



**10-196-6 NONPROFIT LEADERSHIP - 4 YR COMPLETION**  
**31-196-3 NONPROFIT PROFESSIONAL**  
**30-196-6 LEADERSHIP ESSENTIALS**  
**61-196-6 NONPROFIT ESSENTIALS (Online)**  
**2021-22 PROGRAM CURRICULUM CHECKLIST**  
**NORTHWOOD TECHNICAL COLLEGE**



**ASHLAND\*, NEW RICHMOND\*, RICE LAKE\*, SUPERIOR\***  
**OUTREACH CENTERS: BALSAM LAKE\*, HAYWARD\*, LADYSMITH\***

\*Combination of Online, Your Choice or On Site instruction

*\*Select courses available at the Northwood Tech Outreach Centers. Please contact your local campus for specifics.*

Name/ID \_\_\_\_\_ Date \_\_\_\_\_

CATALOG NUMBER	COURSE TITLE	HOURS PER WEEK	CREDITS	NONPROFIT ESSENTIALS PATHWAY CERTIFICATE	LEADERSHIP ESSENTIALS TECHNICAL DIPLOMA	NONPROFIT PROFESSIONAL TECHNICAL DIPLOMA <sup>^</sup> (Financial Aid Eligible)	NONPROFIT LEADERSHIP ASSOCIATE DEGREE (Financial Aid Eligible)	DATE COMPLETED
<b>FIRST TERM</b>								
<b>16 weeks</b>								
10104189	Social Media Marketing (online)	4 hours per week	3 credits	Nonprofit Essentials		Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
<b>1st 8 weeks</b>								
10196131	Fundamentals of Nonprofit Management (online)	6 hours per week	3 credits	Nonprofit Essentials		Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
<b>2nd 8 weeks</b>								
10196127	Fundraising and Event Planning (online)	6 hours per week	3 credits	Nonprofit Essentials		Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
<b>FIRST TERM TOTAL</b>								
				9 Credits Nonprofit Essentials		9 Credits Nonprofit Professional	9 Credits Nonprofit Leadership	
<b>SECOND TERM</b>								
10101138	Budgeting and Cost Control Corequisite: 10101101 Financial Accounting 1 or 10101176 Financial Accounting 1A	2 hours per week	2 credits			Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
10101176	Financial Accounting 1A	2 hours per week	2 credits			Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
10801198	Speech	3 hours per week	3 credits			Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
<b>SECOND TERM TOTAL</b>								
						7 Credits Nonprofit Professional <sup>^</sup>	7 Credits Nonprofit Leadership	



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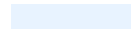
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CATALOG NUMBER	COURSE TITLE	HOURS PER WEEK	CREDITS	NONPROFIT ESSENTIALS PATHWAY CERTIFICATE	LEADERSHIP ESSENTIALS TECHNICAL DIPLOMA	NONPROFIT PROFESSIONAL TECHNICAL DIPLOMA <sup>^</sup> (Financial Aid Eligible)	NONPROFIT LEADERSHIP ASSOCIATE DEGREE (Financial Aid Eligible)	DATE COMPLETED
<b>THIRD TERM</b>								
<b>1st 8 weeks</b>								
10196158	Managing Volunteers (online)	4 hours per week	2 credits	Nonprofit Essentials		Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
10196149	Dynamics of Board Relations (online)	2 hours per week	1 credit	Nonprofit Essentials		Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
<b>2nd 8 weeks</b>								
10196123	Grant Writing and Management (online)	4 hours per week	2 credits	Nonprofit Essentials		Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
10196159	Nonprofit Field Experience (online)	8 hours per week	1 credit	Nonprofit Essentials		Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
<b>THIRD TERM TOTAL</b>				6 Credits Nonprofit Essentials		6 Credits Nonprofit Professional <sup>^</sup>	6 Credits Nonprofit Leadership	
<b>FOURTH TERM</b>								
<b>1st 8 weeks</b>								
10801136	English Composition 1	3 hours per week	3 credits			Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
<b>2nd 8 weeks</b>								
10196138	Conflict Resolution and Confrontation Skills	2 hour per week	1 credit			Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
10520103	Ethics in Human Services	6 hours per week	3 credits			Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
<b>2nd 8 weeks</b>								
10196157	Strategic Planning (Online)	2 hour per week	1 credit			Nonprofit Professional <sup>^</sup>	Nonprofit Leadership	
<b>FOURTH TERM TOTAL</b>						8 Credits Nonprofit Professional <sup>^</sup>	8 Credits Nonprofit Leadership	

All prerequisite/corequisite courses must be completed with a grade point of 2.0 or better.

Revised 7/19/2021





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<b>FIFTH TERM</b>								
<b>1st 8 weeks</b>								
10116100 OR 10104198	Human Resources Management (recommended) OR Managing Human Resources	6 hours per week	3 credits				Nonprofit Leadership	
10196190	Leadership Development	6 hours per week	3 credits		Leadership Essentials		Nonprofit Leadership	
<b>2nd 8 weeks</b>								
10809198	Introduction to Psychology	7 hours per week	3 credits				Nonprofit Leadership	
<b>FIFTH TERM TOTAL</b>					<b>3 Credits</b> Leadership Essentials		<b>9 Credits</b> Nonprofit Leadership	
<b>SIXTH TERM</b>								
<b>16 weeks</b>								
10804123 OR 10804107 OR 10804189         OR 10806112 OR 10806177	Math with Business Applications OR College Mathematics OR Introductory Statistics Prerequisite: 10834109 Pre-Algebra, any associate or college parallel level WTCS mathematics course, or additional measures may be considered as determined by the counselor.    OR Principles of Sustainability OR General Anatomy & Physiology Note: Successful completion of a chemistry course within the last five years in highly recommended	3 hours per week	3 credits				Nonprofit Leadership	



