

# Northwood Tech First in Training Solutions Continuing Education

Professional Development / Life & Leisure

## Fall 2023

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Insurance



Northwood  
Technical College

ASHLAND • NEW RICHMOND • RICE LAKE • SUPERIOR  
BALSAM LAKE • HAYWARD • LADYSMITH

[NORTHWOODTECH.EDU](http://NORTHWOODTECH.EDU)

# NORTHWOOD TECH Continuing Education

## PROFESSIONAL DEVELOPMENT / LIFE & LEISURE

Welcome to Northwood Tech's Fall 2023 Continuing Education catalog. Inside you will find a variety of informative and exciting Professional Development and Life & Leisure courses, designed to enhance your learning experience. We are pleased to continue to provide these learning opportunities for you! Courses are offered in a variety of instructional formats, including:

### On Site

These courses are offered in person at a variety of campus locations throughout the district, providing face to face instruction and interaction with the instructor.

### Online Live

These courses are offered during a specific time period that can be accessed from your home or office computer or tablet using free web-conferencing software. You will receive log-in information about 1 - 3 days prior to class through the email address you provide when you register. Your computer must have a reliable internet connection, microphone and camera. You can interact with the teacher during the class.

### Online

These courses are offered via the Internet and accessed by using a web browser. You can access the course at any time. Offline supervised tests/exams at specified sites may be conducted in conjunction with these courses.

## It's Easy to Register!

ONLINE | PHONE | MAIL

*For complete registration information, please see page 23.*

## YOUR INVESTMENT, THEIR FUTURE



### The Northwood Tech Foundation

Mission is to encourage the success and achievement of Northwood Tech students, staff, faculty and alumni.

Our students are pursuing an education for a chance at a better life – for themselves and for their families. Together, we help them achieve their dreams. For information on how you can take part in this mission & support students in your area, visit: [northwoodtech.edu/foundation](http://northwoodtech.edu/foundation)

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We offer training for

# Firefighters

## INTERESTED?

Contact Michelle

Michelle.Marshall@northwoodtech.edu  
715.246.1877

## LIFE & LEISURE

### Art

#### Discover Digital Photography

Gain the skills you need to take great photos with your digital camera and never miss a memorable moment again. This course is an informative introduction to digital photography, from DSLRs to smart phone cameras. Ed2Go is the online delivery platform for this class and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$115  
 Online Ed2GoStaff

#### Drawing for the Absolute Beginner

Gain a solid foundation in the basics of drawing to become the artist you've always wanted to be. This course will help you become familiar with paper type, drawing styles, techniques, and basic principles of perspective, layout and design. Ed2Go is the online delivery platform for this class and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$115  
 Online Ed2GoStaff

#### Introduction to Digital Scrapbooking

Make the most of your scrapbooking talents to show off your photos and memorabilia with digital scrapbooking. Build scrapbook pages, use artistic journaling and produce your own artwork with Photoshop Elements. Ed2Go is the online delivery platform for this class and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$115  
 Online Ed2GoStaff



**Auto Mechanics for Mechanics | Pg 18**

#### Introduction to Interior Design

Learn to transform plain living spaces into beautiful and functional rooms. This course will teach you how to design every aspect of a room while taking into account color theory, industry trends, special arrangements, floor plans, design ideas, and interior design basics. Ed2Go is the online delivery platform for this class and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$129  
 Online Ed2GoStaff

#### Photoshop Elements for the Digital Photographer

Learn how to use Adobe Photoshop Elements to do everything from quick fixes to detailed enhancements that greatly improve the look of your digital images. This course will take you from a novice to an accomplished user. Ed2Go is the online delivery platform for this class and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$129  
 Online Ed2GoStaff

### Driver Safety

#### Driver Education - Theory

42-812-401

Students gain awareness of the driving task and the responsibilities that accompany it. They demonstrate knowledge of traffic laws and regulations that help provide safe and efficient patterns. Students understand the impact that natural forces and conditions have concerning driving. They learn to identify hazardous conditions and react appropriately to avoid or minimize problems. Students develop an attitude of safe, courteous, and defensive driving. \*\*Please note - students do not need to be logged in to the class from 7-7:30am. This is an online class with specific assignments to be completed each of the six weeks. Assignments open each Monday morning, and students can work on their assignments anytime throughout the week but must have the assignments completed by Sunday evening.

64946 Sep 11-Oct 22 24/7 \$125  
 Online Jorjee Reimer

64947	Sep 11-Oct 22 Online	24/7	\$125 Jordee Reimer
64948	Sep 11-Oct 22 Online	24/7	\$125 Jordee Reimer
64949	Oct 23-Dec 3 Online	24/7	\$125 Jordee Reimer
64950	Oct 23-Dec 3 Online	24/7	\$125 Jordee Reimer
64951	Oct 23-Dec 3 Online	24/7	\$125 Jordee Reimer
64952	Dec 4-Jan 21 Online	24/7	\$125 Jordee Reimer
64953	Dec 4-Jan 21 Online	24/7	\$125 Jordee Reimer
64954	Dec 4-Jan 21 Online	24/7	\$125 Jordee Reimer

65636	Oct 16 New Richmond: 1312	M 1p-3p	\$11.81/\$4.50 Susan Miley
65637	Oct 16 Superior: Human Resources Rm	M 1p-3p	\$11.81/\$4.50 Susan Miley
65638	Oct 16 Hayward: 106	M 1p-3p	\$11.81/\$4.50 Susan Miley

### Traffic Safety for Point Reduction

42-812-404

Participants of the Traffic Safety course will examine their driving behavior and review traffic laws and penalties. Emphasis will be placed on ways to drive responsibly. The Traffic Safety class will show participants how to develop a change plan to reduce their risk of traffic violations and crashes. Students who successfully complete this Traffic Safety class may be eligible to receive a three-point reduction from their driving record. This class also meets the requirements for anyone that has received a "Failure to Yield Right of Way Violation" 2011 Wisconsin Act 173-346.18. Instructor availability or certification

65066	Sep 9-Sep 16 Ashland: 203	Sa 8a-2p	\$76.36/\$32.50 Timothy Smith
65067	Oct 14-Oct 21 Superior: 136	Sa 8a-2p	\$76.36/\$32.50 Timothy Smith
65068	Nov 4-Nov 11 Rice Lake: 221	Sa 8a-2p	\$76.36/\$32.50 Timothy Smith

### Financial Management

#### Wills and Trusts

47-102-441

Understand what your current estate plan will achieve for you, how to avoid probate of your assets, and reduce or eliminate taxes to the extent possible. You will also learn how to effectively pass on your assets in the way that you desire. Instructor is in-person at Hayward; online live/livestream to other campuses


65627	Oct 16 Rice Lake: 130	M 1p-3p	\$11.81/\$4.50 Susan Miley
65635	Oct 16 Ashland: 204	M 1p-3p	\$11.81/\$4.50 Susan Miley

### ABC's & Ds Medicare

47-162-478

Are you nearing Medicare age? Do you have questions about Medicare options and enrollment? Are you responsible for someone else's healthcare decisions? If so, this short seminar is for you. Join us to gain a fundamental understanding of the elements of Part A (Hospital Insurance), Part B (Medical Insurance), Part C (Medicare Advantage), and Part D (Medicare Drug Coverage) as it relates to consumers. Learn about initial enrollment options and additional enrollment periods as they pertain to the Medicare Plan types. Instructor is in-person at Superior; online live/livestream to other campuses

65688	Nov 7 Superior: 112	T 6p-8p	\$11.81/\$4.50 Guest Presenter
65689	Nov 7 Rice Lake: 130	T 6p-8p	\$11.81/\$4.50 Guest Presenter
65690	Nov 7 New Richmond: 1312	T 6p-8p	\$11.81/\$4.50 Guest Presenter
65691	Nov 7 Ashland: 206	T 6p-8p	\$11.81/\$4.50 Guest Presenter



Stay **connected & informed** with our biweekly e-newsletter.

