nov 4 – Nov 12	WTh 6p-9p	\$73.17/\$31.50
	<i>Rice Lake: 212</i>		<i>Clifford Parr</i>
.....			
65323	Nov 7 – Nov 14	Sa 8a-2p	\$73.17/\$31.50
	<i>Superior: 216</i>		<i>Timothy Smith</i>
.....			
65321	Nov 30 – Dec 10	MTh 6p-9p	\$73.17/\$31.50
	<i>New Richmond: 1215</i>		<i>Eric Lockwood</i>



Sept 30 - Oct 14,
Wed, 1:30p - 3p | Webinar

Explore how to get information to the right people at the right time, bring problems to the forefront, and build strong working relationships .

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**YOUR INVESTMENT,
THEIR FUTURE**

WITC Foundation Mission

To encourage the success and achievement of WITC students, staff, faculty, and alumni.




For information on how you can take part in this mission & support students in your area, visit witc.edu.

Foundation

Welding

Welding

47-442-406 

Learn oxy-fuel, shielded metal arc, gas metal arc and gas tungsten arc welding processes. This course is designed for beginner or intermediate students who wish to advance their present skills. Individual projects need prior approval from instructor. Please bring a notebook, pliers, safety glasses, work boots, goggles and welding helmet to class. This course meets the 30 hour requirement for apprentices. *Class size is temporarily limited and available only for students who are in need of professional development hours for workplace or plumbing apprenticeship related instruction requirements.

65223	Sept 25 – Dec 18	F 6p-9p	\$204.54/\$44.80
	<i>Superior: 128</i>		<i>Paul Renman</i>
	<i>*class does not meet 11/27</i>		
.....			
65172	Oct 2 – Nov 21	F 4p-8p	\$204.54/\$44.80
	<i>Rice Lake: 189</i>		<i>Ric Eckstein</i>
.....			
65173	Oct 23 – Dec 18	F 4p-8p	\$155.92/\$44.80
	<i>New Richmond: 1209</i>		<i>Casey Wagner</i>
	<i>*class does not meet 11/27</i>		



KEEP ON Truckin'

Truck Driving

Technical Diploma

WITC-New Richmond:
Fall 2020 (Sept. 11 - Nov. 9)

WITC-Rice Lake:
Fall 2020 (Sept. 11 - Nov. 9)

Class B

WITC-New Richmond
WITC-Ashland and WITC-Sup

CDL Permit Prep

*Needed for both Truck Driving and
Utility Construction Tech programs*

**WITC-Rice Lake and
WITC-New Richmond:**
Sep. 24 - 29
M - Fri, 5:30p.m. - 8:15 p.m.

Online: Aug 24 - Dec. 18

Visit witc.edu or contact an Admissions Advisor to learn more at **800.243.9482**

Featured Certificates 2020

Leadership Essentials

Technical diploma

12 credits

A series of courses to assist you in developing the skills of current and future supervisors to lead today's workforce, Leadership Essentials focuses on leading people within an organization toward strategic goals, through corporate changes, or in directing processes and procedures.

10196164	Personal Skills for Supervisors	3 credits
10196190	Leadership Development	3 credits
10196189	Team Building and Problem Solving	3 credits
10196191	Supervision	3 credits

Customer Service Manager

Technical diploma

30 credits

The first year of the Business Management associate degree, the Customer Service Manager technical diploma will prepare you to implement the activities of production, pricing, distribution and promotion of products. You'll apply marketing, customer service, project management and finance skills in solving business problems. In addition, communication and computer skills will enhance your ability to launch your career.

10104191	Customer Service Management	3 credits
10104102	Marketing Principles	3 credits
10196188	Project Management	3 credits
10114107	Principles of Finance	3 credits
10105100	Introduction to Business	3 credits
10801136	English Composition 1	3 credits
10801196	Oral/Interpersonal Communication	3 credits
10804123	Math with Business Applications	3 credits
10103106	MS PowerPoint	1 credit
10103125	MS Outlook	1 credit
10103146	MS Word A	1 credit
10103151	MS Excel A	1 credit
10103152	MS Excel B	1 credit

Contact your local campus Student Services office for more information and registration details about any certificate.

Academic support services are available.

Refrigeration Essentials

Technical diploma

14 credits

The Refrigeration Essentials program will allow you to complete coursework in Air Conditioning, Refrigeration and Basic Mechanical Fundamentals, along with Principles of AC/DC and Applied Technical Math 1. This program can be completed in one semester (16 weeks). Upon successful completion, you will be prepared to test for the EPA Section 608 Technical Certificate and NC3 certifications.

