

Northwood Technical College
Board Proceedings
October 18, 2021

The Northwood Technical College Board meeting was held on Monday, October 18, 2021, at 8:30 a.m., at the Northwood Tech Ashland Campus, located at 2100 Beaser Avenue, Ashland, WI 54806. The use of technology to access the meeting was available to Board members as needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson Chris Fitzgerald called the meeting to order at 8:30 a.m. Board members Andy Albarado, James Beistle, Chris Fitzgerald, Brett Gerber, and Lori Laberee were present at the Northwood Tech Ashland Campus. In addition, Janelle Gruetzmacher, Nicki O'Connell, and Josh Robinson joined the meeting via BlueJeans technology. A quorum was established. *Amber Richardson provided notice that she would not be in attendance at this meeting.*

Northwood Tech employees Becka Cusick, Deanna Corry, Aliesha Crowe, Steve Decker, Kim Olson, and John Will, were in attendance during the meeting at the Northwood Tech Ashland Campus. In addition, Tom Barbano, Hayley Bauer, and Susan Yohnk Lockwood joined the meeting via BlueJeans technology for a portion of the meeting.

OPEN MEETING STATEMENT

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The October 18, 2021, meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on October 15, 2021, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

Chairperson Fitzgerald reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology, and requested approval to authorize the use of electronic signatures for all Board documents.

James Beistle moved, seconded by Lori Laberee, to approve the agenda and authorize the use of electronic signatures for all Board documents. Upon a unanimous yes vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Fitzgerald to recognize people in the audience. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

CAMPUS WELCOME

Time was reserved for Steve Bitzer, Vice President, Student Affairs and Ashland Campus Administrator, to welcome the Board. Key updates were provided, including program offerings and information about Ashland's centennial.

MEETING MINUTES

1. Approval of the September 20, 2021, Regular Meeting Minutes

Lori Laberee moved, seconded by Brett Gerber, to approve the regular meeting minutes as printed. Upon a unanimous yes vote of all members present, motion carried. The signed contract listing and resolutions from the September meeting will be attached to the official minutes. Ms. Olson will forward the approved minutes (without attachments) to the newspaper of record per Wisconsin Statutes §38.12(4) and §985.01(4)(6).

BUDGET CONSIDERATIONS REQUIRING BOARD ACTION

1. 2021-2022 Tax Levy:

Administration presented the tax levy and recommended approval of Resolution 22-04 (see attached). Supplemental schedules were provided under a cover letter from Steve Decker.

A. Financial Forecast Model Update

Steve Decker, Vice President, Administrative Services, Chief Financial Officer, and Rice Lake Campus Administrator, presented an initial forecast of Northwood Tech's financial position for 2021-22 through 2026-27. This forecast model highlighted the impact of tax levy changes for the College.

Time was reserved for the Board to respond to the Financial Forecast Model Update.

Lori Laberee moved, seconded by Brett Gerber, to approve the Financial Forecast Model as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous yes vote of all members present, motion carried.

B. Approval of Resolution 22-04, District Tax Levy for 2021-2022

(per Wisconsin Statute §65.90)

Board approval was requested for Resolution 22-04, District Tax Levy for 2021-2022 (see attached). It was noted that adopting a tax levy that is different from the budgeted amount requires a three-fourths vote of the full Board if the carryover levy authority from the prior year is going to be included per Wisconsin Statute §38.16(3)(bg)2 and will be publicly noticed within 10 days following Board approval per Wisconsin Statute §65.90(5).

Brett Gerber moved, seconded by Andy Albarado, to approve Resolution 22-04, District Tax Levy for 2021-2022, as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

2. Approval of Budget Modifications

A summary for each of the following budget modifications, which will be publicly noticed within 10 days following Board approval per Wisconsin Statute §65.90 (5), were included for the Board's approval.

It was noted that a two-thirds majority of the full Board was required to approve the following budget modifications.

A. General Fund - Operating: Administration recommended the decrease of expenditures by \$750,000 and an increase to operating transfers out for the same amount in the General Fund. The adjustment reflected the reallocation of budget dollars for actual functional expenditures and fund transfers to the capital projects fund in FY21.

