

Northwood Technical College  
Board Proceedings  
September 20, 2021

The Northwood Technical College Board meeting was held on Monday, September 20, 2021, at 8:30 a.m., at the Northwood Tech New Richmond Campus, located at 1019 South Knowles Avenue, New Richmond, WI 54017. The use of technology to access the meeting was available to Board members as needed.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

Chairperson Chris Fitzgerald called the meeting to order at 8:30 a.m. Board members James Beistle, Brett Gerber, Janelle Gruetzmacher, Lori Laberee, and Josh Robinson were present at the Northwood Tech New Richmond Campus. In addition, Andy Albarado, Chris Fitzgerald, Nicki O'Connell, and Amber Richardson joined the meeting via BlueJeans technology. A quorum was established.

Northwood Tech employees Aliasha Crowe, Steve Decker, Susan Lockwood Yohnk, Kim Olson, and John Will, were in attendance during the meeting at the Northwood Tech New Richmond Campus.

Joey Backus, Employee Benefits Consultant of Cottingham and Butler, joined the meeting via BlueJeans technology during a portion of the meeting.

**OPEN MEETING STATEMENT**

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The September 20, 2021, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on September 17, 2021, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES**

Chairperson Fitzgerald reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology, and requested approval to authorize the use of electronic signatures for all Board documents.

James Beistle moved, seconded by Lori Laberee, to approve the agenda and authorize the use of electronic signatures for all Board documents. Upon a unanimous yes vote of all members present, motion carried.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

Time was reserved for Chair Fitzgerald to recognize people in the audience if needed. Aliasha Crowe and Susan Lockwood Yohnk were recognized as being in the audience. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

**CAMPUS WELCOME**

Time was reserved for Susan Yohnk Lockwood, Vice President, Institutional Effectiveness and New Richmond Campus Administrator, to welcome the Board. Key updates were provided. An optional tour of the new Veterinary Technical wing will be available following the meeting.

**MEETING MINUTES**

1. Approval of the August 16, 2021, Regular Meeting Minutes  
Brett Gerber moved, seconded by Amber Richardson, to approve the regular meeting minutes as printed. Upon a unanimous yes vote of all members present, motion carried. The signed contract listings from the August meeting will be attached to the official minutes. Ms. Olson will forward the approved minutes (without attachments) to the newspaper of record per Wisconsin Statutes §38.12(4) and §985.01(4)(6).

## CONSENT AGENDA

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Andy Albarado moved, seconded by Amber Richardson, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

### 1. Personnel:

- A. **New Hire:** Melissa Buxton, Continuing Education Technician; Support and Technical Personnel; \$20.95/hour; Rice Lake, effective September 7, 2021.
- B. **New Hire:** Allison Carroll, Manager of Enrollment Services; Management; annual salary \$57,661; Superior, effective September 20, 2021.
- C. **New Hire:** Deanna Corry, Financial Aid Advisor/Student Services Technician; Support and Technical Personnel; \$19.99/hour; Rice Lake, effective October 1, 2021. *Note: Ms. Corry is currently the Manager of Enrollment Services at the Rice Lake Campus.*
- D. **New Hire:** Arthur D'Ambrosio, Electrician Apprenticeship Instructor; Faculty; annual salary \$58,828; Rice Lake, effective July 1, 2021.
- E. **New Hire:** Tracy Danovsky, Administrative Coordinator Instructor; Faculty; annual salary \$62,903; New Richmond, effective July 1, 2021.
- F. **New Hire:** Aaron Jarecki, Classroom Support Technician; Support and Technical Personnel; \$17.13/hour; Ashland, effective August 26, 2021.
- G. **New Hire:** Kristie Kellis, General Studies – Psychology Instructor; Faculty; annual salary \$63,203; New Richmond, effective July 1, 2021.
- H. **New Hire:** Casey Lambert, Manager of Enrollment Services; Management; annual salary \$59,275; Rice Lake, effective September 13, 2021. *Note: Ms. Lambert is currently a Financial Aid Advisor/Student Services Technician at the Rice Lake Campus.*
- I. **New Hire:** Dominick Marty, Teacher Assistant; Support and Technical Personnel; \$17.13/hour; New Richmond, effective August 31, 2021.
- J. **New Hire:** Charlotte Nicholes, Learning Technology Specialist; Support and Technical Personnel; \$18.56/hour; New Richmond, effective August 23, 2021.
- K. **New Hire:** John Wilcox, General Studies – Communication Instructor; Faculty; annual salary \$63,203; Superior, effective July 1, 2021.
- L. **Resignation:** Deanna Corry, Manager of Enrollment Services; Rice Lake, effective September 30, 2021.
- M. **Resignation:** David Dahlberg, Alumni and Donor Engagement Specialist; Rice Lake, effective August 23, 2021.
- N. **Resignation:** Ashley Garfield, Associate Degree Nursing Instructor; Rice Lake, effective August 16, 2021.
- O. **Resignation:** Casey Lambert, Financial Aid Advisor/Student Services Technician; Rice Lake, effective September 12, 2021.
- P. **Resignation:** Rodney Mau, Safety and Compliance Coordinator; Rice Lake, effective August 27, 2021.
- Q. **Resignation:** Venessa Osborne, Application Specialist; Superior, effective September 7, 2021.

