CODE OF CONDUCT

Health Sciences programs use the published Code of Conduct, Academic Misconduct Policy, and Appeal Process described in the current college handbook.

https://www.northwoodtech.edu/sites/default/files/flmngr/Student-Handbook-25-26-web.pdf

Additions to the college's published information include:

Academic Misconduct Policy
Academic misconduct includes the items published in the Northwood Technical College Student Handbook, along with, but not limited to:

- Knowingly withholding information that should be known to the instructor.

Additional provisions from accrediting bodies and clinical/internship sites may supplement the college's policy on potential academic misconduct activities. Additional information may be provided in Health Sciences Clinical Handbooks.

Health Sciences students will follow the Academic Misconduct procedure outlined in the Northwood Technical College Student Handbook, with these additions:

1. For any Academic Misconduct or Code of Conduct Offense, the Health Sciences instructor and student will create an Improvement Plan to address the issue. A copy of the Improvement Plan will be given to the student and the Health Sciences program director. The original document will be kept in the student's file.
2. A second offense of academic misconduct can occur in the same class as the first offense of misconduct, or it could be a second occurrence of misconduct in a different course any time within the core Health Sciences Program.

Student Code of Conduct
Any student found to have committed or to have attempted to commit the following acts of misconduct, in addition to those published in the Northwood Technical College Student Handbook, is subject to disciplinary sanctions. This list is not all-inclusive.

- Failure to follow program policies outlined in syllabi and student handbooks.
- Disrespecting instructors and/or peers, through verbal and nonverbal means of communication.
- Sending angry (unprofessional) emails to faculty, staff, students, or clinical partners.
- Inattentive or disrespectful behavior during any scheduled program activity.
- Falsifying client records or reports.
- Failure to safeguard the client from incompetent or unethical health care provided by another person. Such incidents are to be reported to the appropriate instructor/supervisor.
- Failing to acquire and maintain competence in clinical competencies appropriate for the level of the student.

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- Practicing beyond the scope of the student's education, training, or experience.
- Failure to report one's own errors in the clinical setting.
- Failure to implement Standard Precautions.
- Violations of HIPAA requirements.
- Refusing to provide care to a client because of the client's race, color, sex, religion, age, beliefs, or disabling condition.
- Abusing a client physically or mentally by conduct such as striking a client, improperly confining a client, swearing, or cursing at a client.
- Demonstrating unprofessional behavior that would be considered unacceptable in any professional setting, and that reflects poorly on the Health Sciences Program.

If a student is dismissed from a Health Sciences Program for violations of the code of conduct, professional Code of Ethics, or academic misconduct, that dismissal is final with no option for reentry to the Health Sciences Program.

Professional Codes of Ethics
In addition, Health Sciences students are preparing for professions that have standards of ethics and conduct for their members. Health Sciences students are expected to conduct themselves in a manner consistent with these standards. Any violation of the student's respective profession's code of ethics will be subject to the above disciplinary action.

Associate Degree Nursing: American Nurses Association

Dental Assistant: American Dental Assistants Association (ADAA)

Health Information Technology: American Health Information Management Association (AHIMA)

Medical Coding Specialist: American Health Information Management Association (AHIMA)

Medical Assistant: American Association of Medical Assistants (AAMA)

Medical Laboratory Technician: American Society for Clinical Pathology Board of Certification (ASCP BOC)

Occupational Therapy Assistant: American Occupational Therapy Association (AOTA)

Pharmacy Technician: American Association of Pharmacy Technicians (AAPT)

Phlebotomy: ASCP Board of Certification (BOC)

Surgical Technology: Association of Surgical Technologists (AST)

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