

Suggested Program Course List - Human Resource Management 4, Ashland, Spring 2022

Term	Class Nbr	Catalog	Course Title	Credits	Start Date	End Date	Location	Instructional Mode	Days of Week	Start Time	End Time
1222	23933	10116101	❖*Introduction to Payroll and HRIS OR	3	01/18/22	03/08/22	ASH	Your Choice	T	5:30	8:20
1222	23923	10116101	❖*Introduction to Payroll and HRIS	3	01/18/22	03/08/22	ONLN	Your Choice	T	5:30	8:20
1222	23942	10116103	❖*Compensation Management OR	3	01/20/22	03/10/22	ASH	Your Choice	R	5:30	8:20
1222	23941	10116103	❖*Compensation Management	3	01/20/22	03/10/22	ONLN	Your Choice	R	5:30	8:20
1222	23934	10116107	❖*Benefit Administration OR	3	03/21/22	05/09/22	ASH	Your Choice	M	5:30	8:20
1222	23925	10116107	❖*Benefit Administration	3	03/21/22	05/09/22	ONLN	Your Choice	M	5:30	8:20
1222	23919	10116108	Human Resource Capstone	3	01/17/22	05/13/22	ONLN	Online	M-F	7:00	7:30
1222	23939	10196136	❖*Safety in the Workplace OR	3	03/24/22	05/12/22	ASH	Your Choice	R	5:30	8:20
1222	23938	10196136	❖*Safety in the Workplace	3	03/24/22	05/12/22	ONLN	Your Choice	R	5:30	8:20

Online classes appear on your schedule from 7:00 to 7:30 a.m., but you are not required to log in at that time. Actual class participation is determined by you based on your schedule or as communicated by your instructor.

❖ This class is offered in the “Your Choice” format for which you may choose to attend class in person, complete the class online, or a combination of the two.

You can expect the following from the class:

- Class attendance is not required.
- There are lectures from the instructor that will be uploaded to Blackboard for online viewing.
- You will be responsible for work team collaboration throughout the course as scheduled.
- Assignments are submitted online through Blackboard unless otherwise required by the instructor.
- There are strict deadlines and assignment requirements.
- Your instructor will support your efforts throughout your learning experience.
- You determine your own level of success!

If your plan is to complete your coursework at a campus, choose Your Choice.

If your plan is to complete your coursework without attending at a campus, choose Your Choice Online.

*This class requires a specified amount of time online in addition to regularly scheduled face-to-face classroom hours.

Actual online class participation is determined by you based on your schedule or as communicated by your instructor.

Please be advised that low enrollment class sections may be cancelled.

You will be contacted by Student Services with information on other class sections available in alternate formats.

[For the most up-to-date course listing, go to the Northwood Tech homepage and click on 'Find a Class'](#)

[To view your curriculum checklist, click here](#)