*There were a total of 14 years of service from those who resigned (will retire/leave the College); Mr. Dahlberg served 2.5 years, Mr. Mau served 1.5 years, and Ms. Osborne served 10 years. The Board expressed its appreciation for their service to the College.*

### 2. Contracts

The contract listing was approved (see attached list).

### 3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 260101 through 260415, and electronic transfer payments totaling \$3,864,335.32 were approved.

5. Bids/Purchases

- A. **Air Handling Upgrades – New Richmond:** The Board approved upgrades to air handling units #8, #9, and #13 in the total amount of \$41,800 to be performed by Bartingale Mechanical from Eau Claire, WI, under ITB 22-97800-NR-AIRHANDLING UPGRADES. The upgrades are for the New Richmond Campus. A spreadsheet was provided for the Board.
- B. **Health and Dental Plan – Collegewide:** The Board approved a proposal for claim administration and stop-loss insurance of Northwood Tech’s self-insured medical plan from Health Partners of Bloomington, MN, with a base period of one year beginning January 1, 2022, with a second-year renewal not to exceed 9%, and an optional third year with no rate cap. The estimated costs of services for the initial year are \$1,334,479.

The Board also approved a proposal for Northwood Tech’s fully-insured dental insurance plan from Delta Dental of Madison, WI, for an initial base period of one year and optional one-year renewal at proposed rates and a second optional renewal not to exceed 6%. The effective date for this proposal is January 1, 2022. The expected costs of services for the initial year are \$339,641.

The Health Plan proposals were evaluated using a Request for Proposal (RFP) process - 22-96400-CW-EMPLOYEEINS. Proposals were received from eight medical providers, six dental providers, and five third-party administrator (TPA) providers. The tables summarizing the scoring were provided. The recommended medical plan is a self-insured product. The recommended dental plan is a fully-insured product. Steve Decker provided a PowerPoint presentation. Mr. Backus was present for this presentation and talked about the Family Advantage Health Plan. Time was reserved for questions and answers. Mr. Decker noted that administration would present any employee changes to these plans next month.

**OTHER ITEMS REQUIRING BOARD ACTION**

1. Approval of Resolution 22-02, Authorizing the Issuance of \$4,750,000 General Obligation Promissory Notes, Series 2021B of the Northwood Technical College District, Wisconsin, and Setting the Sale Thereof

Administration recommended approval of Resolution 22-02 (attached), presented to the Board with the intent to borrow \$1,500,000 in aggregate for remodeling projects throughout the district, the purchase of equipment in the aggregate amount of \$2,500,000, and \$750,000 in the aggregate for remodeling site projects. Bids will be presented to the Board at the November 15, 2021, meeting for consideration. The *Recommendations for Northwood Technical College District, Wisconsin \$4,750,000 General Obligation Promissory Notes, Series* document was provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

The borrowing will be as follows:

Equipment	\$2,500,000
Site Work	\$ 750,000
Remodeling	<u>\$1,500,000</u>
Total	\$4,750,000

