**Wisconsin Department of Justice**

**Law Enforcement Standards Board**

**DJ-LE-336, Rev. 06/23**

[**https://wilenet.widoj.gov/**](https://wilenet.widoj.gov/)

**INSTRUCTOR TRAINING COURSE APPLICATION**

**LESB-APPROVED TOPIC-SPECIFIC INSTRUCTOR COURSES**

*To be* ***eligible*** *for instructor certification with the Law Enforcement Standards Board (LESB) in any of the following topics: Defensive & Arrest Tactics (DAAT), Defensive Tactics (DT), Emergency Vehicle Operation & Control (EVOC), Handgun and Rifle, Principles of Subject Control (POSC), Professional Communication Skills (PCS), Standardized Field Sobriety Testing (SFST), Tactical Response, Scenarios, Vehicle Contacts, and/or Tactical Emergency Casualty Care for Law Enforcement Officers (TECCLEO), a LESB-approved Topic-Specific Instructor Course must be completed.*

**This form must be signed and dated by both the applicant and the applicant’s employer (agency administrator). Return this to the training school in advance of admission to a LESB-approved Topic-Specific Instructor Course.**

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| --- | --- | --- |
| **Last Name**      | **First Name**      | **Middle Initial**      |
| **Credential ID (8 digits)**      | **Employer**      |
| **Topic Specific Instructor Course (i.e., DAAT)**      | **Dates of Topic Specific Instructor Course (m/d/yy – m/d/yy)**      |

**Instructor Development Course *(Check the box that applies to you)***

[ ]  Exempt – I am currently a LESB-certified instructor seeking additional certification in a new topic area.

 **(Attach a copy of your Acadis Training History Report showing current instructor certification along with a completed form DJ-LE-310, Student Release of Information)**

[ ]  I completed the 32-Hour Criminal Justice Instructor Development Course (CJIDC) within the past two (2) years and I am not currently a LESB certified instructor. Date Completed:

**(Attach a copy of your CJIDC Course Completion Certificate along with a completed form DJ-LE-310, Student Release of Information)**

[ ]  Exempt – I am licensed by the Wisconsin Department of Health Services as an EMS Instructor II, and I am applying to attend the Tactical Emergency Casualty Care for Law Enforcement Officers (TECCLEO) instructor course. **(Attach a copy of your instructor license along with a completed form DJ-LE-310, Student Release of Information)**

[ ]  Exempt – I wish to complete the Physical Fitness Assessor Instructor Course and receive credentialing as Physical Fitness Assessor with the LESB.

[ ]  None of the above. If none of the above apply you are not eligible to take part in a LESB-approved Topic Specific Instructor Course.

**Occupational & Educational Experience *(Check all of the boxes that apply to you)***

[ ]  I have acquired 2.5 years of full-time, or at least 5,000 hours of occupational experience as a certified law enforcement officer, have a minimum of 60 associate degree level college credits or higher, and wish to complete one of the following LESB-approved Topic Specific Instructor Courses: DAAT, DT, EVOC, Firearms, PCS, SFST, TECCLEO, Tactical Response, Scenario, or Vehicle Contacts.

[ ]  I am licensed by the Wisconsin Department of Health Services (DHS) as an EMT basic or higher and certified by DHS as an EMS Instructor II, or licensed as a DHS EMT basic or higher and certified with the LESB as a General Law Enforcement Instructor, and I am applying to attend the TECCLEO Instructor Course. **(Attach a copy of your DHS license)**

[ ]  I have acquired 2.5 years of full-time, or at least 5,000 hours occupational experience as a certified jail officer or secure juvenile detention officer and wish to complete the LESB-approved PCS or DT Instructor Course.

[ ]  None of the above. If none of the above apply, you are not eligible to take part in a LESB-approved Topic Specific Instructor Course.

**Pre-Course Requirements *(Check the box that applies to you)***

[ ]  I am applying to attend a topic specific instructor course. I understand that I may be required to demonstrate skills proficiency and/or knowledge on the first day of the course. If I am unable to show proficiency and knowledge in the subject, I will not be permitted to continue in the instructor course.

[ ]  I affirm that the information provided above is both true and accurate.

 Applicant’s Signature Date

 Agency Administrator’s Signature Date

*Instructor related questions may be directed to Thessa Phillips at (608) 267-1931. Questions related to the law enforcement curriculum may be directed to Stephanie Pederson at (608) 261-8641. Questions related to the jail and/or secure juvenile detention curriculum may be directed to Michelle Sandry at (608) 267-1327.*