B. Special Revenue Fund - Operating: Administration recommended the increase of \$2,000,000 in revenue and \$400,000 in expense in the Special Revenue - Operating Fund. The adjustment reflected the reallocation of budget dollars for actual functional revenues and expenditures in FY21.

C. Capital Projects Fund: Administration recommended the increase of \$750,000 of operating transfer for the Capital Projects Fund. The adjustment reflected the reallocation of budget dollars actual fund transfers from the general fund in FY21.

Lori Laberee moved, seconded by Brett Gerber, to approve all budget modifications listed in items 1.A., 1.B., and 1.C. above as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

CONSENT AGENDA

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Andy Albarado moved, seconded by Josh Robinson, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

1. Personnel:

- A. **New Hire:** Sharlae Aasen, Event Scheduling Technician; Support and Technical Personnel; \$17.13/hour; Rice Lake, effective October 20, 2021.
- B. **New Hire:** Deanna Corry, Executive Assistant to the President and Board; Management; annual salary \$61,878; Rice Lake effective September 27, 2021. *Note: Ms. Corry was approved at last month's meeting to begin as the Financial Aid Advisor on October 1, 2021; however, due to the Executive Assistant new hire, she remained as the Manager of Enrollment Services at the Rice Lake Campus until September 26, 2021.*
- C. **New Hire:** Mandy Dietrich, Marketing and Public Relations Associate; Support and Technical Personnel; \$17.13/hour; Rice Lake, effective October 12, 2021.
- D. **New Hire:** Cara Greene, Administrative Services Technician; Support and Technical Personnel; \$17.13/hour; Rice Lake, effective November 8, 2021.
- E. **New Hire:** Stephanie Griffith, Facilities and Procurement Technician; Support and Technical Personnel; \$17.61/hour; New Richmond, effective October 18, 2021.
- F. **New Hire:** Heidi LaRose, Business Services Technician; Support and Technical Personnel; \$17.13/hour; Rice Lake, effective October 4, 2021.
- G. **New Hire:** Ellie Nelson, Safety and Compliance Coordinator; Management; annual salary \$49,166; New Richmond, effective October 18, 2021.
- H. **New Hire:** Blake Paul, Financial Aid Advisor; Support and Technical Personnel; \$17.13/hour; Rice Lake, effective October 18, 2021.
- I. **New Hire:** Loni Sempf, Academic Affairs Technician; Support and Technical Personnel; \$19.99/hour; New Richmond, effective October 25, 2021. *Note: Ms. Sempf is currently a Student Services Assistant at the New Richmond Campus.*
- J. **Resignation:** Deanna Corry, Financial Aid Advisor; Rice Lake, effective September 26, 2021.
- K. **Resignation:** Kristen Naumann, Human Resources Technician; Rice Lake, effective October 22, 2021.
- L. **Resignation:** Loni Sempf, Student Services Assistant; New Richmond, effective October 24, 2021.

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 260416 through 261640, and electronic transfer payments totaling \$14,470,661.97 were approved.

5. Bids/Purchases

- A. **Paving Change Order – New Richmond:** The Board approved Change Order 2 by HSR Architects in the total amount of \$41,717 for Project #20022-3 at the New Richmond Campus. This change order included changes to signage, additional concrete for sidewalks, and seal coating. A financial summary was provided for the Board's review.
- B. **Remodeling Change Order – Shell Lake:** The Board approved Change Order 2 and 3 by HSR Architects in the total amount of \$15,383 for Project #20022-1 at the Shell Lake Campus. This change order included electrical, fire suppression, and hydronic piping modifications. A financial summary was provided for the Board's review.

- C. **Family Advantage Plan – Third Party Administrator – Collegewide:** The Board approved a proposal for third-party administration for HRA's from Benefit Coordinators Corporation (BCC) of Pittsburgh, PA under RFP 22-96800-CW-SECONDARYHRA. The proposed plan was designed to provide eligible participants with a \$50 per month per plan participant taxable benefit (via payroll) and 100% reimbursement of all eligible out-of-pocket medical expenses for any employee who moves off the employer-sponsored medical plan onto their spouse's/domestic partner's employer-sponsored medical plan. The cost for the HRA program is 15% of Northwood's annual savings of staff converting off a current Northwood Technical College plan. There are no setup fees and no costs associated with benefits debit cards. This plan has an initial base period of one to four years beginning January 1, 2022, and has the option to renew an additional three consecutive one-year contract extensions. If all extensions are exercised, the total length of the contract would be until December 31, 2029.