Nicki O’Connell moved, seconded by Amber Richardson, to approve Resolution 22-02, Authorizing the Issuance of \$4,750,000 General Obligation Promissory Notes, Series 2021B of the Northwood Technical College District, Wisconsin, and Setting the Sale Thereof as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

2. Approval of Resolution 22-03, The Northwood Technical College Board Authorizes Administration to Update and Change all Policies, Procedures, and Legal Documents to Reflect the College's Official Name Change to Northwood Technical College  
Administration recommended approval of Resolution 22-03 (attached) giving administration authorization to update policies, procedures, and legal documents with the Northwood Technical College name without having to get official approval from the Board.

Josh Robinson moved, seconded by Brett Gerber, to approve Resolution 22-03, The Northwood Technical College Board Authorizes Administration to Update and Change all Policies, Procedures, and Legal Documents to Reflect the College's Official Name Change to Northwood Technical College as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

3. Annual Review and Approval of Board's Global ENDS Policy (I.)  
Time was reserved for the Board's annual review of the Global ENDS statement. There were no recommended changes.

Lori Laberee moved, seconded by Josh Robinson, to approve Board's Global ENDS Policy as printed. Upon a unanimous yes vote of all members present, motion carried.

4. Annual Review and Approval of Board's Governance Process Policies (II.A. and II.C. - II.L.):  
Time was reserved for the Board's annual review of the following Governance Process Policies. There were no recommended changes. It was noted that the Mission, Vision, Values Policy (II.B.) was revised in June 2021 and will be reviewed on a two-year cycle again in 2023, as noted on the Monitoring Schedule. As a reminder, Board members are eligible for tuition under policy II.K.

- A. Governing Philosophy (II.A.)
- B. Board Responsibility (II.C.)
- C. Board Member's Role (II.D.)
- D. Board Officers (II.E.)
- E. Board Committees (II.F.)
- F. Board Policy Creation (II.G.)
- G. College Budget Process (II.H.)
- H. Board Members' Code of Conduct (II.I.)
- I. Annual Board Monitoring Schedule (II.J.)
- J. Tuition for Board Members (II.K.)
- K. Audience Recognition (II.L.)

James Beistle moved, seconded by Amber Richardson, to approve the Board's Governance Process Policies as presented. Upon a unanimous vote of all members present, motion carried.

5. Approval of Annual Update to the Five-Year Affirmative Action/Equal Opportunity Plan  
Time was reserved for administration to update the Board on the progress of the Five-Year Affirmative Action/Equal Opportunity Plan (2019-2024) for Fiscal Year 2020-2021. The Annual update to the Plan was provided for the Board's information and approval.

Nicki O'Connell moved, seconded by Janelle Gruetzmacher, to approve the Annual Update to the Five-Year Affirmative Action/Equal Opportunity Plan as printed. Upon a unanimous vote of all members present, motion carried.

## **CORRESPONDENCE AND INFORMATION**

### **1. Meeting Information Sharing**

Time was reserved for Board members to report on any meetings they attended.

#### **A. Annual District Boards Association Planning Meeting Update**

Time was reserved for an update from those who attended the District Boards Association planning meeting on August 20-21, 2021, in Madison, WI. James Beistle and Lori Laberee attended this annual planning session. Mr. Beistle gave a brief update.

### **2. Travel Sign Up**

#### **A. Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book, and Board members were requested to notify the Executive Assistant as soon as plans are confirmed. In addition, links to state and national Board meetings and events were included in the Board book.

#### **B. Appointment of ACCT Voting Delegate for Leadership Congress**

Time was reserved for the Board Chair to appoint a voting delegate for this year's ACCT Leadership Congress. Northwood Tech has one voting delegate and is entitled to one vote. Since this conference will be in person, the voting delegate will need to register onsite.

Chair Fitzgerald appointed Mr. Beistle to serve as the Board's ACCT voting delegate. Ms. Olson provided Mr. Beistle with a letter from ACCT for this item.

### **3. Monitoring Schedule Review and Updates**

#### **A. Monitoring Schedule**

Time was reserved to review and update *the Board Monitoring Schedule* as needed. There were no recommended updates from Administration and no changes from the Board.

