Northwood Technical College
FY26 (2025-26) Pharmacy Technician Program

The following is additional information about the Northwood Tech Pharmacy Technician (PhT) program. This information supplements the program webpage and district catalog.
Degree: One-Semester Technical Certificate

PHARMACY TECHNICIAN PROGRAM - 11 credits
The Pharmacy Technician (PhT) program is a one-semester program. Students must complete 11 credits to graduate. The program combines lecture, laboratory, and clinical courses. Travel is required to clinical sites; students must provide their own transportation. Clinical locations are to be determined.

PROGRAM CONTACT (New Richmond/Superior)
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PROGRAM LOCATIONS/START DATE
New Richmond—Spring Semester
Superior—Fall Semester

ACADEMIC ADMISSION REQUIREMENTS
You will be admitted to the program based on the date and time the above admission criteria is met.

PHARMACY TECHNICIAN COURSEWORK
Most Pharm Tech courses are offered online. One evening a week on-campus provides hands-on learning experiences. BLS Basic Life Support training must be completed before students start clinical training.

CLASS COMMITMENT
In addition to scheduled class time, it is expected that students spend at least two to three hours studying for each hour of classroom lecture they attend. This represents a significant time commitment, and most students find it necessary to reduce work hours during the program.

TRANSFER CREDIT
Official college transcripts are required for any college coursework that has been completed. Official college transcripts must be sealed and sent from the sending institution.

PHARMACY TECHNICIAN PROGRAM STANDARDS
Students must earn a grade of 2.0 or higher in all required courses. This policy includes coursework taken at other colleges. Students must also successfully pass all required course competencies. For specific program course requirements, see individual course syllabi. Failure to achieve a 2.0 in a course, failure to achieve the exam score as specified in the individual course syllabi, or failure to pass all required course competencies will delay advancement in the program until an acceptable grade is achieved. Program courses may only be repeated once. If a course needs to be repeated, please contact your advisor before registering. This policy also applies to coursework taken at other colleges.

COMPUTER NEEDS
Since all PhT courses include a web-based component, students are required to have computer and internet access.

BACKGROUND CHECK AND CONVICTION RECORD
Students in the PhT program will attend clinical sessions in hospital and community pharmacies that are regulated by state and federal government. The laws state that these clinical agencies may not hire anyone with a history of conviction of certain crimes. Northwood Tech must contract with these agencies to provide your clinical experiences while in the program. In order to do so, the agencies expect Northwood Tech to adhere to the same guidelines—in other words, they view students as temporary employees.

Within 90 days of the start of PhT clinical courses, a caregiver background check will be run through the Wisconsin Department of Health Services along with a national criminal background check, and, if applicable, the Minnesota Department of Human Services. Having a conviction history will not necessarily stop you from entering the program. We will need to discuss the charges with you and will make every attempt to confidentially resolve the concern with the hospital and community pharmacies utilized for the clinical courses. Ultimately the hospital and community pharmacies reserve the right to determine what is an acceptable background check. The pharmacy may deny access to their setting based on a negative background check. If this occurs, you would not be able to complete the PhT program requirements. The costs of background checks are the responsibility of the student.

You will also be asked to comply with mandatory drug testing. Positive results on the drug test may also prevent you from being placed in a hospital or community pharmacy.

PROGRAM PROGRESSION OPTIONS
The Pharmacy Technician program is scheduled to be completed in one semester as indicated on the Curriculum Checklist.

SCHOLARSHIPS AND FINANCIAL AID
Financial aid is available to help you pay for your education. It can come in the form of grants, loans, federal work-study, military and veterans benefits, division of vocational rehabilitation benefits, and scholarships.

Students in the Pharmacy Technician program may not be eligible to receive full financial aid, due to Department of Education regulations on how credits are recognized. For more information contact your campus Financial Aid Advisor.

CERTIFICATION EXAM
Graduates are eligible to take the Certified Pharmacy Technician (CPhT) certification examination through the Pharmacy Technician Certification Board (PTCB).

GRADUATE SALARY EXPECTATIONS
Aggregated statewide graduate outcomes indicates average monthly salaries are between $31,198-$42,070 annually and the average yearly salary $38,475.

Checklist for Pharmacy Technician Admission

Admission Requirements

_____ Complete Online application form

_____ Have earned a high school diploma or GED certificate; current high school seniors must provide both a current high school transcript and a final (official) transcript with confer date.

_____ Review and sign Background Check Disclosure

_____ Review and understand the Technical Standards for this program

_____ Complete admissions meeting with a Northwood Tech counselor (academic admission requirements apply)

Academic admission requirements: Students who are considering the program must meet one of the following items:
- Minimum High School GPA of 2.1
- ACT Score of 18
- Minimum College GPA 2.0 (min 3 cr)
- Associate or bachelor's degree
- Accuplacer scores

Additional measures may be considered as determined by the counselor.

Program-Specific Requirements

_____ Submit Background Check fee

_____ Have an acceptable Wisconsin Caregiver Background Check, National Criminal Background Check, Minnesota Caregiver Background Check (if applicable), and other states, if applicable

_____ Pass a physical exam, have current immunizations, and demonstrate negative status for Tuberculosis (Tb).

_____ COVID vaccination---highly recommended

NOTE: Northwood Technical College cannot guarantee clinical placement or ability to progress in the program if a student is not able to meet the clinical site requirements including but not limited to; influenza vaccine, covid vaccine, negative tb skin test or QuantiFERON®-TB Gold In-Tube test (QFT-GIT) or T-SPOT®.*TB* test (T-Spot), up to date acceptable background check, or any other clinical requirements required by the clinical site. Northwood Technical College cannot guarantee clinical placement if the clinical site must be changed due to students inability to meet the site specific requirements. Many sites require the student information 4-6 weeks prior to the clinical start date.

_____ Review and sign Health Sciences Confidentiality Statement

_____ Possess current certification of "BLS Basic Life Support"

_____ Participate in a mandatory program orientation session

_____ Pass mandatory drug testing

FY26 (2025-26)
PHARMACY TECHNICIAN PROGRAM
Prices listed are approximate costs and subject to change

TEXTBOOKS (PhT occupational specific courses)	digital + print	$716.28
	digital	$476.52

BACKGROUND CHECKS

CastleBranch (includes WI Caregiver Background Check,		$118.00
National Criminal Background Check, and Drug test)	*Superior campus $104	

ADDITIONAL PROGRAM REQUIREMENTS: $68.00

Health Requirements Compliance Tracker	$28.00
Namepin (iTLC/Library)	free
Wine/maroon scrubs	$40.00

COURSE PREREQUISITE

47-531-437	BLS Basic Life Support	$74.48

FIRST TERM TUITION/FEES: $1793.70

10-536-141	Introduction to Pharmacy (Online)	$482.60
10-536-142	Pharmacy Calculations (Online)	$323.40
10-536-144	Pharmacology for Technicians (Online)	$323.40
10-536-143	Pharmacy Lab Skills (On-Site and Online)	$500.10
10-536-145	Pharmacy Clinical (On-Site at Clinical)	$164.20

APPROXIMATE PROGRAM TOTAL	$3,246.98

Transportation costs to and from clinical agencies will vary

Computer, other required hardware, or upgrade costs will be discussed on an individual basis.

Students are responsible for additional clinical agency requirements.

Students are responsible for health form costs (TB test, Immunizations, titers, exam, etc.)