

# Northwood Tech First in Training Solutions **Continuing Education**

Professional Development / Life & Leisure

## Spring 2022

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**Northwood**  
Technical College

ASHLAND • NEW RICHMOND • RICE LAKE • SUPERIOR  
BALSAM LAKE • HAYWARD • LADYSMITH

[NORTHWOODTECH.EDU](http://NORTHWOODTECH.EDU)

# NORTHWOOD TECH Continuing Education

## PROFESSIONAL DEVELOPMENT / LIFE & LEISURE

Welcome to Northwood Tech's Spring 2022 Continuing Education catalog. Inside you will find a variety of informative and exciting Professional Development and Life & Leisure courses, designed to enhance your learning experience. We are pleased to continue to provide these learning opportunities for you! Courses are offered in a variety of instructional formats, including:

### On Site

These courses are offered in person at a variety of campus locations throughout the district, providing face to face instruction and interaction with the instructor.

### Online Live

These courses are offered during a specific time period that can be accessed from your home or office computer or tablet using free web-conferencing software. You will receive log-in information about 3 days prior to class through the email address you provide when you register. Your computer must have a reliable internet connection, microphone and camera. You can interact with the teacher during the class.

### Online

These courses are offered via the Internet and accessed by using a web browser. You can access the course at any time. Offline supervised tests/exams at specified sites may be conducted in conjunction with these courses.

## It's Easy to Register!

ONLINE | PHONE | MAIL

*For complete registration information, please see page 35.*

You have likely heard that Wisconsin Indianhead Technical College has become **Northwood Technical College** as of August 2021.

Celebrate our new name with us as we continue to provide quality education and experiences for you!

Check out our new identifiers below and learn more about these changes and more at [northwoodtech.edu/name-change](http://northwoodtech.edu/name-change)



(New Logo)



(New Mascot)



(New Seal)

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 Financial Management  
 Gardening  
 Language  
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 Motorcycle  
 Physical Education  
 Wellness  
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Driver Training

**YOUR INVESTMENT,  
THEIR FUTURE**



**The Northwood Tech Foundation Mission** is to encourage the success and achievement of Northwood Tech students, staff, faculty and alumni. For information on how you can take part in this mission & support students in your area, visit: [northwoodtech.edu/foundation](http://northwoodtech.edu/foundation)



# LIFE & LEISURE

## Art

### Drawing: Pen/Ink Landscapes

60-815-605

In this three-session weekly class, practice using a waterproof drawing pen with black ink to interpret landscapes from your own photos as inspiration. Draw along as your instructor shares many art examples and demonstrates different techniques each session including contour lines and shading methods: cross-hatching and pointillism. During the third session, capture the essence of the landscape using quick, gesture lines with your drawing pen and a watercolor wash to create whimsical, fun drawings. You'll have the opportunity to share your work during class. The supply list may be viewed at [www.NorthwoodTech.edu/supplies](http://www.NorthwoodTech.edu/supplies).

25517 Feb 28-Mar 14 M 3p-4:30p \$39/\$25.20  
*Online Live Diana Randolph*

### Introduction to Guitar

Master basic guitar skills and become the musician you've always wanted to be. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$100  
*Online Live Ed2GoStaff*

### Introduction to Interior Design

Explore a career in interior design as you learn how to transform any room into a beautiful and functional space. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$115  
*Online Live Ed2GoStaff*

### Mastering Your Digital SLR Camera

Take your photography to the next level by learning how to master lenses, apertures, shutter speed, exposure settings, and more on your digital SLR camera. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

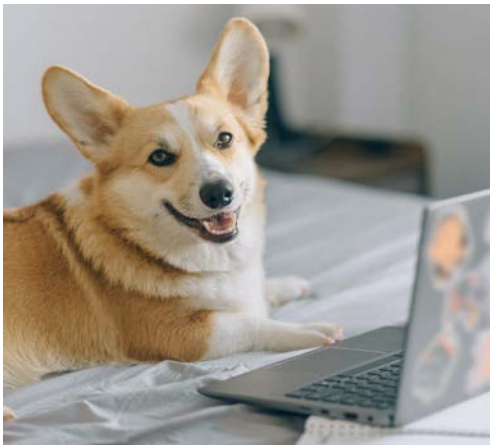
N/A Start dates vary \$100  
*Online Live Ed2GoStaff*

### Pastels: Land, Sky, and Water **NEW!**

60-815-605

In this three-session weekly class, paint along with the instructor as she shares many examples and demonstrates using dry pastel sticks (not oil pastels) on various types of pastel paper. Focus on a different subject and a different element of art each session land (value), sky (space), and water (color). Create the illusion of three-dimensional space on paper using your own photos for inspiration. You'll have the opportunity to share your work in class. Some drawing experience is helpful. The supply list may be viewed at [www.NorthwoodTech.edu/supplies](http://www.NorthwoodTech.edu/supplies).

25518 Apr 14-Apr 28 M 3p-4:30p \$39/\$25.20  
*Online Live Diana Randolph*



**Enrolling in an  
 Online Live class?**

**Check Page 2 for  
 details.**

## College for Kids

### Cool Creator Robotics

60-891-663

Think like a scientist, learn to create great technology, develop engineering design, & apply Math skills! Students who completed grades 4, 5 & 6 are invited to this Cool Creator Club program! Children will develop STEM skills by building and programming a puppy robot to work.

24567 Mar 14-Mar 18 M-F 10:30a-11:30a \$65/\$51.20  
Rice Lake: 223 Bagley Supakorn

### Little Engineer Robotics

60-891-663

Students who completed grades 1, 2 & 3 are invited to this Little Engineers Robotics program! Enhance learning with STEAM skills. Have fun building, programming, and testing a robot during this 5-day course. Students will learn about Life Sciences while building and programming several robot models to work.

24656 Mar 14-Mar 18 M-F 9a-10a \$65/\$51.20  
Rice Lake: 221 Bagley Supakorn

## Driver Safety

### Driver Education - Theory

42-812-401

Students gain awareness of the driving task and the responsibilities that accompany it. They demonstrate knowledge of traffic laws and regulations that help provide safe and efficient patterns. Students understand the impact that natural forces and conditions have concerning driving. They learn to identify hazardous conditions and react appropriately to avoid or minimize problems. Students develop an attitude of safe, courteous, and defensive driving. \*\*Please note: This is an online class with specific assignments to be completed each of the six weeks. Assignments open each Monday morning, and students can work on their assignments anytime throughout the week but must have the assignments completed by Sunday evening.

24558 Jan 10-Feb 20 24/7 \$115  
Online Jordee Reimer

24560 Jan 10-Feb 20 24/7 \$115  
Online Barbara Landstrom

24561 Jan 10-Feb 20 24/7 \$115  
Online Instructor TBD

24562 Feb 28-Apr 10 24/7 \$115  
Online Jordee Reimer

24563 Feb 28-Apr 10 24/7 \$115  
Online Barbara Landstrom

24564 Feb 28-Apr 10 24/7 \$115  
Online Instructor TBD

24565 Apr 18-May 29 24/7 \$115  
Online Jordee Reimer

24566 Apr 18-May 29 24/7 \$115  
Online Barbara Landstrom

24567 Apr 18-May 29 24/7 \$115  
Online Instructor TBD

### Traffic Safety for Point Reduction

42-812-404

Participants of the Traffic Safety course will examine their driving behavior and review traffic laws and penalties. Emphasis will be placed on ways to drive responsibly. The Traffic Safety class will show participants how to develop a change plan to reduce their risk of traffic violations and crashes. Students who successfully complete this Traffic Safety class may be eligible to receive a three-point reduction from their driving record. This class also meets the requirements for anyone that has received a "Failure to Yield Right of Way Violation" 2011 Wisconsin Act 173-346.18.

24821 Feb 19-Feb 26 Sa 8a-2p \$74.30/\$32  
Rice Lake: 221 Timothy Smith

24820 Mar 5-Mar 12 Sa 8a-2p \$74.30/\$32  
Ashland: 003 Timothy Smith

24819 Apr 23-Apr 30 Sa 8a-2p \$74.30/\$32  
Superior: 111 Timothy Smith

24823 May 7-May 14 Sa 8a-2p \$74.30/\$32  
New Richmond: 1210 Timothy Smith

24822 May 21 Sa 8a-2p \$74.30/\$32  
Jun 4 Sa 8a-2p  
Rice Lake: 221 Timothy Smith

# Facebook

It's where we're at!



Up-to-date info on new classes and events!

@NorthwoodTechContinuingEducation

## Financial Management

### Wills and Trusts

42-102-404

Understand what your current estate plan will achieve for you, how to avoid probate of your assets, and reduce or eliminate taxes to the extent possible. You will also learn how to effectively pass on your assets in the way that you desire.

24905 Apr 11 M 1p-3p \$11.55/\$4.50  
*Online Live Susan Miley*

### ABC's & Ds Medicare/Consumer

42-162-409

Are you nearing Medicare age? Do you have questions about Medicare options and enrollment? Are you responsible for someone else's healthcare decisions? If so, this short seminar is for you. Join us to gain a fundamental understanding of the elements of Part A (Hospital Insurance), Part B (Medical Insurance), Part C (Medicare Advantage), and Part D (Medicare Drug Coverage) as it relates to consumers. Learn about initial enrollment options and additional enrollment periods as they pertain to the Medicare Plan types.

24898 Feb 1 T 6p-8p \$11.55/\$4.50  
*Online Live Dan Conrad*

24899 Apr 4 M 6p-8p \$11.55/\$4.50  
*Online Live Dan Conrad*



# Welding

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## Gardening

### Gardening with Shrubs **NEW!**

60-001-602

Shrubs can provide a low-maintenance alternative in a garden that can rival perennials and annuals. Identify shrubs that provide multi-season interest and are appropriate to our northern climate. They can be used in place of ground covers or as small trees in addition to providing a dramatic backdrop for other plants. Learn the basics for selection, pruning, rejuvenation, and maintenance for most shrubs.

24916 Mar 24 Th 10a-12p \$16/\$11.40  
*Online Live Susan Reinardy*

### Gardens for Insects and Pollinators **NEW!**

60-001-602

Bring on the bees, butterflies and other pollinators! There are many plants for your garden that are not only beautiful, but also provide food for wildlife and insects. We will focus on native plants along with other annuals and perennials that support pollinators. Native trees and shrubs provide important shelter and food for birds and pollinators. Learn what, when, and where to cultivate native plants that provide food for butterflies, songbirds, hummingbirds, and beneficial insects.

24915 Mar 3 Th 10a-12p \$16/\$11.40  
*Online Live Susan Reinardy*

### Wild Mushrooms 101 **NEW!**

60-001-601

Interested in learning how to identify wild mushrooms? This course offers information on the practice of harvesting wild mushrooms for consumer use! In this exciting and informative class, you will learn how to come to an identification on your wild mushroom finds, learn about Wisconsin's common edible mushrooms, as well as must-know toxic species to avoid.

25070 Feb 24 Th 6p-9p \$27.50/\$18.30  
*Online Live Instructor TBD*

25071 Apr 7 Th 6p-9p \$27.50/\$18.30  
*Online Live Instructor TBD*

## Language

### American Sign Language Level 2

42-533-400

Continue your exploration of sign language and culture. Your instructor will provide additional vocabulary, help you polish existing signing skills, and continue with instruction on other aspects of sign language structure. Develop conversational skills and learn to construct dialogues based on common situations. This class will be taught by a Deaf instructor without voice. Suggested book for use in class: A Basic Course in American Sign Language, SECOND Edition by Tom Humphries, Carol Padden and Terrence J Rourke by T.J. Publishers.

25786 Feb 7-Feb 23 MW 6p-7:30p \$67.95/\$4.50  
*Online Live Cheryl Blue*

### American Sign Language Level 3

42-533-400

Focus on conversation in this level. Learn sentence structure using appropriate facial expressions to enhance communication. Introduction to Deaf Culture and practice by interacting with others. Your instructor will guide you through practice to help you gain confidence. This class will be taught by a Deaf instructor without voice. Suggested book for use in class: A Basic Course in American Sign Language, SECOND Edition by Tom Humphries, Carol Padden and Terrence J Rourke by T.J. Publishers.

25787 Mar 7-Mar 9 MW 6p-7:30p \$67.95/\$4.50  
 Mar 21-Mar 30 MW 6p-7:30p  
*Online Live Cheryl Blue*

### Spanish II

60-802-600

Enjoy a wide variety of learning activities that build Spanish comprehension, vocabulary, oral, and writing skills in a highly interactive environment. Learning materials are also highly varied, including total physical response, videos, written exercises, weekly homework assignments, topical research, and oral reporting. Individual requests for content related to professional, business, travel or other purposes are purposefully integrated into sessions. Instruction is nearly totally in Spanish. Participants should have a basic skill level to meet participation expectations and make personal advancement more rewarding. Hasta la vista!

24917 Jan 11-Mar 29 T 6p-8:30p \$177/\$108  
*Superior: 112 Gary Valley*

## Lifelong Learning

### ACT Prep

42-890-415

The Wisconsin Department of Public Instruction is entering into a partnership with ACT®, Inc. to comprehensively assess Wisconsin high school students. Prepare for the assessments with professional instruction specializing in grammar usage review, time maximization on reading comprehension passages, math, science, and test taking strategies. In session one, students will focus on English usage and mechanics including punctuation, grammar, word usage, and sentence structure; plus rhetorical skills including style, strategy, and organization. In session two, they will review four types of reading passages including Literary, Humanities, Natural Science, and Social Studies. Assessed skills will include recognizing cause/effect, main ideas and details, sequence, compare/contrast, interpreting words and phrases in context, making generalizations and inferences, and drawing conclusions. In session three, students will practice algebra, functions, geometry, statistics and probability, integrating essential skills, numbers/quantity, modeling, and trigonometry. Session four will prepare students for the recall of scientific content including interpretation of data, scientific investigation; plus evaluation of models, inferences, and experimental results.

