

NORTHWOOD TECHNICAL COLLEGE
ASSOCIATE DEGREE NURSING
STUDENT POLICIES

REGISTRATION FOR COURSES

Northwood Tech nursing program students can register for classes two (2) weeks prior to courses being opened. After the two-week period of program-only student registration, if there is space available and there are qualified returning students, the reentry students may register when given permission and assigned to any available spaces by the Associate Dean of Nursing.

Clinical sections registration

Registration for clinicals courses: 10543104, 10543108, 10543111, 10543115, and 10543116 must be made at least two weeks prior to the start of the clinical course. This is due to clinical facility onboarding requirements. There may be some exceptions based on the clinical facility.

ADN students registering for a clinical course may not switch clinical sections after the two-week block of registration for current students, unless given permission by the Associate Dean of Nursing or ADN Program Coordinator. Clinical agencies have strict mandates regarding student documents required to enter their clinical facilities. Student rosters and required documents are sent to clinical agencies after the two-week registration period and in advance of the start of the clinical course for review; therefore, permission to switch clinical sections is required.

To ensure the best learning experience for all students in the clinical course, the instructor(s) may need to balance out the number of students in the clinical course and move students to a different clinical section despite the student signing up for another section. When this is necessary, the instructor(s) will contact the student(s) involved to make this change as agreeable as possible.