

# NOTICE OF INTENT TO APPOINT NORTHWOOD TECHNICAL COLLEGE DISTRICT BOARD MEMBERS

Notice is hereby given that applications are being accepted for **one** position on the Northwood Technical College District Board from individuals residing in the following regions of the Northwood Technical College District:

- **Region 1** (Ashland, Bayfield, and Douglas Counties, and portions of Iron County—*excludes Iron County towns of Mercer and Sherman*)
- **Region 2** (Barron, Rusk, and Sawyer Counties)
- **Region 3** (Burnett, Polk, and Washburn Counties)
- **Region 4** (portions of St. Croix County—*excludes portions of the city of River Falls and the village of Spring Valley*)

Equal consideration is given to the general population distribution within the Northwood Technical College District, as well as to the distribution of women and minorities within the district. According to the Wisconsin Technical College System, this has been interpreted to mean that members of each gender (male/female) must hold at least three positions on the District Board. If the district's minority population exceeds 6.5%, at least one minority must hold a position on the District Board. Northwood Technical College's minority population is 11.5%.

Board members must live in the district and are selected for member positions (regions) based on the county in which they live, not the county in which they own a business. No two members of the Northwood Technical College District Board may be officials of the same governmental unit, nor may any district board member be a member of the school board which employs the School District Administrator member. No region will have less than two members and no more than three members on the District Board.

## Openings

An appointment will be made for the following one position in accordance with the Plan of Representation, which specifies categories of membership as well as geographic areas of representation within the district. Board members are not paid, except for expenses incurred in the performance of their duties. The Board position will commence on or about September 10, 2025, upon certification by the Wisconsin Technical College System Board, to fulfill the original 3-year term ending on June 30, 2026. *NOTE: this Board position would need to re-apply during the regular Board Appointment process in January 2026, for a continued Board appointment, with a term of July 1, 2026 – June 30, 2029.*

## • Elected Official

An **ELECTED OFFICIAL MEMBER** is defined as someone who holds a non-partisan elected public office other than party committee chair.

City Council	State Legislature
Common Council	Town Board
County Board	Town Clerk
School Board	Village Board
Sheriff	

An affidavit/application, along with a one-page single-spaced statement describing reasons for seeking an appointment to the Board, must be received at the address below no later than **4 p.m., on Thursday, June 19, 2025**. Applicants must attend the public hearing of the District Board Appointment Committee on **Thursday, July 24, 2025, at 10 a.m., at Northwood Technical College, Health Education Center, 505 Pine Ridge Drive, Shell Lake, WI 54871**, and provide at least two (2) letters of recommendation supporting the individual's candidacy to the Northwood Technical College District Board before being interviewed at the scheduled public meeting. No additional names will be accepted from the floor at the time of the Appointment Committee meeting.

Please mail your affidavit/application, statement, and any other materials to:

Mr. Bob Long, Chair  
District Board Appointment Committee  
Northwood Technical College, Rice Lake Campus  
1900 College Drive

Rice Lake, WI 54868

A Board Appointment affidavit/application form and instructions may be obtained on the Northwood Technical College Board Appointment website at <https://www.northwoodtech.edu/about/leadership/board-of-trustees/board-responsibilities>, or by contacting:

Deanna Lapacinski  
Board Appointment Committee Liaison  
Northwood Technical College  
1900 College Drive  
Rice Lake, WI 54868  
Telephone: 715-651-5367  
E-mail: [deanna.lapacinski@northwoodtech.edu](mailto:deanna.lapacinski@northwoodtech.edu)

The effective date of this notice is **Thursday, June 5, 2025.**

A second legal notice announcing the public hearing and committee meeting and all applicant names will be published in early July 2025.