25005 Feb 14-Feb 17 MTWTh 6p-8p \$32.70  
*Online Live Todd Kittel*



## Child Care Courses

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# Motorcycle

## Motorcycle - Basic Rider 1

42-816-400

This 16-hour course is approved by the Department of Transportation. It is designed to teach the beginner or experienced rider the safe techniques to riding a motorcycle. It consists of 6 hours of classroom and 10 hours of on-cycle instruction. After Successful completion of this class you would receive a "waiver" to take to the DMV that may waive you from taking the road test in order to obtain your Motorcycle Endorsement. Due to a new curriculum set by the State of Wisconsin and MSF, you are now required to take an online course prior to the start of class. The cost of this course is \$19.99 and is separate from the cost of Northwood Tech Motorcycle course. You can register for this course at <http://msf-usa.org/students.aspx>. Once there, you click "Enroll Now" under Basic eCourse. After you complete the online course, please make sure to print your Completion Certificate as you are required to bring the certificate to the first day of class or provide a copy of the certificate to Northwood Tech within 5-7 days of completing the Motorcycle safety course. Failure to complete the online course within the 5-7 days of completing this course will result in a Failure to Northwood Tech Motorcycle course and no refund will be given. It is strongly recommended that you take the eCourse before you start your Northwood Tech Motorcycle Safety Course as you will learn valuable information that will help you with the range portion of our class. Students are expected to have some basic understanding that is provided through the online course during the Motorcycle Safety Course.

|       |                                     |            |                             |
|-------|-------------------------------------|------------|-----------------------------|
| 25478 | Apr 23-Apr 24<br>Rice Lake: 401     | SaSu 8a-5p | \$263.45<br>Cody Sandmann   |
| 25486 | Apr 23-Apr 24<br>New Richmond: 1602 | SaSu 8a-5p | \$263.45<br>Gregory Lane    |
| 25479 | Apr 30-May 1<br>Rice Lake: 401      | SaSu 8a-5p | \$263.45<br>Richard Richter |
| 25489 | Apr 30-May 1<br>New Richmond: 1604  | SaSu 8a-5p | \$263.45<br>John Wright     |
| 25398 | May 7-May 8<br>Superior: 111        | SaSu 8a-5p | \$263.45<br>Cody Sandmann   |
| 25480 | May 7-May 8<br>Rice Lake: 401       | SaSu 8a-5p | \$263.45<br>Matthew Fitch   |
| 25490 | May 7-May 8<br>New Richmond: 1604   | SaSu 8a-5p | \$263.45<br>Timothy Busse   |
| 25400 | May 14-May 15<br>Ashland: 427       | SaSu 8a-5p | \$263.45<br>Cody Sandmann   |
| 25481 | May 14-May 15<br>Rice Lake: 401     | SaSu 8a-5p | \$263.45<br>Judith Anderson |
| 25492 | May 14-May 15<br>New Richmond: 1604 | SaSu 8a-5p | \$263.45<br>Gregory Lane    |

|       |                                     |            |                             |
|-------|-------------------------------------|------------|-----------------------------|
| 25399 | May 21-May 22<br>Superior: 136      | SaSu 8a-5p | \$263.45<br>Cody Sandmann   |
| 25482 | May 21-May 22<br>Rice Lake: 401     | SaSu 8a-5p | \$263.45<br>Ernest Kolumbus |
| 25493 | May 21-May 22<br>New Richmond: 1604 | SaSu 8a-5p | \$263.45<br>Charli King     |
| 25484 | May 23-May 24<br>Rice Lake: 401     | MT 8a-5p   | \$263.45<br>Richard Richter |

## Physical Education

### Dance Fitness "In Tune at Noon" **NEW!**

60-807-607

Kick off the new year, and your resolutions, with this fun dance fitness workout. Your instructor incorporates repetitive dance moves to popular, upbeat music - you won't even believe you're exercising! You will get a very quick tutorial of the moves and before you know it, you're following along and loving it. People have compared this class to Zumba, Jazzercise, Aerobics, Poms, and Dance-line. Plus, we do songs that focus on legs (squats!), arms, and core. Dance exercise offers a wide range of physical and mental health benefits, come see for yourself!

|       |               |               |                 |
|-------|---------------|---------------|-----------------|
| 24902 | Jan 24-Feb 16 | MW 12p-12:30p | \$27.50/\$18.30 |
|       | Online Live   |               | Guest Presenter |

### Hatha Yoga

60-807-628

Hatha Yoga is a very gentle style of yoga that combines stretching (postures) with breath work and meditation to connect you to all parts of yourself. A few of the many benefits include improved flexibility, mobility, strength, circulation, relaxation, balance and energy. Yoga helps to bring awareness and trust to your body, calmness to your restless mind and joy to your spirit. Please bring your own mat, a blanket, two yoga blocks and a 6-8 foot strap. As always, please check with your physician before starting this or any other exercise class.

|       |               |           |               |
|-------|---------------|-----------|---------------|
| 25620 | Jan 10-Feb 14 | M 9a-10a  | \$39/\$25.20  |
|       | Online Live   |           | Mary Jo Jirik |
| 25621 | Jan 11-Feb 15 | T 9a-10a  | \$39/\$25.20  |
|       | Online Live   |           | Mary Jo Jirik |
| 25622 | Jan 12-Feb 16 | W 9a-10a  | \$39/\$25.20  |
|       | Online Live   |           | Mary Jo Jirik |
| 25623 | Jan 13-Feb 17 | Th 9a-10a | \$39/\$25.20  |
|       | Online Live   |           | Mary Jo Jirik |
| 25624 | Feb 28-Apr 4  | M 9a-10a  | \$39/\$25.20  |
|       | Online Live   |           | Mary Jo Jirik |
| 25625 | Mar 1-Apr 5   | T 9a-10a  | \$39/\$25.20  |
|       | Online Live   |           | Mary Jo Jirik |



|       |                              |           |                               |
|-------|------------------------------|-----------|-------------------------------|
| 25072 | Mar 2-Apr 6<br>Online Live   | W 9a-10a  | \$39/\$25.20<br>Mary Jo Jirik |
| 25073 | Mar 3-Apr 7<br>Online Live   | Th 9a-10a | \$39/\$25.20<br>Mary Jo Jirik |
| 25074 | Apr 18-May 23<br>Online Live | M 9a-10a  | \$39/\$25.20<br>Mary Jo Jirik |
| 25075 | Apr 19-May 24<br>Online Live | T 9a-10a  | \$39/\$25.20<br>Mary Jo Jirik |
| 25076 | Apr 20-May 25<br>Online Live | W 9a-10a  | \$39/\$25.20<br>Mary Jo Jirik |
| 25077 | Apr 21-May 26<br>Online Live | Th 9a-10a | \$39/\$25.20<br>Mary Jo Jirik |

## Wellness

### Certificate in Meditation

In this online course, you'll explore the many meditation techniques that can be used to support the mind-body connection and promote healing, health, and wellness. (8 contact hours) Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

|     |                                 |                    |
|-----|---------------------------------|--------------------|
| N/A | Start dates vary<br>Online Live | \$68<br>Ed2GoStaff |
|-----|---------------------------------|--------------------|

### Lose Weight and Keep It Off

Discover how to establish a healthy approach to successful weight loss and weight maintenance for a lifetime. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

|     |                                 |                     |
|-----|---------------------------------|---------------------|
| N/A | Start dates vary<br>Online Live | \$100<br>Ed2GoStaff |
|-----|---------------------------------|---------------------|

### Marriage and Relationships: Keys to Success

Getting married is just the first step! Learn how to build a solid foundation for a healthy partnership that will last far beyond "I do." Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

|     |                                 |                     |
|-----|---------------------------------|---------------------|
| N/A | Start dates vary<br>Online Live | \$115<br>Ed2GoStaff |
|-----|---------------------------------|---------------------|

# Education ala carte

Northwood Tech partners with **ed2go** to offer a wide range of highly interactive non-credit courses that you can take entirely online. Complete courses from your home or office and at any time of the day or night – affordable, fun, fast, convenient, and geared just for you. New course sessions begin monthly.

A variety of Ed2Go classes are featured throughout this catalog. For a complete list of classes and start dates, please go to [bit.ly/northwoodtech\\_online](http://bit.ly/northwoodtech_online)



## Writing

### Advanced Fiction Writing

Explore advanced fiction writing techniques with a published novelist. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$100  
 Online Live Ed2GoStaff



**VIRTUAL**  
**Caregiver**  
**CONFERENCES**

Jan 20 | The Unexpected Caregiver  
 Mar 17 | Connections Matter

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We are here for your  
 Caregiving needs! View  
 these events and more  
 online at:

[bit.ly/northwoodtechCEevents](http://bit.ly/northwoodtechCEevents)

## COMPUTERS & TECHNOLOGY

### Computer Operating Systems

#### Mac Basics

60-107-602

Your Mac includes macOS, the world's most advanced desktop operating system. macOS includes features and apps you'll use each day, and it enables your Mac, iPhone, iPad, iPod touch, and Apple Watch to work together. During this class, you will learn about the desktop, customizing your Mac, Apple ID and iCloud, using your Apple devices together, explore other Apps, find music and apps, create files, protect your data, explore the Mac hardware and much more!

25596 Jan 24 M 1p-3p \$16/\$11.40  
 Online Live Sara Reimann

#### Windows 11 **NEW!**

47-103-409

Learn the essential components of Windows 11. Become familiar with how to customize the Start Menu and work with the mouse, touchscreen, and keyboard. Explore Apps, create and modify user account settings, and understand file storage including photo management.

25530 Feb 2-Feb 23 M 6p-8p \$32.70/\$4.50  
 Online Live Sara Reimann

### Computer Software

#### Beginning Excel

60-103-602

You will be amazed at what Excel can do for you! Learn how to create worksheets for work and personal use. Understand the basics of navigating through the cells, formatting and setting up a spreadsheet for maximum efficiency. You will see how easy it is to have your numbers calculated for you in just seconds and how to sort through long, ponderous lists with absolute ease. There will be plenty of time to practice and ask questions. Basic computer skills required.

24888 Mar 3-Mar 10 Th 5:30p-7:30p \$39/\$25.20  
 Mar 24 Th 5:30p-7:30p  
 Online Live Melissa Turngren

**Beginning PowerPoint**

60-103-602

In this introductory class you will get practice using the basic functions of Microsoft PowerPoint. Creating, editing and saving a slide presentation will be practiced along with simple functions that will help create professional looking presentations using graphics, text modifications, animation and other special effects. There will be plenty of time to practice and ask questions. Basic computer skills required.

25515 Feb 22-Feb 24 TTh 4p-6p \$27.50/\$18.30  
*Online Live Allison Scheffel*

**Beginning Word**

60-103-602

In this introductory class you will get practice using the basic functions of Microsoft Word. Creating, editing and saving a document will be practiced along with simple functions that will help create professional looking resumes, letters and other common documents. There will be plenty of time to practice and ask questions. Basic computer skills required.

25514 Mar 3-Mar 10 TTh 4p-6p \$39/\$25.20  
*Online Live Allison Scheffel*

**Computers: Adobe Photoshop **NEW!****

47-103-476

Learn about Adobe Photoshop image editing software. Come prepared with basic computer skills.

25509 Feb 1-Feb 10 TTh 6p-8p \$32.70/\$4.50  
*Online Live Abigail Brueggen*

**Intermediate Excel**

60-103-602

This intermediate MS Excel class will pick up where the beginner class ends. The instructor will present topics and guide you through skills gathered at the request of students in the beginner class.

24889 Mar 31-Apr 14 Th 5:30p-7:30p \$39/\$25.20  
*Online Live Melissa Turngren*

**Intermediate Word**

60-103-602

This intermediate Microsoft Word class will pick up where our beginner class ends. We will cover specific skills requested by class members (gathered from the beginner class).

25516 Mar 22-Mar 29 TTh 4p-6p \$39/\$25.20  
*Online Live Allison Scheffel*

**Introduction to InDesign CC**

Learn how to use Adobe InDesign CC to design and create professional-quality letterhead, brochures, forms, eBooks, business materials and more. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$115  
*Online Live Ed2GoStaff*

**Quickbooks Beginner**

47-103-439

Learn the essentials of QuickBooks Desktop software. Learning outcomes include creating a new company file, understanding the flow of customers and vendors, reviewing banking activities, and exploring reports. Payroll is not part of this class. Students will watch and learn from the instructor and may choose to follow along with their current QuickBooks Desktop software. QuickBooks Online and Quickbooks for Mac are not compatible for this course.