Sign up at:  
[bit.ly/northwoodtechcenenews](http://bit.ly/northwoodtechcenenews)

## Language

### Beginning Conversational French

Proper pronunciation is essential for excellent communication. So, whether you intend to travel abroad or simply want to learn a fun new skill, the Beginning Conversational French course will help you master the basics of French pronunciation. Ed2Go is the online delivery platform for this class and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$115  
 Online Ed2GoStaff

### Discover Sign Language

This course offers an immersive experience in silence, allowing you to gain a deeper understanding of the perspective of the Deaf community and build your confidence in signing. Through video demonstrations, you will learn not only how to make signs but also how to communicate with facial expressions effectively. Ed2Go is the online delivery platform for this class and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$115  
 Online Ed2GoStaff

### Speed Spanish

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time. Ed2Go is the online delivery platform for this class and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$125  
 Online Ed2GoStaff

## Motorcycle

### 3 Wheel Basic Rider

42-816-404

3-Wheel Basic Rider Course 42-816-404 The MSF 3-Wheel Basic Rider Course (3WBRC) is a basic, entry-level, learn-to-ride 3-wheel motorcycle (3WMC) training and education course. It provides fundamental skills similar to the MSF Basic Rider Course but on 3-wheel, 3-track motorcycles (not motorcycles with a sidecar or car-based motorcycles). 3WBRC Rider Coaches who have been trained and certified by the MSF conduct the 3WBRC. Registration for this class is handled online at: [LearnToRide3wheel.com](http://LearnToRide3wheel.com)

N/A	Aug 24-Aug 25	ThF 8a-5p	TBD
	<i>Rice Lake</i>		<i>Instructor TBD</i>
N/A	Sep 23-Sep 24	SaSu 8p-5p	TBD
	<i>Rice Lake</i>		<i>Instructor TBD</i>
N/A	Oct 7-8	SaSu 8p-5p	TBD
	<i>Rice Lake</i>		<i>Instructor TBD</i>

### Motorcycle - Basic Rider 1

42-816-400

This 16-hour course is approved by the Department of Transportation. It is designed to teach the beginner or experienced rider the safe techniques to riding a motorcycle. It consists of 6 hours of classroom and 10 hours of on-cycle instruction. For pre-class instructions, please go to [bit.ly/northwoodtech\\_motorcyclesafety](http://bit.ly/northwoodtech_motorcyclesafety)

65059	Sep 16-Sep 17	SaSu 8a-5p	\$263.85
	<i>Rice Lake: 401</i>		<i>Judith Anderson</i>
65063	Sep 16-Sep 17	SaSu 8a-5p	\$263.85
	<i>New Richmond: 1201</i>		<i>John Wright</i>
65060	Sep 30-Oct 1	SaSu 8a-5p	\$263.85
	<i>Rice Lake: 401</i>		<i>Judith Anderson</i>
65064	Sep 30-Oct 1	SaSu 8a-5p	\$263.85
	<i>New Richmond: 1201</i>		<i>John Wright</i>
65062	Oct 14-Oct 15	SaSu 8a-5p	\$263.85
	<i>Rice Lake: 401</i>		<i>John Wright</i>



## NEW computer software classes.

Learn to navigate and utilize all Microsoft Excel has to offer for your business and personal uses.

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## Music

### Introduction to Guitar

Learn to play guitar, and become the musician you've always wanted to be! In these fun and informative lessons, you'll build basic guitar skills step-by-step with the help of hands-on exercises, audio and video recordings, and detailed illustrations. Ed2Go is the online delivery platform for this class and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$115  
 Online Ed2GoStaff

### Music Made Easy

Gain complete understanding of rhythm, melody, and harmony and recognize pitches on the musical staff and keyboard. By the end of this course, you'll be able to read, write, and even play simple pieces of music! Ed2Go is the online delivery platform for this class and all tech support and class assistance is handled directly through Ed2Go. Register and pay via Ed2Go at [northwoodtech.edu/continuing-education-and-training/professional-development/online-classes](http://northwoodtech.edu/continuing-education-and-training/professional-development/online-classes)

N/A Start dates vary \$115  
 Online Ed2GoStaff

## Physical Education

### Hatha Yoga

60-807-628

Hatha Yoga is a very gentle style of yoga that combines stretching (postures) with breath work and meditation to connect you to all parts of yourself. A few of the many benefits include improved flexibility, mobility, strength, circulation, relaxation, balance and energy. Yoga helps to bring awareness and trust to your body, calmness to your restless mind and joy to your spirit. Please bring your own mat, a blanket, two yoga blocks and a 6-8 foot strap. As always, please check with your physician before starting this or any other exercise class.

65898	Sep 11-Oct 16 Online Live	M 9a-10a	\$41.25/\$26.55 Mary Jirik
65899	Sep 12-Oct 17 Online Live	T 9a-10a	\$41.25/\$26.55 Mary Jirik
65900	Sep 13-Oct 18 Online Live	W 9a-10a	\$41.25/\$26.55 Mary Jirik

65901	Sep 14-Oct 19 Online Live	Th 9a-10a	\$41.25/\$26.55 Mary Jirik
65902	Oct 23-Nov 13 Online Live	M 9a-10a	\$29/\$19.20 Mary Jirik
65903	Oct 24-Nov 14 Online Live	T 9a-10a	\$29/\$19.20 Mary Jirik
65904	Oct 25-Nov 15 Online Live	W 9a-10a	\$29/\$19.20 Mary Jirik
65905	Oct 26-Nov 16 Online Live	Th 9a-10a	\$29/\$19.20 Mary Jirik
65906	Nov 27-Dec 18 Online Live	M 9a-10a	\$29/\$19.20 Mary Jirik
65907	Nov 28-Dec 19 Online Live	T 9a-10a	\$29/\$19.20 Mary Jirik
65908	Nov 29-Dec 20 Online Live	W 9a-10a	\$29/\$19.20 Mary Jirik
65909	Nov 30-Dec 21 Online Live	Th 9a-10a	\$29/\$19.20 Mary Jirik



## FALL Caregiver CONFERENCE

Sept 22 | When Caregiving Calls

In-person at New Richmond, Rice Lake, Superior campuses and Sawyer County locations; plus online live option. Visit event webpage for details & registration.

[bit.ly/caregiver\\_sept2023](http://bit.ly/caregiver_sept2023)

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## Wellness

### Better Sleep **NEW!**

60-560-610

Poor sleep impacts energy levels, immunity, brain functioning and life in general. In decades of clinical practice, Gigi has observed a multitude of factors that impact human sleep from screen time to substance use. She believes we are currently amidst a national sleep hygiene crisis. Learn of the many questions she asks patients during clinical sessions. Gather solutions from environmental changes to herbs and supplements that Gigi Stafne, Naturopath and Master Herbalist, shares in a clinical context.

65722	Oct 10 <i>Rice Lake: 208</i>	T 1p-3p	\$16.75/\$11.85 <i>Gigi Stafne</i>
65723	Oct 10 <i>Online Live</i>	T 1p-3p	\$16.75/\$11.85 <i>Gigi Stafne</i>

### Preparing for Winter Herbs **NEW!**

60-560-610

Get set for the chills and ills of winter with some of the top herbs and natural remedies to help enhance your health and happiness in the season to come. Gather numerous ideas for your family or household to address issues from the common cold to more intense respiratory ailments with Gigi Stafne, Naturopath and Master Herbalist.

65724	Nov 14 <i>Rice Lake: 208</i>	T 1p-3p	\$16.75/\$11.85 <i>Gigi Stafne</i>
65725	Nov 14 <i>Online Live</i>	T 1p-3p	\$16.75/\$11.85 <i>Gigi Stafne</i>

## EMERGENCY MEDICAL SERVICES TRAINING

Contact Northwood Tech for all your EMS training needs.



Questions? Contact:

**Dee Folie, Paramedic/EMS  
Clinical Coordinator**

[dee.folie@northwoodtech.edu](mailto:dee.folie@northwoodtech.edu)

## COMPUTERS & TECHNOLOGY

### Computer Software

#### Mac Basics

60-107-602

Your Mac includes macOS, the world's most advanced desktop operating system. macOS includes features and apps you'll use each day, and it enables your Mac, iPhone, iPad, iPod touch, and Apple Watch to work together. During this class, you will learn about the desktop, customizing your Mac, Apple ID and iCloud, using your Apple devices together, explore other Apps, find music and apps, create files, protect your data, explore the Mac hardware and much more!

65912	Sep 26 <i>Online Live</i>	T 1p-3p	\$16.75/\$11.85 <i>Sara Reimann</i>
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#### MS Excel Essentials **NEW!**

47-103-401

This 4-session class includes the full Microsoft Excel series, including navigation and setup, formatting text and data, formulas and functions, and analyze and chart data. See individual class descriptions for full details and topics covered.

