



**17-196-9 MANAGEMENT CERTIFICATE**  
**2021-22 CERTIFICATE CURRICULUM CHECKLIST**  
**NORTHWOOD TECHNICAL COLLEGE**  
**ASHLAND \*, NEW RICHMOND \*, RICE LAKE \*, SUPERIOR \***  
**OUTREACH CENTERS: BALSAM LAKE\*, HAYWARD\*, LADYSMITH\***  
**\*Combination of Online, Your Choice and On Site instruction**

Name/ID \_\_\_\_\_

Date \_\_\_\_\_

Certificate courses are scheduled on an ongoing basis.

To search for available courses, go to the Northwood Tech webpage and click on "Find A Class" at the top of the page

CATALOG NUMBER	COURSE TITLE	HOURS PER WEEK	CREDITS	NOTES	DATE COMPLETED	TRANSFER OR GRADE
10116100	Human Resource Management	3 hours per week	3 credits			
10116105	Employee Relations and Labor Law Prerequisite: 10116100 Human Resource Management	2 hours per week	2 credits			
10196136	Safety in the Workplace	3 hours per week	3 credits			
10196192	Managing for Quality	3 hours per week	3 credits			
	<b>TOTAL CREDITS</b>		11 credits			
	<b>CERTIFICATE REQUIREMENTS</b>		<b>11 Total Credits</b>			

If you have difficulty accessing this content or notice any accessibility problems, please contact the Northwood Tech Curriculum Office at

[curriculum.office@NorthwoodTech.edu](mailto:curriculum.office@NorthwoodTech.edu)

or 715.234.7082 x5410. You will receive a response within 5 business days.

Please be advised that low enrollment class sections may be cancelled. You will be contacted by Student Services with information on other class sections available in alternate formats.

*CERTIFICATE REQUIREMENTS: Although your academic advisor can provide guidance, you are ultimately responsible for selecting courses that meet a certificate's completion requirements. This certificate requires a GPA of 2.0 in a 4.0 grade system to complete.*

All prerequisite/corequisite courses must be completed with a grade point of 2.0 or better.

Revised 7/14/2021