

Suggested Program Course List - Human Resource Management 1, Ashland, Fall 2023

Term	Class Nbr	Catalog	Course Title	Credits	Start Date	End Date	Location	Instructional Mode	Days of Week	Start Time	End Time
1236	60950	10801136	English Composition 1 OR	3	08/28/23	12/20/23	ASH	On Site	MW	2:30	3:50
1236	60988	10801136	English Composition 1 (concurrent enrollment in Writing Essentials)	3	08/28/23	12/20/23	ASH	On Site	MW	2:30	3:50
1236	61182	10106199	❖ Business Technology and Success OR	1	08/28/23	12/20/23	ASH	Your Choice	MW	1:30	2:20
1236	61180	10106199	❖ Business Technology and Success	1	08/28/23	12/20/23	ONLN	Your Choice	MW	1:30	2:20
1236	61072	10103146	❖ *MS Word A OR	1	08/29/23	10/17/23	ASH	Your Choice	T	2:30	4:20
1236	61101	10103146	❖ *MS Word A	1	08/29/23	10/17/23	ONLN	Your Choice	T	2:30	4:20
1236	61077	10103151	❖ *MS Excel A (Human Resources & Payroll Generalist) OR	1	08/30/23	10/18/23	ASH	Your Choice	W	4:00	5:50
1236	61096	10103151	❖ *MS Excel A (Human Resources & Payroll Generalist) OR	1	08/30/23	10/18/23	ONLN	Your Choice	W	4:00	5:50
1236	61255	10103151	MS Excel A (Human Resources and Payroll Generalist)	1	08/28/23	10/20/23	ONLN	Online	M-F	7:00	7:30
1236	62256	10116100	❖ *Human Resource Management OR	3	08/28/23	10/20/23	ASH	Your Choice	M	5:30	8:20
1236	62257	10116100	❖ *Human Resource Management	3	08/28/23	10/20/23	ONLN	Your Choice	M	5:30	8:20
1236	62539	10196145	❖ Contemporary Business for Supervisors OR	2	09/26/23	12/19/23	ASH	Your Choice	T	5:30	8:20
1236	62541	10196145	❖ Contemporary Business for Supervisors	2	09/26/23	12/19/23	ONLN	Your Choice	T	5:30	8:20
1236	61082	10103106	❖ *MS PowerPoint OR	1	10/24/23	12/19/23	ASH	Your Choice	T	3:30	5:20
1236	61100	10103106	❖ *MS PowerPoint	1	10/24/23	12/19/23	ONLN	Your Choice	T	3:30	5:20
1236	62208	10103152	❖ *MS Excel B (Human Resources & Payroll Generalist) OR	1	10/23/23	12/20/23	ASH	Your Choice	MW	11:30	12:50
1236	62211	10103152	❖ *MS Excel B (Human Resources & Payroll Generalist)	1	10/23/23	12/20/23	ONLN	Your Choice	MW	11:30	12:50
1236	62528	10196199	❖ *Ethics in Business OR	3	10/23/23	12/22/23	ASH	Your Choice	M	5:30	8:20
1236	62527	10196199	❖ *Ethics in Business	3	10/23/23	12/22/23	ONLN	Your Choice	M	5:30	8:20
1236	64937	10196138	❖ *Conflict Resolution and Confrontation Skills (Human Resources & Payroll Generalist) OR	1	10/24/23	12/19/23	ASH	Your Choice	T	5:30	8:20
1236	64940	10196138	❖ *Conflict Resolution and Confrontation Skills (Human Resources & Payroll Generalist)	1	10/24/23	12/19/23	ONLN	Your Choice	T	5:30	8:20

❖ This class is offered in the "Your Choice" format for which you may choose to attend class in person, complete the class online, or a combination of the two.

You can expect the following from the class:

- Class attendance is not required.
- There are lectures from the instructor that will be uploaded to Blackboard for online viewing.
- You will be responsible for work team collaboration throughout the course as scheduled.
- Assignments are submitted online through Blackboard unless otherwise required by the instructor.
- There are strict deadlines and assignment requirements.
- Your instructor will support your efforts throughout your learning experience.
- You determine your own level of success!

*This class requires a specified amount of time online in addition to regularly scheduled face-to-face classroom hours.

Actual online class participation is determined by you based on your schedule or as communicated by your instructor.

Online classes appear on your schedule from 7:00 to 7:30 a.m., but you are not required to log in at that time.

Actual class participation is determined by you based on your schedule or as communicated by your instructor.

Please be advised that low-enrollment class sections may be canceled.

[For the most up-to-date course listing, go to the Northwood Tech Homepage and click on 'Find a Class'](#)

[To view instructional Mode definitions, click here](#)

[To view your curriculum checklist, click here](#)