#### **B. Board Forward Meeting Planning**

The Board Forward meeting is currently scheduled to take place on Monday, December 20, 2021, following the regular Board meeting, at the Northwood Tech Rice Lake Campus. As requested, this item was brought back to discuss agenda topics and whether or not a facilitator is needed for this meeting.

The idea of providing an engagement opportunity for the Board, which would include seeing what is going on at the campus facility, was suggested for the Board Forward meeting. Board members gave feedback on the purpose of the Board Forward meeting and some ideas that could work for the engagement opportunity.

Since there are no classes scheduled on December 20, 2021, it was determined that the Board Forward meeting date would need to be changed. In addition, January 17, 2022, is the first day of spring classes which wouldn't be ideal for the Board Forward activity. The student ambassadors are scheduled to attend the February 21, 2022, Board meeting.

President Will will work with the College Leadership Team and finalize Board Forward concepts with Chair Fitzgerald. President Will will come back next month and give the Board an update on the Board Forward date and plans.

President Will noted that next month is Kim Olson's last meeting before she retires.

**C. Annual Employee Handbook Update**

The 2021-22 updated General Employee Handbook was issued just as previous updated versions of the handbook have been issued each fiscal year since 2011 following Act 10. Human Resources will continue to obtain input and compile a draft for review toward the end of the fiscal year for the next version of the Handbook. The current version of the Handbook, red-lined versions to indicate updated information, and all appendices are on *The Connection*.

**4. President's Updates:**

**A. Enrollment Update**

President Will provided a brief update on the most recent enrollment information. A Plan Enrollment Funnel and a Cognos report were provided. This will be the last Plan Enrollment Funnel report for fall.

**B. COVID-19 Update**

Time was reserved for President Will to provide an update on COVID-19.

The Northwood Tech COVID-19 website was shared and has been updated with COVID-19 guidance. President Will talked about masks, information on delivery mode, and how we are going to guide those decisions. A COVID-19 matrix by region was shared. The Department of Health's data will be evaluated on Wednesdays to guide when we are going to go to be requiring masks. Mr. Decker brought up last week's reporting information. Guidelines were created and have been sent to employees.

**C. Postponed September 23 Community Event**

The Northwood Tech community event that was scheduled on September 23 has been postponed until the spring. The new date has yet to be determined.

**D. Midwest Communications Radio Interviews**

On September 1, President Will participated in Midwest Communications Inc. radio interviews with Kat, My 95.7, KDAL AM, and KQ in Duluth, MN. Photos were shared with the Board. President Will noted that Dr. Crowe also did a radio spot in Rice Lake to talk about the college.

**E. Facts at a Glance Brochure**

A revised Facts at a Glance brochure was provided as a resource for the Board. Printed copies of the brochure were distributed at the meeting.

**5. Legislative Updates**

Time was reserved for legislative updates; however, there were none. *Note: District legislators have an open invitation to attend Northwood Tech Board meetings to provide legislative updates.*

**6. Student Updates and News**

**A. Northwood Tech Places #16 in "100 Best Community Colleges in America"**

Stacker looked at data from Niche's 2021 Best Community Colleges in America to compile this list of the top 100 community colleges nationwide. The data was based on rigorous analysis of academic, financial, and student life data from the U.S. Department of Education, along with reviews from students and alumni. The community college list included public junior colleges, public technical colleges, and all other public, two-year colleges. A *KGMI* news article was provided.

**B. Firefighter Camp Fires Kids Up**

Northwood Technical College hosted the Fired Up for the Future firefighter/EMS camp on August 8-12 at Boy Scouts of America Camp Phillips near Haugen. A *Rice Lake Chronotype* article was provided.

*Note: Chair Fitzgerald excused himself at 10:12 a.m.*

### **INFORMATION REPORTS**

#### **1. Accreditation Report**

Susan Yohnk Lockwood, Vice President, Institutional Effectiveness and New Richmond Campus Administrator, presented the Accreditation Report to the Board. The report included the college's involvement with the Higher Learning Commission (HLC) over the past year, the next steps on the Open Pathway, and a review of other program accreditations. A PowerPoint presentation was provided for this update.

