



WISCONSIN
INDIANHEAD
TECHNICAL
COLLEGE

Experiential Learning Portfolio for 10307174 ECE: Introductory Practicum

Student Contact Information:

Name: _____ Student ID# _____

Email: _____ Phone: _____

*It is **required** that you speak with the Academic Dean, Program Director, or instructor who teaches this course prior to completing a portfolio.*

Before attempting to complete this portfolio, the following prerequisites and/or corequisites must be met: PREREQUISITE: Admission to Early Childhood Education/E-CHILD or E-Connect-Child Care Services or Dean approval.

PLA Portfolio Requirements:

Hours

You must provide documentation of at least 1000 hours in any combination of the following roles within the last five years:

- Assistant Child Care Teacher
- Licensed/Certified Family Child Care Provider
- Assistant Teacher/Early Childhood program
- Assistant Teacher/Head Start
- Teacher/Early Childhood
- Other approved roles

Documentation could include:

- Signed letter from employer(s)
- Registry certificate
- Family child care provider license or certificate

Documents

Submit the following documents with your portfolio.

- Completed Department of Children and Families caregiver background check requirements with fingerprinting.
- Department of Children and Families staff health report or DCF letter confirming CBC and health form clearance
- Wisconsin Model Early Learning Standards certificate of completion from the 15 – 18-hour WMELS training or a transcript showing a 1 credit Wisconsin Model Early Learning Standards class.

- Completion of 10-307-167 ECE: Health Safety and Nutrition course or the following certificates or a Registry Training Record that specifically lists each of the following trainings and training dates:
 - Shaken Baby Syndrome (SBS) Certificate
 - Sudden Infant Death Syndrome (SIDS) Certificate
 - Child Abuse Prevention Certificate

Directions

Consider your prior work, military, volunteer, education, training and/or other life experiences as they relate to each competency and its learning objectives. Courses with competencies that include speeches, oral presentations, or skill demonstrations may require scheduling face-to-face sessions. You can complete all of your work within this document using the same font, following the template format.

1. Complete the Student Contact Information at the top of this page.
2. Write an Introduction to the portfolio. Briefly introduce yourself to the reviewer summarizing your experiences related to this course and your future goals.
3. Complete each “Describe your learning and experience with this competency” section in the space below each competency and its criteria and learning objectives. Focus on the following:
 - What did you learn?
 - How did you learn through your experience?
 - How has that learning impacted your work and/or life?
4. Compile all required and any suggested artifacts (documents and other products that demonstrate learning).
 - Label artifacts as noted in the competency
 - Scan paper artifacts
 - Provide links to video artifacts
 - Attach all artifacts to the end of the portfolio
5. Write a Conclusion for your portfolio. Briefly summarize how you have met the competencies.
6. Proofread. Overall appearance, organization, spelling, and grammar will be considered in the review of the portfolio.
7. Complete the Learning Source Table. Provide additional information on the business and industry, military, and/or volunteer experiences, training, and/or education or other prior learning you mentioned in your narrative for each competency on the Learning Source Table at the end of the portfolio. Complete this table as completely and accurately as possible.

The portfolio review process will begin when your completed portfolio and Credit for Prior Learning Form are submitted and nonrefundable processing fees are paid to your local Credit for Prior Learning contact. Contact Student Services for additional information.

Your portfolio will usually be evaluated within two weeks during the academic year; summer months may be an exception. You will receive an e-mail notification regarding the outcome of the portfolio review from the Credit for Prior Learning contact. NOTE: Submission of a portfolio does not guarantee that credit will be awarded.

You have 6 weeks to appeal any academic decision. See your student handbook for the complete process to appeal.

To receive credit for this course, you must receive “Met” on 7 out of 9 competencies.

10307174 ECE: Introductory Practicum, 3 Associate Degree Credits

Course Description: In this 3-credit practicum course you will learn about and apply the course competencies in an actual child care setting. You will explore the standards for quality early childhood education, demonstrate professional behaviors, and meet the requirements for training in the Wisconsin Model Early Learning Standards. **PREREQUISITE:** Admission to Early Childhood Education/E-CHILD or E-Connect-Child Care Services or Dean approval.

If you receive credit for prior learning for this portfolio, you will also receive a “Met” score for the following Technical Skills Attainment Program Outcomes that are assessed in this specific course:

Introduction: Briefly introduce yourself to the reviewer summarizing your experiences related to this course and your future goals.

