

NORTHWOOD TECHNICAL COLLEGE
ASSOCIATE DEGREE NURSING
STUDENT POLICIES

STUDENT INPUT INTO ADN PROGRAM

Student input is a valuable resource for continuous improvement of the ADN program. An opportunity for students to provide their input is provided monthly at each campus, during the monthly campus ADN faculty meeting.

Process for Student Input

Each campus will have a designated student representative/s for the campus ADN student group who will be charged with bringing forward student input to the ADN faculty at a monthly ADN campus faculty meeting.

- The campus ADN student representative will be selected by the ADN faculty prior to the September faculty meeting each year.
- The campus ADN student representative will be introduced at spring and fall orientations (ADN Sem 1, Sem 2, Sem 3, and Sem 4).
- Contact information for the campus student representative will be made available to all student groups by semester by posting the Northwood Tech email address of the campus student representative on the Blackboard clinical course for each semester on the Announcements page.

Role of Campus ADN Student Representative will solicit fellow student input prior to the scheduled monthly ADN faculty meeting.

- The campus ADN student representative will bring relevant concerns to the campus ADN faculty. Examples of relevant concerns are:
 - Nursing program issues such as HESI testing, clinical concerns
 - Questions related to curriculum
 - Nursing program policies detailed in the Northwood Tech Student Handbook
- Personal student issues will not be addressed. Personal student issues will be addressed *only* in a private and confidential manner with the student's faculty advisor or instructor.

Role of the Faculty

- Provide the campus ADN student representative with a written notification of the monthly ADN faculty meeting schedule for the academic year. If the schedule is amended, the campus ADN student representative must be notified of the changes.
- At the meeting, listen to the concerns shared by the campus ADN student representative. Questions regarding clarifications may be answered; otherwise, this time is intended to *receive input but not to respond to the input*. The campus ADN student representative, as well as all ADN students will be made aware of the "listening only" aspect of this meeting prior to meetings beginning.
- After campus ADN student representative has left the meeting, the faculty will consider, discuss, and make appropriate changes needed, if any, based on the students' input. A response from the faculty will be provided, including next steps, if any, which will be taken to address the students' concerns.
- A summary of the student input/faculty response will be completed and sent to the Associate Dean of Nursing/ADN Program Director after each meeting on the *Student Input for the ADN Program* form (E-01).