



Northwood Technical College (Northwood Tech) Programs and Microsoft Office Specialist (MOS) Office 365 and Office 2019 / Office 2016 Certiport Certification Crosswalk (2024-2025)

Educational and training experiences offered through company training programs or through professional institutions may be reviewed for transfer credit (credit from prior learning). **Official certificates or original records (as noted below) must be submitted to verify the credential earned.**

The following current industry certification	=	Northwood Tech Programs
Certiport MOS Office 365 and Office 2019: Word Associate OR Certiport MOS 2016 Certification: Word <i>Test Component: MOSWD</i>	This certification may allow for transfer credit for the following Northwood Tech course	10103146 MS Word A <i>This course is in the following programs: Accounting, Accounting Assistant, Administrative Coordinator, Billing and Posting Clerk, Business Management, Customer Service Manager, Financial Services, Financial Services Customer Representative, Healthcare Receptionist, Medical Billing Specialist, Health Office Professional, Human Resource Management, Leadership Development, Medical Administrative Professional, Microsoft Office, Office Support Specialist, and Office Technology Assistant</i>
Certiport MOS Office 365 and Office 2019: Excel Associate OR Certiport MOS 2016 Certification: Excel <i>Test Component: MOSEC</i>	This certification may allow for transfer credit for the following Northwood Tech course	10103151 MS Excel A <i>This course is in the following programs: Accounting, Accounting Assistant, Administrative Coordinator, Billing and Posting Clerk, Business Management, Customer Service Manager, Financial Services, Financial Services Customer Representative, Health Office Professional, Human Resource Management, Human Resources and Payroll Generalist, Leadership Development, Microsoft Office, Medical Administrative Professional, Medical Billing Specialist, Office Support Specialist, and Office Technology Assistant</i>
Certiport MOS Office 365 and Office 2019: PowerPoint Associate OR Certiport MOS 2016 Certification: PowerPoint <i>Test Component: MOSPW</i>	This certification may allow for transfer credit for the following Northwood Tech course	10103106 MS PowerPoint <i>This course is in the following programs: Administrative Coordinator, Business Management, Customer Service Manager, Financial Services, Financial Services Customer Representative, Human Resource Management, Leadership Development, Microsoft Office, and Office Support Specialist</i>
Certiport MOS Office 365 and Office 2019: Outlook Associate OR Certiport MOS 2016 Certification: Outlook <i>Test Component: MOSOL</i>	This certification may allow for transfer credit for the following Northwood Tech course	10103125 MS Outlook <i>This course is in the following programs: Administrative Coordinator, Business Management, Customer Service Manager, Healthcare Receptionist, Health Office Professional, Medical Administrative Professional, Microsoft Office, Office Support Specialist, and Office Technology Assistant</i>

The following current industry certification	=	Northwood Tech Programs
<p>Certiport MOS Office 365 and Office 2019: Access Expert OR Certiport MOS 2016 Certification: Access</p> <p><i>Test Component: MOSAE</i></p>	<p>This certification may allow for transfer credit for the following Northwood Tech course</p>	<p>10103162 MS Access A <i>This course is in the following programs: Accounting, Accounting Assistant, Administrative Coordinator, Billing and Posting Clerk, Business Management, Customer Service Manager, Microsoft Office, and Office Support Specialist</i></p>
<p>Certiport MOS Office 365 and Office 2019: Word Expert OR Certiport MOS 2016 Certification: Word Expert</p> <p><i>Test Component: MOSWE</i></p>	<p>This certification may allow for transfer credit for the following Northwood Tech course</p>	<p>10103146 MS Word A <i>This course is in the following programs: Accounting, Accounting Assistant, Administrative Coordinator, Billing and Posting Clerk, Business Management, Customer Service Manager, Financial Services, Financial Services Customer Representative, Healthcare Receptionist, Medical Billing Specialist, Health Office Professional, Human Resource Management, Leadership Development, Medical Administrative Professional, Microsoft Office, Office Support Specialist, Office Technology Assistant</i></p> <p>and</p> <p>10103147 MS Word B (corequisite 10103146 MS Word A) <i>This course is in the following programs: Health Office Professional, Medical Administrative Professional</i></p> <p>OR</p> <p>10103146 MS Word A</p> <p>and</p> <p>10103184 Advanced Document Applications (corequisite 10103146 MS Word A) <i>This course is in the following programs: Administrative Coordinator, Microsoft Office, Office Support Specialist, and Office Technology Assistant</i></p>
<p>Certiport MOS Office 365 and Office 2019: Excel Expert OR Certiport MOS 2016 Certification: Excel Expert</p> <p><i>Test Component: MOSEE</i></p>	<p>This certification may allow for transfer credit for the following Northwood Tech course</p>	<p>10103151 MS Excel A <i>This course is in the following programs: Accounting, Accounting Assistant, Administrative Coordinator, Billing and Posting Clerk, Business Management, Customer Service Manager, Financial Services, Financial Services Customer Representative, Health Office Professional, Human Resource Management, Human Resources and Payroll Generalist, Leadership Development, Medical Administrative Professional, Medical Billing Specialist, Microsoft Office, Office Support Specialist, and Office Technology Assistant</i></p> <p>and</p> <p>10103152 MS Excel B (corequisite 10103151 MS Excel A)</p>

The following current industry certification	=	Northwood Tech Programs
		<p><i>This course is in the following programs: Accounting, Accounting Assistant, Billing and Posting Clerk, Business Management, Customer Service Manager, Financial Services, Financial Services Customer Representative, Human Resource Management, Human Resources and Payroll Generalist, Medical Administrative Professional, and Medical Billing Specialist</i></p> <p>OR</p> <p>10103151 MS Excel A</p> <p>and</p> <p>10103185 Advanced Spreadsheets & Analytics (Corequisite: 10103151 MS Excel A)</p> <p><i>This course is in the following programs: Administrative Coordinator, Microsoft Office, Office Support Specialist, and Office Technology Assistant</i></p>
<p>To verify validity of certification, go to the following website: https://certiport.pearsonvue.com/Certifications/Microsoft/MOS/Certify/Office-365-and-Office-2019</p>		

**No expiration on MOS certifications.

Northwood Tech STAFF ONLY: 12/4/2017; 2/15/18; 7/26/2018, 11/30/2018, 3/5/2019; 4/2/2020; 5/1/2020; 3/19/2021; 7/7/2021,10/20/2021, 5/6/2022, 12/14/2022 (no changes for 22-23), 12.18.2023

Academic Affairs / Industry Credentials and CPL Crosswalks

Northwood Tech CPL Data Entry Instructions - Certiport:

TESTID (for all): MCERTIPORT (formerly ADMINPROF) – new test ID effective date 7/24/2018

RCC CODE (for all): 5J (Exam – National Standard)