

**Part Time**  
**10-520-3 Human Services Associate**  
**30-550-1 Substance Abuse Education**  
**2026-27 Required Courses**  
**Northwood Technical College**  
**New Richmond**  
**Spring Start - Hybrid Instruction**



**Name/ID**

**Date**

| Catalog Number                  | Course Title                                                                                           | *Hours per Week  | Credits   | Substance Abuse Education<br>Technical Diploma<br>(Financial Aid Eligible) | Human Services Associate<br>Associate Degree<br>(Financial Aid Eligible) | Date Completed | Transfer or Grade |
|---------------------------------|--------------------------------------------------------------------------------------------------------|------------------|-----------|----------------------------------------------------------------------------|--------------------------------------------------------------------------|----------------|-------------------|
| <b>First Term - Spring 2027</b> |                                                                                                        |                  |           |                                                                            |                                                                          |                |                   |
|                                 | <b>16 Weeks</b>                                                                                        |                  |           |                                                                            |                                                                          |                |                   |
| 10520106                        | Methods of Social Casework                                                                             | >                | 3 credits | Substance Abuse Education                                                  | Human Services Associate                                                 |                |                   |
|                                 | <b>1st 8 Weeks</b>                                                                                     |                  |           |                                                                            |                                                                          |                |                   |
| 10520103                        | Ethics in Human Services#                                                                              | >                | 3 credits | Substance Abuse Education                                                  | Human Services Associate                                                 |                |                   |
|                                 | <b>2nd 8 Weeks</b>                                                                                     |                  |           |                                                                            |                                                                          |                |                   |
| 10520112                        | Family Systems                                                                                         | >                | 3 credits | Substance Abuse Education                                                  | Human Services Associate                                                 |                |                   |
|                                 | <b>First Term Total</b>                                                                                |                  |           | 9 Credits<br>Substance Abuse Education                                     | 9 Credits<br>Human Services Associate                                    |                |                   |
| <b>Second Term - Fall 2027</b>  |                                                                                                        |                  |           |                                                                            |                                                                          |                |                   |
|                                 | <b>16 Weeks</b>                                                                                        |                  |           |                                                                            |                                                                          |                |                   |
| 10520101                        | Introduction to Human Services                                                                         | 3 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
| 10520102                        | Interviewing                                                                                           | >                | 3 credits | Substance Abuse Education                                                  | Human Services Associate                                                 |                |                   |
| 10520110                        | Group Facilitation<br>Corequisite: 10520102 Interviewing (HSA students will take this course 4th term) | >                | 3 credits | Substance Abuse Education                                                  |                                                                          |                |                   |
|                                 | <b>1st 8 Weeks</b>                                                                                     |                  |           |                                                                            |                                                                          |                |                   |
| 10520104                        | Issues in Alcohol and Other Drug Abuse                                                                 | >                | 3 credits | Substance Abuse Education                                                  | Human Services Associate                                                 |                |                   |
|                                 | <b>Second Term Total</b>                                                                               |                  |           | 9 Credits<br>Substance Abuse Education                                     | 9 Credits<br>Human Services Associate                                    |                |                   |