OTHER ITEMS REQUIRING BOARD ACTION

1. Approval of 2022 Health and Dental Insurance Rates Update
Administration recommended approval of employer and employee health and dental insurance rates for 2022. Time was reserved for an update on plan modifications. An updated *Monthly Insurance Rate Premium* schedule was provided for this update. It was noted that a correction was needed on the *Monthly Insurance Rate Premium Information* chart. The "Dental – Self-Insured – Health Partners" heading should have said "Dental – Fully Insured – Delta Dental." Information on the Family Advantage Plan was also provided.

Lori Laberee moved, seconded by Janelle Gruetzmacher, to approve the 2022 Health and Dental Insurance Rates as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

2. Approval of Resolution 22-05, Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees

The Wisconsin Ethics Board requested the district Board review its prior designations and either confirm their appropriateness or adopt a new resolution designating non-clerical positions that report directly to the President. Resolution 22-05 and a contact list of those identified in the resolution are provided for the Board's approval (see attached).

Brett Gerber moved, seconded by James Beistle, to approve Resolution 22-05, Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees, as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

3. Approval of Resolution 22-06 Authorizing Signers to Have the Ability to Change Information on Royal Credit Union Member #31604730

Board approval was requested for Resolution 22-06, authorizing specific positions/employees to make changes to Royal Credit Union's account #31604730 (see attached).

Andy Albarado moved, seconded by Josh Robinson, to approve Resolution 22-06 Authorizing Signers to Have the Ability to Change Information on Royal Credit Union Member #31604730 as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

4. Approval of Resolution 22-07 Authorizing Signers to Have the Ability to Change Information on Northern State Bank Member #3400155

Board approval was requested for Resolution 22-07, authorizing specific positions/employees to make changes to Northern State Bank's account #3400155 (see attached).

Andy Albarado moved, seconded by Lori Laberee, to approve Resolution 22-07 Authorizing Signers to Have the Ability to Change Information on Northern State Bank Member #3400155 as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

5. Approval of Resolution 22-08 Authorizing Signers to Have the Ability to Change Information on Northern Bank of Commerce Account #9074600589

Board approval was requested for Resolution 22-08, authorizing specific positions/ employees to make changes to Northern Bank of Commerce’s account #9074600589 (see attached).

Andy Albarado moved, seconded by Brett Gerber, to approve Resolution 22-08 Authorizing Signers to Have the Ability to Change Information on Northern Bank of Commerce Account #9074600589 as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

6. Annual Procurement Review and Approval

In accordance with Wisconsin Administrative Code TCS 6.05(2)(h), the College is to provide an annual procurement review to the Board to determine if a more competitive procurement process should be used in subsequent years.

Administration recommended approval of the current procurement process. Included was the 2020-2021 annual procurement review of vendors paid \$25,000 or more by VISA card and/or by accounts payable check. These amounts include purchases that were approved by the Board.

Range of Bids	State Administrative Rule Procurement – TCS 6.05(2)(h)	Northwood Tech Policy Purchasing Policy (D-550)
\$0 – 25,000		May purchase without formal quotes or bids
\$25,000 - \$50,000	Requires quotations	Requires quotations
Over \$50,000	Requires sealed bids; submitted to the Board for approval for procurement	Requires sealed bids; submitted to the Board for approval prior to procurement if not included on the approved major equipment list, otherwise submitted to the Board for review

Lori Laberee moved, seconded by James Beistle, to approve Annual Procurement Review as presented. Upon a unanimous vote of all members present, motion carried.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

A. **Association of Community College Trustees Leadership Congress Updates**

Time was reserved for attendees James Beistle, Janelle Gruetzmacher, Lori Laberee, and John to report on this year’s ACCT Leadership Congress. Ms. Laberee requested to include this item on the agenda again next month and she will share her session notes at the meeting.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book, and Board members were requested to notify the Executive Assistant as soon as plans are confirmed. In addition, links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update *the Board Monitoring Schedule* as needed. There were no recommended updates from Administration.