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CATALOG NUMBER	COURSE TITLE	HOURS PER WEEK	CREDITS	NONPROFIT ESSENTIALS PATHWAY CERTIFICATE	LEADERSHIP ESSENTIALS TECHNICAL DIPLOMA	NONPROFIT PROFESSIONAL TECHNICAL DIPLOMA <sup>^</sup> (Financial Aid Eligible)	NONPROFIT LEADERSHIP ASSOCIATE DEGREE (Financial Aid Eligible)	DATE COMPLETED
<b>SIXTH TERM CONTINUED</b>								
OR 10806198	OR Human Biology		4 credits					
	<b>1st 8 weeks</b>							
10196164	Personal Skills for Supervisors	6 hours per week	3 credits		Leadership Essentials		Nonprofit Leadership	
10196189	Team Building and Problem Solving	3 hours per week	3 credits		Leadership Essentials		Nonprofit Leadership	
	<b>SIXTH TERM TOTAL</b>				<b>6 Credits</b> Leadership Essentials		<b>9 Credits</b> Nonprofit Leadership	
<b>SEVENTH TERM</b>								
	<b>1st 8 weeks</b>							
10116104	Recruitment and Selection Prerequisite: 10116100 Human Resource Management	6 hours per week	3 credits				Nonprofit Leadership	
	<b>2nd 8 weeks</b>							
10196191	Supervision	6 hours per week	3 credits		Leadership Essentials		Nonprofit Leadership	
	<b>SEVENTH TERM TOTAL</b>				<b>3 Credits</b> Leadership Essentials		<b>6 Credits</b> Nonprofit Leadership	
<b>EIGHTH TERM</b>								
10809172	Introduction to Diversity Studies	3 hours per week	3 credits				Nonprofit Leadership	
10XXXXXX	Elective	3 hours per week	3 credits				Nonprofit Leadership	
	<b>EIGHTH TERM TOTAL</b>						<b>6 Credits</b> Nonprofit Leadership	
	<b>PROGRAM REQUIREMENTS</b>			<b>15 Credits</b> Nonprofit Essentials	<b>12 Credits</b> Leadership Essentials	<b>30 Credits</b> Nonprofit Professional <sup>^</sup>	<b>60 Credits</b> Nonprofit Leadership	

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Revised 7/19/2021



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^Recommended 2 semester plan for 31-196-3 Nonprofit Professional Students

2 Semester Plan

1st Semester

<b>Class</b>	<b>Credits</b>
10104189 Social Media Marketing	3
10196123 Grant Writing and Management	2
10196127 Fundraising and Event Planning	3
10196131 Fundamentals of Nonprofit Management	3
10196149 Dynamics of Board Relations	1
10196158 Managing Volunteers	2
10196159 Nonprofit Field Experience	1
<b>Total</b>	<b>15</b>

2nd Semester

<b>Class</b>	<b>Credits</b>
10101138 Budgeting and Cost Control	2
10101176 Financial Accounting 1A	2
10196138 Conflict Resolution and Confrontation Skills	1
10196157 Strategic Planning	1
10520103 Ethics in Human Services	3
10801136 English Composition 1	3
10801196 Speech	3
<b>Total</b>	<b>15</b>

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Select the curriculum checklist based on the academic year you begin enrollment in your program. Students admitted mid-year (January) and/or any student who takes courses out of sequence are not guaranteed course availability in all terms of the program. Enrollment in additional terms may be required to complete graduation requirements.

Please be advised that low enrollment class sections may be cancelled. You will be contacted by Student Services with information on other class sections available in alternate formats.

NORTHWOOD TECH GENERAL STUDIES COURSE OPTIONS FOR NORTHWOOD TECH ASSOCIATE DEGREE PROGRAMS

Co-enrollment in 99831900 Writing Essentials may be recommended in addition to English Composition 1.

Specific General Studies courses are scheduled as requirements for this program. If you have completed General Studies coursework at another Wisconsin technical college, please refer to the Acceptable Transfer Course document at the following link (find your program) to see if your previous coursework will transfer

<https://www.NorthwoodTech.edu/academic-programs/degree-programs-and-certificates/general-studies-courses/courses>

If you have completed General Studies coursework at Northwood Tech in a prior term, the same options will apply for your program requirements.

**ELECTIVE REQUIREMENTS:** To meet the elective credit requirements for this program, you will be required to take associate degree level coursework, i.e., catalog numbers beginning with a 10 (with the exception of General College courses 10831103, 10834109, 10835103, and 10838104).

**GRADUATION REQUIREMENTS:** *Although your academic advisor can provide guidance, you are ultimately responsible for selecting courses that meet a program's graduation requirements. If you do not take courses in the recommended sequence above, it may delay your completion of graduation requirements. A program plan grade point average (GPA) of 2.0 in a 4.0 grade system is required to graduate.*

**CERTIFICATE REQUIREMENTS:** *Although your academic advisor can provide guidance, you are ultimately responsible for selecting courses that meet a certificate's completion requirements. This certificate requires a GPA of 2.0 in a 4.0 grade system to complete.*

**EARN CREDIT FOR WHAT YOU ALREADY KNOW:** Visit <https://www.NorthwoodTech.edu/admissions/preparing-for-college/credit-for-prior-learning> for more information

If you have difficulty accessing this content or notice any accessibility problems, please contact the Northwood Tech Curriculum Office at [curriculum.office@NorthwoodTech.edu](mailto:curriculum.office@NorthwoodTech.edu) or 715.234.7082 x5410. You will receive a response within 5 business days.

All prerequisite/corequisite courses must be completed with a grade point of 2.0 or better. Revised 7/19/2021