24887 Apr 6-Apr 27 W 9:30a-11:30a \$32.70/\$4.50  
*Online Live Maryann Ledin*



We offer training for

**Firefighters****INTERESTED?****Contact Carolyn****[Carolyn.Anderson@northwoodtech.edu](mailto:Carolyn.Anderson@northwoodtech.edu)****715.752.8202**

## Technology for Business

### Cyber Security for Business I **NEW!**

47-107-414

This class will introduce basic cybersecurity techniques to help keep your business safer. You will have opportunities to "speak with the geeks" on cybersecurity topics. Get some of your questions answered and understand threats to your organization. The link for this online live/webinar course will be sent to you 2 days prior to class.

|       |                |               |              |
|-------|----------------|---------------|--------------|
| 25864 | Mar 1-Mar 8    | T 5:30p-7:30p | \$25/\$10.90 |
|       | Online Live    |               | Greg Brodt   |
| 25862 | Mar 1-Mar 8    | T 5:30p-7:30p | \$25/\$10.90 |
|       | Rice Lake: 157 |               | Greg Brodt   |

### Cyber Security for Business II **NEW!**

47-107-414

This class will expand on cybersecurity topics. Learn about settings for software and hardware to help improve your security posture. You will explore tools and web resources to understand and strengthen your security. The link for this online live/webinar course will be sent to you 2 days prior to class.

|       |                |               |              |
|-------|----------------|---------------|--------------|
| 25866 | Mar 22-Apr 5   | T 5:30p-7:30p | \$35/\$13.85 |
|       | Online Live    |               | Mike Miller  |
| 25865 | Mar 22-Apr 5   | T 5:30p-7:30p | \$35/\$13.85 |
|       | Rice Lake: 157 |               | Mike Miller  |



## Safety Seminars

### Ergonomics in the Workplace & Harardous Communications

with Instructor Bonnie Burke

Jan 27 | Online Live or In Person

**Pg 20**

## Technology for Personal Use

### Backing Up Your Computer

60-107-602

There are two types of hard drives: those about to fail, and those that will fail eventually. Plan accordingly. It goes without saying that backing up data is a sensible thing to get into the habit of doing. Not only does it make sense in case your laptop is stolen, or your hard disk fails, but it also means that you have more options for recovery should your computer become infected. In this course you will learn many options available for backing up your data, and we will discuss the pros and cons of each method.

|       |             |         |              |
|-------|-------------|---------|--------------|
| 25609 | Feb 15      | T 1p-3p | \$16/\$11.40 |
|       | Online Live |         | Sara Reimann |

### Computer Security/Privacy Protection **NEW!**

60-107-602

Whether you realize it or not, the internet touches almost all aspects of your daily life and you need the tools, resources and education to stay safe online. In this class you will learn how you can protect your computers, mobile devices, information and identity. Topics include internet browsing & tracking, USB devices, authentication, phishing attacks, scams, identity theft, malware, backups, Wi-Fi security, anti-virus software, deleting files securely and more.

|       |             |         |              |
|-------|-------------|---------|--------------|
| 25525 | Feb 7       | M 6p-8p | \$16/\$11.40 |
|       | Online Live |         | Sara Reimann |
| 25526 | Apr 11      | M 6p-8p | \$16/\$11.40 |
|       | Online Live |         | Sara Reimann |

### Keeping Track of Passwords

60-107-602

A good password is easy to remember, but difficult to guess, both for people who know you, and for anonymous password-crackers. We all have so many different passwords to keep track of nowadays rather than taking the dangerous shortcuts of either using the same password for everything, or else writing passwords down and keeping them near your computer, this course will teach you tips to make it easier to create unique, memorable passwords for every different application. You will learn how to create good passwords, and what tools can help you store your passwords safely.

|       |             |           |              |
|-------|-------------|-----------|--------------|
| 25595 | Jan 17      | M 10a-12p | \$16/\$11.40 |
|       | Online Live |           | Sara Reimann |
| 25610 | Apr 4       | M 1p-3p   | \$16/\$11.40 |
|       | Online Live |           | Sara Reimann |

## Web-based Tools

### Basic Web Design **NEW!**

47-107-492

Learn about concepts and applications using desktop publishing. Come prepared with basic computer skills.

25512 Feb 15-Feb 24 TTh 6p-8p \$32.70/\$4.50  
*Online Live Abigail Brueggen*

### Blogging and Podcasting for Beginners

Learn how to create your very own blog and podcast using the tools that you already have available on your computer. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$100  
*Online Live Ed2GoStaff*

### Digital Photo Organization Android/PC

60-305-625

If your digital photo collections are a mess, the good news is that software and online services now have excellent tools for helping you organize your images fast. The goal is to be able to find and share the photos you love without a headache. Learn the concepts and techniques behind efficient photo management, photo editing, organizing, backup, and sharing. This class is for Android/PC users. Please have your devices ready to go for class.

25605 Jan 31 M 1p-3p \$16/\$11.40  
*Online Live Sara Reimann*

### Digital Photo Organization Apple/PC

60-305-625

If your digital photo collections are a mess, the good news is that software and online services now have excellent tools for helping you organize your images fast. The goal is to be able to find and share the photos you love without a headache. Learn the concepts and techniques behind efficient photo management, photo editing, organizing, backup, and sharing. This class is for Apple/PC users. Please have your devices ready to go for class.

25527 Feb 9 W 1p-3p \$16/\$11.40  
*Online Live Sara Reimann*

### Facebook Basics

60-107-602

Whether you have been using Facebook for years, or you are a newbie, there is always something to learn. In this class you will learn not only navigating around Facebook but also very important privacy and security settings as well as Facebook marketplace buying and selling.

25608 Apr 20 W 1p-3p \$16/\$11.40  
*Online Live Sara Reimann*

### Google for Business

60-107-602

Improve your productivity and collaboration on the job with free tools from Google. Products such as Gmail, Calendar, Meet, Chat, Drive, Docs, Sheets, Slides and more will be covered. Learn to create and share files with others and access them from any computer, smartphone or tablet.

25529 Feb 28 M 6p-8p \$16/\$11.40  
*Online Live Sara Reimann*



## CEU'S FOR **Caregiver** PROFESSIONALS

- Jan 20 | The Unexpected Journey
- Jan 21 | Ethics and Boundaries
- Mar 17 | Connections Matter
- Mar 18 | Trauma Informed Care

**Pgs 20 - 21**

### Introduction to iPhone/iPad

60-107-602

Learn to use Apple's iPhone or iPad. Interact with your device, access different features, set up and manage your account, and access the Internet. Understand the capabilities and limitations of your device and why it may or may not replace your computer. Gain basic troubleshooting tips for when something goes awry. Have your phone or iPad fully charged at start of class and have your charging cable handy.

|              |                                     |                                   |                 |
|--------------|-------------------------------------|-----------------------------------|-----------------|
| <b>25606</b> | Jan 24-Jan 26<br><i>Online Live</i> | MW 10a-12p<br><i>Sara Reimann</i> | \$27.50/\$18.30 |
|--------------|-------------------------------------|-----------------------------------|-----------------|

|              |                                   |                                   |                 |
|--------------|-----------------------------------|-----------------------------------|-----------------|
| <b>25523</b> | Mar 7-Mar 9<br><i>Online Live</i> | MW 10a-12p<br><i>Sara Reimann</i> | \$27.50/\$18.30 |
|--------------|-----------------------------------|-----------------------------------|-----------------|

### iPhone/iPad Next Steps

60-107-602

Let's go beyond the basics with your Apple iPad and iPhone. There's so much more that you can use. We'll discuss handy apps that can make your life easier; be ready to share any favorites of yours. Have your iPad or iPhone fully charged at start of class and have your charging cable handy.

|              |                                   |                                   |                 |
|--------------|-----------------------------------|-----------------------------------|-----------------|
| <b>25607</b> | Feb 7-Feb 9<br><i>Online Live</i> | MW 10a-12p<br><i>Sara Reimann</i> | \$27.50/\$18.30 |
|--------------|-----------------------------------|-----------------------------------|-----------------|

|              |                                     |                                   |                 |
|--------------|-------------------------------------|-----------------------------------|-----------------|
| <b>25524</b> | Mar 21-Mar 23<br><i>Online Live</i> | MW 10a-12p<br><i>Sara Reimann</i> | \$27.50/\$18.30 |
|--------------|-------------------------------------|-----------------------------------|-----------------|

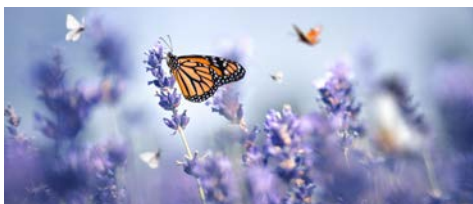
### Online Tools-Resume & Job Hunt

**NEW!**

60-107-602

While it's important to know the best places for job seekers to find job listings online, it's also critical for candidates to know where to post their resumes. Employers look for potential hires in various places on the internet, from their own corporate websites to niche job search sites. Learn where they're looking, and you'll know where to create your online profile for maximum exposure and opportunity.

|              |                              |                                |              |
|--------------|------------------------------|--------------------------------|--------------|
| <b>25528</b> | Feb 21<br><i>Online Live</i> | M 6p-8p<br><i>Sara Reimann</i> | \$16/\$11.40 |
|--------------|------------------------------|--------------------------------|--------------|



Cultivate your green thumb.

# Gardening

Pg 6

### Social Media to Grow Business **NEW!**

47-196-422

This course will look at various social media platforms. We'll cover Facebook and Twitter. We will also explore how to create, share and/or exchange information, ideas, pictures/videos and hashtag posts. Many of these platforms come with apps for your phone in which we will also be looking at how to install and operate. We will also use the free site, Canva to create and design posts for your social media accounts.

|              |                                     |                                      |                |
|--------------|-------------------------------------|--------------------------------------|----------------|
| <b>25510</b> | Jan 25-Jan 27<br><i>Online Live</i> | TTh 6p-8p<br><i>Abigail Brueggen</i> | \$18.60/\$4.50 |
|--------------|-------------------------------------|--------------------------------------|----------------|

### Stream Live TV

60-308-601

Thinking about getting rid of another monthly bill? TV lovers have more budget-friendly options these days than they may realize. This class will teach you how to ditch cable and satellite TV – and save a bundle – without giving up your favorite shows or features. Netflix for old TV Shows and Movies, Hulu to watch LIVE TV, Amazon Prime Video and much much more! Learn how to use the devices you have to watch your favorite shows, rent/buy movies, view photos on your flatscreen TV and much more! This is a VERY fun class that fills up fast.

|              |                              |                                |              |
|--------------|------------------------------|--------------------------------|--------------|
| <b>25604</b> | Jan 19<br><i>Online Live</i> | W 1p-3p<br><i>Sara Reimann</i> | \$16/\$11.40 |
|--------------|------------------------------|--------------------------------|--------------|

|              |                             |                                |              |
|--------------|-----------------------------|--------------------------------|--------------|
| <b>25611</b> | Feb 7<br><i>Online Live</i> | M 1p-3p<br><i>Sara Reimann</i> | \$16/\$11.40 |
|--------------|-----------------------------|--------------------------------|--------------|

|              |                              |                                |              |
|--------------|------------------------------|--------------------------------|--------------|
| <b>25612</b> | Apr 11<br><i>Online Live</i> | M 1p-3p<br><i>Sara Reimann</i> | \$16/\$11.40 |
|--------------|------------------------------|--------------------------------|--------------|

|              |                             |                                |              |
|--------------|-----------------------------|--------------------------------|--------------|
| <b>25519</b> | May 2<br><i>Online Live</i> | M 1p-3p<br><i>Sara Reimann</i> | \$16/\$11.40 |
|--------------|-----------------------------|--------------------------------|--------------|

### Tech for Home Business **NEW!**

47-196-422

Do you have a home business or considering starting one? The technology available can be overwhelming, and this class will help define and determine what options may fit your needs. Start with an overview of today's technologies, including computers, devices, operating systems, search engines, browsers, email, digital security risks and more. Then you will learn characteristics and uses to evaluate which options are best for your needs, from equipment and servers to POS terminals, ports and connectors. This class also covers programs and apps you can use to for productivity, graphics, communication, security, and system management. Your link for class will be sent prior to the start of class.

|              |                                     |                                |                |
|--------------|-------------------------------------|--------------------------------|----------------|
| <b>25531</b> | Mar 14-Mar 21<br><i>Online Live</i> | M 6p-8p<br><i>Sara Reimann</i> | \$25.65/\$4.50 |
|--------------|-------------------------------------|--------------------------------|----------------|

## Using All Google Has to Offer

60-107-602

What is the use of Google? Google offers Gmail, Chrome, Maps, Drive, Spreadsheets, Youtube, Calendar...and much more! With Google, you can upload and store all of your files online. You can then share these files with others and access them from any computer, smartphone, or tablet. With Google you can quickly and easily get answers on your smartphone or computer. Come learn about everything Google has to offer.

|       |                        |         |                              |
|-------|------------------------|---------|------------------------------|
| 25597 | Jan 26<br>Online Live  | W 1p-3p | \$16/\$11.40<br>Sara Reimann |
| 25520 | Mar 15<br>Online: BJRM | T 1p-3p | \$16/\$11.40<br>Sara Reimann |
| 25522 | May 4<br>Online Live   | W 1p-3p | \$16/\$11.40<br>Sara Reimann |

# BUSINESS, FINANCE & LEADERSHIP

## Business

### Grammar Refresher

Develop your English grammar skills and take your writing and speaking to the next level of excellence in this course. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at northwoodtech.edu/continuing-education-and-training/professional-development/online-classes

|     |                                 |                     |
|-----|---------------------------------|---------------------|
| N/A | Start dates vary<br>Online Live | \$100<br>Ed2GoStaff |
|-----|---------------------------------|---------------------|

### Learn to Buy and Sell on eBay

Auction pros teach you how to work from home or earn extra income by buying and selling goods online. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at northwoodtech.edu/continuing-education-and-training/professional-development/online-classes

|     |                                 |                     |
|-----|---------------------------------|---------------------|
| N/A | Start dates vary<br>Online Live | \$100<br>Ed2GoStaff |
|-----|---------------------------------|---------------------|

## Start Your Small Business

Stop dreaming and learn how to start your own successful small business. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at northwoodtech.edu/continuing-education-and-training/professional-development/online-classes

|     |                                 |                     |
|-----|---------------------------------|---------------------|
| N/A | Start dates vary<br>Online Live | \$115<br>Ed2GoStaff |
|-----|---------------------------------|---------------------|

## Insurance

### Insurance: Principles/Laws & Ethics

47-162-425

This course is designed to meet the Section A, eight-hour, pre-licensing requirement. This includes the areas of the principles of insurance, general Wisconsin insurance laws, and ethics. You are required to purchase your books at the Northwood Tech bookstore before class.

|       |                       |               |                                |
|-------|-----------------------|---------------|--------------------------------|
| 25029 | Jan 10<br>Online Live | M 8:30a-5:30p | \$79/\$50.80<br>Rodney Schultz |
| 25031 | Feb 7<br>Online Live  | M 8:30a-5:30p | \$79/\$50.80<br>Rodney Schultz |
| 25033 | Mar 14<br>Online Live | M 8:30a-5:30p | \$79/\$50.80<br>Rodney Schultz |
| 25035 | Apr 11<br>Online Live | M 8:30a-5:30p | \$79/\$50.80<br>Rodney Schultz |

## EMERGENCY MEDICAL SERVICES TRAINING

Contact Northwood Tech for all your EMS training needs.