B. **Approval of Board Forward Meeting Date Change**

As discussed at the September Board meeting, The December Board Forward meeting will be rescheduled. President Will recommended rescheduling the Board Forward meeting to February 21, 2022. The meeting will be arranged for the Board members to meet with students and faculty.

James Beistle moved, seconded by Brett Gerber, to approve the Board Forward Meeting date change from December 20, 2021, to February 21, 2022. Upon a unanimous yes vote of all members present, motion carried. Ms. Olson will update the Board Meeting Schedule.

4. President's Updates:

A. **Enrollment Update**

President Will provided a brief update on the most recent enrollment information. A Cognos report was provided.

B. **COVID-19 Update**

Time was reserved for President Will to provide a COVID-19 update.

C. **Strategic Plan**

The Strategic Plan, which included goal development and action items, was provided for the Board.

D. **Compensation Related Consulting Services**

President Will updated the Board on plans to conduct interviews with vendors to provide consulting services for a compensation study. It was clarified that there is now only one vendor. The tentative interview date is October 25, 2021. Board members were requested to let President Will and Ms. Olson know if they were interested in participating in the interviews.

5. Legislative Updates

Time was reserved for legislative updates. *Note: District legislators have an open invitation to attend Northwood Tech Board meetings to provide legislative updates.*

6. Student Updates and News

Time was reserved for the following items:

A. **2020 Best Online Community Colleges**

Online U ranked the best online community colleges based on retention rate, number of online associate degrees, and percentage of students enrolled online. Northwood Tech was placed 13th in the nation and 1st in Wisconsin. *Online U* information was provided.

B. **2022 Best Community Colleges in America**

Niche, a market leader in connecting colleges and schools with students and families, ranked Northwood Tech 43rd out of 845 colleges nationwide for the 2022 Best Community Colleges in America. A *Niche* article was provided.

C. **Barron County Career Day**

Over 600 area students and 30 employers participated in the Barron County Career Day, held at the Barron County Fairgrounds on Sept. 23. Students were able to try out and learn about a variety of programs available at Northwood Tech. From Utility Construction Technician to Farm Operation to EMT, Northwood Tech provided hands-on

simulations for students to get a real feel for the work. A *Facebook* reference was provided.

D. Northwood Tech Participates in Bayfield's Apple Fest Parade

Northwood Tech staff, and their families, participated in Bayfield's 59th annual Apple Festival grand parade on Oct. 3. A *Facebook* reference was provided.

E. Pandemic's 'Boom for Veterinarians' Lead to Amplified Stressors

With only four accredited veterinary technician programs in Minnesota, there is an urge to expand Northwood Tech's Veterinary Technician program to the Superior Campus. Demand for veterinary technicians prompts a closer look at legislation that would decrease turnover and increase wages. A *Bemidji Pioneer* article was provided.

F. Build My Future Event

St. Croix Valley Home Builders Association held a Build My Future event on Oct. 7 in Glenwood City. The goal of the event was to highlight the construction industry and allow area high school students to explore careers related to construction. Over 800 students participated in hands-on activities and operated and explored equipment and simulators to learn what skills are necessary for high-demand construction careers. A *Facebook* reference was provided.

7. Special Recognition of Kim Olson, Executive Assistant to the President and Board

Time was reserved to recognize Kim Olson for her outstanding dedication and service to the college, President, and Board of Trustees. Ms. Olson has worked at the college for a total of 36 years - 16 years in Student Services as a Student Services Assistant, 3 years in the ITV Office as a Distance Learning Network Technician, and 17 years in the President's Office as the Executive Assistant to the President and Board. Board Chair Fitzgerald and President Will made the presentation on behalf of the Board. Ms. Olson shared her gratitude for the positions she's held, college, and the people she has had the opportunity to work with over the years. She thanked Dean Olson, Barb Malom, Lisa Jewell, John Will, and Becca Cusick for the impact they made on her career. Congratulations and best wishes were given to Deanna Corry, who will replace Ms. Olson as the Executive Assistant to the President and Board.