Lori Laberee moved, seconded by Brett Gerber, to accept the Accreditation Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous yes vote of all members present, motion carried.

### **ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS**

#### **1. Review Meeting Dates, Locations, and Start Times**

Time was reserved for the Board to confirm its plans for the Board meeting scheduled on Monday, October 18, 2021, beginning 8:30 a.m., at the Northwood Tech Ashland Campus. The Board meeting schedule was provided for the Board's information.

Ms. Olson requested that Board members let her know if they need lodging in Ashland on October 17.

#### **2. Review/Add Agenda Items**

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, September 30, 2021. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

### **MEETING EVALUATION**

#### **PLUS +/DELTA ^**

- + Good to be on campus! The facility looks impressive!
- + CFO Decker's Health and Dental presentation was thorough and informative.
- + Good development of COVID-19 matrix for specific regions.
- + Congratulations on another ranking of best colleges. Thank you to staff, students, and administration staff.
- + VP, Lockwood Yohnk Accreditation Report was clear, concise, and informative – good work...and lots of it!
- ^ None

James Beistle moved, seconded by Amber Richardson, to adjourn the meeting at 10:23 a.m.

Respectfully submitted,



Board Secretary

ko

*Note: An optional tour of the new Veterinary Technical wing was provided following the meeting; however, no action was taken.*

Northwood Technical College  
Contract Estimated Full Cost Report

Fiscal Year:  
2022

9/1/21  
9:38 15 am

State Designated Indirect Cost Factors:  
Off Campus = 37.19 %  
On Campus = 43.68%

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

\*-----ESTIMATED-----\*

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
<b>Approval Date: May 2021 (1 records)</b>												
722305	Grantsburg Senior High School Nursing Assistant Limited-Term course for 2 Grantsburg students.	Grantsburg	Off	\$ 1,037.00	\$ 96.80	\$	36.00	\$	305.00	\$	437.80	\$ 599.20
<b>Approval Date: June 2021 (5 records)</b>												
722344	Northlakes Community Clinic An estimated number of 8(total) Northlakes employees will receive 4 hours of CPR for Healthcare Providers Renewal training. (Contract will be adjusted once we are provided the exact number of employees.)	WITC-Ashland Campus	On	\$ 414.00	\$ 167.20	\$	73.03	\$	12.00	\$	252.23	\$ 161.77
722336	Sevenwinds Casino Lodge & Conference Center OASHI Adult/Child CPR/AED & 1st aid	LCO	Off	\$ 1,219.00	\$ 624.80	\$	232.36	\$	191.00	\$	1,048.16	\$ 170.84
722357	Lac Courte Oreilles Ojibwa College CPR for Healthcare Provider course	LCO	Off	\$ 597.00	\$ 290.40	\$	108.00	\$	112.00	\$	510.40	\$ 86.60
722345	Northlakes Community Clinic Up to 8 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Full 8 hour instruction. Upon successful completion, participants will receive documentation. *Contract will be adjusted once we have the final student headcount.	WITC-Ashland Campus	On	\$ 1,058.00	\$ 387.20	\$	169.13	\$	201.00	\$	757.33	\$ 300.67
722346	Superior Senior High School Applied Technical Math 1. This quote is for 10 students. Classes will be in person on M, T & Th(9:40-10:27) and Online on W(10:12-11:00). Superior H.S. will be billed for 10 students if the total number of students drops below 8, Superior H.S. will be billed for a minimum of 8. The cost will increase if more textbooks are needed. Customer saved textbooks from last year.	Superior High School	Off	\$ 5,016.00	\$ 505.89	\$	188.14	\$	-	\$	694.03	\$ 4,321.97
<b>Approval Date: July 2021 (2 records)</b>												
722358	Ashland Industries, Inc. Up to 15 Ashland Industries employees will receive the full 8 hour AHSI-CPR/AED/Basic First Aid training over two 4 hour days.	WITC Ashland	On	\$ 990.00	\$ 387.20	\$	169.13	\$	150.00	\$	706.33	\$ 283.67
722221	McLane Company, Inc CDL exams from June 2021-December 2021. The contract is written for \$2,000 worth of exams. The contract will be adjusted in December with the actual amount of exams completed. McLane will not be billed until December 2021 unless requested to bill sooner.	New Richmond	Off	\$ 2,800.00	\$ -	\$	-	\$	2,800.00	\$	2,800.00	\$ -
<b>Approval Date: August 2021 (14 records)</b>												
722383	Lake Effect Construction CDL hands-on driving for 1 employee. Kate will have 20 hours of range and behind the wheel. If more hours are needed after the initial skills assessment we will adjust the contract to reflect the additional amount of hours needed. Also included in the contract is the first initial test for each driver. If the driver does not pass on the first try the employee is responsible for covering the next test. This contract price also includes the truck rental and fuel. The final class date is an estimate.	Northwood Tech Rice Lake	Off	\$ 2,295.00	\$ 968.00	\$	360.00	\$	525.00	\$	1,853.00	\$ 442.00
722381	Toboggan Run Dental Provide CPR for Healthcare Recertification class	Rice Lake	Off	\$ 704.00	\$ 387.20	\$	144.00	\$	80.00	\$	611.20	\$ 92.80
722384	Superior Senior High School	Northwood Tech Superior	On	\$ 7,150.00	\$ 880.00	\$	384.38	\$	2,788.00	\$	4,052.38	\$ 3,097.62