32601300	Air Conditioning Fundamentals	2 credits
32601301	Basic Mechanical Fundamentals	3 credits
32601317	Refrigeration Fundamentals	3 credits
32601303	Principles of AC/DC	3 credits
32804325	Applied Technical Math 1	3 credit

Dementia Care

Pathway certificate

12 credits

Gain relevant and emerging information related to dementia types, symptoms and progression. You will be provided with practical tools and strategies that promote effective communication, honor human dignity, and support the importance of advanced planning. You will examine ways to positively impact your community through advocacy, education and other cutting edge initiatives based on coursework and experiential learning activities.

10544100	Communication of Aging	3 credits
10544105	Alzheimer's and Dementia	3 credits
10544107	Death and Dying	3 credits
10544111	Legal and Financial Issues of Aging	3 credits

Business Graphics Certificate

Technical certificate

10 credits

This certificate provides you with the fundamental skills necessary to provide support or be a part of a team responsible for publishing, document design and preparation, web design and media development. As part of the program, you'll complete projects and compile a portfolio that incorporates the use of graphics technology and software.

10103156	Adobe Photoshop	2 credits
10106127	Desktop Publishing	2 credits
10106129	Web Technologies	3 credits
10106147	Advanced Graphics Applications	3 credits

WITC BUSINESS TRAINING

FIRST IN TRAINING SOLUTIONS



WISCONSIN
INDIANHEAD
TECHNICAL
COLLEGE



Flexible

Convenient

Customized

**26 of WITC's
programs are
fully online.**

► **Solve complex problems.**

To compete in today's global marketplace, your employees need to be well trained and current. WITC can help you get there.

► **We start by listening.**

WITC takes the time to understand your needs. We know how to assess and design your customized training supported by business experts and instructional staff. Our experts will be there, every step of the way, keeping in touch, so you can focus on your day-to-day operations.

► **Delivering the solution.**

Courses meet the training and certification needs of today's workforce, with convenient locations and a variety of delivery formats to fit your schedule.

Call your regional associate dean today for a free, no obligation customized training assessment!

► **Dan Miller**

800.243.9482 ext. 6339

Ashland and Superior campuses including counties of Ashland, Bayfield, Douglas, Iron

► **BJ Williams**

800.243.9482 ext. 5179

Rice Lake campus including counties of Barron, Rusk, Sawyer, Washburn

► **Liz Pizzi**

800.243.9482 ext. 4376

New Richmond campus including counties of Burnett, Polk, St. Croix

It's Easy to Register!

- ONLINE** Register and submit your credit card payment online at courses.witc.edu.
- PHONE** Register by phone using a credit card.
- MAIL** Fill out the registration and mail it with your payment to the appropriate campus. Your registration must be received before you begin courses.

Registration Locations

WITC-Ashland

2100 Beaser Ave, Ashland, WI 54806
715.682.4591 ext. 3050

WITC-New Richmond

1019 S. Knowles Ave, New Richmond, WI 54017
715.246.6561 ext. 4145

WITC-Rice Lake

1900 College Drive, Rice Lake, WI 54868
715.234.7082 ext. 5045

WITC-Superior

600 N. 21st Street, Superior, WI 54880
715.394.6677 ext. 6050

WITC-Balsam Lake Outreach Center

400 Polk County Plaza Balsam Lake, WI 54810
715.485.3044

WITC-Hayward Outreach Center

15618 Windrose Ln. Suite 106, Hayward, WI 54843
715.634.5167

WITC-Ladysmith Outreach Center

1104 Lake Avenue Suite 1, Ladysmith, WI 54848
715.532.3399

REGISTRATION POLICIES

Nondiscrimination Notice

WITC is an equal opportunity employer/educator functioning under the affirmative action plan. The Wisconsin Indianhead Technical College District does not discriminate on the basis of race, color, national origin, sex, disability or other applicable legislated categories, in its services, employment programs, and/or its educational programs and activities, including but not limited to admissions, treatment, and access. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Amanda Gohde, Director, Human Resources, Equal Opportunity/Access & Affirmative Action Officer, 505 Pine Ridge Drive, Shell Lake WI 54871, 715.468.2815 ext. 2240, Amanda.Gohde@witc.edu. Program information or assistance regarding requests for reasonable accommodation under the Americans With Disabilities Act can be obtained from the College Affirmative Action Office.

Accommodations for Persons With Disabilities

Reasonable accommodations for persons with disabilities will be made to ensure access to academic programs, activities, services and employment in accordance with 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990 and the Americans with Disabilities Act (ADA) Amendments Act of 2008. If accommodations are needed, the student should contact the campus Accommodations Specialist or Amanda Gohde, Director, Human Resources, Equal Opportunity/Access & Affirmative Action Officer, at 715.468.2240, 30 days in advance of needed assistance.

Senior Fees

WITC has implemented a waiver for students ages 62 plus. This waiver is for personal enrichment courses only (the catalog number begins with 60) and provides up to a 40% discount. (Amount varies based on material fees.) Students age must be 62 plus at the start of the term (6/1 for summer, 8/24 for fall, 12/20 for spring). Students ages 62 plus who are enrolled in professional courses (catalog number begins with 42 or 47) are still exempt from program fees under State Statute 38.24 (1)(b) and only required to pay material fees, which is approximately \$4.50 for many courses.