INFORMATION REPORTS

1. Enrollment/Full-Time Equivalency (FTE) Information Report

The 2021-2022 year-to-date FTE and Enrollment report was provided for the Board's review. The report included data by degree level and campus as well as overall student demographics. The data presented were part of the College Effectiveness Measures in the areas of Student FTE and Retention. A PowerPoint was provided. Hayley Bauer, Institutional Research Analyst, and Susan Yohnk Lockwood, Vice President of Institutional Effectiveness and New Richmond Campus Administrator, presented this report. Tom Barbano, Institutional Effectiveness Research Specialist, was in attendance during this report.

Lori Laberee moved, seconded by James Beistle, to accept the Enrollment/Full-Time Equivalency (FTE) Information as presented. Upon a unanimous yes vote of all members present, motion carried.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the Board meeting scheduled on Monday, November 15, 2021, beginning 8:30 a.m., at the Northwood Tech Rice Lake Campus. The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting.

Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, October 28, 2021. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.

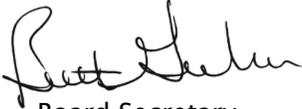
MEETING EVALUATION

PLUS +/-DELTA ^

- + Another smooth and efficient meeting
- + Steve Decker's information/presentation very good
- + Compliments to CFO Decker and his team on the financial overview/forecast
- + Great to see Northwood Technical College shirts in the community
- + Kudos to staff, students, and families for promoting Northwood Technical College - you are appreciated!
- + Enrollment report with Susan and Hayley
- + Best wishes on your well-deserved retirement Kim!
- + Welcome Deanna
- ^ None

James Beistle moved, seconded by Lori Laberee, to adjourn the meeting at 10:23 a.m.

Respectfully submitted,



Board Secretary

ko

Northwood Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2022

10/1/21
9:38 15 am

State Designated Indirect Cost Factors:
Off Campus = 37.19 %
On Campus = 43.68%

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

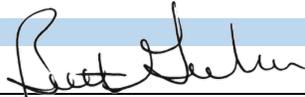
-----ESTIMATED-----

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
Approval Date: May 2021 (2 records)												
722301	Community Action Duluth 13 Community Action Duluth workers will receive Construction Foundations Training which includes: Construction Framing, Math for Trades, Print Reading for Trades, CPR/First Aid and OSHA 10. Building materials will be covered by CAD and delivered to WITC Superior.	Community Action Duluth	Off	\$ 38,436.00	\$ 11,761.20	\$	4,294.01	\$	3,967.00	\$	20,022.21	\$ 18,413.79
722302	Northern Clearing Inc Employees* of Northern Clearing will receive but not limited to Safety Training, EMS Training and Arborist & Vegetation Safety Training. CDL training for Jordan Pearce, the test is \$150 and a retest will be paid for by the student. *Actual number of students will be determined at the end of the fiscal year.	Off Campus	Off	\$ 2,474.00	\$ 1,137.40	\$	423.00	\$	446.00	\$	2,006.40	\$ 467.60
Approval Date: June 2021 (1 records)												
722350	Northlakes Community Clinic Up to 8 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Full 8 hour instruction. Upon successful completion, participants will receive documentation.*Contract will be adjusted after completion based on employees attending. We do not have actual student headcount yet.	Northwood Tech-Ashland Campus	On	\$ 854.00	\$ 387.20	\$	169.13	\$	45.00	\$	601.33	\$ 252.67
Approval Date: July 2021 (2 records)												
722372	Drummond School District Up to 25 Drummond Area School District employees will receive a 4 hour CPR/AED/Basic First Aid Renewal(ASHI) course.	Off Campus	Off	\$ 759.00	\$ 193.60	\$	72.00	\$	230.00	\$	495.60	\$ 263.40
722221	McLane Company, Inc CDL exams from June 2021-December 2021. The contract is written for \$2,000 worth of exams. The contract will be adjusted in December with the actual amount of exams completed. McLane will not be billed until December 2021 unless requested to bill sooner.	New Richmond	Off	\$ 2,150.00	\$ -	\$	-	\$	2,150.00	\$	2,150.00	\$ -
Approval Date: August 2021 (1 records)												
722382	Akii-gikinoo'amaading Charter School Provide Heartsaver K12 - Adult/Child CPR/AED & 1st aid	LCO	Off	\$ 1,056.00	\$ 559.90	\$	208.23	\$	149.00	\$	917.13	\$ 138.87
Approval Date: September 2021 (16 records)												
722389	Branches LLC ASHI First Aid/CPR/AED for up to 20 people. Students will be split into groups of 10 and do part of their training on October 6th and the other part on October 7th	Bending Branches	Off	\$ 1,364.00	\$ 484.00	\$	180.00	\$	279.00	\$	943.00	\$ 421.00
722394	Preco Inc ASHI First Aid/CPR/AED for 12 employees.	Preco in Somerset	Off	\$ 677.00	\$ 290.40	\$	108.00	\$	154.00	\$	552.40	\$ 124.60
722388	Douglas County Highway Dept Up to 30 Douglas County Employees will receive 8 hours of AHSI CPR/AED/Basic First Aid Training.	Douglas County Highway Dept. - Hawthorne	Off	\$ 1,582.00	\$ 387.20	\$	144.00	\$	345.00	\$	876.20	\$ 705.80
722396	Mellen High School Dual Credit classes for Mellen high school.	Mellen High School	Off	\$ -	\$ -	\$	-	\$	-	\$	-	\$ -