Competency 1: Analyze how WI Early Learning Standards provide a framework of guiding principles, developmental expectations, and program and performance standards to delineate the five developmental domains that embody delivery of quality education and care to young children

Criteria: Performance will be satisfactory when:

- you reflect on how the nine guiding principles are the foundation of the WMELS
- you delineate the health and physical development domain in terms of domain, rationale, performance and program standards, and developmental continuum
- you delineate the social emotional domain in terms of domain, rationale, performance, and program standards, and developmental continuum
- you delineate the language development and communication domain in terms of domain, rationale, performance, and program standards, and developmental continuum.
- you delineate the approaches to learning domain in terms of domain, rationale, performance, and program standards
- you delineate the cognitive domain in terms of domain, rationale, performance, and program standards
- you include specific examples of developmental skills and tasks in each of the domains

Learning Objectives:

- a. Characterize work style in relation to others
- b. Identify the important developmental tasks of a child birth through entrance to first grade
- c. Incorporate all developmental domains in the concept of "the whole child"
- d. List the developmental behaviors of a focus child in each developmental domain
- e. Incorporate the different "lenses" (Keeping the child at the center, Ecological thinking, Intentionality, and Experiential learning) used in teaching
- f. Examine the guiding principles that informed the development and application of the early learning standards
- g. Explain why the early learning standards are important
- h. Recognize the intended purpose and use of the early learning standards as a framework for determining curriculum and assessment, interactions with children and families, and early childhood programming
- i. Examine each of the domains in terms of domain, rationale, performance and program standards, and developmental continuum
- j. Examine the developmental continuum in each of the domains
- k. Classify observed child behaviors according to appropriate developmental domain
- l. Review information on statewide initiatives that support child development

Required Artifacts: Wisconsin Model Early Learning Standards certificate of completion from the 15 – 18-hour WMELS training or a transcript showing a 1 credit Wisconsin Model Early Learning Standards class.

Suggested Artifacts: None

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback:

Rating Criteria:

- Sufficient artifacts are provided to show competency achievement
- Artifacts are relevant and appropriate for the competency
- Rationale provides valid connections between the artifacts and the competency
- Reflection includes how you have applied or would apply the competency in real world situations

Competency 2: Explore the standards for quality early childhood education

Criteria: Performance will be satisfactory when:

- reflect on the maintenance of licensing regulations in the early childhood practicum setting
- reflect on the maintenance of YoungStar standards for quality in the early childhood practicum setting
- reflect on the maintenance of Wisconsin Model Early Learning Standards for quality for early childhood education

Learning Objectives:

- a. Explain the nine guiding principles of the WMELS
- b. Describe how the nine guiding principles are the foundation of the WMELS
- c. Explain the health and physical development domain in terms of domain, rationale, performance and program standards, and developmental continuum
- d. Explain the social emotional domain in terms of domain, rationale, performance, and program standards, and developmental continuum
- e. Explain the language development and communication domain in terms of domain, rationale, performance, and program standards, and developmental continuum.
- f. Explain the approaches to learning domain in terms of domain, rationale, performance, and program standards
- g. Explain the cognitive domain in terms of domain, rationale, performance, and program standards
- h. Describe specific examples of developmental skills and tasks in each developmental domain

Required Artifacts: None

Suggested Artifacts: Reflection on how you have implemented the criteria in your work, accreditation and/or rating scale reports from an external rater with your name on it

Number of Artifacts: At least two

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback:

Rating Criteria:

- Sufficient artifacts are provided to show competency achievement
- Artifacts are relevant and appropriate for the competency
- Rationale provides valid connections between the artifacts and the competency
- Reflection includes how you have applied or would apply the competency in real world situations

Competency 3: Demonstrate professional behaviors

Criteria: Performance will be satisfactory when:

- comply with professional program guidelines
- demonstrate employability soft skills

Learning Objectives:

- a. Identify professional program guidelines
- b. Demonstrate employability soft skills

Required Artifacts: None

Suggested Artifacts: Letter of recommendation from a supervisor, parent of a child, volunteer coordinator; performance evaluation by supervisor, reflection on employability soft skills, your membership on a committee (i.e. advocacy)

Number of Artifacts: At least two

Describe your learning and experience with this competency:**Met/ Not Met Evaluator Feedback:****Rating Criteria:**