Gas Metal Arc Welding 1 (GMAW) - Fall Semester. Superior H.S. will be billed for 8 students even if total number of students is lower than 8. (Max of 8 students - Covid Guidelines) 2 credits(64 hours) \*Superior Campus 2:30-5:30. Students will meet 16 Fridays for a total of 48 hour. The additional 16 hours will be covered with homework and online assignments & quizzes.

722380	Cumberland School District	Cumberland High School	Off	\$	12,687.00	\$	-	\$	-	\$	11,533.00	\$	11,533.00	\$	1,154.00
Up to 24 Cumberland High School students can enroll in Northwood Technical College's Speech course. Course to be offered through a combination of ITV and in-person sessions. Schedule to be determined by instructor.															
722223	Chippewa Valley Technical College	Chippewa Valley Technical College	Off	\$	19,677.00	\$	14,976.45	\$	5,569.75	\$	2,180.00	\$	22,726.20	\$	(3,049.20)
Plumbing Apprenticeship-WITC will provide instruction for 4 sections of plumbing apprentices at Chippewa Valley Technical College's Location.															
722379	DNR Worksite	Black River Falls	Off	\$	1,462.00	\$	-	\$	-	\$	-	\$	-	\$	1,462.00
Employees of the Wisconsin Department of Natural Resources will receive 4 hours of trailer safety training in Black River Falls. 1-4 hour session will be offered in the morning. Up to 12 employees will this session.															
722224	Minnesota Teamsters Construction Division Education and Training Fund	New Richmond	On	\$	300.00	\$	-	\$	-	\$	300.00	\$	300.00	\$	-
CDL Exams for 2 Teamsters students. Contract price may change if students fail exams. The contract will be billed when all students are successful. This contract includes Teresa Bonneville and Sean Rumble. Will update with new students															
722385	Superior Senior High School	Superior High School and Northwood Tech	Off	\$	3,658.00	\$	334.40	\$	124.36	\$	817.00	\$	1,275.76	\$	2,382.24
Certified Nursing Assistant(CNA) - Limited Term(COVID-19) Superior H.S. will be charged for a minimum of 8 students.															
722382	Akii-gikinoo'amaading Charter School	LCO	Off	\$	522.00	\$	280.50	\$	104.32	\$	79.00	\$	463.82	\$	58.18
Provide Heartsaver K12 - Adult/Child CPR/AED & 1st aid															
722378	Polaris Industries	Polaris Industries-Osceola	Off	\$	913.00	\$	387.20	\$	144.00	\$	142.00	\$	673.20	\$	239.80
ASHI AED/First Aid/CPR all ages for 10 employees.															
722376	Russ Davis Wholedale	Hammond	Off	\$	1,950.00	\$	836.00	\$	310.91	\$	350.00	\$	1,496.91	\$	453.09
CDL hands-on driving for 1 employee. Jose will have 20 hours of drive time. If the student does not utilize all 20 hours we will adjust the contract to reflect the total amount of hours. Also included in the contract is the first initial test for each driver. If the driver does not pass on the first try the employee is responsible for covering the next test															
722386	DreamShip Center	Cameron	Off	\$	735.00	\$	290.40	\$	108.00	\$	104.00	\$	502.40	\$	232.60
ASHI Adult/child CPR/AED & 1st aid															
722377	Barron School District	Barron	Off	\$	955.00	\$	580.80	\$	216.00	\$	80.00	\$	876.80	\$	78.20
Heartsaver K12 Adult/child CPR/AED & 1st aid															
722222	Chippewa Valley Technical College	Chippewa Valley Technical College	Off	\$	19,677.00	\$	14,976.45	\$	5,569.75	\$	2,180.00	\$	22,726.20	\$	(3,049.20)
Plumbing Apprenticeship-WITC will provide instruction for 4 sections of plumbing apprentices at Chippewa Valley Technical College's Location.															

