



Dear 2026 Fieldwork Educator:

Thank you for this opportunity to provide details and updates regarding the Occupational Therapy Assistant program at Northwood Tech that will assist you in the supervision of your level II fieldwork student.

Online Course

Your student will be enrolled in a 2-credit online course, OT Practice and Management (10-514-185) while completing fieldwork II. This course allows students to be at a full-time load of 12 credits, which is necessary for many funding sources (financial aid) and insurance requirements. The course provides students with the opportunity to apply administrative concepts and procedures to practice. The course also helps students get ready for certification, licensure, and job searching. No assignments in this online course should interfere with your assignments or the projects you want your student to complete.

Student Travel

While every attempt is made to place students in facilities close to their homes and families, this is not always possible. Before entry into the program and throughout the program, Northwood Tech students are aware that fieldwork II placements may be anywhere, including several hours from their homes. At Northwood Tech we ensure that students have a diverse experience, in at least 2 different service delivery models. To provide this experience, locations outside of easy driving distance may be required. It is also important to realize that while Northwood Tech has many contracts with local agencies, local settings may not be available each year based on staffing, reimbursement constructs, or other issues.

Thank you again for your commitment to occupational therapy education.

Sincerely,

A handwritten signature in cursive script, reading 'Becky Mika, OTR/L, MBA-HCA'.

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