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|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------|----------------------------------------------------------------------------|--------------------------------------------------------------------------|----------------|-------------------|
|                            | <b>Third Term - Spring 2028</b>                                                                                                                                                                                                                                                                                                            |                  |           |                                                                            |                                                                          |                |                   |
|                            | <b>16 Weeks</b>                                                                                                                                                                                                                                                                                                                            |                  |           |                                                                            |                                                                          |                |                   |
| 10520105                   | Introduction to Counseling<br>Corequisite: 10520106 Methods of Social Casework                                                                                                                                                                                                                                                             | >                | 3 credits | Substance Abuse Education                                                  | Human Services Associate                                                 |                |                   |
|                            | <b>1st 8 Weeks or 2nd 8 Weeks</b>                                                                                                                                                                                                                                                                                                          |                  |           |                                                                            |                                                                          |                |                   |
| 10520108<br>OR<br>10520107 | Child and Adolescent Behavior (1st 8 weeks)<br>OR<br>Gerontology (2nd 8 weeks)                                                                                                                                                                                                                                                             | 6 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
|                            | <b>2nd 8 Weeks</b>                                                                                                                                                                                                                                                                                                                         |                  |           |                                                                            |                                                                          |                |                   |
| 10520115                   | Substance Abuse Assessment and Treatment<br>COREQUISITES: 10520104 Issues in Alcohol and Other Drug Abuse, 10520110 Group Facilitation and 10520106 Methods of Social Casework                                                                                                                                                             | >                | 3 credits | Substance Abuse Education                                                  | Human Services Associate                                                 |                |                   |
|                            | <b>Third Term Total</b>                                                                                                                                                                                                                                                                                                                    |                  |           | 6 Credits<br>Substance Abuse Education                                     | 9 Credits<br>Human Services Associate                                    |                |                   |
|                            | <b>Fourth Term - Fall 2028</b>                                                                                                                                                                                                                                                                                                             |                  |           |                                                                            |                                                                          |                |                   |
|                            | <b>16 Weeks</b>                                                                                                                                                                                                                                                                                                                            |                  |           |                                                                            |                                                                          |                |                   |
| 10809198                   | Introduction to Psychology                                                                                                                                                                                                                                                                                                                 | 3 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
| 10520113                   | Field Experience 1#<br>PREREQUISITES: 10520102 Interviewing, 10520103 Ethics in Human Services, 10520104 Issues in Alcohol and Other Drug Abuse, 10520106 Methods of Social Casework and COREQUISITES: 10520101 Introduction to Human Services, 10520105 Introduction to Counseling and 10520115 Substance Abuse Assessment and Treatment. | 9 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
| 10520110                   | Group Facilitation<br>Corequisite: 10520102 Interviewing                                                                                                                                                                                                                                                                                   | 3 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
|                            | <b>1st 8 Weeks</b>                                                                                                                                                                                                                                                                                                                         |                  |           |                                                                            |                                                                          |                |                   |
| 10520116                   | Psychopharmacology in Human Services<br>(can take fall or spring)                                                                                                                                                                                                                                                                          | 6 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
|                            | <b>Fourth Term Total</b>                                                                                                                                                                                                                                                                                                                   |                  |           |                                                                            | 12 Credits<br>Human Services Associate                                   |                |                   |

All prerequisite/corequisite courses must be completed with a grade point of 2.0 or better. Revised 6.23.25

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| Catalog Number             | Course Title                                                                                                                             | *Hours per Week  | Credits   | Substance Abuse Education<br>Technical Diploma<br>(Financial Aid Eligible) | Human Services Associate<br>Associate Degree<br>(Financial Aid Eligible) | Date Completed | Transfer or Grade |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------|----------------------------------------------------------------------------|--------------------------------------------------------------------------|----------------|-------------------|
|                            | <b>Fifth Term - Spring 2029</b>                                                                                                          |                  |           |                                                                            |                                                                          |                |                   |
| 10520114                   | Field Experience 2#<br>Prerequisite: 10520113 Field Experience 1                                                                         | 9 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
| 10XXXXXX                   | Elective Course<br>(Talk with your advisor to determine the best elective course for your situation)                                     | 3 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
|                            | <b>Fifth Term Total</b>                                                                                                                  |                  |           |                                                                            | 6 Credits<br>Human Services Associate                                    |                |                   |
|                            | <b>Sixth Term - Fall 2029</b>                                                                                                            |                  |           |                                                                            |                                                                          |                |                   |
|                            | <b>General Education Courses</b><br>(may be taken at any time; variety of instructional formats are available-available in any semester) |                  |           |                                                                            |                                                                          |                |                   |
| 10801136                   | English Composition 1                                                                                                                    | 3 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
| 10801196<br>or<br>10801198 | Oral/Interpersonal Communication<br>or<br>Speech                                                                                         | 3 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
| 10806198                   | Human Biology                                                                                                                            | 5 hours per week | 4 credits |                                                                            | Human Services Associate                                                 |                |                   |
| 10809159                   | Abnormal Psychology<br>Prerequisite: 10809198 Introduction to Psychology                                                                 | 3 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
| 10809172<br>or<br>10809196 | Introduction to Diversity Studies<br>or<br>Introduction to Sociology                                                                     | 3 hours per week | 3 credits |                                                                            | Human Services Associate                                                 |                |                   |
|                            | <b>General Education Total</b>                                                                                                           |                  |           |                                                                            | 16 Credits<br>Human Services Associate                                   |                |                   |
|                            | <b>Total Credits</b>                                                                                                                     |                  |           | <b>24 Credits</b><br>Substance Abuse Education                             | <b>61 Credits</b><br>Human Services Associate                            |                |                   |



