



4 YEAR COMPLETION PLAN
10-196-1 LEADERSHIP DEVELOPMENT
30-196-6 LEADERSHIP ESSENTIALS
2021-22 PROGRAM CURRICULUM CHECKLIST
NORTHWOOD TECHNICAL COLLEGE
ASHLAND*, NEW RICHMOND*, RICE LAKE*, SUPERIOR*
OUTREACH CENTERS: BALSAM LAKE³, HAYWARD*, LADYSMITH*
 *Combination of Online, Your Choice or On Site instruction



Name/ID _____ Date _____

CATALOG NUMBER	COURSE TITLE	HOURS PER WEEK	CREDITS	LEADERSHIP ESSENTIALS TECHNICAL DIPLOMA	LEADERSHIP DEVELOPMENT (Associate Degree) (Financial Aid Eligible)	DATE COMPLETED	TRANSFER OR GRADE
FALL (FIRST TERM)							
16 Weeks							
10103146	MS Word A	2 hours per week	1 credit		Leadership Development		
2nd 12 Weeks							
10196145	Contemporary Business for Supervisors	3 hours per week	2 credits		Leadership Development		
1st 4 Weeks							
10105123	Business Skills	4 hours per week	1 credit		Leadership Development		
1st 8 Weeks							
10116100	Human Resource Management	6 hours per week	3 credits		Leadership Development		
FIRST TERM TOTAL					7 Credits Leadership Development		
SPRING (SECOND TERM)							
16 Weeks							
10804123	Math with Business Applications	3 hours per week	3 credits		Leadership Development		
1st 8 Weeks							
10103151	MS Excel A	4 hours per week	1 credit		Leadership Development		
10196168	Organizational Development	6 hours per week	3 credits		Leadership Development		
SECOND TERM TOTAL					7 Credits Leadership Development		
FALL (THIRD TERM)							
16 Weeks							
10103106	MS PowerPoint	2 hours per week	1 credit		Leadership Development		
10801136	English Composition 1	3 hours per week	3 credits		Leadership Development		
1st 8 Weeks							
10196134	Legal Issues for Supervisors	6 hours per week	3 credits		Leadership Development		
THIRD TERM TOTAL					7 Credits Leadership Development		

All prerequisite/corequisite courses must be completed with a grade point of 2.0 or better. Revised 7/16/2021



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SPRING (FOURTH TERM)							
16 Weeks							
10809188 or 10809198	Developmental Psychology or Introduction to Psychology	3 hours per week	3 credits		Leadership Development		
10801198 or 10801196	Speech or Oral/Interpersonal Communication (Online)	3 hours per week	3 credits		Leadership Development		
2nd 8 Weeks							
10196108	Customer Service (online)	2 hour per week	1 credit		Leadership Development		
FOURTH TERM TOTAL					7 Credits Leadership Development		
FALL (FIFTH TERM)							
16 Weeks							
10809195	Economics	3 hours per week	3 credits		Leadership Development		
1st 8 Weeks							
10101176	Financial Accounting 1A	4 hours per week	2 credits		Leadership Development		
2nd 8 Weeks							
10196188	Project Management	6 hours per week	3 credits		Leadership Development		
10196191	Supervision	6 hours per week	3 credits	Leadership Essentials	Leadership Development		
FIFTH TERM TOTAL				3 Credits Leadership Essentials	11 Credits Leadership Development		
SPRING (SIXTH TERM)							
2nd 8 Weeks							
10196136	Safety in the Workplace	6 hours per week	3 credits		Leadership Development		
10196189	Team Building and Problem Solving	6 hours per week	3 credits	Leadership Essentials	Leadership Development		
SIXTH TERM TOTAL				3 Credits Leadership Essentials	6 Credits Leadership Development		



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FALL (SEVENTH TERM)							
16 Weeks							
10809122 or 10809196	Introduction to American Government or Introduction to Sociology	3 hours per week	3 credits		Leadership Development		
1st 8 Weeks							
10196190	Leadership Development	6 hours per week	3 credits	Leadership Essentials	Leadership Development		
Last 4 weeks							
10196138	Conflict Resolution and Confrontation Skills	4 hour per week	1 credit		Leadership Development		
SEVENTH TERM TOTAL				3 Credits Leadership Essentials	7 Credits Leadership Development		
SPRING (EIGHTH TERM)							
16 Weeks							
10196170	Applied Supervision (This class is only offered in the Spring term-online) Prerequisite: students must be enrolled in the Leadership Development program and have completed 40 credits	5 hour per week	2 credits		Leadership Development		
1st 8 Weeks							
10196164	Personal Skills for Supervisors	6 hours per week	3 credits	Leadership Essentials	Leadership Development		
2nd 8 Weeks							
10196192	Managing for Quality (Your Choice)	6 hours per week	3 credits		Leadership Development		
EIGHTH TERM TOTAL				3 Credits Leadership Essentials	8 Credits Leadership Development		
PROGRAM REQUIREMENTS				12 Credits Leadership Essentials	60 Credits Leadership Development		

All prerequisite/corequisite courses must be completed with a grade point of 2.0 or better.

Revised 7/16/2021



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Select the curriculum checklist based on the academic year you begin enrollment in your program.

Students admitted mid-year (January) and/or any student who takes courses out of sequence are not guaranteed course availability in all terms of the program. Enrollment in additional terms may be required to complete graduation requirements.

Please be advised that low enrollment class sections may be cancelled. You will be contacted by Student Services with information on other class sections available in alternate formats.

NORTHWOOD TECH GENERAL STUDIES COURSE OPTIONS FOR NORTHWOOD TECH ASSOCIATE DEGREE PROGRAMS

Co-enrollment in 99831900 Writing Essentials may be recommended in addition to English Composition 1.

Specific General Studies courses are scheduled as requirements for this program. If you have completed General Studies coursework at another Wisconsin technical college, please refer to the Acceptable Transfer Course document at the following link (find your program) to see if your previous coursework will transfer

<https://www.NorthwoodTech.edu/academic-programs/degree-programs-and-certificates/general-studies-courses/courses>

If you have completed General Studies coursework at Northwood Tech in a prior term, the same options will apply for your program requirements.

ELECTIVE REQUIREMENTS: To meet the elective credit requirements for this program, you will be required to take associate degree level coursework, i.e., catalog numbers beginning with a 10 (with the exception of General College courses 10831103, 10834109, 10835103, and 10838104).

GRADUATION REQUIREMENTS: Although your academic advisor can provide guidance, you are ultimately responsible for selecting courses that meet a program's graduation requirements. If you do not take courses in the recommended sequence above, it may delay your completion of graduation requirements. A program plan grade point average (GPA) of 2.0 in a 4.0 grade system is required to graduate.

EARN CREDIT FOR WHAT YOU ALREADY KNOW: Visit <https://www.NorthwoodTech.edu/admissions/preparing-for-college/credit-for-prior-learning> for more information

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curriculum.office@NorthwoodTech.edu

or 715.234.7082 x5410. You will receive a response within 5 business days.