Search courses online at northwoodtech.edu or contact:

**Tim Salo, EMS Director**  
timothy.salo@northwoodtech.edu

**Insurance: Accident and Health**

47-162-426

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of accident and health insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the Northwood Tech bookstore before class.

|       |                    |                |                       |
|-------|--------------------|----------------|-----------------------|
| 25037 | Apr 12             | T 8:30a-5:30p  | \$95/\$52.70          |
|       | Apr 13             | W 8:30a-12:30p |                       |
|       | <i>Online Live</i> |                | <i>Rodney Schultz</i> |
| <hr/> |                    |                |                       |
| 25038 | Feb 8              | T 8:30a-5:30p  | \$95/\$52.70          |
|       | Feb 9              | W 8:30a-12:30p |                       |
|       | <i>Online Live</i> |                | <i>Rodney Schultz</i> |

**Insurance: Life**

47-162-427

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of life insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the Northwood Tech bookstore before class.

|       |                    |                |                       |
|-------|--------------------|----------------|-----------------------|
| 25045 | Feb 9              | W 1:30p-5:30p  | \$95/\$52.70          |
|       | Feb 10             | Th 8:30a-5:30p |                       |
|       | <i>Online Live</i> |                | <i>Rodney Schultz</i> |
| <hr/> |                    |                |                       |
| 25046 | Apr 13             | W 1:30p-5:30p  | \$95/\$52.70          |
|       | Apr 14             | Th 8:30a-5:30p |                       |
|       | <i>Online Live</i> |                | <i>Rodney Schultz</i> |

**Insurance: Property**

47-162-428

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of property insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the Northwood Tech bookstore before class.

|       |                    |                |                       |
|-------|--------------------|----------------|-----------------------|
| 25043 | Jan 11             | T 8:30a-5:30p  | \$95/\$52.70          |
|       | Jan 12             | W 8:30a-12:30p |                       |
|       | <i>Online Live</i> |                | <i>Rodney Schultz</i> |
| <hr/> |                    |                |                       |
| 25044 | Mar 15             | T 8:30a-5:30p  | \$95/\$52.70          |
|       | Mar 16             | W 8:30a-12:30p |                       |
|       | <i>Online Live</i> |                | <i>Rodney Schultz</i> |

**Insurance: Casualty**

47-162-429

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of casualty insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the Northwood Tech bookstore before class.

|       |                    |                |                       |
|-------|--------------------|----------------|-----------------------|
| 25041 | Jan 12             | W 1:30p-5:30p  | \$95/\$52.70          |
|       | Jan 13             | Th 8:30a-5:30p |                       |
|       | <i>Online Live</i> |                | <i>Rodney Schultz</i> |
| <hr/> |                    |                |                       |
| 25042 | Mar 16             | W 1:30p-5:30p  | \$95/\$52.70          |
|       | Mar 17             | Th 8:30a-5:30p |                       |
|       | <i>Online Live</i> |                | <i>Rodney Schultz</i> |



**Fill Your Talent Pipeline**

**5 Critical Factors to Attract the Modern Employee**

Over 80% of people would be willing to take a pay cut to work for a company with a better culture. And 46% of Americans are passive candidates: never checking out the job boards but open to the right opportunity. So why don't more great companies take advantage of this and promote their culture to passive candidates? Dust off your marketing hat and learn the five top factors that are hurting your recruitment efforts (and how you can fix them).

**Feb 23 | Online Live or In Person | Pg 18**



## Insurance CE

### Ins CE: Principles/Law & Ethics

47-162-425

See how ethics play a role in the daily operations of agents and their agencies. This course will focus on the areas of the principles of insurance and general Wisconsin insurance laws and ethics. You are required to purchase the textbook at the Northwood Tech bookstore before the start of class in order to receive CE credit.

|       |             |               |                |
|-------|-------------|---------------|----------------|
| 25030 | Jan 10      | M 8:30a-5:30p | \$79/\$50.80   |
|       | Online Live |               | Rodney Schultz |
| 25032 | Feb 7       | M 8:30a-5:30p | \$79/\$50.80   |
|       | Online Live |               | Rodney Schultz |
| 25034 | Mar 14      | M 8:30a-5:30p | \$79/\$50.80   |
|       | Online Live |               | Rodney Schultz |
| 25036 | Apr 11      | M 8:30a-5:30p | \$79/\$50.80   |
|       | Online Live |               | Rodney Schultz |

### Comprehensive Estate Planning

47-162-497

Learn about estate tax planning including calculations and solutions for reducing estate tax. Discover advantages of buy-sell agreements. Understand gifting, trusts, and special planning considerations.

|       |             |                |              |
|-------|-------------|----------------|--------------|
| 25008 | Feb 18      | F 8:30a-12:30p | \$65/\$50.90 |
|       | Online Live |                | Brad Charles |

### Essentials Affordable Care Act

47-162-497

Health care is an almost daily media topic as well as a matter of individual concern. The cost of care, the uninsured, malpractice, government policy, expanding technology and individual behavior all impact on healthcare. The Healthcare Issues class is designed to provide deeper understanding of numerous factors that shape our healthcare delivery system.

|       |             |          |                |
|-------|-------------|----------|----------------|
| 24901 | Apr 7       | Th 1p-5p | \$65/\$50.90   |
|       | Online Live |          | Robert Wierman |

### Ins CE: Estate Planning

47-162-497

In this course you will learn what the estate planning entails including the tax ramifications and the efficient distribution of assets. Various types of trusts are presented as well as the different ways to designate property ownership.

|       |             |         |              |
|-------|-------------|---------|--------------|
| 25011 | Mar 11      | F 1p-5p | \$65/\$50.90 |
|       | Online Live |         | Brad Charles |

### Ins CE: Ethics Sale of Senior Products

47-162-497

Wisconsin's growing senior population has an increasing array of insurance product choices such as annuity and life insurance products, Medicare related products, and qualified long term care insurance. Ethical producer marketing practices are essential to protect and inform seniors about suitable insurance products. The purpose of this class is to review ethical marketing practices unique to seniors and senior insurance products.

|       |             |                 |                |
|-------|-------------|-----------------|----------------|
| 24900 | Apr 7       | Th 8:30a-12:30p | \$65/\$50.90   |
|       | Online Live |                 | Robert Wierman |

### Ins CE: SS and Medicare

47-162-497

Social Security is a United States federal program of social insurance and benefits developed in 1935. The Social Security program's benefits include retirement income, disability income, Medicare and Medicaid, and death and survivorship benefits. Social Security is one of the largest government programs in the world, paying out hundreds of billions of dollars per year.

|       |             |                |              |
|-------|-------------|----------------|--------------|
| 25010 | Mar 11      | F 8:30a-12:30p | \$65/\$50.90 |
|       | Online Live |                | Brad Charles |

### Ins CE: Tax Strategies

47-162-497

Dig into life insurance tax consequences and policies along with annuities. Find out what constitutes a Modified Endowment Contract and how to use one. Discuss qualified and non-qualified retirement plans and IRAs and learn about tax-favored health accounts.

|       |             |         |              |
|-------|-------------|---------|--------------|
| 25009 | Feb 18      | F 1p-5p | \$65/\$50.90 |
|       | Online Live |         | Brad Charles |



**ACT Test Prep**  
**Pg 7**

## Leadership & Supervision

### Fill Your Talent Pipeline

47-196-422

Fill Your Talent Pipeline. Over 80% of people would be willing to take a pay cut to work for a company with a better culture. And 46% of Americans are passive candidates: never checking out the job boards but open to the right opportunity. So why don't more great companies take advantage of this and promote their culture to passive candidates? Dust off your marketing hat and learn the five top factors that are hurting your recruitment efforts (and how you can fix them). Enroll in the in-person workshop and enjoy afternoon snack and networking opportunity, or participate in the interactive online live/webinar course option from your home/office. **Registration deadline: Feb. 17 for in-person.**

|       |                              |         |                     |
|-------|------------------------------|---------|---------------------|
| 25554 | Feb 23                       | W 1p-4p | \$40/\$25.90        |
|       | <i>Rice Lake Conf Center</i> |         | <i>Justin Vajko</i> |
| ..... |                              |         |                     |
| 25555 | Feb 23                       | W 1p-4p | \$35/\$20.90        |
|       | <i>Online Live</i>           |         | <i>Justin Vajko</i> |
| ..... |                              |         |                     |

### Practical Adaptability Skills

47-196-523

With the rapid pace of change in business today, employees need to think on their feet and adapt quickly to shifting expectations. The Practical Workplace Adaptability Skills modules help workers respond quickly to unexpected events, contribute to innovative solutions, and think creatively. The training design is interactive with practical skill applications, individual and small group exercises, and real-life examples. The link to access this online live/webinar format class will be emailed to you prior to class via the email address you provide when you register.

|       |                    |           |                       |
|-------|--------------------|-----------|-----------------------|
| 25067 | Feb 15-Feb 24      | TTh 1p-3p | \$99/\$70.80          |
|       | <i>Online Live</i> |           | <i>Instructor TBD</i> |
| ..... |                    |           |                       |

### Practical Productivity Skills

47-196-521

As companies are constantly challenged to do more with less, increasing individual worker productivity is a must. The Practical Workplace Productivity Skills modules are designed to give your business a competitive edge by optimizing individual performance. The training design is interactive with practical skill applications, individual and small group exercises, and real-life examples. The link to access this online live/webinar format class will be emailed to you prior to class via the email address you provide when you register.

|       |                    |           |                       |
|-------|--------------------|-----------|-----------------------|
| 25066 | Feb 1-Feb 10       | TTh 1p-3p | \$99/\$70.80          |
|       | <i>Online Live</i> |           | <i>Instructor TBD</i> |
| ..... |                    |           |                       |

## Real Estate

### RE Law for Salespersons Online

47-194-442

This course meets the 72 classroom hours of pre-license education required for a real estate salespersons license as required in Section 452.09(2)(a) of the Wisconsin Statutes. Completing this course will prepare you for the WI Real Estate license exam. Contents include principles of real estate, real estate law, forms, real estate business operations concepts, ethics, land use control and development, environmental concerns, and miscellaneous additional content. Please note that regardless of the date you sign up, you will need to complete by May 31, 2022. If you are signing up closer to that date, consider waiting for the next session of classes. Upon registration, you will receive a password to enter the online REI course and will then receive your textbook and forms book via US Mail. To register, please email Sara.Dobberschutz@northwoodtech.edu  
 \*This class is non-refundable.

|       |               |      |                  |
|-------|---------------|------|------------------|
| 24908 | Dec 19-May 31 | 24/7 | \$258.30/\$4.50  |
|       | <i>Online</i> |      | <i>Ron Nyhus</i> |
| ..... |               |      |                  |

# Save the Date!

## Emergency Services Conference

March 18-19 | Rice Lake

Check out this event  
and more at:

[bit.ly/northwoodtechCEevents](http://bit.ly/northwoodtechCEevents)



# EARLY CHILDHOOD EDUCATION

## Child Care

### Child Care: Intro to Child Care Profession

47-307-461

Provides entry level knowledge and skills for individuals as they begin to or intend to care for children in group or family child care. Learners explore rules and regulations governing group and family child care and the responsibilities of child care providers. This course fulfills introductory non-credit course requirements as specified in HFS Chapters 45 and 46 for family and group day care in Wisconsin's Administrative Code. This is an online course. Learners must have a computer, plus access to the internet and Microsoft Word in order to complete the course assignments. Last day to register for this course is April 8, 2022.

|       |              |      |                 |
|-------|--------------|------|-----------------|
| 24996 | Jan 31-May 6 | 24/7 | \$166.65/\$4.50 |
|       | Online       |      | Karen Pesik     |

### Child Care: Profession Mod A

47-307-461

Provides entry level knowledge and skills for individuals as they begin to or intend to care for children in group or family child care. Learners explore rules and regulations governing group and family child care and the responsibilities of child care providers. This course fulfills introductory non-credit course requirements as specified in HFS Chapters 45 and 46 for family and group day care in Wisconsin's Administrative Code.