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\* Hours per week represents periods of instruction and/or work-based learning hours per week (class hours). Additional time may be required outside of class to complete assignments. For more details on what you can expect outside of class, please see the “Expectations Outside of the Classroom” section of the Student Handbook

> Due to the course to clock hour conversion, this course meets the 45-clock hour requirement over the term (Scheduled 48 sessions at 50 minutes for 16 weeks; adjusted for 8 weeks)

# Credit for prior learning not applicable for these courses

Please be advised that low-enrollment class sections may be canceled. You will be contacted by Student Services with information on other class sections available in alternate formats.

**Northwood Tech General Education Course Options for Northwood Tech Associate Degree Programs**

Co-enrollment in 99831900 Writing Essentials may be recommended in addition to English Composition 1.

Specific General Education courses are scheduled as requirements for this program. If you have completed General Education coursework at another Wisconsin technical college, please refer to the Acceptable Transfer Course document at the following link (find your program) to see if your previous coursework will transfer

[Acceptable Transfer Courses](#)

If you have completed General Education coursework at Northwood Tech in a prior term, the same options will apply for your program requirements. Pending Dean approval, technical diploma coursework (i.e. catalog number beginning with 30, 31, or 32) may also be allowed to meet General Education requirements. NOTE: Technical diploma level coursework may not transfer to a baccalaureate program.^

**Elective Courses:** To meet the elective course requirements for this program, you will be required to take associate degree level coursework, i.e., catalog numbers beginning with a 10 (with the exception of General College courses 10831103, 10834109, 10835103, and 10838104). Pending program dean approval, technical diploma level coursework, i.e. catalog number beginning with 30, 31, or 32, may also be allowed to meet elective credit requirements for this program. NOTE: Technical diploma level coursework may not transfer to a baccalaureate program.^

**Graduation Requirements:** *Although your academic advisor can provide guidance, you are ultimately responsible for selecting courses that meet a program's graduation requirements. If you do not take courses in the recommended sequence above, it may delay your completion of graduation requirements. A program plan GPA of 2.0 in a 4.0 grade system is required to graduate. You must earn a grade point of 2.0 or better in all 105XXXXX courses.*

**Earn credit for what you already know:**

[Visit Credit for Prior Learning for more information](#)

If you have difficulty accessing this content or notice any accessibility problems, please contact the Northwood Tech Curriculum Office at [curriculum.office@NorthwoodTech.edu](mailto:curriculum.office@NorthwoodTech.edu) or 715.752.8128. You will receive a response within 5 business days.

^If considering transferring into a baccalaureate program, please work with the Transfer Coordinator at the college you are interested in transferring to verify status, including if technical diploma level coursework will transfer and if it will transfer, how the credits will be brought in to your future degree.

All prerequisite/corequisite courses must be completed with a grade point of 2.0 or better. Revised 6.23.25