

**NORTHWOOD TECHNICAL COLLEGE  
BOARD MEETING NOTICE/AGENDA**

The regular meeting of the Northwood Technical College Board will be held on Wednesday, April 16, 2025, at 8:30 a.m., at the Northwood Tech New Richmond Campus, located at 1019 S. Knowles Avenue, New Richmond, WI 54017. The use of technology to access the meeting will be available to Board members, as needed.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

**OPEN MEETING STATEMENT**

Deanna Lapacinski, Executive Assistant to the President and Board, will read the following open meeting statement: “The April 16, 2025, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. The meeting notice was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting.”

**APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES**

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology, and requests approval to authorize the use of electronic signatures for all Board documents.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

**BOARD ENGAGEMENT**

**EXECUTIVE SESSION**

The Board will convene into executive session, under the provisions of Wisconsin Statute §19.85 (1)(c)(f) and §118.22 for the purpose of considering the following matter(s):

1. Approval of the March 19, 2025, Executive Meeting Minutes
2. Consideration of Final Notice of Non-Renewal of Personnel for 2025–2026
3. Consideration of Employment, Promotion, Compensation, and Performance Evaluations
4. Motion to Reconvene into Open Session to Take Action on Matters Discussed in Executive Session

## OPEN SESSION RECONVENED

### MEETING MINUTES

1. Approval of the March 19, 2025, Regular Meeting Minutes

### CONSENT AGENDA

*Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.*

#### 1. Personnel

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** Hunter Gehrman, Student Services Assistant, Rice Lake; \$18.76/hour, effective March 24, 2025.
- B. **New Hire:** Stephen Gerdt, Custodian; Staff, New Richmond; \$18.76/hour, effective April 2, 2025.
- C. **New Hire:** Sophia Heilberg, Academic Program Associate; Staff, New Richmond; \$23.50/hour, effective March 28, 2025.
- D. **New Hire:** Cassaundra Stanley, Admissions Advisor; Staff, Rice Lake \$22.23/hour, effective April 9, 2025. *Note: Ms. Stanley is currently a Student Services Assistant at the Rice Lake Campus.*
- E. **Resignation:** Steven Gustin, Facility Maintenance Manager; Superior, effective April 23, 2025.
- F. **Resignation:** Scott Kupferschmidt, Facility Maintenance Manager; Rice Lake, effective October 31, 2025.
- G. **Resignation:** Cassaundra Stanley, Student Services Assistant; Rice Lake, effective April 8, 2025.

#### 2. Contracts

Administration recommends approval of the contract listing.

#### 3. Financial/Cash Position Report

Administration recommends approval of last month's Financial and Cash Position Report.

#### 4. Approval of Bills

Administration recommends approval of expenditures incurred.

5. Bids/Purchases
  - A. Machining Equipment – Superior and New Richmond
  - B. Nursing Support Program – Collegewide
  - C. Lighting Project – Ashland

#### **OTHER ITEMS REQUIRING BOARD ACTION**

1. Action to be considered on Matters Discussed in Executive Session

Time was reserved for the Board to consider action to be taken on matters discussed in Executive Session.

  - A. Approval of Final Notice of Non-Renewal of Personnel for 2025–2026
2. Approval of Intent to Renew
3. Approval of Revised Administrative Policy 128 (Tuition and Fees) and Addendums
4. Approval of Revised Administrative Addendum 450A ADD (Contracting Rates 2025–2026)
5. Approval of Resolution 25–09, Establishing the Issuance and Parameters for the Sale of not to Exceed \$2,745,000 General Obligation Promissory Notes, Series 2025B of the Northwood Technical College District, Wisconsin, and Setting the Sale Thereof

#### **CORRESPONDENCE AND INFORMATION**

1. Meeting Information Sharing
2. Travel Sign-Up
  - A. Board Events Schedule
3. Monitoring Schedule Review and Updates
  - A. Monitoring Schedule
  - B. Consider Nominations for 2025 ACCT Leadership Awards
4. President's Updates
  - A. Enrollment Report
  - B. Building Community College Innovations in Workforce and Economic Development
  - C. Wisconsin Technology Council Panel
  - D. Hayward and Ladysmith Outreach Center Lease Update

5. Legislative Updates

6. 2025 ACCT Leadership Congress – Call for Presentations

7. Student Updates and News

- A. Northwood Tech earned 2025–2026 Military Friendly Silver Status
- B. Northwood Tech BPA students earn spot at National Conference
- C. Apprentice opportunities to expand under new coalition

**BOARD EDUCATION**

- 1. Strategic Plan Progress Report
- 2. College Employee Satisfaction Survey (CESS)

**NEXT MEETING/FUTURE MEETINGS**

- 1. Review Meeting Dates, Locations, and Start Times
- 2. Review/Add Agenda Items

**MEETING ADJOURNMENT**