65987	Oct 3-Oct 24 <i>Online Live</i>	T 10:30a-12:30p	\$65/\$35.76 <i>Sara Reimann</i>
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#### MS Excel: Analyze & Chart Data **NEW!**

47-103-401

Learn to analyze data with MS Excel 2019 charts, which are graphic elements that illustrate data. Specific topics in this course include: create a variety of chart styles (pie, line, scatter, combination), format chart elements, work with chart legends, edit a chart data source, create a data callout, insert shapes and icons into a worksheet, use a data bar and sparklines.

65986	Oct 24 <i>Online Live</i>	T 10:30a-12:30p	\$19/\$11.69 <i>Sara Reimann</i>
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#### MS Excel: Format Text & Data **NEW!**

47-103-401

The focus of this course will be formatting the text and data of your MS Excel 2019 workbook. Learn to change fonts and font style or color, add fill colors and background images, create formulas to calculate sales data, format numbers as currency and percentages, format dates and times, use the



find and replace functions, change themes, merge a group of cells, apply cell styles, use the average function, copy and paste formats with Format Painter and more.

**65984** Oct 10 T 10:30a-12:30p \$19/\$11.69  
Online Live Sara Reimann

### **MS Excel: Formulas & Functions NEW!**

47-103-401

Learn about the powerful tools to perform calculations with formulas and functions in MS Excel 2019. Topics in this course include: translate an equation into a function, calculate with dates and times, extend data and formulas with AutoFill, calculate statistics, Quick Analysis toolbar, Function Library, absolute and relative cell reference, logical function, data with lookup tables, and what-if analysis with Goal Seek.

**65985** Oct 17 T 10:30a-12:30p \$19/\$11.69  
Online Live Sara Reimann

### **MS Excel: Navigate & Setup NEW!**

47-103-401

Get started with the essentials of MS Excel 2019. This course will cover a variety of topics on navigation and setup of workbooks and worksheets, such as: select cells and ranges, plan and create a workbook, resize columns and rows, copy and paste formulas, move or copy cells and ranges, create patterned text with Flash Fill, add cell borders and change font size, change worksheet views, prepare for printing and more.

**65983** Oct 3 T 10:30a-12:30p \$19/\$11.69  
Online Live Sara Reimann

### **Windows 11**

47-103-409

Learn the essential components of Windows 11. Become familiar with how to customize the Start Menu and work with the mouse, touchscreen, and keyboard. Explore Apps, create and modify user account settings, and understand file storage including photo management.

**65988** Oct 18 W 1p-3p \$19/\$11.69  
Online Live Sara Reimann

## **Technology for Personal Use**

### **Backing Up Your Computer**

60-107-602

There are two types of hard drives: those about to fail, and those that will fail eventually. Plan accordingly. It goes without saying that backing up data is a sensible thing to get into the habit of doing. Not only does it make sense in case your laptop is stolen, or your hard disk fails, but it also means that you have more options for recovery should your computer become infected. In this course you will learn many options available for backing up your data, and we will discuss the pros and cons of each method.

**65916** Nov 14 T 1p-3p \$16.75/\$11.85  
Online Live Sara Reimann

### **Computer Security/Privacy Protection**

60-107-602

Whether you realize it or not, the internet touches almost all aspects of your daily life and you need the tools, resources and education to stay safe online. In this class you will learn how you can protect your computers, mobile devices, information and identity. Topics include internet browsing & tracking, USB devices, authentication, phishing attacks, scams, identity theft, malware, backups, Wi-Fi security, anti-virus software, deleting files securely and more.

**65911** Oct 25 W 1p-3p \$16.75/\$11.85  
Online Live Sara Reimann

### **Facebook Basics**

60-107-602

Whether you have been using Facebook for years, or you are a newbie, there is always something to learn. In this class you will learn not only navigating around Facebook but also very important privacy and security settings as well as Facebook marketplace buying and selling.

**65917** Nov 21 T 1p-3p \$16.75/\$11.85  
Online Live Sara Reimann

## **2023 Engagement Simulation Workshop**



**St. Croix Valley  
Employers  
Association**

**Coming October 25th!** Join us for this exciting workshop for HR managers and business leaders. Featuring keynote presentation **Recruiting and Retaining an Engaged Workforce** by Dr. Furman. Attend at New Richmond or Rice Lake campus. Sponsored by St. Croix Valley Employers Association.

**For more information, visit [bit.ly/engagementsimulation2023](https://bit.ly/engagementsimulation2023)**

### Digital Photo Organization Apple/PC

60-305-625

If your digital photo collections are a mess, the good news is that software and online services now have excellent tools for helping you organize your images fast. The goal is to be able to find and share the photos you love without a headache. Learn the concepts and techniques behind efficient photo management, photo editing, organizing, backup, and sharing. This class is for Apple/PC users. Please have your devices ready to go for class.

65921 Oct 10 T 1p-3p \$16.75/\$11.85  
*Online Live Sara Reimann*

### Introduction to iPhone/iPad

60-107-602

Learn to use Apple's iPhone or iPad. Interact with your device, access different features, set up and manage your account, and access the Internet. Understand the capabilities and limitations of your device and why it may or may not replace your computer. Gain basic troubleshooting tips for when something goes awry. Have your phone or iPad fully charged at start of class and have your charging cable handy.

65914 Oct 24 T 1p-3p \$16.75/\$11.85  
*Online Live Sara Reimann*

### iPad Beyond the Basics

60-107-602

Let's go beyond the basics with your Apple iPad and iPhone. There's so much more that you can use. We'll discuss handy apps that can make your life easier; be ready to share any favorites of yours. Have your iPad or iPhone fully charged at start of class and have your charging cable handy.

65915 Nov 7 T 1p-3p \$16.75/\$11.85  
*Online Live Sara Reimann*

### Keeping Track of Passwords

60-107-602

A good password is easy to remember, but difficult to guess, both for people who know you, and for anonymous password-crackers. We all have so many different passwords to keep track of nowadays - rather than taking the dangerous shortcuts of either using the same password for everything, or else writing passwords down and keeping them near your computer, this course will teach you tips to make it easier to create unique, memorable passwords for every different application. You will learn how to create good passwords, and what tools can help you store your passwords safely.

65910 Oct 25 W 1p-3p \$16.75/\$11.85  
*Online Live Sara Reimann*



## 2023-2024 Diversity, Equity, and Inclusion Speaker Series

Join us for Northwood Tech's virtual DEI Speaker Series! Sessions include a presentation followed by Q&A. Students, faculty, staff, community members and business and industry leaders are invited to attend. Registration coming soon!

**Thursday, September 28, 2023 | 11:30a.m. - 12:30 p.m.**

Best Practices for Leveraging Emotional Intelligence to Foster a More Human Centered Relationship  
 Luis Moreno

**Tuesday, November 28, 2023 | 11:30a.m. - 12:30 p.m.**

Diversity & Organizational Impact/Inclusive Leadership  
 Jennifer Kuklenski, PhD

**Tuesday, February 27, 2024 | 11:30a.m. - 12:30 p.m.**

To be announced

**Thursday, April 11, 2024 | 11:30a.m. - 12:30 p.m.**

To be announced



For more details and registration, visit:  
[bit.ly/northwoodtechCEevents](https://bit.ly/northwoodtechCEevents)

## Stream Live Tv

60-308-601

Thinking about getting rid of another monthly bill? TV lovers have more budget-friendly options these days than they may realize. This class will teach you how to ditch cable and satellite TV - and save a bundle - without giving up your favorite shows or features. Netflix for old TV Shows and Movies, Hulu to watch LIVE TV, Amazon Prime Video and much much more! Learn how to use the devices you have to watch your favorite shows, rent/buy movies, view photos on your flatscreen TV and much more! This is a VERY fun class that fills up fast.

65920 Oct 11 W 1p-3p \$16.75/\$11.85  
*Online Live Sara Reimann*

## Web-based Tools

### Buy/Sell on Facebook

60-107-602

Facebook took on Etsy and eBay in 2016 with the launch of Marketplace, a feature within the main Facebook app that you can use to buy and sell goods. We've seen it work really well on a local basis because it's so simple to see free and paid-for items that are around where you live and around the stuff you're interested in. Before marketplace, people used Facebook Groups to buy, sell and trade even barter. You could set up a garage sale-type group for your community, for instance, so that people in your local neighborhood could post things they had for sale and look for items from others. It was a bit clunky though, with Marketplace offering a much more streamlined approach.