722393	Bayfield County Jail	Bayfield County Jail	Off	\$	5,213.00	\$	2,466.20	\$	917.19	\$	430.00	\$	3,813.39	\$	1,399.61
<p>20 hours of Essential Employee Skills for up to 6 Bayfield County Jail inmates. There will be 10, 2 hour modules. Thursdays 1-3:00 p.m. Each inmate will have 1 hour of individual 1:1 coaching and will be scheduled after the last module is completed. A 2.5 hour True Colors class will also be included along with an online, individual personality assessment, date to be determined. The contract total will not exceed \$5,213.00. * All of the above classes including the 1:1 coaching sessions will be rescheduled before if a cancellation is necessary due to a technology issue or any other unforeseen conflict. Bayfield County Jail asked that printing charges should be billed to the contracts. If funding is available, Bayfield County Jail would like to run this again.</p>															
722391	Northlakes Community Clinic	Hayward	Off	\$	3,414.00	\$	968.00	\$	360.00	\$	395.00	\$	1,723.00	\$	1,691.00
<p>Provide CPR for Healthcare provider course and a CPR for Healthcare recert course</p>															
722395	Baldwin-Woodville High School	Baldwin-Woodville High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<p>Dual credit classes for Baldwin-Woodville high school.</p>															
722397	New Richmond High School	New Richmond High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<p>Dual credit classes for New Richmond high school.</p>															
722387	Cumberland Family Dental	Cumberland	Off	\$	632.00	\$	232.10	\$	86.32	\$	128.00	\$	446.42	\$	185.58
<p>CPR for Healthcare recert</p>															
722398	Rice Lake School District	Rice Lake High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<p>Dual credit classes for Rice Lake high school.</p>															
722399	Superior School District	Superior High School	Off	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<p>Dual Credit classes for Superior high school.</p>															
722400	Russ Davis Wholesale	Russ Davis in Hammond	Off	\$	1,326.00	\$	501.60	\$	186.55	\$	-	\$	688.15	\$	637.85
<p>CDL Permit Prep Course for 3 Russ Davis employees</p>															
722392	City of River Falls	Public Works Garage in River Falls	Off	\$	1,199.00	\$	774.40	\$	288.00	\$	47.00	\$	1,109.40	\$	89.60
<p>Confined space training for 33 employees of the City of River Falls. Northwood Tech will only be providing skills review this year. Employees will attend one of the three sessions scheduled on 9/28 & 9/29.</p>															
722225	Graymont Lcc	Northwood Tech-Superior	Off	\$	158.00	\$	23.10	\$	8.59	\$	18.00	\$	49.69	\$	108.31
<p>Mechanical Reasoning Assessment for one employee from Graymont.</p>															
722390	New Richmond High School	New Richmond Hs/Northwood Tech	Off	\$	2,642.00	\$	677.60	\$	252.00	\$	-	\$	929.60	\$	1,712.40
<p>20 hours of skill enhancement training for PCW course for 14 students.</p>															
722401	Bayfield County Jail	Bayfield County Annex Building-EOC Room	Off	\$	966.00	\$	387.20	\$	144.00	\$	194.00	\$	725.20	\$	240.80
<p>20 hours of skill enhancement training for PCW course for 14 students. 20 hours of skill enhancement training for PCW course for 14 students.</p>															