This is an online course. Learners must have a computer, plus access to the internet and Microsoft Word in order to complete the course assignments. Last day to register for this course is April 8, 2022.

|       |              |      |                |
|-------|--------------|------|----------------|
| 24997 | Jan 31-May 6 | 24/7 | \$89.10/\$4.50 |
|       | Online       |      | Karen Pesik    |

### Child Care: Profession Mod B

47-307-461

Provides entry level knowledge and skills for individuals as they begin to or intend to care for children in group or family child care. Learners explore rules and regulations governing group and family child care and the responsibilities of child care providers. This course fulfills introductory non-credit course requirements as specified in

HFS Chapters 45 and 46 for family and group day care in Wisconsin's Administrative Code. This is an online course. Learners must have a computer, plus access to the internet and Microsoft Word in order to complete the course assignments. Last day to register for this course is April 8, 2022.

|       |              |      |                |
|-------|--------------|------|----------------|
| 24998 | Jan 31-May 6 | 24/7 | \$82.05/\$4.50 |
|       | Online       |      | Karen Pesik    |

### Child Care: Fundamentals Infant & Toddler Care

47-307-470

Provides requirements and practices for entry level childcare providers who are or will work with infants and toddlers. Course fulfills requirements as specified by Wisconsin's State Law. Wisconsin day care regulations require that individuals working with infants and toddlers must complete infant and toddler training within six months of assuming a position. This is an online course. Learners must have a computer, plus access to the internet and Microsoft Word in order to complete the course assignments. Last day to register for this course is April 8, 2022.

|       |              |      |             |
|-------|--------------|------|-------------|
| 25000 | Jan 31-May 6 | 24/7 | \$75/\$4.50 |
|       | Online       |      | Karen Pesik |

### Child Care: Skills and Strategies for Child Care Teacher

47-307-462

Focuses on skills and strategies for the child care teacher with emphasis on selecting developmentally appropriate activities, planning lessons, and facilitating children's activities. This course meets Wisconsin's requirements for Child Care Teacher. Prerequisite: Introduction to the Child Care Profession. This is an online course. Learners must have a computer, plus access to the internet and Microsoft Word in order to complete the course assignments. Last day to register for this course is April 8, 2022.

|       |              |      |                 |
|-------|--------------|------|-----------------|
| 24999 | Jan 31-May 6 | 24/7 | \$166.65/\$4.50 |
|       | Online       |      | Karen Pesik     |

### Child Care: Fundamentals Family Child Care

47-307-420

Provides essential information about establishing a family child care that is in accordance with Wisconsin's State Law. A toolkit is included in the cost of this class and will be provided from the instructor at class. Lunch is on your own.

|       |                |                |                 |
|-------|----------------|----------------|-----------------|
| 25401 | Apr 2          | Sa 8:30a-3:30p | \$92.80/\$50.50 |
|       | Rice Lake: 203 |                | Rebecca Elbert  |

# HEALTH SCIENCE

## Medical Assistant

### CMA CE Conference

47-509-409

This program is designed to enhance the learning of CMAs working in area health facilities providing new information on current trends in healthcare. This conference will be approved for 4 hours of CEU's through AAMA. Online live webinar format via Zoom. Each attendee must log-in individually to the Zoom session to document virtual attendance. The complete live, 4-hour session is required for CEU attainment. Zoom link will be sent to participants via email 2-3 days prior to the event.

|       |                    |           |                        |
|-------|--------------------|-----------|------------------------|
| 25001 | Mar 5              | Sa 8a-12p | \$30/\$15.90           |
|       | <i>Online Live</i> |           | <i>Guest Presenter</i> |
| ..... |                    |           |                        |
| 25002 | Apr 9              | Sa 8a-12p | \$30/\$15.90           |
|       | <i>Online Live</i> |           | <i>Guest Presenter</i> |



## Administrative Professionals Day

- Self-Care Activity & Welcome
- Microsoft Teams Tips & Tricks
- Windows 11 Preview training

Join us for this **FREE** celebratory event! For more info, visit:

[bit.ly/northwoodtechCEevents](https://bit.ly/northwoodtechCEevents)

# HUMAN SERVICES

## Caregiving

### Virtual Caregiver Conference: The Unexpected Caregiver

47-520-405

The theme of this Virtual Caregiver Conference is "The Unexpected Caregiver: How to Support Others While Taking Care of Yourself." The keynote presenter is Kari Berit, active write, coach and international presenter. This webinar is available live or via recorded video link for 7 days following the live event. NOTE: This class section is for family caregivers and/or those who do not need Continuing Education Units (CEUs). Class link will be emailed 2-3 days prior to the session.

|       |                    |          |                        |
|-------|--------------------|----------|------------------------|
| 25068 | Jan 20             | Th 1p-4p | \$19.10/\$5            |
|       | <i>Online Live</i> |          | <i>Guest Presenter</i> |

### Virtual Caregiver Conference: Connections Matter

47-520-405

The theme of this Virtual Caregiver Conference is "Connections Matter: Living with the Unknowns." The keynote presenter is Ted Bowman, educator and consultant who specializes in change and transition. This webinar is available live or via recorded video link for 7 days following the live event. NOTE: This class section is for family caregivers and/or those who do not need Continuing Education Units (CEUs). Class link will be emailed 2-3 days prior to the session.

|       |                           |          |                        |
|-------|---------------------------|----------|------------------------|
| 25381 | Mar 17                    | Th 1p-4p | \$19.10/\$5            |
|       | <i>Online Live</i>        |          | <i>Guest Presenter</i> |
| ..... |                           |          |                        |
| 25386 | Mar 17                    | Th 1p-4p | \$19.10/\$5            |
|       | <i>Ashland: 305 - 307</i> |          | <i>Guest Presenter</i> |

## Professional Caregiver CEU

### Ethics & Boundaries

47-520-405

Ethics, Boundaries & Rural Social Work Practice. This four-hour workshop will discuss the specific challenges and considerations with ethical social work practice in rural settings. As technology connects more people in different ways, maintaining privacy and healthy boundaries can be increas-

ingly challenging. We will discuss healthy boundaries, dual relationships, and use the NASW Code of Ethics and Reamer's Ethical Decision-Making Model to assess the ways technology and rural social practice intersect. Class link will be sent to the email provided with registration 2-3 days prior to class. **The complete live, 4-hour session is required for CEU attainment.**

25003 Jan 21 F 8:30a-12:30p \$79/\$64.90  
*Online Live* *Kate Kipp*

### Professional Caregiver CEU: The Unexpected Caregiver

47-520-405

The theme of this Virtual Caregiver Conference is "The Unexpected Caregiver: How to Support Others While Taking Care of Yourself." The keynote presenter is Kari Berit, active write, coach and international presenter. This webinar is available live or via recorded video link for 7 days following the live event. NOTE: This course is for those who want to enroll for Continuing Education Units (CEUs). Class link will be emailed 2-3 days prior to the session.

25069 Jan 20 Th 1p-4p \$39/\$24.90  
*Online Live* *Kari Berit*

### Professional Caregiver CEU: Connections Matter

47-520-405

The theme of this Virtual Caregiver Conference is "Connections Matter: Living with the Unknowns." The keynote presenter is Ted Bowman, educator and consultant who specializes in change and transition. This webinar is available live or via recorded video link for 7 days following the live event. NOTE: This course is for those who want to enroll for Continuing Education Units (CEUs). Class link will be emailed 2-3 days prior to the session.

25383 Mar 17 Th 1p-4p \$39/\$24.90  
*Online Live* *Guest Presenter*

25390 Mar 17 Th 1p-4p \$39/\$24.90  
*Ashland: 305 - 307* *Guest Presenter*

### Trauma Informed Care

47-520-405

Trauma-Informed Care: Putting Humanity Back Into Human Services. Even before the COVID pandemic, trauma was widely prevalent in our society. The collective trauma we are all experiencing now as the result of this pandemic has only exacerbated the issue. Moreover, trauma has negatively affected organizations taxing already stressed systems of care and practitioner wellness. Trauma-informed care is an intervention and organizational approach that focuses on how trauma

may affect an individual's life and their response to services. This presentation will examine the adverse childhood experiences study and explore the many faces of trauma and its prevalence in society. We will discuss how the application of the six values of trauma-informed care drive connection and can be applied in multiple service settings. Never before has this topic been more relevant and needed to serve each other and those depending on us for help. This is the online live class section. Class link will be sent to the email provided with registration 2-3 days prior to class.

25869 Mar 18 F 9a-12p \$35/\$20.90  
*Online Live* *Scott Webb*



# Stream Live TV

Jan 19 | Feb 7 | Apr 11 | May 2

Online Live

Pg 14

# LAW, PUBLIC SAFETY & SECURITY

## Emergency Medical Services

### ACLS Provider

47-531-429

Upon successful completion of this American Heart Association class, students will be proficient in the advanced skills necessary to manage an adult patient suffering from a cardiovascular or cerebrovascular event. Certification as an ACLS Provider requires successful completion of the cognitive and psychomotor portions of the class. Textbook required.

|              |                       |                     |                      |
|--------------|-----------------------|---------------------|----------------------|
| <b>25364</b> | Jan 19<br>Jan 21      | W 8a-12p<br>F 8a-5p | \$199/\$156.70       |
|              | <i>Rice Lake: 178</i> |                     | <i>Crystal Thome</i> |
| <b>25369</b> | Apr 27<br>Apr 29      | W 8a-12p<br>F 8a-5p | \$199/\$156.70       |
|              | <i>Rice Lake: 178</i> |                     | <i>Crystal Thome</i> |

### ACLS Renewal

47-531-430

This American Heart Association class will update students on the 2020 AHA guidelines plus recertify them in the skills and competencies needed to manage an adult cardiovascular or cerebrovascular emergency. Students must pass both the cognitive exam and the psychomotor portions of the class to obtain their two year recertification. Students should complete the AHA pre-test prior to class and bring a copy of their test results along with their current ACLS Provider manual to all sessions.

|              |                       |         |                      |
|--------------|-----------------------|---------|----------------------|
| <b>25462</b> | Jan 21                | F 8a-5p | \$159/\$130.80       |
|              | <i>Rice Lake: 178</i> |         | <i>Crystal Thome</i> |
| <b>25370</b> | Apr 29                | F 8a-5p | \$159/\$130.80       |
|              | <i>Rice Lake: 178</i> |         | <i>Crystal Thome</i> |



Safety Training for you.

**OSHA 10 Hour | Pg 28**

### ASHI Pediatric 1st Aid/CPR Renewal

47-531-417

ASHI Pediatric CPR, AED, and First Aid training program provides an ideal training solution for schools, child care providers, youth sports coaches, and others required to learn how to respond to medical emergencies involving children. This versatile program is based upon the 2015 CPR and First Aid Guidelines, Caring for Our Children, 3rd Ed; and other evidence-based treatment recommendations.

|              |                      |           |                       |
|--------------|----------------------|-----------|-----------------------|
| <b>24818</b> | Feb 17               | Th 6p-10p | \$36/\$21.90          |
|              | <i>Superior: 111</i> |           | <i>Instructor TBD</i> |
| <b>24817</b> | Mar 24               | Th 6p-10p | \$36/\$21.90          |
|              | <i>Ashland: 427</i>  |           | <i>Instructor TBD</i> |

### ASHI Pediatric 1st Aid and CPR

47-531-420

This course will help students gain the knowledge, skills and confidence necessary to respond to and manage medical emergencies involving children and infants until more advanced help is available. A student will be taught the updated guidelines of CPR, and an automated external defibrillator (AED), and first aid for children and infants. This course will certify a student for 2 years in CPR/AED/First Aid. Students will have the option to download a book from the internet after successful completion of the course.

|              |                            |          |                       |
|--------------|----------------------------|----------|-----------------------|
| <b>24815</b> | Apr 23                     | Sa 8a-4p | \$44.20/\$16          |
|              | <i>Ashland: 427</i>        |          | <i>Instructor TBD</i> |
| <b>24816</b> | Apr 30                     | Sa 8a-4p | \$44.20/\$16          |
|              | <i>Superior: 135 - 136</i> |          | <i>Instructor TBD</i> |

### CPR Health Care Provider - AHA

47-531-437

The AHA for Health Care Providers Course is designed to teach the skills of CPR for victims of all ages including ventilation with a barrier device and use of an automated external defibrillator (AED), and relief of foreign-body airway obstruction (FBAO). It is intended for participants who provide health care to patients in a hospital setting and out-of-hospital settings. This course is for anyone that is required to take a health care provider course for employment. All participants who successfully complete the course, including the written examination and skill demonstrations will receive a BLS for Health Care provider completion card that will certify them for two years (credential.) Book provided at class.

|              |                       |                                  |                 |
|--------------|-----------------------|----------------------------------|-----------------|
| <b>24772</b> | Jan 8                 | Sa 8a-4p                         | \$55.05/\$26.85 |
|              | <i>Ashland: 427</i>   | <i>Lynette Hoopman-Cornelius</i> |                 |
| <b>24857</b> | Jan 8                 | Sa 8:30a-4:30p                   | \$55.05/\$26.85 |
|              | <i>Rice Lake: 225</i> | <i>Judith Balog</i>              |                 |