65918 Nov 28 T 1p-3p \$16.75/\$11.85  
*Online Live Sara Reimann*

### Create Custom Photo Gifts

60-107-602

Personalized home decor is the best way to display the images that mean the most to you. Turn your captured memories of your wedding day, your children's milestones, and favorite vacations into custom home decor items perfect for your living space. Explore our selection of wall art such as canvas prints and photo tiles, cozy items like photo pillows and fleece blankets. Shutterfly has the perfect home decor elements to compliment your space's style, from elegant and modern pieces to farmhouse wall decor. Add a unique touch to your home with one-of-a-kind drinkware, framed prints, personalized cookbooks,

and other home goods that will double as unique keepsakes.

65919 Dec 6 W 1p-3p \$16.75/\$11.85  
*Online Live Sara Reimann*

## Using All Google Has to Offer

60-107-602

What is the use of Google? Google offers Gmail, Chrome, Maps, Drive, Spreadsheets, YouTube, Calendar...and much more! With Google, you can upload and store all of your files online. You can then share these files with others and access them from any computer, smartphone, or tablet. With Google you can quickly and easily get answers on your smartphone or computer. Come and find out more about using Google has Everything. Please bring your laptop or device to class.

65913 Oct 3 T 1p-3p \$16.75/\$11.85  
*Online Live Sara Reimann*



## Truck Driving | Class B CDL Permit Prep

"I was nervous being a female student entering a nontraditional field, but Ms. Running was welcoming and made me feel like I belonged there. Because of her ongoing support and determination to see me succeed, I passed my CDL exam and was on the road two weeks later. I highly recommend the CDL program at Northwood Technical College!"  
 - CDL Student

See courses on pages 19, visit **NorthwoodTech.edu** or contact an Admissions Advisor at **800.243.9482** to learn more.

# BROADBAND

## Broadband

### Broadband Cable Installation 201

47-451-457

The student will design and install network cabling. The focus will be to understand voice and data networking. The basic cable installer will be able to build and administrate the physical layer of network infrastructure and gain a deeper understanding of the networking devices that this layer interconnects. Contact Dan.Schullo@northwoodtech.edu before registering. *Prerequisite: Successful completion of Telco 101 or current employment by a telecommunications company.*

65262 Aug 28-Dec 22 24/7 \$472.35/\$33.75  
 Online Paul Kostner

### Broadband Fiber Service 101

47-451-454

This course is an introduction to the evolution of fiber optics. Students will be introduced to the physical characteristics of cable and the transmission of light through fiber optic cable. Students will view basic installation and troubleshooting methods while being introduced to industry color codes, print reading, system maps and a variety of fiber optic services. Contact Dan.Schullo@NorthwoodTech.edu before registering. *Prerequisite for Fiber 201.*

65260 Aug 28-Dec 22 24/7 \$157.45/\$11.25  
 Online Trent Givens

### Broadband Fiber Service 201

47-451-456

This course will introduce the students to fiber optic communication systems. Topics covered include fiber optic design, installation, test and maintenance for multimode and singlemode networks. This class will benefit those with little or no fiber experience. Contact Dan.Schullo@northwoodtech.edu before registering. *Prerequisite: Successful completion of Fiber Service 101 or current employment by a telecommunications company.*

65261 Aug 28-Dec 22 24/7 \$472.35/\$33.75  
 Online Paul Kostner

### Broadband Internet Service 101

47-451-452

This course is an introduction to the evolution of Internet services. Students will be introduced to the different types of broadband Internet delivery methods, installation and troubleshooting methods, Internet transmission types, safety issues, government regulatory services, the "Internet of Things" (IoT) and future trends. Contact Dan.Schullo@northwoodtech.edu before registering.

65258 Aug 28-Dec 22 24/7 \$157.45/\$11.25  
 Online Trent Givens

### Broadband Telco Service 101

47-451-451

This course is an introduction to the evolution of POTS (Plain Old Telephone Service) and Public Switch Telephone Networks. Students will be introduced to the physical and electrical design of cables, basic installation, troubleshooting, industry color codes, print reading, system maps and telco service procedures. Contact Dan.Schullo@northwoodtech.edu before registering.

65257 Aug 28-Dec 22 24/7 \$157.45/\$11.25  
 Online Trent Givens

### Broadband Television Service 101

47-451-453

This course is an introduction to the evolution of hybrid fiber coaxial and IPTV systems within the broadband industry. Students will be introduced to RF & IPTV networks, basic installation, print reading and set-top box administration. Students will address the importance of proper installation of customer equipment, troubleshooting and customer service. Contact Dan.Schullo@northwoodtech.edu before registering.

65259 Aug 28-Dec 22 24/7 \$157.45/\$11.25  
 Online Trent Givens

### Fiber Outside Plant Design NEW!

47-451-463

Fiber optic OSP design refers to the specialized processes leading to a successful installation and operation of a fiber optic network. It includes determining the type of communication system(s) which will be carried over the network, the geographic layout (premises, outside plant), the transmission equipment required and the fiber network over which it will operate. Design considerations include requirements for permits, easements, permissions and inspections.

65263 Aug 28-Dec 22 24/7 \$223.80/\$4.50  
 Online Paul Kostner

# BUSINESS, FINANCE & LEADERSHIP

## Insurance

### Insurance: Principles, Laws & Ethics

47-162-501

This course is designed to meet the Section A, eight-hour, pre-licensing requirement. This includes the areas of the principles of insurance, general Wisconsin insurance laws, and ethics. You are required to purchase your books at the Northwood Technical College bookstore before class. Students are expected to participate with their cameras turned on and within view of the instructor during the class. The instructor may request camera adjustments to ensure all students are within sight.

<b>65675</b>	Sep 18	M 8:30a-5:30p	\$125/\$95.76
	<i>Online Live</i>		<i>Rodney Schultz</i>
<b>65677</b>	Oct 16	M 8:30a-5:30p	\$125/\$95.76
	<i>Online Live</i>		<i>Rodney Schultz</i>

### Insurance: Accident & Health

47-162-479

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of property insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the Northwood Technical College bookstore before class. Students are expected to participate with their cameras turned on and within view of the instructor during the class. The instructor may request camera adjustments to ensure all students are within sight.

<b>65681</b>	Oct 17	T 8:30a-5:30p	\$149/\$105.14
	Oct 18	W 8:30a-12:30p	
	<i>Online Live</i>		<i>Rodney Schultz</i>

### Insurance: Life

47-162-481

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of property insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the

class again before testing. You are required to purchase the textbook at the Northwood Technical College bookstore before class. Students are expected to participate with their cameras turned on and within view of the instructor during the class. The instructor may request camera adjustments to ensure all students are within sight.

<b>65682</b>	Oct 18	W 1:30p-5:30p	\$149/\$105.14
	Oct 19	Th 8:30a-5:30p	
	<i>Online Live</i>		<i>Rodney Schultz</i>

### Insurance: Property

47-162-480

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of property insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the Northwood Technical College bookstore before class. Students are expected to participate with their cameras turned on and within view of the instructor during the class. The instructor may request camera adjustments to ensure all students are within sight.

<b>65679</b>	Sep 19	T 8:30a-5:30p	\$149/\$105.14
	Sep 20	W 8:30a-12:30p	
	<i>Online Live</i>		<i>Rodney Schultz</i>

### Insurance: Casualty

47-162-500

This course is designed to meet the 20-hour requirement for pre-licensing education in the area of property insurance. Prerequisite: You must take the 8-hour Principles Law & Ethics course to apply for your license. If it is past a year since having the laws course and you are taking additional pre-licensing classes, the OCI requires you take the class again before testing. You are required to purchase the textbook at the Northwood Technical College bookstore before class. Students are expected to participate with their cameras turned on and within view of the instructor during the class. The instructor may request camera adjustments to ensure all students are within sight.