ARE YOU A
WITC
Alum?



Follow the Alumni Community on Facebook:
[@WITCALumni](https://www.facebook.com/WITCALumni)



Sign up for the e-newsletter:
bit.ly/witcalum



Make a difference; give today:
witc.edu/donate



REGISTRATION FORM

for Continuing Education (non-credit) Courses

WITC is an equal opportunity employer/educator.

Last Name _____ First Name _____ M.I. _____ Former Last Name (if applicable) _____ Date of Birth _____ Age 62+?

WITC Student ID No. _____ Social Security No. _____

I've taken classes at WITC in the past.

Email address (required for WITC alerts and important communication) _____

Home phone _____ Cell phone _____

Home address _____

City _____ State _____ ZIP Code _____

Resident of (check one): Township Village City _____ County _____ School District _____

Last high school attended: _____

Highest grade COMPLETED (K-12): _____

OFFICE USE ONLY	
Term:	_____
<input type="checkbox"/> 38.14 Contract #	_____
<input type="checkbox"/> Employer #	_____
Course Fees \$	_____
Senior Fees \$	_____
Other	_____
Received By/Ext.	_____
Date/Time	_____

Highest Credential Earned

- 01 = No Credential
- 02 = GED
- 03 = HSED
- 04 = High School Diploma
- 05 = Some college credit
- 06 = Short-term diploma or certificate
- 07 = 1yr Diploma
- 08 = 2yr Diploma
- 09 = Associate Degree
- 10 = Associate Degree Plus Additional Credential
- 11 = Baccalaureate
- 12 = More than Baccalaureate
- 99 = Student Declined/Unknown

The information below and right is required for state and federal reporting purposes and will be kept confidential.

Gender: Male Female

Ethnicity: Hispanic/Latino origin? Yes No

Race (check all that apply):

- American Indian/Alaska Native
- Asian Black/African American
- Native Hawaiian/Other Pacific Islander
- White

It is your responsibility to contact WITC to officially drop a class. If you decide to drop, you should do so immediately as a single day can affect your refund amount. A full refund will be given if you notify WITC prior to the first scheduled class meeting.

CLASS NO.	CATALOG NO.	CLASS TITLE	LOCATION	START DATE	CLASS FEE
Once registered for a course(s), you have created a liability with WITC and a promise to pay.					TOTAL

PAYMENT METHOD: <input type="checkbox"/> Check or money order payable to WITC <input type="checkbox"/> Cash <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Discover <input type="checkbox"/> Agency bill - attach required written authorization	Exp. Date _____ Security Code _____
Credit Card No.: _____	Name on Card: _____ Signature: _____

Traffic-Related Registration: Motorcycle, Traffic Safety, Group Dynamics, Multiple Offender

Driver's License Number _____ Assessment Agency and Date _____

Youth Registration: With parent/guardian approval, WITC courses are open to students age 16 or younger when the course meets outside student's normal school hours. Some courses may have minimum age prerequisites.

Signature of Parent/Legal Guardian _____ Date _____

Sponsored Registration: If an agency or employer has agreed to pay your tuition, complete the section below and attach written authorization.

Name of Business/Agency: _____ EMS/Fire Sponsor: _____

I authorize WITC to forward information regarding the completion of this course to the sponsor listed on the line above. _____
Student Signature



Wisconsin Indianhead Technical College
505 Pine Ridge Drive
Shell Lake, WI 54871

Fall 2020 CALENDAR

Look inside online at bit.ly/witcCEvents for full descriptions and details.

Register early as events fill quickly!

Inventory Is Evil

September 17 - October 1 | Webinar

Best practices of inventory management, plus how to plan and implement a course of action

Caregiver Conference: Maintaining Balance Under Uncertain Times

September 24 or 25 | Webinar

Topics include: Ambiguity, Caregiving & Covid 19; Stress & the Brain; Trauma Informed Dementia Care

Essential Team Skills

Sep 30 - Oct 14 | Webinar

Cultivate cooperative team environments, communicate clearly and listen effectively

CAD Basics

Oct 1 - Nov 5 | Webinar

Update your AutoCAD skills from an experienced instructor

Supply Chain Risk Management

Oct 22 - Nov 12 | Webinar

Learn to identify and manage risk, create unique plans and utilize a guided simulation

ACT Prep

October 12 - Oct 15 | Webinar

Four-session course to prepare for the ACT Exam

Caregiver Conference: Legal Ease For Caregivers

November 19 - 20 | Webinar

Tentative topics include: Covid-19 Scams, Role of Judicare, Estate Planning

Virtual Safety Week

Dec 7 - 11 | Webinar

Fast-paced presentations on a variety of safety topics!