|       |                                      |                |                 |                           |       |                                     |                 |              |                           |
|-------|--------------------------------------|----------------|-----------------|---------------------------|-------|-------------------------------------|-----------------|--------------|---------------------------|
| 24778 | Jan 10-Jan 12<br>Superior: 135 - 136 | MW 6p-10p      | \$55.05/\$26.85 | Instructor TBD            | 24790 | Feb 15<br>Superior: 111             | T 6p-10p        | \$38/\$23.90 | Instructor TBD            |
| 24773 | Feb 8-Feb 10<br>Ashland: 427         | TTh 6p-10p     | \$55.05/\$26.85 | Lynette Hoopman-Cornelius | 24862 | Feb 22<br>Rice Lake: 225            | T 5:30p-9:30p   | \$38/\$23.90 | Judith Balog              |
| 24919 | Feb 12<br>New Richmond: 1604         | Sa 9a-5p       | \$55.05/\$26.85 | Instructor TBD            | 24784 | Mar 10<br>Ashland: 427              | Th 6p-10p       | \$38/\$23.90 | Instructor TBD            |
| 24861 | Feb 21-Feb 22<br>Rice Lake: 225      | MT 5:30p-9:30p | \$55.05/\$26.85 | Judith Balog              | 24961 | Mar 10<br>New Richmond: 1604        | Th 6p-10p       | \$38/\$23.90 | Instructor TBD            |
| 24779 | Feb 26<br>Superior: 111              | Sa 8a-4p       | \$55.05/\$26.85 | Instructor TBD            | 24884 | Mar 19<br>Hayward Outreach Ctr: 106 | Sa 12:30p-4:30p | \$38/\$23.90 | Matthew Fitch             |
| 24963 | Mar 5<br>Balsam Lake: 106            | Sa 9a-5p       | \$55.05/\$26.85 | Instructor TBD            | 24785 | Apr 7<br>Ashland: 427               | Th 6p-10p       | \$38/\$23.90 | Lynette Hoopman-Cornelius |
| 24920 | Mar 16-Mar 17<br>New Richmond: 1604  | WTh 6p-10p     | \$55.05/\$26.85 | Instructor TBD            | 24864 | Apr 9<br>Rice Lake: 225             | Sa 12:30p-4:30p | \$38/\$23.90 | Judith Balog              |
| 24883 | Mar 19<br>Hayward Outreach Ctr: 106  | Sa 8:30a-4:30p | \$55.05/\$26.85 | Matthew Fitch             | 24791 | Apr 12<br>Superior: 111             | T 6p-10p        | \$38/\$23.90 | Instructor TBD            |
| 24774 | Mar 21-Mar 23<br>Ashland: 003        | MW 6p-10p      | \$55.05/\$26.85 | Instructor TBD            | 24962 | May 12<br>New Richmond: 1604        | Th 6p-10p       | \$38/\$23.90 | Instructor TBD            |
| 24780 | Apr 5-Apr 7<br>Superior: 111         | TTh 6p-10p     | \$55.05/\$26.85 | Instructor TBD            | 24866 | May 14<br>Rice Lake: 225            | Sa 12:30p-4:30p | \$38/\$23.90 | Instructor TBD            |
| 24863 | Apr 9<br>Rice Lake: 225              | Sa 8:30a-4:30p | \$55.05/\$26.85 | Judith Balog              | 24786 | May 17<br>Ashland: 427              | T 6p-10p        | \$38/\$23.90 | Lynette Hoopman-Cornelius |
| 24921 | Apr 23<br>New Richmond: 1604         | Sa 9a-5p       | \$55.05/\$26.85 | Instructor TBD            | 24793 | May 23<br>Superior: 135 - 136       | M 6p-10p        | \$38/\$23.90 | Instructor TBD            |
| 24775 | May 7<br>Ashland: 3                  | Sa 8a-4p       | \$55.05/\$26.85 | William Wymer             |       |                                     |                 |              |                           |
| 24865 | May 14<br>Rice Lake: 225             | Sa 8:30a-4:30p | \$55.05/\$26.85 | Instructor TBD            |       |                                     |                 |              |                           |
| 24781 | May 24-May 26<br>Superior: 135 - 136 | TTh 6p-10p     | \$55.05/\$26.85 | Instructor TBD            |       |                                     |                 |              |                           |

### CPR Health Care Provider Renewal - AHA

47-531-439

This course is intended for the biennial renewal of the CPR Healthcare Provider. Students must successfully complete skills testing on one-and two-rescuer CPR (adult, child, infant), foreign body airway obstruction (FBAO) procedures (adult, child, infant), and mask with one-way valve usage. A minimum of 84 percent must be attained on the written test. (PREREQUISITE: CPR Healthcare Provider successful completion within previous two years.) Class will be held at the Birchwood Fire Department.

|       |                               |                 |              |                           |
|-------|-------------------------------|-----------------|--------------|---------------------------|
| 24529 | Jan 5<br>Birchwood Fire Dept. | W 6p-10p        | \$38/\$23.90 | Stephen Mackiewicz        |
| 24858 | Jan 8<br>Rice Lake: 225       | Sa 12:30p-4:30p | \$38/\$23.90 | Judith Balog              |
| 24789 | Jan 11<br>Superior: 135 - 136 | T 6p-10p        | \$38/\$23.90 | Instructor TBD            |
| 24782 | Jan 20<br>Ashland: 427        | Th 6p-10p       | \$38/\$23.90 | Lynette Hoopman-Cornelius |
| 24960 | Jan 27<br>New Richmond: 1604  | Th 6p-10p       | \$38/\$23.90 | Instructor TBD            |
| 24783 | Feb 14<br>Ashland: 003        | M 6p-10p        | \$38/\$23.90 | Instructor TBD            |



**CERTIFIED  
MEDICAL  
ASSISTANT**

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**CEU Workshops**  
**Mar 5 | Apr 9**

[bit.ly/northwoodtechCEEvents](https://bit.ly/northwoodtechCEEvents)

**CPR/AED/Basic First Aid  
Renewal-ASHI**

47-531-459

This course will recertify students in CPR/AED & Basic First Aid. Students will renew their skills in CPR/AED and First Aid. PREREQUISITE: Students must have taken the original course within the last 2 years.

|       |                                            |                 |                                       |
|-------|--------------------------------------------|-----------------|---------------------------------------|
| 24807 | Jan 4<br><i>Ashland: 427</i>               | T 6p-10p        | \$36/\$21.90<br><i>Instructor TBD</i> |
| 24812 | Jan 24<br><i>Superior: 112</i>             | M 6p-10p        | \$36/\$21.90<br><i>Instructor TBD</i> |
| 24868 | Jan 29<br><i>Rice Lake: 225</i>            | Sa 8:30a-12:30p | \$36/\$21.90<br><i>Judith Balog</i>   |
| 24808 | Feb 21<br><i>Ashland: 003</i>              | M 6p-10p        | \$36/\$21.90<br><i>Instructor TBD</i> |
| 24966 | Feb 21<br><i>New Richmond: 1604</i>        | M 6p-10p        | \$36/\$21.90<br><i>Instructor TBD</i> |
| 24813 | Feb 24<br><i>Superior: 111</i>             | Th 6p-10p       | \$36/\$21.90<br><i>Instructor TBD</i> |
| 24886 | Mar 26<br><i>Hayward Outreach Ctr: 106</i> | Sa 8:30a-12:30p | \$36/\$21.90<br><i>Matthew Fitch</i>  |
| 24809 | Mar 31<br><i>Ashland: 427</i>              | Th 6p-10p       | \$36/\$21.90<br><i>Instructor TBD</i> |
| 24967 | Apr 28<br><i>New Richmond: 1604</i>        | Th 6p-10p       | \$36/\$21.90<br><i>Instructor TBD</i> |
| 24814 | May 10<br><i>Superior: 111</i>             | T 6p-10p        | \$36/\$21.90<br><i>Instructor TBD</i> |
| 24810 | May 12<br><i>Ashland: 427</i>              | Th 6p-10p       | \$36/\$21.90<br><i>Instructor TBD</i> |
| 24870 | May 21<br><i>Rice Lake: 225</i>            | Sa 8:30a-12:30p | \$36/\$21.90<br><i>Instructor TBD</i> |

**CPR/AED/Basic First Aid-ASHI**

47-531-419

This course is a combined CPR/AED/ Basic First Aid program designed specifically for laypeople. The program is good for the community and the workplace setting. This course is designed to teach people the knowledge and skills that they need to recognize emergencies and perform CPR and use an AED and perform First Aid until EMS arrives. This course will certify a person for 2 years in CPR/AED/Basic First Aid. Students in this course will be taught CPR/AED/Basic First Aid for Adult Only. No Child or Infant skills will be taught.

|       |                                            |                |                                       |
|-------|--------------------------------------------|----------------|---------------------------------------|
| 25535 | Dec 29<br><i>Hertel: Tribal Comm Ctr</i>   | W 9a-5p        | \$44.20/\$16<br><i>Marie Bernatz</i>  |
| 24795 | Jan 25-Jan 27<br><i>Ashland: 427</i>       | TTh 6p-10p     | \$44.20/\$16<br><i>Instructor TBD</i> |
| 24867 | Jan 29<br><i>Rice Lake: 225</i>            | Sa 8:30a-4:30p | \$44.20/\$16<br><i>Judith Balog</i>   |
| 24799 | Feb 1-Feb 3<br><i>Superior: 111</i>        | TTh 6p-10p     | \$44.20/\$16<br><i>Instructor TBD</i> |
| 24964 | Feb 19<br><i>New Richmond: 1604</i>        | Sa 9a-5p       | \$44.20/\$16<br><i>Instructor TBD</i> |
| 24965 | Mar 12<br><i>Balsam Lake: 106</i>          | Sa 9a-5p       | \$44.20/\$16<br><i>Instructor TBD</i> |
| 24797 | Mar 15-Mar 17<br><i>Ashland: 427</i>       | TTh 6p-10p     | \$44.20/\$16<br><i>Instructor TBD</i> |
| 24800 | Mar 19<br><i>Superior: 135 - 136</i>       | Sa 8a-4p       | \$44.20/\$16<br><i>Instructor TBD</i> |
| 24885 | Mar 26<br><i>Hayward Outreach Ctr: 106</i> | Sa 8:30a-4:30p | \$44.20/\$16<br><i>Matthew Fitch</i>  |
| 24802 | Apr 19-Apr 21<br><i>Superior: 111</i>      | TTh 6p-10p     | \$44.20/\$16<br><i>Instructor TBD</i> |
| 24798 | May 21<br><i>Ashland: 427</i>              | Sa 8a-4p       | \$44.20/\$16<br><i>Instructor TBD</i> |
| 24869 | May 21<br><i>Rice Lake: 225</i>            | Sa 8:30a-4:30p | \$44.20/\$16<br><i>Instructor TBD</i> |



**SAVE THE DATE: February 8, 2022; 8:30 – 3:00**

**Annual Employee Benefits Symposium**

Northwood Technical College  
1019 South Knowles Ave  
New Richmond, Wisconsin 54017

*In Person/Virtual; meals provided  
For more details please visit: [bit.ly/northwoodtechCEevents](https://bit.ly/northwoodtechCEevents)*



## Emergency Medical Responder Refresher

47-531-446

This class will include the review and revision of the Emergency Medical Responder (EMR) curriculum with inclusion of the National Emergency Medical Services Education Standards to allow students to transition. This program is designed to serve as a refresher for the student who has previously attended and completed the EMR course. **PREREQUISITE:** Certification as a First Responder as evidenced by successful completion of the Department of Transportation (DOT) EMR course.

|              |               |            |                |
|--------------|---------------|------------|----------------|
| <b>24973</b> | Feb 11        | F 6p-10p   | \$79.25/\$8.75 |
|              | Feb 12-Feb 13 | SaSu 9a-5p |                |

*Chetek Ambulance Service Nathaniel Dunston*

## EMT Refresher

47-531-515

This 40 hour refresher will include the review and revision of the Emergency Medical Technician with inclusion of the National Emergency Medical Services Education Standards. This program is designed to serve as a refresher for Emergency Medical Technicians who have successfully completed the Emergency Medical Technician program. **PREREQUISITES:** Previous completion of a recognized Emergency Medical Technician program. Must also be 18 years of age.

|              |               |            |                  |
|--------------|---------------|------------|------------------|
| <b>24971</b> | Feb 11        | F 6p-10p   | \$158.50/\$17.50 |
|              | Feb 12-Feb 13 | SaSu 9a-5p |                  |
|              | Feb 18        | F 6p-10p   |                  |
|              | Feb 19-Feb 20 | SaSu 9a-5p |                  |

*Chetek Ambulance Service Nathaniel Dunston*

## Medic First Aid

47-531-404

This course will help students gain the knowledge, skills, and confidence necessary to manage a medical emergency using CPR, an automated external defibrillator (AED), and first aid until more advanced help is available. This course will certify a student for two years in CPR/AED/1st Aid. Book is provided at the class.

|              |        |                |              |
|--------------|--------|----------------|--------------|
| <b>24871</b> | Apr 23 | Sa 8:30a-3:30p | \$37.15/\$16 |
|--------------|--------|----------------|--------------|

*Rice Lake: 225 Judith Balog*

## Medic First Aid Recertification

47-531-405

This course will recertify students in Medic First Aid. Students will renew skills in CPR, an automated external defibrillator (AED) and first aid. **PREREQUISITE:** Students must have taken the original course, 47531404 Medic First Aid within the last two years. This course will renew your certification for two years. Book is provided at class.

|              |        |                 |              |
|--------------|--------|-----------------|--------------|
| <b>24873</b> | Apr 23 | Sa 8:30a-12:30p | \$36/\$21.90 |
|--------------|--------|-----------------|--------------|

*Rice Lake: 225 Judith Balog*

## PALS - Pediatric Advanced Life Support (Initial Provider)

47-531-409

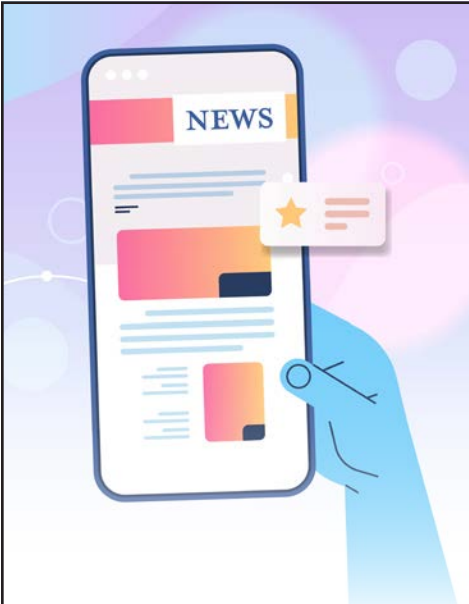
This American Heart Association class will update students on the 2020 AHA guidelines plus recertify them in the skills and competencies needed to manage an adult cardiovascular or cerebrovascular emergency. Students must pass both the cognitive exam and the psychomotor portions of the class to obtain their two year recertification. Students should complete the AHA pre-test prior to class and bring a copy of their test results along with their current ACLS Provider manual to all sessions. Class cancelled due to incorrect catalog number.

|              |        |          |                |
|--------------|--------|----------|----------------|
| <b>25367</b> | Jan 19 | W 1p-5p  | \$199/\$156.70 |
|              | Jan 20 | Th 8a-5p |                |

*Rice Lake: 178 Crystal Thome*

|              |        |          |                |
|--------------|--------|----------|----------------|
| <b>25371</b> | Apr 27 | W 1p-5p  | \$199/\$156.70 |
|              | Apr 28 | Th 8a-5p |                |