<b>65680</b>	Sep 20	W 1:30p-5:30p	\$149/\$105.14
	Sep 21	Th 8:30a-5:30p	
	<i>Online Live</i>		<i>Rodney Schultz</i>



**Welding | Pg 19**

## Insurance CE

### Comprehensive Estate Planning

47-162-482

Learn about estate tax planning including calculations and solutions for reducing estate tax. Discover advantages of buy-sell agreements. Understand gifting, trusts, and special planning considerations.

65686 Oct 6 F 8:30a-12:30p \$65/\$50.38  
*Online Live Guest Presenter*

### Insurance CE: Principles, Laws & Ethics

47-162-501

See how ethics play a role in the daily operations of agents and their agencies. This course will focus on the areas of the principles of insurance and general Wisconsin insurance laws and ethics. You are required to purchase the textbook at the Northwood Technical College bookstore before the start of class in order to receive CE credit. Students are expected to participate with their cameras turned on and within view of the instructor during the class. The instructor may request camera adjustments to ensure all students are within sight.

65676 Sep 18 M 8:30a-5:30p \$125/\$95.76  
*Online Live Rodney Schultz*

65678 Oct 16 M 8:30a-5:30p \$125/\$95.76  
*Online Live Rodney Schultz*

### Estate Planning

47-162-482

This course will take an in-depth look at estate planning. It will start by discussing what estate planning is and the process of estate planning. It will cover the information one needs to gather, and the individuals in need of, estate planning. The course will conclude with an in-depth discussion of estate planning considerations.

65685 Nov 17 F 1p-5p \$65/\$50.38  
*Online Live Guest Presenter*

### Social Security/Medicare

47-162-482

Social Security is a United States federal program of social insurance and benefits developed in 1935. The Social Security program's benefits include retirement income, disability income, Medicare and Medicaid, and death and survivorship benefits. Social Security is one of the largest government programs in the world, paying out hundreds of billions of dollars per year.

65684 Nov 17 F 8:30a-12:30p \$65/\$50.38  
*Online Live Guest Presenter*

### Tax Strategies

47-162-482

Dig into life insurance tax consequences and policies along with annuities. Find out what constitutes a Modified Endowment Contract and how to use one. Discuss qualified and non-qualified retirement plans and IRAs and learn about tax-favored health accounts.

65687 Oct 6 F 1p-5p \$65/\$50.38  
*Online Live Guest Presenter*



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[Liz.Pizzi@NorthwoodTech.edu](mailto:Liz.Pizzi@NorthwoodTech.edu)

## Mechatronics

### in the SACA Flex Lab

Fall 2023 | August 28 – December 22, 2023



**SACA Certification**  
Rice Lake Campus

## Real Estate

### RE Law for Salespersons Online

47-194-497

This course meets the 72 classroom hours of pre-license education required for a real estate salespersons license as required in Section 452.09(2)(a) of the Wisconsin Statutes. Completing this course will prepare you for the WI Real Estate license exam. Contents include principles of real estate, real estate law, forms, real estate business operations concepts, ethics, land use control and development, environmental concerns, and miscellaneous additional content. You will have one year to complete this course. Please note that regardless of the date you sign up, you will need to complete by December 25, 2024. If you are signing up closer to that date, consider waiting for the next session of classes. Upon registration, you will receive a password to enter the online REI course and will then receive your textbook and forms book via US Mail. To register, email Sara.Dobberschutz@northwoodtech.edu. \*This class is non-refundable.

65674 Aug 22-Dec 25 M-F 7a-7:30a \$267.66/\$4.50  
*Online Ron Nyhus*

## HEALTH & HUMAN SERVICES

## Caregiving

### Caregiver Conference

47-520-405

17th Annual Regional Caregiver Conference: When Caregiving Calls. Don't miss this empowering and educational conference with author and international keynote speaker Aaron Blight. This special day will include vendors, breakout sessions, and lunch. Limited seating available for this in-person conference. If you plan to attend a watch party at a location other than New Richmond, please email melissa.buxton@northwoodtech.edu for registration directions.

65979 Sep 22 F 8:30a-3p \$35/\$13.07  
*New Richmond: 1122A-1124B Guest Presenter*

### Professional Caregiver CEU

47-520-405

17th Annual Regional Caregiver Conference: When Caregiving Calls. Don't miss this empowering and educational conference with author and international keynote speaker Aaron Blight. This special day will include vendors, breakout sessions, and lunch. Limited seating available for this in-person conference. NOTE: This course is for those who want to enroll for Continuing Education Units (CEUs). If you plan to attend a watch party at a location other than New Richmond, please email melissa.buxton@northwoodtech.edu for registration directions.

65980 Sep 22 F 8:30a-3p \$65/\$43.07  
*New Richmond: 1122A-1124B Guest Presenter*

65982 Sep 22 F 8:30a-3p \$65/\$43.07  
*Online Live Guest Presenter*

### Virtual Caregiver Conference

47-520-405

The theme of this Virtual Caregiver Conference is When Caregiving Calls. The keynote presenter is author and international keynote speaker Aaron Blight. This webinar is available live or via recorded video link for 7 days following the live event. NOTE: This class section is for family caregivers and/or those who do not need Continuing Education Units (CEUs). Class link will be emailed 2-3 days prior to the session.

65981 Sep 22 F 8:30a-3p \$35/\$13.07  
*Online Live Guest Presenter*

## Medical Assistant

### CMA CE Conference

47-509-409

This program is designed to enhance the learning of CMAs working in area health facilities providing new information on current trends in healthcare. This conference will be approved for 4 hours of CEU's through AAMA. Online live webinar format via Zoom. Each participant must log-in separately to the Zoom session via their own computer or device to document virtual attendance. The complete live, 4-hour session is required for CEU attainment. Zoom link will be sent to participants via email 2-3 days prior to the event.

65974 Oct 28 Sa 8a-12p \$30/\$15.38  
*Online Live Guest Presenter*

# LAW, PUBLIC SAFETY & SECURITY

## Emergency Medical Services

### ACLS Provider

47-531-429

The Advanced Cardiac Life Support (ACLS) Provider course is designed to train and certify medical, nursing, and paramedical personnel who are actively engaged in the practice of ACLS as defined by the AHA. PREREQUISITES: 1. Applicants must be physicians, nurses, paramedics, or allied health professionals whose daily occupation demands proficiency and certification in the knowledge and skills of advanced cardiac life support. 2. Applicants must have a basic knowledge of reading and interpreting EKG rhythms prior to attending this course. 3. CPR Certification within the past 12 months is mandatory. 4. Only those participants who can meet the certification requirements (86 percent proficiency on written test and satisfactory performance at testing stations) will be granted ACLS provider certification. Prior to attending the class, a pre-test must be taken and completed. That test is located on the AHA website. A link to that website is provided in the front of the Provider's manual. That manual must accompany the student to class. The student must print off a copy of their pre-test certificate and bring it to class with them.

66060 Sep 9 Sa 8a-6p \$199/\$155.14  
Ashland: 427 John Froemel

# Facebook

It's where we're at!



Up-to-date info on new classes and events!

[@NorthwoodTechContinuingEducation](https://www.facebook.com/NorthwoodTechContinuingEducation)

### ASHI BFA & CPR/AED

47-531-419

This course is a combined CPR/AED/ Basic First Aid program designed specifically for laypeople. The program is good for the community and the workplace setting. This course is designed to teach people the knowledge and skills that they need to recognize emergencies and perform CPR and use an AED and perform First Aid until EMS arrives. This course will certify a person for 2 years in CPR/AED/Basic First Aid.

65010 Oct 16-Oct 18 MW 6p-10p \$45.24/\$16  
Dallas Fire Dept. Stephen Mackiewicz

### ASHI Pediatric 1st Aid/CPR Renewal

47-531-417

ASHI Pediatric CPR, AED, and First Aid training program provides an ideal training solution for schools, child care providers, youth sports coaches, and others required to learn how to respond to medical emergencies involving children. This versatile program is based upon the 2023 CPR and First Aid Guidelines, Caring for Our Children, 3rd Ed; and other evidence-based treatment recommendations.

65047 Oct 11 W 6p-10p \$36/\$21.38  
Ashland: 427 Instructor TBD

65074 Oct 28 Sa 8:30a-12:30p \$36/\$21.38  
Rice Lake: 221 Judith Balog

65048 Nov 7 T 6p-10p \$36/\$21.38  
Superior: 136 Instructor TBD

### ASHI Pediatric 1st Aid and CPR

47-531-420

This course will help students gain the knowledge, skills and confidence necessary to respond to and manage medical emergencies involving children and infants until more advanced help is available. A student will be taught the updated guidelines of CPR, and an automated external defibrillator (AED), and first aid for children and infants. This course will certify a student for 2 years in CPR/AED/First Aid. Students will have the option to download a book from the internet after successful completion of the course.