- Sufficient artifacts are provided to show competency achievement
- Artifacts are relevant and appropriate for the competency
- Rationale provides valid connections between the artifacts and the competency
- Reflection includes how you have applied or would apply the competency in real world situations

Competency 4: Incorporate WI Early Learning Standards with the principles of developmentally appropriate practice, intentionality and the teaching cycle to examine child development

Criteria: Performance will be satisfactory when:

- you complete a web of a child (between birth and entrance to first grade) that describes child's developmental tasks and skills and characteristics as a "whole child"
- you include a description of the skills and characteristics of the child in each domain
- you include written observations of the child in each domain
- observations are objective, descriptive, and of appropriate number and variety

Learning Objectives:

- a. Identify assessment, planning and implementation as the steps of the teaching cycle
- b. Recognize the principles of developmentally appropriate practice
- c. Examine intentionality as a core element of developmentally appropriate practice
- d. Incorporate observation as an essential element of the teaching cycle
- e. Differentiate between objective and subjective observation records
- f. Recognize ongoing assessment as a "snapshot" of a child's developmental skills that when put together, form a "movie" of the child's development
- g. Practice documenting child behavior and progress with objective observation techniques

Required Artifacts: Wisconsin Model Early Learning Standards certificate of completion from the 15 – 18-hour WMELS training or a transcript showing a 1 credit Wisconsin Model Early Learning Standards class.

Suggested Artifacts: None

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback:

Rating Criteria:

- Sufficient artifacts are provided to show competency achievement
- Artifacts are relevant and appropriate for the competency
- Rationale provides valid connections between the artifacts and the competency
- Reflection includes how you have applied or would apply the competency in real world situations

Competency 5: Practice positive interpersonal skills with children and adults

Criteria: Performance will be satisfactory when:

- follow established guidelines for respectful interactions with children (NAEYC Code of Ethical Conduct, Developmentally Appropriate Practice, employability soft skills, etc.)
- follow established guidelines for respectful interactions with adults (NAEYC Code of Ethical Conduct, Developmentally Appropriate Practice, employability soft skills, etc.)

Learning Objectives:

- a. Apply established guidelines for respectful interactions with children
- b. Apply established guidelines for respectful interactions with adults

Required Artifacts: Wisconsin Model Early Learning Standards certificate of completion from the 15 – 18-hour WMELS training or a transcript showing a 1 credit Wisconsin Model Early Learning Standards class.

Suggested Artifacts: None

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback:

Rating Criteria:

- Sufficient artifacts are provided to show competency achievement
- Artifacts are relevant and appropriate for the competency
- Rationale provides valid connections between the artifacts and the competency
- Reflection includes how you have applied or would apply the competency in real world situations

Competency 6: Evaluate program integration of WI Early Learning Standards into the teaching cycle of Ongoing assessment, Planning and curriculum goals, and Implementation

Criteria: Performance will be satisfactory when:

- you write a report of your interview with a colleague regarding their curriculum and assessment methods
- report describes and analyzes curriculum model used
- report describes and analyzes activity planning used
- report describes and analyzes assessment methods used
- report explains how WMELS are used in the program
- report includes a summary of what you learned in the interview
- report provides relevant details and overall analysis of the curriculum and assessment methods used
- report includes personal reflections and conclusions that evaluate the information gained in the interview

Learning Objectives:

- a. Identify the steps in the teaching cycle
- b. Practice the steps in the teaching cycle
- c. Observe and record behavior and skills
- d. Relate the WMELS to the establishment of learning goals
- e. Relate the WMELS to the planning of appropriate curriculum and activities
- f. Relate the WMELS to the measurement of progress toward learning goals

Required Artifacts: Wisconsin Model Early Learning Standards certificate of completion from the 15 – 18-hour WMELS training or a transcript showing a 1 credit Wisconsin Model Early Learning Standards class.

Suggested Artifacts: None

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback:

Rating Criteria:

- Sufficient artifacts are provided to show competency achievement
- Artifacts are relevant and appropriate for the competency
- Rationale provides valid connections between the artifacts and the competency
- Reflection includes how you have applied or would apply the competency in real world situations

Competency 7: Explore strategies that support diversity, cultural responsiveness and anti-bias perspectives

Criteria: Performance will be satisfactory when:

- identify your own attitudes and beliefs about human differences
- identify the human differences present within the practicum setting and the surrounding community
- recognize and address children’s behavior that is pre-prejudicial and exclusionary
- recognize how teaching practices align with child-rearing practices of families in the practicum setting

Learning Objectives:

- a. Describe the elements of an anti-bias approach.
- b. Recognize elements of anti-bias approach.
- c. Explain the impact of anti-bias strategies.