*Rice Lake: 178 Crystal Thome*



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**Sign up at:**  
[bit.ly/northwoodtechcenews](http://bit.ly/northwoodtechcenews)

## PALS-Pediatric Advanced Life Support (Renewal)

47-531-410

This American Heart Association class will update students on the 2020 AHA guidelines plus recertify them in the skills and competencies needed to manage an adult cardiovascular or cerebrovascular emergency. Students must pass both the cognitive exam and the psychomotor portions of the class to obtain their two year recertification. Students should complete the AHA pre-test prior to class and bring a copy of their test results along with their current PALS Provider manual to all sessions.

|       |                                 |          |                                        |
|-------|---------------------------------|----------|----------------------------------------|
| 25368 | Jan 20<br><i>Rice Lake: 178</i> | Th 8a-5p | \$159/\$130.80<br><i>Crystal Thome</i> |
| 25372 | Apr 28<br><i>Rice Lake: 178</i> | Th 8a-5p | \$159/\$130.80<br><i>Crystal Thome</i> |

## Pediatric Medic First Aid & CPR

47-531-464

This course will help students gain the knowledge, skills and confidence necessary to respond to and manage medical emergencies involving children and infants until more advanced help is available. A student will be taught the updated guidelines of CPR, and an automated external defibrillator (AED), and first aid for children and infants. This course will certify a student for 2 years in CPR/AED/First Aid. Book is provided at class.

|       |                                 |                |                                     |
|-------|---------------------------------|----------------|-------------------------------------|
| 24874 | Feb 19<br><i>Rice Lake: 225</i> | Sa 8:30a-4:30p | \$44.20/\$16<br><i>Judith Balog</i> |
| 24876 | May 7<br><i>Rice Lake: 225</i>  | Sa 8:30a-4:30p | \$44.20/\$16<br><i>Judith Balog</i> |

## Pediatric Medic First Aid & CPR Recertification

47-531-477

This course will recertify a student in Pediatric Medic First Aid & CPR. Students will renew their skills in CPR, an automated external defibrillator (AED) and first aid for infants and children. Students must have taken the original course, Pediatric Medic First Aid & CPR 47531464 within the last two years. This course will renew a student's certification for 2 years.

|       |                                 |                 |                                     |
|-------|---------------------------------|-----------------|-------------------------------------|
| 24875 | Feb 19<br><i>Rice Lake: 225</i> | Sa 8:30a-12:30p | \$39/\$24.90<br><i>Judith Balog</i> |
| 24877 | May 7<br><i>Rice Lake: 225</i>  | Sa 8:30a-12:30p | \$39/\$24.90<br><i>Judith Balog</i> |

## Healthcare

### Spanish for Medical Professionals

Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases. Ed2Go is the online delivery platform for this class, and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

|     |                                        |                            |
|-----|----------------------------------------|----------------------------|
| N/A | Start dates vary<br><i>Online Live</i> | \$115<br><i>Ed2GoStaff</i> |
|-----|----------------------------------------|----------------------------|

## MANUFACTURING, TECHNOLOGY & ENGINEERING

### Manufacturing

#### CAD Basics

47-606-425

Whether you are new to AutoCAD, are trained in some previous version, or need refresher training, you will benefit from hands-on learning and practice. AutoCAD is a computer-aided drafting and design technology. Your instructor will guide you through functions including input of geometric entities, rotate, zoom, window and dimension drawing, use of layering, managing xref's, creating drawing templates, and creation of dimensional drawings. Your instructor has 30 years of CAD Technician experience in commercial and high-end residential architecture, including the use of Revit. You will need AutoCAD LT 2016 or a more updated version.

|       |                                   |           |                                          |
|-------|-----------------------------------|-----------|------------------------------------------|
| 24913 | Mar 3-Apr 7<br><i>Online Live</i> | Th 11a-1p | \$55/\$12.70<br><i>William Armstrong</i> |
|-------|-----------------------------------|-----------|------------------------------------------|

#### Machine Tool Operation

47-420-455

Gain the basic skills necessary to safely operate machine tool equipment at the beginning and intermediate levels. Through group lecture and demonstrations, learn safety, set ups, proper feeds, and speeds of machine tool equipment. An

advanced lab opportunity is available for students demonstrating competency in safe operation of machines. You may be approved to work independently on selected vocational objectives with assistance from your instructor. Safety glasses required; work boots and ear protection recommended. \*Class size is temporarily limited and available only for students in need of professional development hours for workplace or plumbing apprenticeship related instruction requirements.

|              |                                                |                                                    |                    |
|--------------|------------------------------------------------|----------------------------------------------------|--------------------|
| <b>24914</b> | Jan 19-Mar 9<br>Mar 23-Apr 13                  | W 5p-9p<br>W 5p-9p                                 | \$161.55/\$34.65   |
|              | <i>Superior: 119</i>                           |                                                    | <i>Paul Kalin</i>  |
| <b>25753</b> | Jan 20-Feb 17<br>Mar 3-Mar 10<br>Mar 24-Mar 31 | Th 5:30p-9:30p<br>Th 5:30p-9:30p<br>Th 5:30p-9:30p | \$161.55/\$34.65   |
|              | <i>Ashland: 119</i>                            |                                                    | <i>David Olson</i> |

**Maintenance PLC Training NEW!**

47-631-401

This course explains how a PLC can be used to replace relay logic circuits. The functional components of a PLC are identified including the processor, I/O and control terminal. Using the Allen Bradley 1760-L12AWA Pico Controller, students will learn how to interface and control various sensors and actuators. In addition, using Allen Bradley's PicoSoft programming software, students will learn how to develop ladder logic control programs that utilize relay, timer, and counter instructions.

Gain skills to maintain a Programmable Logic Controller (PLC). PLC controllers can automate a specific process, machine function, or even an entire production line. Your instructor will incorporate network, communications, and PLC-focused maintenance. You will be able to identify components, connect network cabling, transfer data, set up the PLC programming environment, develop a discrete program, examine various interfaces used to communicate with a PLC, configure communications with a human-machine interface, and more. Your instructor is Northwood Tech Automated for Industrial Systems (AIS) faculty. (One hour off for lunch will be provided)

|              |                           |         |                   |
|--------------|---------------------------|---------|-------------------|
| <b>24909</b> | Feb 4-Feb 25              | F 8a-3p | \$275/\$190.40    |
|              | <i>New Richmond: 1213</i> |         | <i>Jon Haglin</i> |

**Welding**

47-442-406

Learn oxy-fuel, shielded metal arc, gas metal arc and gas tungsten arc welding processes. This course is designed for beginner or intermediate students who wish to advance their present skills. Individual projects need prior approval from instructor. Please bring a notebook, pliers, safety glasses, work boots, goggles and welding helmet

to class. This course meets the 30 hour requirement for apprentices. \*Class size is temporarily limited and available only for students in need of professional development hours for workplace or plumbing apprenticeship related instruction requirements. \*\*Face mask required on campus. Please be prepared to wear a mask that covers your nose and mouth to help protect others in case you are infected with COVID-19 but do not have symptoms.

|              |                                                |                               |                       |
|--------------|------------------------------------------------|-------------------------------|-----------------------|
| <b>24906</b> | Jan 19-Mar 11<br>Mar 25                        | F 5p-9p<br>F 5p-9p            | \$193.50/\$52.50      |
|              | <i>Ashland: 118</i>                            |                               | <i>Stephen Geiger</i> |
| <b>24897</b> | Jan 28-Mar 11<br>Mar 25-Apr 8<br>Apr 22-Apr 29 | F 6p-9p<br>F 6p-9p<br>F 6p-9p | \$193.50/\$52.50      |
|              | <i>Superior: 128</i>                           |                               | <i>Paul Renman</i>    |
| <b>24907</b> | Feb 11-Mar 11<br>Mar 25-Apr 8                  | F 4p-8p<br>F 4p-8p            | \$154.80/\$42         |
|              | <i>Rice Lake: 189</i>                          |                               | <i>Ric Eckstein</i>   |



**Sign Language Classes**

**Feb 7 - 23 | Online Live**  
**Mar 7 - Mar 30 | Online Live**

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## Safety

### OSHA Safety Construction - 10 Hours

47-449-426

Course covers OSHA standards, electrical, fall protection, excavations, tools, PPE, materials handling and storage, welding and cutting, fire protection and hazard communications. Upon completion you will receive Dept of Labor (DOL) issued completion card. Class approved for CEUs by WI DSPS. Lunch is on your own.

|              |                       |             |                    |
|--------------|-----------------------|-------------|--------------------|
| <b>25223</b> | Mar 3                 | Th 8a-4p    | \$149/\$113.75     |
|              | Mar 4                 | F 8a-11:30a |                    |
|              | <i>Rice Lake: 247</i> |             | <i>Todd Larson</i> |

### OSHA Safety: General Ind-10hr

47-449-425

This introductory course is for people in the general industry sector that covers the following subjects which are necessary for compliance with the Occupational Safety & Health Act: hazard communication, hazardous materials, means of egress and fire protection, walking and working surfaces, machine guarding, lock out/tag out, personal protective equipment, introduction to OSHA inspections, citations, and penalties. Upon completion you will receive Dept of Labor (DOL) issued completion card. Class approved for CEUs by WI DSPS. Lunch is on your own.

|              |                            |             |                    |
|--------------|----------------------------|-------------|--------------------|
| <b>25224</b> | Feb 10                     | Th 8a-4p    | \$149/\$113.75     |
|              | Feb 11                     | F 8a-11:30a |                    |
|              | <i>New Richmond: 1122A</i> |             | <i>Todd Larson</i> |

### Ergonomics in the Workplace **NEW!**

47-449-431

This safety seminar focuses on ergonomics in the workplace. Objectives of the class include: identify ergonomic risk factors, understand engineering and administrative controls to reduce risk factors, become familiar with various ergonomic evaluation tools, and review the elements of an affective Workplace Ergonomic Program.

|              |                             |                |                     |
|--------------|-----------------------------|----------------|---------------------|
| <b>25376</b> | Jan 27                      | Th 2:30p-4:30p | \$25/\$17.95        |
|              | <i>Rice Lake: 241 - 243</i> |                | <i>Bonnie Burke</i> |

|              |                    |                |                     |
|--------------|--------------------|----------------|---------------------|
| <b>25378</b> | Jan 27             | Th 2:30p-4:30p | \$25/\$17.95        |
|              | <i>Online Live</i> |                | <i>Bonnie Burke</i> |

### Hazardous Communications **NEW!**

47-449-431

This safety seminar will identify components of a written Hazard Communication Program. Topics will include how to locate information on Safety Data Sheets (SDS), describe the different types of Hazardous Communication Labels and Pictograms, understand the training requirements of the standard, and become familiar with the provisions of the Globally Harmonized System of Classification and Labeling of Chemicals (GHS) program.

|              |                             |           |                     |
|--------------|-----------------------------|-----------|---------------------|
| <b>25374</b> | Jan 27                      | Th 12p-2p | \$25/\$17.95        |
|              | <i>Rice Lake: 241 - 243</i> |           | <i>Bonnie Burke</i> |

|              |                    |           |                     |
|--------------|--------------------|-----------|---------------------|
| <b>25375</b> | Jan 27             | Th 12p-2p | \$25/\$17.95        |
|              | <i>Online Live</i> |           | <i>Bonnie Burke</i> |

**NEW computer classes for business.**

Cyber-security | Google for Business | Tech for Home Business | Social Media to Grow a Business

**Pgs 12 - 15**

# TRANSPORTATION, DISTRIBUTION & LOGISTICS

## Driver Training

### CDL B License - Behind the Wheel

47-458-407

The CDL Commercial Driver's License Class B course is designed to prepare students to earn a Class B License and operate straight trucks such as: short-haul delivery trucks, construction and excavating vehicles and trucks used in the sand mining, concrete, or other similar industries. Professional drivers are responsible for the safe and efficient delivery of goods. This course will prepare you for that through a driving simulator and behind-the-wheel activities. The course includes an introduction to the industry, vehicle inspections and systems overview, safe driving techniques, cargo documentation and employer/employee relations. The Class B License does not allow a driver to operate tractor-trailers or other combination vehicles. A student must have their Class B permit before starting this course. Behind-the-Wheel Times will vary and will be determined between the instructor and the students

- 25024 Dec 19-May 31 M-F 7a-7:30a \$1550/\$1479.50  
*New Richmond: Parking Lot Brian Hudson*
- 25047 Dec 19-May 31 M-F 7a-7:30a \$1550/\$1479.50  
*Balsam Lake: Parking Lot John Murtha*
- 25014 Dec 19-May 31 M-F 7a-7:30a \$1550/\$1479.50  
*Ashland: Parking Lot Robert Miller*
- 25049 Dec 19-May 31 M-F 7a-7:30a \$1550/\$1479.50  
*Rice Lake: Parking Lot Janine Running*

### CDL Permit Prep Online

47-458-405

Are you interested in obtaining your Commercial Driver's License? Did you know that before learning how to drive a rig, you need to get a learning permit? Ensure that you are better prepared before attempting the CDL test when you visit your local DMV service center. If you prefer to learn with a schedule convenient for you, Northwood Tech also offers an online option. The online course is designed for you to progress at your own pace. Receive links to WI Commercial Driver's Manual (WI CDM), suggested readings and study aids, and sample tests which will help prepare you for the CDL Permit Exam. There are no deadlines other than you must be completed with

all tests and activities before the end of the academic semester.

- 25600 Dec 19-May 31 M-F 7a-7:30a \$69/\$19.65  
*Online Brian Hudson*

### Truck Driving Simulator

47-458-408

Practice or refresh your truck driving skills on a state-of-the-art driving simulator. This two hour simulated driving experience provides a highly realistic, no-risk learning environment. Choose from a library of real-world options, including terrain, hazards, weather, and breakdown scenarios, along with several shifting options.