Grand Totals (22 records)

\*Indicates an amended contract

  
 \_\_\_\_\_  
 Board Secretary

9-20-21  
 \_\_\_\_\_  
 Date

Resolution No. 22-02

RESOLUTION AUTHORIZING THE ISSUANCE OF \$4,750,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2021B, OF NORTHWOOD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Northwood Technical College District, Wisconsin (the "District") is presently in need of \$4,750,000 for the public purposes of: (a) financing \$1,500,000.00 of building remodeling and improvement projects at the District's campuses; (b) financing \$750,000.00 of site improvements at the District's campuses; (c) financing \$2,500,000.00 of movable equipment at the District's campuses, and (d) paying related closing costs (the "Public Purpose"); and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$4,750,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$4,750,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.


Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in the Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2021, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on September 20, 2021.

  
\_\_\_\_\_  
Chris Fitzgerald, Chairperson

Attest:

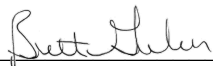
  
\_\_\_\_\_  
Brett Gerber, Secretary

EXHIBIT A  
NOTICE

TO THE ELECTORS OF:

Northwood Technical College  
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on September 20, 2021, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$4,750,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of: (a) financing \$1,500,000.00 of building remodeling and improvement projects at the District's campuses; (b) financing \$1,500,000.00 of site improvements at the District's campuses; and (c) paying related closing costs (the "Public Purpose"); and

A copy of said Resolution is on file electronically and in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated September 20, 2021.

BY ORDER OF THE DISTRICT BOARD

District Secretary

**RESOLUTION #22-03**

**THE NORTHWOOD TECHNICAL COLLEGE BOARD AUTHORIZES  
ADMINISTRATION TO UPDATE AND CHANGE ALL POLICIES,  
PROCEDURES, AND LEGAL DOCUMENTS TO REFLECT THE  
COLLEGE'S OFFICIAL NAME CHANGE TO  
NORTHWOOD TECHNICAL COLLEGE**

**WHEREAS**, the Wisconsin Indianhead Technical College Board gave approval on February 15, 2021, to change the college's name from Wisconsin Indianhead Technical College to Northwood Technical College no later than August 31, 2021.

**WHEREAS**, the Wisconsin Technical College System Board gave approval on March 17, 2021, for Wisconsin Indianhead Technical College to change its name to Northwood Technical College no later than August 31, 2021.

**WHEREAS**, Wisconsin Indianhead Technical College officially changed its name to Northwood Technical College on August 2, 2021.

**WHEREAS**, Northwood Technical College administration needs to update and change policies, procedures, and legal documents.


**NOW, THEREFORE, BE IT RESOLVED** that the Northwood Technical College Board authorizes Northwood Technical College administration to update and change the college's name from Wisconsin Indianhead Technical College to Northwood Technical College on policies, procedures, and legal documents.

Adopted and approved this 20th day of September 2021.



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District Board Chairperson (Chris Fitzgerald)

ATTEST:



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District Board Secretary (Brett Gerber)