65045 Oct 14 Sa 8a-4p \$45.24/\$16  
Ashland: 427 Instructor TBD

65073 Oct 28 Sa 8:30a-4:30p \$45.24/\$16  
Rice Lake: 221 Judith Balog

65046 Nov 4 Sa 8a-4p \$45.24/\$16  
Superior: 136 Instructor TBD

### BLS Basic Life Support

47-531-437

The BLS Basic Life Support Course is designed to



teach the skills of CPR for victims of all ages including ventilation with a barrier device and use of an automated external defibrillator (AED), and relief of foreign-body airway obstruction (FBAO). It is intended for participants who provide health care to patients in a hospital setting and out-of-hospital settings. This course is for anyone that is required to take a health care provider course for employment. All participants who successfully complete the course, including the written examination and skill demonstrations will receive a BLS Basic Life Support provider completion card that will certify them for two years (credential.) Book provided at class.

65015	Sep 5-Sep 6	TW 6p-10p	\$56.09/\$26.85
	Superior: 136		Instructor TBD
65071	Sep 9	Sa 8:30a-4:30p	\$56.09/\$26.85
	Rice Lake: 223		Diana Wymer
65011	Sep 23	Sa 8a-4p	\$56.09/\$26.85
	Ashland: 427		Instructor TBD
65012	Oct 17-Oct 18	TW 6p-10p	\$56.09/\$26.85
	Ashland: 427		Instructor TBD
65077	Oct 21	Sa 8:30a-4:30p	\$56.09/\$26.85
	Hayward: 106		Diana Wymer
65079	Oct 23-25	MW 5:30p-9:30p	\$56.09/\$26.85
	Rice Lake: 221		Judith Balog
65016	Oct 28	Sa 8a-4p	\$56.09/\$26.85
	Superior: 136		Instructor TBD
65013	Nov 14-Nov 15	TW 6p-10p	\$56.09/\$26.85
	Ashland: 427		Instructor TBD
65017	Dec 2	Sa 8a-4p	\$56.09/\$26.85
	Superior: 136		Instructor TBD
65081	Dec 9	Sa 8:30a-4:30p	\$56.09/\$26.85
	Rice Lake: 223		Judith Balog
65014	Dec 12-Dec 13	TW 6p-10p	\$56.09/\$26.85
	Ashland: 427		Instructor TBD

### BLS Basic Life Support Renewal

47-531-439

This course is intended for the biennial renewal of the BLS Basic Life Support. Students must successfully complete skills testing on one-and two-rescuer CPR (adult, child, infant), foreign body airway obstruction (FBAO) procedures (adult, child, infant), and mask with one-way valve usage. A minimum of 84 percent must be attained on the written test. (PREREQUISITE: BLS Basic Life Support completion within previous two years.)

65072	Sep 9	Sa 12:30p-4:30p	\$42/\$27.38
	Rice Lake: 223		Diana Wymer
65022	Sep 13	W 6p-10p	\$42/\$27.38
	Superior: 136		Instructor TBD
65018	Sep 20	W 6p-10p	\$42/\$27.38
	Ashland: 427		Instructor TBD
65078	Oct 21	Sa 12:30p-4:30p	\$42/\$27.38
	Hayward: 106		Diana Wymer

65019	Oct 25	W 6p-10p	\$42/\$27.38
	Ashland: 427		Instructor TBD
65080	Oct 25	W 5:30p-9:30p	\$42/\$27.38
	Rice Lake: 221		Judith Balog
65023	Nov 8	W 6p-10p	\$42/\$27.38
	Superior: 136		Instructor TBD
65020	Nov 28	T 6p-10p	\$42/\$27.38
	Ashland: 427		Instructor TBD
65025	Dec 5	T 6p-10p	\$42/\$27.38
	Superior: 136		Instructor TBD
65082	Dec 9	Sa 12:30p-4:30p	\$42/\$27.38
	Rice Lake: 223		Judith Balog
65021	Dec 20	W 6p-10p	\$42/\$27.38
	Ashland: 427		Instructor TBD

### CPR/AED/Basic First Aid Renewal-ASHI

47-531-459

This course will recertify students in CPR/AED & Basic First Aid. Students will renew their skills in CPR/AED and First Aid. PREREQUISITE: Students must have taken the original course within the last 2 years.

65043	Oct 3	T 6p-10p	\$39/\$24.38
	Superior: 136		Instructor TBD
65041	Oct 10	T 6p-10p	\$39/\$24.38
	Ashland: 427		Instructor TBD
65076	Oct 14	Sa 8:30a-12:30p	\$39/\$24.38
	Rice Lake: 221		Diana Wymer
65044	Nov 29	W 6p-10p	\$39/\$24.38
	Superior: 136		Instructor TBD
65084	Dec 11	M 5:30p-9:30p	\$39/\$24.38
	Rice Lake: 223		Judith Balog
65042	Dec 19	T 6p-10p	\$39/\$24.38
	Ashland: 427		Instructor TBD



**CERTIFIED MEDICAL ASSISTANT**

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**CEU Workshop**  
 Oct 28 | Pg 15  
[bit.ly/northwoodtechCEevents](https://bit.ly/northwoodtechCEevents)

**CPR/AED/Basic First Aid-ASHI**

47-531-419

This course is a combined CPR/AED/ Basic First Aid program designed specifically for laypeople. The program is good for the community and the workplace setting. This course is designed to teach people the knowledge and skills that they need to recognize emergencies and perform CPR and use an AED and perform First Aid until EMS arrives. This course will certify a person for 2 years in CPR/AED/Basic First Aid.

65039	Sep 26-Sep 27 <i>Superior: 136</i>	TW 6p-10p	\$45.24/\$16	<i>Instructor TBD</i>
65075	Oct 14 <i>Rice Lake: 221</i>	Sa 8:30a-4:30p	\$45.24/\$16	<i>Diana Wymmer</i>
65028	Oct 28 <i>Ashland: 427</i>	Sa 8a-4p	\$45.24/\$16	<i>Instructor TBD</i>
65040	Nov 18 <i>Superior: 136</i>	Sa 8a-4p	\$45.24/\$16	<i>Instructor TBD</i>
65038	Dec 6-Dec 8 <i>Ashland: 427</i>	WF 6p-10p	\$45.24/\$16	<i>Instructor TBD</i>
65083	Dec 11-Dec 12 <i>Rice Lake: 223</i>	MT 5:30p-9:30p	\$45.24/\$16	<i>Judith Balog</i>

**Emergency Medical Responder**

47-531-486

This course is designed to present the student with basic life support skills that may be used at the scene of an accident or illness, until advanced level care and transport can be arranged. This class will include the review and revision of the Emergency Medical Responder (First Responder) curriculum with inclusion of the National Emergency Medical Services Education Standards. You will need a text book and the information for the correct text book is as follows: EMR Complete: A Worktext (2nd Edition), ISBN-13: 978-0133517033 or ISBN-10: 0133517039. Students will also need the 2020 BLS Provider Manual ISBN-10: 1616697687 or ISBN-13: 978-1616697686.

66076	Sep 12-Oct 17	T 6p-10p	\$296.91/\$33.75	<i>Craig Nelson</i>
	Sep 23	Sa 8:30a-4:30p		
	Oct 14	Sa 8:30a-4:30p		
	Nov 4	Sa 8:30a-4:30p		
	Nov 7-Nov 14	T 6p-10p		
	Nov 28-Dec 5	T 6p-10p		
	Dec 2	Sa 8:30a-4:30p		
	<i>New Richmond: 1602</i>			
	<i>Craig Nelson</i>			
	66205	Sep 12-Sep 19	T 6p-10p	
Sep 23		Sa 9a-5p		
Sep 26-Oct 3		T 6a-10p		
Oct 7		Sa 9a-5p		
Oct 10-Oct 31		T 6p-10p		
Nov 7-Nov 14		T 6p-10p		
Dec 2		Sa 9a-5p		
<i>Hurley Fire Department</i>				

**Medicolegal Death Investigations**

47-531-414

This course is designed for the newly hired medicolegal death investigator or those considering pursuing employment as such. This course familiarizes the student with the operations of a medicolegal death investigative system and the role of the death investigator in that system. Topics presented are unique to the death investigation and provide the medicolegal death investigator with a solid foundation to build on. This is a 40-hour course. REGISTRATION DEADLINE: SEPTEMBER 14, 2022. All online coursework must be done by December 15, 2023.