Grand Totals (22 records)

*Indicates an amended contract



 Board Secretary

10-18-21

 Date

RESOLUTION NO. 22-04**RESOLUTION LEVYING DISTRICT TAX FOR FISCAL YEAR 2021-22**

WHEREAS, the district board of this district, pursuant to §65.90, Wis. Stats., has heretofore formulated a budget and adopted a budget as required by said section;

WHEREAS, said budget requires a tax levy in the sum of \$5,513,695 for the purpose of district operations for the fiscal year 2022 and whereas said tax does not exceed 1.5 mills on the full value of the taxable property of the district;

WHEREAS, additional taxes in the aggregate sum of \$7,768,141 has heretofore been levied and is necessary for the purpose of paying principle and interest on valid bonds or notes heretofore issued pursuant to Chapter 67, Wis. Stats., and now outstanding and whereas it is the practice of this board to confirm such previous levies for bond or note payments by including such previous levies each year as a part of the total levy;

WHEREAS, a total aggregate tax for the fiscal year 2022 in the sum of \$13,281,836 is required to cover the amounts for each of the above purposes;

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF NORTHWOOD TECHNICAL COLLEGE AS FOLLOWS, TO WIT:

1. That the district board of said technical college district pursuant to s. 38.16, Wis. Stats., hereby levies upon the full value of the taxable property of the district for FY 2022 a tax in the amount of \$13,281,836 for the purposes set forth in the preamble hereto.
2. That the district board secretary of said district is hereby directed pursuant to and as required by said s. 38.16, Wis. Stats., to file with the clerk of each city, village and town, any part of which is located in the district, a certified statement showing the amount of the levy and the proportionate amount of the tax to be spread upon the tax rolls for collection in each city, village and town. Such proportion shall be ascertained on the basis of the ratio of full value of the taxable property of that part of the city, village or town located in the district to the full value of all taxable property in the district, as certified to the district board secretary by the department of revenue.

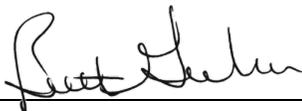
3. Upon the receipt of the certified statement from the district board secretary, the clerk of each city, village and town is hereby ordered pursuant to said s. 38.16, Wis. Stats., and other applicable Wisconsin law to spread the amounts thereof upon the tax rolls for collection and said taxes certified to each said clerk shall be extended and collected by each of said cities, each of said villages and each of said towns in the same manner and at the same time as taxes for general city, general village and general town purposes are extended and collected.
4. That when such taxes are collected, such amounts shall be paid by the treasurer of each city, village and town to the district board treasurer of this district at the times and in the manner as required by law.

Adopted and approved this 18th day of October 2021.



Chairperson (Chris Fitzgerald)

ATTEST:



Secretary (Brett Gerber)

RESOLUTION 22-05

**REPORTING FOR COMPLIANCE TO WISCONSIN'S CODE OF ETHICS
FOR
PUBLIC OFFICIALS AND EMPLOYEES**

WHEREAS: Northwood Technical College Board approves the following positions for the purpose of the Wisconsin's Code of Ethics for Public Officials and Employees, §19.41 through §19.59, Wisconsin State Statutes.