Required Artifacts: None

Suggested Artifacts: Photographs of the classroom environment, newsletters, activity plans, family communication

Number of Artifacts: At least two

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback:

Rating Criteria:

- Sufficient artifacts are provided to show competency achievement
- Artifacts are relevant and appropriate for the competency
- Rationale provides valid connections between the artifacts and the competency
- Reflection includes how you have applied or would apply the competency in real world situations

Competency 8: Identify specific goals and learning and assessment activities to promote the development of a focus child utilizing the WI Early Learning Standards

Criteria: Performance will be satisfactory when:

- you complete goal setting and planning forms for a focus child
- you describe the child's current level of functioning in each developmental domain
- you identify which assessment tool was used to evaluate child
- you list child's current level of development which is related to the outcomes in the identified assessment tool
- you include at least one goal for the child, which is related to the current levels described
- you include an appropriate activity or strategy to support the child in reaching the goal
- you include appropriate method to measure and document child's progress toward the goal
- you identify a daily care routine (hand washing, diapering/toileting, tooth brushing, eating, dressing/undressing)
- you include examples of 5 performance standards related to the goal that can be promoted during that daily care routine

Learning Objectives:

- a. Discuss how the how WI Model Early Learning Standards are applicable for all children birth to first grade including children with disabilities
- b. Explain how WI Model Early Learning Standards are used to guide the development of an Individual Family Service Plan (IFSP) or Individual Education Plan (IEP) for children with disabilities
- c. Explain how goals determined for children are related to the WI Model Early Learning Standards
- d. Demonstrate proper use of assessment and goal setting to develop curriculum plans
- e. List performance standards in each developmental domain that address children's self-help skills and daily routines

Required Artifacts: Wisconsin Model Early Learning Standards certificate of completion from the 15 – 18-hour WMELS training or a transcript showing a 1 credit Wisconsin Model Early Learning Standards class.

Suggested Artifacts: None

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback:

Rating Criteria:

- Sufficient artifacts are provided to show competency achievement
- Artifacts are relevant and appropriate for the competency
- Rationale provides valid connections between the artifacts and the competency
- Reflection includes how you have applied or would apply the competency in real world situations

Competency 9: Develop a plan for child learning utilizing the performance standards, developmental continuum and developmental domains from the WI Model Early Learning Standards that is based on experiential learning

Criteria: Performance will be satisfactory when:

- you create a learning plan for your focus child
- plan includes large group goal/s and appropriate activity or activities
- plan includes small group goal/s and appropriate activity or activities
- plan includes individualized small group goal/s and appropriate activity or activities
- plan includes individualized goal/s and appropriate activity or activities based on your focus child's needs
- plan includes examples of how learning goals will be embedded in daily routines and schedule
- plan includes topic/theme/unit based on child needs, interests and goals
- plan includes materials and experiences in each of the learning centers
- plan description of materials and experiences in learning centers includes how goals will be addressed
- plan includes description of how progress toward goals will be measured/documented
- you assess your understanding and implementation of the WI Model Early Learning Standards

Learning Objectives:

- a. Compare and contrast experiential and non-experiential teaching activities
- b. Discuss stages of learning during play and the importance of planning extended time for children to play
- c. Determine goals for children based on their developmental age levels
- d. Implement plans for developmentally appropriate environments and experiences that support children's approach to learning and accomplishment of goals
- e. Assess knowledge and application of WI Model Early Learning Standards into daily teaching practice

Required Artifacts: Wisconsin Model Early Learning Standards certificate of completion from the 15 – 18-hour WMELS training or a transcript showing a 1 credit Wisconsin Model Early Learning Standards class.

Suggested Artifacts: None

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback

Rating Criteria:

- Sufficient artifacts are provided to show competency achievement
- Artifacts are relevant and appropriate for the competency
- Rationale provides valid connections between the artifacts and the competency
- Reflection includes how you have applied or would apply the competency in real world situations

Conclusion: Summarize how you have met the competencies of the course.

Learning Source Table

Learning Source (name of employer, training, military, volunteer organization, etc.)	Supervisor	Start-End Date	Total Hours	Related Competencies
Ex: XYZ Corporation	Bucky Badger	8/2012-9/2014	2000	#1, 2, 3, and 7