65995	Sep 11-Dec 15	24/7	\$150.70/\$4.50
	<i>Online</i>		<i>Mary Ricci</i>

**MANUFACTURING, TECHNOLOGY & ENGINEERING**

**Auto Mechanics**

**Auto Mechanics for Mechanics**

47-404-411

Learn component identification, basic tune-up, oil change, fuel systems, basic electrical system troubleshooting, tires and suspension and drive line maintenance. Plan to work on your own vehicle in coordination with instructor.

65666	Oct 11-Nov 15	W 1p-4p	\$103.47/\$15.75
	Nov 29-Dec 6	W 1p-4p	
	<i>Superior: 117</i>		<i>Todd Asanovich</i>

**Manufacturing**

**Machine Tool Operation**

47-420-493

Gain the basic skills necessary to safely operate machine tool equipment at the beginning and intermediate levels. Through group lecture and demonstrations, learn safety, set ups, proper feeds, and speeds of machine tool equipment. An advanced lab opportunity is available for students demonstrating competency in safe operation of

machines. You may be approved to work independently on selected vocational objectives with assistance from your instructor. Safety glasses required; work boots and ear protection recommended.

<b>65672</b>	Oct 5-Nov 16 Nov 30-Dec 7	Th 5p-9p Th 5p-9p	\$175.46/\$43.88
	<i>Superior: 119</i>		<i>Raymond Banks</i>
<b>65673</b>	Oct 5-Nov 16 Nov 30-Dec 7	Th 5:30p-9:30p Th 5:30p-9:30p	\$175.46/\$43.88
	<i>Ashland: 119</i>		<i>Wayne Kreitzmann</i>

## Safety

### OSHA Safety: General Ind-10hr

47-449-425

This intro course is for people in the general industry sector that covers the following subjects which are necessary for compliance with the Occupational Safety & Health Act: hazard communication, hazardous materials, means of egress and fire protection, walking and working surfaces, machine guarding, lock out/tag out, personal protective equipment, introduction to OSHA inspections, citations, and penalties. Upon completion you will receive Dept of Labor (DOL) issue completion card. Approved for CEUs by WI DSPS.

<b>66326</b>	Oct 3-24	4p-6:45p	\$149/\$112.45
	<i>New Richmond: 1215</i>		<i>Ellie Nelson</i>

## Welding

### Welding

47-442-406

Learn oxy-fuel, shielded metal arc, gas metal arc and gas tungsten arc welding processes. Designed for beginner or intermediate students who wish to advance their present skills. Individual projects need prior approval from instructor. Please bring a notebook, pliers, safety glasses, work boots, goggles, & welding helmet to class. Course meets 30 hour requirement for apprentices.

<b>65654</b>	Sep 8-Sep 29 <i>New Richmond: 1209</i>	F 12p-9:30p	\$188.95/\$57.37 <i>Daniel Wilkinson</i>
<b>65656</b>	Sep 22-Nov 17 Dec 1-Dec 15	F 6p-9p F 6p-9p	\$188.95/\$57.37 <i>Paul Renman</i>
<b>65665</b>	Sep 22-Nov 17 Dec 1-Dec 15	F 6p-9p F 6p-9p	\$188.95/\$57.37 <i>Stephen Geiger</i>
<b>65664</b>	Oct 13-Nov 17 Dec 1-Dec 15	F 4p-8p F 4p-8p	\$188.95/\$57.37 <i>Ian Hinrichs</i>

# TRANSPORTATION, DISTRIBUTION & LOGISTICS

## Driver Training

### CDL Permit Prep Online

47-458-405

Are you interested in obtaining your Commercial Driver's License? Did you know that before learning how to drive a rig, you need to get a learning permit? This online course is designed for you to progress at your own pace. Receive links to WI Commercial Driver's Manual (WI CDM), suggested readings and study aids, and sample tests which will help prepare you for the CDL Permit Exam. There are no deadlines other than you must be completed with all tests and activities before the end of the academic semester.

<b>65667</b>	Aug 28-Dec 23	24/7	\$69/\$17.83
	<i>Online</i>		<i>Janine Running</i>

### Haz Mat Training

47-458-412

This course meets the FMCSA standards for ELDT theory education for Haz Mat. Completion deadline is the end of each semester. If you are registering toward the end of the semester, consider waiting for the next session.

<b>65670</b>	Aug 28-Dec 23	24/7	\$95/\$65.76
	<i>Online</i>		<i>Janine Running</i>

### Truck Driving Theory

47-458-410

This course meets the FMCSA standards for ELDT theory education for Class A and Class B vehicles. Completion deadline is the end of each semester. If you are registering toward the end of the semester, consider waiting for the next session.

<b>65683</b>	Aug 28-Dec 23	24/7	\$199/\$52.80
	<i>Online</i>		<i>Ryan Buhrow</i>



**Motorcycle | Pg 6**

# Featured Certificates 2023

## Agricultural Business Fundamentals Certificate Pathway certificate 11 credits

The business side of the farm operation is often times the most critical part of any farm regardless of focus. In this pathway certificate, you will learn what financial records to keep, how to market commodities, analyze financial benchmarks and assess new technology.

31080375	Farm Records and Analysis	3 credits
31094343	Farm Commodities	2 credits
31080370	Operating the Farm Business	3 credits
31080378	Emerging Trends in Agriculture	3 credits

## Business Administration Specialist Technical certificate 18 credits

This certificate will provide you with the well-rounded skills that are necessary to become an integral support employee in a business firm. *\*Full requirements list online.*

10105100	Introduction to Business	3 credits
10105125	Business Law	3 credits
10145101	Entrepreneurship	3 credits
10196191	Supervision	3 credits
10801197	Technical Reporting	3 credits
10116100	Human Resource Management	3 credits

## Business Graphics Technical certificate 10 credits

Learn the Adobe Creative Suite basics to create graphic based designs for your organization or update projects in place. Students will learn Photoshop, Desktop Publishing, and Web & Social Media skills to engage and attract customers via many marketing platforms and strategies. Numerous social media platforms, website builders, and design-based apps are introduced and used in the creative process while working on project-based designs.

10103156	Adobe Photoshop	2 credits
10106127	Desktop Publishing	2 credits
10106129	Web and Social Media Technologies	3 credits
10106147	Advanced Graphics Applications	3 credits

## Crop Production Pathway certificate 9 credits

The Crop Production pathway certificate will teach you the fundamentals of soil science and basic agronomy skills. Couple those skills with farm records and financials, and you will be prepared to rejoin your family's crop operation or manage your own farm after successful completion of this certificate.

31080371	Soil Management	3 credits
31080372	Crop Management	3 credits
31080375	Farm Records and Analysis	3 credits

## Customer Service Specialist Technical certificate 14 credits

Customer service specialists are in high demand in every organization. The ability to communicate clearly, listen effectively and provide exceptional customer service are essential skills for these positions. The Customer Service Specialist Certificate prepares you to serve a diverse customer base in business.

10104102	Marketing Principles	3 credits
10104104	Selling Principles	3 credits
10104191	Customer Service Management	3 credits
10196138	Conflict Resolution and Confrontation Skills	1 credits
10801196	Oral/Interpersonal Communication	3 credits
10890116	Job Quest	1 credit

Contact your local campus Student Services office for more information and registration details about any certificate. Visit us online at [www.northwoodtech.edu/certificate](http://www.northwoodtech.edu/certificate) for the full list of offered certificates and their requirements. *\*Academic support services are available.*

**NORTHWOOD TECH BUSINESS TRAINING**  
FIRST IN TRAINING SOLUTIONS



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**Customized**

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To compete in today's global marketplace, your employees need to be well trained and current. Northwood Tech can help you get there.

➤ **We start by listening.**  
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Courses meet the training and certification needs of today's workforce, with convenient locations and a variety of delivery formats to fit your schedule.