NOW, THEREFORE, BE IT RESOLVED: Northwood Technical College Board designates the following positions and indicates its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom the Wisconsin Ethics Code applies:

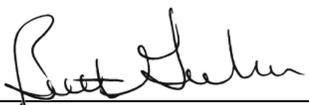
- President
- Associate Vice President, Marketing and Communications and Campus Administrator (Superior)
- Vice President, Academic Affairs
- Vice President, Administrative Services, Chief Financial Officer, and Campus Administrator (Rice Lake)
- Vice President, Institutional Effectiveness and Campus Administrator (New Richmond)
- Vice President, Student Affairs and Campus Administrator (Ashland)

Adopted and approved this 18th day of October 2021.



Board Chair (Chris Fitzgerald)

ATTEST:



Board Secretary (Brett Gerber)

RESOLUTION #22-06

**AUTHORIZING SIGNERS
TO HAVE THE ABILITY TO CHANGE INFORMATION ON
Royal Credit Union Member #31604730**

WHEREAS, the Wisconsin Indianhead Technical College Board has changed its name to Northwood Technical College effective August 2, 2021.

WHEREAS, Royal Credit Union is an authorized depository of Northwood Technical College.

WHEREAS, Board approval is required to authorize positions/employees to sign official documents.

NOW, THEREFORE, BE IT RESOLVED that the Northwood Technical College Board goes on record authorizing the deletion of all current signers and the addition of the following signers [positions/employees] to change information on all accounts associated with member number 31604730 with the Royal Credit Union:

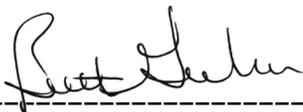
- President (Dr. John Will)
- Vice President, Administrative Services/CFO and Rice Lake Campus Administrator (Steve Decker)
- District Controller (Anita Hacker)
- Business Services Manager (Melissa Zappa)

Adopted and approved this 18th day of October 2021.



District Board Chairperson
(Chris Fitzgerald)

ATTEST:



District Board Secretary (Brett Gerber)

RESOLUTION #22-07

**AUTHORIZING SIGNERS
TO HAVE THE ABILITY TO CHANGE INFORMATION ON
Northern State Bank Account #3400155**

WHEREAS, the Wisconsin Indianhead Technical College Board has changed its name to Northwood Technical College effective August 2, 2021.

WHEREAS, Northern State Bank is an authorized depository of Northwood Technical College.

WHEREAS, Board approval is required to authorize positions/employees to sign official documents.

NOW, THEREFORE, BE IT RESOLVED that the Northwood Technical College Board goes on record authorizing the deletion of all current signers and the addition of the following signers [positions/employees] to change information account 3400155 with the Northern State Bank:

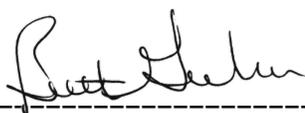
- President (Dr. John Will)
- Vice President, Administrative Services/CFO and Rice Lake Campus Administrator (Steve Decker)
- District Controller (Anita Hacker)
- Business Services Manager (Melissa Zappa)

Adopted and approved this 18th day of October 2021.



District Board Chairperson
(Chris Fitzgerald)

ATTEST:



District Board Secretary (Brett Gerber)

RESOLUTION #22-08

**AUTHORIZING SIGNERS
TO HAVE THE ABILITY TO CHANGE INFORMATION ON
Northern Bank of Commerce Account #9074600589**

WHEREAS, the Wisconsin Indianhead Technical College Board has changed its name to Northwood Technical College effective August 2, 2021.

WHEREAS, Northern Bank of Commerce is an authorized depository of Northwood Technical College.

WHEREAS, Board approval is required to authorize positions/employees to sign official documents.

NOW, THEREFORE, BE IT RESOLVED that the Northwood Technical College Board goes on record authorizing the deletion of all current signers and the addition of the following signers [positions/employees] to change information on all accounts associated with account 9074600589 with the Northern Bank of Commerce:

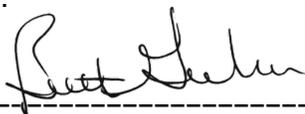
- President (Dr. John Will)
- Vice President, Administrative Services/CFO and Rice Lake Campus Administrator (Steve Decker)
- District Controller (Anita Hacker)
- Business Services Manager (Melissa Zappa)

Adopted and approved this 18th day of October 2021.



District Board Chairperson
(Chris Fitzgerald)

ATTEST:



District Board Secretary (Brett Gerber)