

NORTHWOOD TECHNICAL COLLEGE
SURGICAL TECHNOLOGY
STUDENT POLICIES

REQUIRED DOCUMENTS

To ensure readiness for clinical and classroom experiences, all students enrolled in the Surgical Technology Apprenticeship program must complete and submit specific documentation prior to the start of the core Surgical Technology coursework (course codes beginning with 10-512-xxx).

Documentation Submitted to the Clinical Employer/Sponsor

The following items are the responsibility of the student and must be submitted directly to the clinical employer/sponsor. These materials will be reviewed and stored by the clinical employer/sponsor:

- 1. Wisconsin Caregiver Background Check**

- Must be completed with acceptable results in accordance with state and employer standards.

- 2. Health Record Requirements**

- All health documentation as required by the clinical employer/sponsor site, including immunizations and any additional screenings, must be submitted and approved.

- 3. Current Certification in Basic Life Support (BLS)**

- Students must provide proof of a valid BLS certification.

Documentation Submitted to Northwood Technical College

The following requirements must be completed and submitted to the Surg Tech program director at Northwood Technical College:

- 1. Health Sciences Confidentiality Statement**

- Students are required to read, sign, and submit this statement, affirming their understanding and agreement to maintain confidentiality in all clinical and academic settings.

- 2. Program Orientation Attendance**

- Participation in a mandatory Surgical Technology Apprenticeship program orientation is required prior to the start of core coursework.