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**Dan Miller**

**715.319.7335**

Ashland and Superior campuses including counties of Ashland, Bayfield, Douglas, Iron

Dan.Miller@northwoodtech.edu

**BJ Williams**

**715.788.7046**

Rice Lake campus including counties of Barron, Rusk, Sawyer, Washburn

BJ.Williams@northwoodtech.edu

**Liz Pizzi**

**715.752.8127**

New Richmond campus including counties of Burnett, Polk, St. Croix

Liz.Pizzi@northwoodtech.edu

## REGISTRATION INFORMATION

# It's Easy to Register!

- ONLINE** Register and submit your credit card payment online at [northwoodtech.edu](http://northwoodtech.edu). Then click, 'Find a Class'.
- PHONE** Register by phone using a credit card.
- MAIL** Fill out the registration and mail it with your payment to the appropriate campus. Your registration must be received before you begin courses.

## Registration Locations

### Northwood Tech

2100 Beaser Ave, Ashland, WI 54806  
715.682.4591

### Northwood Tech

1019 S. Knowles Ave, New Richmond, WI 54017  
715.246.6561

### Northwood Tech

1900 College Drive, Rice Lake, WI 54868  
715.234.7082

### Northwood Tech

600 N. 21<sup>st</sup> Street, Superior, WI 54880  
715.394.6677

### Northwood Tech Outreach Center

400 Polk County Plaza  
Balsam Lake, WI 54810  
715.485.3044

### Northwood Tech Outreach Center

15618 Windrose Ln. Suite 106  
Hayward, WI 54843  
715.634.5167

### Northwood Tech Outreach Center

1104 Lake Avenue Suite 1  
Ladysmith, WI 54848  
715.532.3399

## REGISTRATION POLICIES

### Nondiscrimination Notice

Northwood Technical College is an equal opportunity employer/educator functioning under the affirmative action plan. Northwood Technical College does not discriminate on the basis of race, color, ancestry, religion, sex, service in the uniformed services, veteran status, national origin, age, disability, sexual orientation, marital or family status, pregnancy, pregnancy-related conditions or status in any group protected by federal, state or local law in employment, admissions or its programs, services or activities, including but not limited to admissions, treatment and access. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Amanda Gohde, Director, Human Resources, Equal Opportunity/Access & Affirmative Action Officer, 1900 College Drive, Rice Lake WI 54868, 715-645-7042, [Amanda.Gohde@northwoodtech.edu](mailto:Amanda.Gohde@northwoodtech.edu).

### Accommodations for Persons With Disabilities

Reasonable accommodations for persons with disabilities will be made to ensure access to academic programs, activities, services and employment in accordance with 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990 and the Americans with Disabilities Act (ADA) Amendments Act of 2008. If accommodations are needed, the student should contact the campus Accommodations Specialist or Amanda Gohde, Director, Human Resources, Equal Opportunity/Access & Affirmative Action Officer, at 715.645.7042, 30 days in advance of needed assistance.

### Senior Fees

Northwood Technical College has implemented a waiver for students ages 62 plus. This waiver is for personal enrichment courses only (the catalog number begins with 60) and provides up to a 40% discount. (Amount varies based on material fees.) Students age must be 62 plus at the start of the term (6/12 for summer, 8/28 for fall, 12/23 for spring). Students ages 62 plus who are enrolled in professional courses (catalog number begins with 42 or 47) are still exempt from program fees under State Statute 38.24 (1)(b) and only required to pay material fees, which is approximately \$4.50 for many courses.

# ARE YOU AN ALUM?



Follow the Alumni Community on Facebook:  
[@NorthwoodTechAlumni](https://www.facebook.com/NorthwoodTechAlumni)



Sign up for the e-newsletter:  
[bit.ly/northwoodtechalum](https://bit.ly/northwoodtechalum)



Make a difference; give today:  
[northwoodtech.edu/donate](https://northwoodtech.edu/donate)



# REGISTRATION FORM

For Continuing Education (non-credit) Courses

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Former Last Name (if applicable) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Student ID No. \_\_\_\_\_ No student ID, or don't remember? Provide Social Security No. \_\_\_\_\_  
 \*Why do we ask for SSN? NorthwoodTech.edu/SSN

I've taken classes at Northwood Technical College and/or WITC in the past.

Email address (required as email is primary method of communication by the college) \_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Home address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Resident of (check one):  Township  Village  City \_\_\_\_\_ County \_\_\_\_\_ School District \_\_\_\_\_

Last high school attended: \_\_\_\_\_

Highest grade COMPLETED (K-12): \_\_\_\_\_

The following information is required for state and federal reporting purposes and will be kept confidential.

**Gender:**  Male  Female

**Ethnicity:** Hispanic/Latino origin?  Yes  No

**Race (check all that apply):**

- American Indian/Alaska Native
- Asian
- Black/African American
- Native Hawaiian/Other Pacific Islander
- White

**OFFICE USE ONLY**

Term \_\_\_\_\_

Received by \_\_\_\_\_

Date registration entered \_\_\_\_\_

**Highest Credential Earned**

- No Credential
- GED
- HSED
- High School Diploma
- Some college credit
- Short-term diploma or certificate
- 1yr Diploma
- 2yr Diploma
- Associate Degree
- Associate Degree  
Plus Additional Credential
- Baccalaureate
- More than Baccalaureate
- Student Declined/Unknown

It is your responsibility to contact Northwood Tech to officially drop a class. If you decide to drop, you should do so immediately as a single day can affect your refund amount. A full refund will be given if you notify Northwood Tech prior to the first scheduled class meeting.

CLASS NO.	CATALOG NO.	CLASS TITLE	LOCATION	START DATE	CLASS FEE
Once registered for a course(s), you have created a liability with Northwood Tech and a promise to pay.					<b>TOTAL</b>

A full detailed Annual Security Report can be located at the following link: [www.northwoodtech.edu/annualsecurityreport](http://www.northwoodtech.edu/annualsecurityreport)  
 Northwood Tech is an Equal Opportunity/Access/Affirmative Action/Veterans/Disability Employer and Educator.

**Traffic-Related Registration:** Motorcycle, Traffic Safety, Group Dynamics, Multiple Offender

Driver's License Number \_\_\_\_\_ Assessment Agency and Date \_\_\_\_\_

**Youth Registration:** With parent/guardian approval, Northwood Tech courses are open to students age 16 or younger when the course meets outside student's normal school hours. Some courses may have minimum age prerequisites.

Parent/Legal Guardian name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(please print)

**Agency Bill/Sponsored Registration:** If an agency or employer has agreed to pay your tuition, provide organization name, signature and attach written authorization.

Name of Business/Agency or EMS/Fire Sponsor: \_\_\_\_\_

I authorize Northwood Tech to forward information regarding the completion of this course to the sponsor listed on the line above.

Student Signature \_\_\_\_\_ 07.23.21

PAYMENT METHOD:  Check/money order payable to Northwood Technical College CK # \_\_\_\_\_  Cash  
 Agency bill (complete section above)

Credit Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_  
(Mastercard/Visa/Discover) (month/year)

Name on Card \_\_\_\_\_ Cardholder Signature \_\_\_\_\_

# FALL 2023 CALENDAR

Look inside online at [bit.ly/northwoodtechCEevents](https://bit.ly/northwoodtechCEevents) for full descriptions & details.

- **Regional Caregiver Conference**  
Sept 22 | New Richmond, Rice Lake, Superior, Sawyer County -or- Online Live  
*Educational conference for family caregivers and professionals.*
- **Diversity, Equity and Inclusion Series: Best Practices for Leveraging Emotional Intelligence to Foster a More Human Centered Relationship**  
Sept 28 | Online Live  
*Join us for Northwood Tech's virtual DEI series! Sessions include a presentation and Q&A.*
- **Engagement Simulation Workshop**  
Oct 25 | New Richmond -or- Rice Lake  
*Join us for this exciting workshop for HR managers and business leaders.*
- **CMA CE Conference**  
Oct 28 | Online Live  
*Providing new information on current trends in healthcare.*
- **Diversity, Equity and Inclusion Series: Diversity & Organizational Impact/Inclusive Leadership**  
Nov 28 | Online Live  
*Join us for Northwood Tech's virtual DEI series! Sessions include a presentation and Q&A.*



Northwood Technical College  
1900 College Drive  
Rice Lake, WI 54868

Register early as events fill quickly!