- 25603 Dec 19-May 31 M-F 7a-7:30a \$119/\$111.95  
*Rice Lake: 136 Janine Running*



# Robotics for kids

Mar 14 - 18 | Rice Lake

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# SPRING 2022 CALENDAR

Look inside or online at [bit.ly/northwoodtechCEevents](https://bit.ly/northwoodtechCEevents) for full descriptions and details.

- **Professional Caregiver CEU**  
Jan 20 | Online Live  
The Unexpected Caregiver with Kari Berit.  
Mar 17 | Online Live  
Connections Matter with Ted Bowman.
- **Virtual Caregiver Conference: The Unexpected Caregiver**  
Jan 20 | Online Live  
For family caregivers and professionals with Kari Berit.
- **Ethics & Boundaries**  
Jan 21 | Online Live  
Explore the challenges and considerations with ethical social work practice in rural settings.
- **Harardous Communications & Ergonomics in the Workplace**  
Jan 27 | Rice Lake -OR- Online Live  
Workplace safety seminars with Bonnie Burke.
- **Fill Your Talent Pipeline**  
Feb 23 | Rice Lake Conference Center -OR- Online Live  
5 Critical Factors to Attract the Modern Employee.
- **CMA CE Conference**  
Mar 5 | Apr 9 | Online Live  
Conference approved for 4 hours of CEU's through AAMA.
- **Virtual Caregiver Conference: Connections Matter**  
Mar 17 | Ashland Conference Center -OR- Online Live  
For family caregivers and professionals with Ted Bowman.
- **Trauma Informed Care**  
Mar 18 | Online Live  
Putting Humanity Back Into Human Services.
- **38th Emergency Services Conference**  
Mar 18 - 19 | Rice Lake  
For Fire and EMS professionals.

*Register early as events fill quickly!*



# KEEP ON TRUCKIN'

"I was nervous being a female student entering a nontraditional field, but Ms. Running was welcoming and made me feel like I belonged there. Because of her ongoing support and determination to see me succeed, I passed my CDL exam and was on the road two weeks later.

I highly recommend the CDL program at Northwood Technical College!"

- CDL Student

**Truck Driving | Class B | CDL Permit Prep**

Visit [NorthwoodTech.edu](http://NorthwoodTech.edu) or contact an Admissions Advisor to learn more at **800.243.9482**

# Featured Certificates 2022

## Leadership Essentials

Technical diploma 12 credits

A series of courses to assist you in developing the skills of current and future supervisors to lead today's workforce, Leadership Essentials focuses on leading people within an organization toward strategic goals, through corporate changes, or in directing processes and procedures.

|          |                                   |           |
|----------|-----------------------------------|-----------|
| 10196164 | Personal Skills for Supervisors   | 3 credits |
| 10196190 | Leadership Development            | 3 credits |
| 10196189 | Team Building and Problem Solving | 3 credits |
| 10196191 | Supervision                       | 3 credits |

## Dementia Care

Pathway certificate 12 credits

Gain relevant and emerging information related to dementia types, symptoms and progression. You will be provided with practical tools and strategies that promote effective communication, honor human dignity, and support the importance of advanced planning. You will examine ways to positively impact your community through advocacy, education and other cutting edge initiatives based on coursework and experiential learning activities.

|          |                                     |           |
|----------|-------------------------------------|-----------|
| 10544100 | Communication of Aging              | 3 credits |
| 10544105 | Alzheimer's and Dementia            | 3 credits |
| 10544107 | Death and Dying                     | 3 credits |
| 10544111 | Legal and Financial Issues of Aging | 3 credits |

## Business Graphics Certificate

Technical certificate 10 credits

This certificate provides you with the fundamental skills necessary to provide support or be a part of a team responsible for publishing, document design and preparation, web design and media development. As part of the program, you'll complete projects and compile a portfolio that incorporates the use of graphics technology and software.

|          |                                |           |
|----------|--------------------------------|-----------|
| 10103156 | Adobe Photoshop                | 2 credits |
| 10106127 | Desktop Publishing             | 2 credits |
| 10106129 | Web Technologies               | 3 credits |
| 10106147 | Advanced Graphics Applications | 3 credits |

## Group Child Care Essentials Certificate

Pathway certificate 6 credits

As a student in the Group Child Care Essentials certificate, you will gain a better understanding of the knowledge and skills required of a child care teacher. Completers of this certificate will meet the Wisconsin Department of Children and Families licensing guidelines for teachers in group child care centers and will be recognized as Wisconsin Registry Career Level 7.

|          |                                  |           |
|----------|----------------------------------|-----------|
| 10307167 | ECE: Health, Safety, & Nutrition | 3 credits |
| 10307179 | ECE: Child Development           | 3 credits |

## Agricultural Business Fundamentals Certificate

Pathway certificate 12 credits

The business side of the farm operation is often times the most critical part of any farm regardless of focus. In this pathway certificate, you will learn what financial records to keep, how to market commodities, analyze financial benchmarks and assess new technology.

|          |                                |           |
|----------|--------------------------------|-----------|
| 31080375 | Farm Records and Analysis      | 3 credits |
| 10094101 | Farm Commodities               | 3 credits |
| 31080370 | Operating the Farm Business    | 3 credits |
| 31080378 | Emerging Trends in Agriculture | 3 credits |

Contact your local campus Student Services office for more information and registration details about any certificate.

*Academic support services are available.*



**NORTHWOOD TECH BUSINESS TRAINING**  
FIRST IN TRAINING SOLUTIONS



**Flexible**

**Convenient**

**Customized**

**26 fully online programs**

➤ **Solve complex problems.**

To compete in today's global marketplace, your employees need to be well trained and current. Northwood Tech can help you get there.

➤ **We start by listening.**

Northwood Tech takes the time to understand your needs. We know how to assess and design your customized training supported by business experts and instructional staff. Our experts will be there, every step of the way, keeping in touch, so you can focus on your day-to-day operations.

➤ **Delivering the solution.**

Courses meet the training and certification needs of today's workforce, with convenient locations and a variety of delivery formats to fit your schedule.

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**Dan Miller**

800.243.9482 ext. 6339

Ashland and Superior campuses including counties of Ashland, Bayfield, Douglas, Iron

Dan.Miller@northwoodtech.edu

**BJ Williams**

800.243.9482 ext. 5179

Rice Lake campus including counties of Barron, Rusk, Sawyer, Washburn

BJ.Williams@northwoodtech.edu

**Liz Pizzi**

800.243.9482 ext. 4376

New Richmond campus including counties of Burnett, Polk, St. Croix

Liz.Pizzi@northwoodtech.edu

# It's Easy to Register!

**ONLINE** Register and submit your credit card payment online at [northwoodtech.edu](http://northwoodtech.edu). Then click, 'Find a Class'.

**PHONE** Register by phone using a credit card.

**MAIL** Fill out the registration and mail it with your payment to the appropriate campus. Your registration must be received before you begin courses.

## Registration Locations

### Northwood Tech

2100 Beaser Ave, Ashland, WI 54806  
715.682.4591 ext. 3050

### Northwood Tech

1019 S. Knowles Ave, New Richmond, WI 54017  
715.246.6561 ext. 4145

### Northwood Tech

1900 College Drive, Rice Lake, WI 54868  
715.234.7082 ext. 5045

### Northwood Tech

600 N. 21<sup>st</sup> Street, Superior, WI 54880  
715.394.6677 ext. 6050

### Northwood Tech Outreach Center

400 Polk County Plaza  
Balsam Lake, WI 54810  
715.485.3044

### Northwood Tech Outreach Center

15618 Windrose Ln. Suite 106  
Hayward, WI 54843  
715.634.5167

### Northwood Tech Outreach Center

1104 Lake Avenue Suite 1  
Ladysmith, WI 54848  
715.532.3399

## REGISTRATION POLICIES

### Nondiscrimination Notice

Northwood Technical College is an equal opportunity employer/educator functioning under the affirmative action plan. Northwood Technical College does not discriminate on the basis of race, color, ancestry, religion, sex, service in the uniformed services, veteran status, national origin, age, disability, sexual orientation, marital or family status, pregnancy, pregnancy-related conditions or status in any group protected by federal, state or local law in employment, admissions or its programs, services or activities, including but not limited to admissions, treatment and access. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Amanda Gohde, Director, Human Resources, Equal Opportunity/Access & Affirmative Action Officer, 1900 College Drive, Rice Lake WI 54868, 715-645-7042, [Amanda.Gohde@northwoodtech.edu](mailto:Amanda.Gohde@northwoodtech.edu).

### Accommodations for Persons With Disabilities

Reasonable accommodations for persons with disabilities will be made to ensure access to academic programs, activities, services and employment in accordance with 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990 and the Americans with Disabilities Act (ADA) Amendments Act of 2008. If accommodations are needed, the student should contact the campus Accommodations Specialist or Amanda Gohde, Director, Human Resources, Equal Opportunity/Access & Affirmative Action Officer, at 715.645.7042, 30 days in advance of needed assistance.

### Senior Fees

Northwood Technical College has implemented a waiver for students ages 62 plus. This waiver is for personal enrichment courses only (the catalog number begins with 60) and provides up to a 40% discount. (Amount varies based on material fees.) Students age must be 62 plus at the start of the term (6/1 for summer, 8/23 for fall, 12/19 for spring). Students ages 62 plus who are enrolled in professional courses (catalog number begins with 42 or 47) are still exempt from program fees under State Statute 38.24 (1)(b) and only required to pay material fees, which is approximately \$4.50 for many courses.

# ARE YOU AN ALUM?



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[bit.ly/northwoodtechalum](https://bit.ly/northwoodtechalum)



Make a difference; give today:  
[northwoodtech.edu/donate](https://northwoodtech.edu/donate)



# REGISTRATION FORM

For Continuing Education (non-credit) Courses

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Former Last Name (if applicable) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Student ID No. \_\_\_\_\_ No student ID, or don't remember? Provide Social Security No. \_\_\_\_\_  
 \*Why do we ask for SSN? NorthwoodTech.edu/SSN

I've taken classes at Northwood Technical College and/or WITC in the past.

Email address (required as email is primary method of communication by the college) \_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Home address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Resident of (check one):  Township  Village  City \_\_\_\_\_ County \_\_\_\_\_ School District \_\_\_\_\_

Last high school attended: \_\_\_\_\_

Highest grade COMPLETED (K-12): \_\_\_\_\_

The following information is required for state and federal reporting purposes and will be kept confidential.

**Gender:**  Male  Female

**Ethnicity:** Hispanic/Latino origin?  Yes  No

**Race (check all that apply):**

- American Indian/Alaska Native
- Asian
- Black/African American
- Native Hawaiian/Other Pacific Islander
- White

**OFFICE USE ONLY**

Term \_\_\_\_\_

Received by \_\_\_\_\_

Date registration entered \_\_\_\_\_

**Highest Credential Earned**

- No Credential
- GED
- HSED
- High School Diploma
- Some college credit
- Short-term diploma or certificate
- 1yr Diploma
- 2yr Diploma
- Associate Degree
- Associate Degree  
    Plus Additional Credential
- Baccalaureate
- More than Baccalaureate
- Student Declined/Unknown

It is your responsibility to contact Northwood Tech to officially drop a class. If you decide to drop, you should do so immediately as a single day can affect your refund amount. A full refund will be given if you notify Northwood Tech prior to the first scheduled class meeting.

| CLASS NO.                                                                                               | CATALOG NO. | CLASS TITLE | LOCATION | START DATE | CLASS FEE    |
|---------------------------------------------------------------------------------------------------------|-------------|-------------|----------|------------|--------------|
|                                                                                                         |             |             |          |            |              |
|                                                                                                         |             |             |          |            |              |
|                                                                                                         |             |             |          |            |              |
|                                                                                                         |             |             |          |            |              |
| Once registered for a course(s), you have created a liability with Northwood Tech and a promise to pay. |             |             |          |            | <b>TOTAL</b> |

A full detailed Annual Security Report can be located at the following link: [www.northwoodtech.edu/annualsecurityreport](http://www.northwoodtech.edu/annualsecurityreport)  
 Northwood Tech is an Equal Opportunity/Access/Affirmative Action/Veterans/Disability Employer and Educator.

**Traffic-Related Registration:** Motorcycle, Traffic Safety, Group Dynamics, Multiple Offender

Driver's License Number \_\_\_\_\_ Assessment Agency and Date \_\_\_\_\_

**Youth Registration:** With parent/guardian approval, Northwood Tech courses are open to students age 16 or younger when the course meets outside student's normal school hours. Some courses may have minimum age prerequisites.

Parent/Legal Guardian name: \_\_\_\_\_ (please print) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Agency Bill/Sponsored Registration:** If an agency or employer has agreed to pay your tuition, provide organization name, signature and attach written authorization.

Name of Business/Agency or EMS/Fire Sponsor: \_\_\_\_\_

I authorize Northwood Tech to forward information regarding the completion of this course to the sponsor listed on the line above.

Student Signature \_\_\_\_\_ 07.23.21

**PAYMENT METHOD:**  Check/money order payable to Northwood Technical College CK # \_\_\_\_\_  Cash  
 Agency bill (complete section above)

Credit Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_  
 (Mastercard/Visa/Discover) (month/year)

Name on Card \_\_\_\_\_ Cardholder Signature \_\_\_\_\_



Northwood Technical College  
1900 College Drive  
Rice Lake, WI 54868

You have likely heard that Wisconsin Indianhead Technical College has become **Northwood Technical College** as of August 2021.

Celebrate our new name with us as we continue to provide quality education and experiences for you!

Check out our new identifiers below and learn more about these changes and more at [northwoodtech.edu/name-change](http://northwoodtech.edu/name-change)



**Northwood**  
Technical College

(New Logo)



(New Mascot)



(New Seal)