



WISCONSIN
INDIANHEAD
TECHNICAL
COLLEGE

Skills Assessment Written Component for 10-801-198 Speech

Student Contact Information:

Name: _____ Student ID# _____

Email: _____ Phone: _____

Directions

Consider your prior work, military, volunteer, education, training and/or other life experiences as they relate to each competency and its learning objectives. You may present this document at your scheduled face-to-face session or email it to the instructor prior to the session. You can complete all of your work within this document using the same font, following the template format.

1. Complete the Student Contact Information at the top of this page.
2. Complete each "Describe your learning and experience with this competency" section in the space below each competency and its criteria and learning objectives. Focus on the following:
 - What did you learn?
 - How did you learn through your experience?
 - How has that learning impacted your work and/or life?
3. Compile all required and any suggested artifact(s) (documents and other products that demonstrate learning) and attach it/them to the .
4. Proofread. Overall appearance, organization, spelling, and grammar will be considered in the review of the portfolio.

You will receive an e-mail notification regarding the outcome of the assessment from the Credit for Prior Learning contact. NOTE: Completion of a Skills Assessment does not guarantee that credit will be awarded.

You have 6 weeks to appeal any academic decision. See your student handbook for the complete process to appeal.

10-801-198 Speech, 3 Associate Degree Credits

Course Description: Explores the fundamentals of effective oral presentation to small and large groups. Topic selection, audience analysis, methods of organization, research, structuring evidence and support, delivery techniques, and other essential elements of speaking

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Competency 1: Demonstrate active listening

Criteria: Performance will be satisfactory when:

- you differentiate among facts, inferences, opinions
- you follow directions
- you differentiate between intellectual and emotional content
- you assess personal listening style

Learning Objectives:

- a. Listen actively to identify and evaluate the purpose of the speech
- b. Listen actively to evaluate the effectiveness of the speech content
- c. Differentiate between data, emotion, and credibility
- d. Identify different listening styles

Required Artifacts: None

Suggested Artifacts: None

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback:

Competency 2: Analyze audiences

Criteria: Performance will be satisfactory when:

- you describe how to conduct an audience analysis for a given presentation
- you summarize how audience demographics would affect the presentation
- you summarize how audience beliefs, knowledge, attitudes, and values relate to the topic or goals of the presentation

Learning Objectives:

- a. Prepare an analysis of the audience
- b. Create questions to better understand audience disposition on topic
- c. Discuss how audience demographics, beliefs, and attitudes are utilized in delivering effective presentations

Required Artifacts: None

Suggested Artifacts: None

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback:

Competency 4: Examine research-based evidence, logical reasoning, and examples to clarify, prove, and add interest to the presentation

Criteria: Performance will be satisfactory when:

- you examine supporting materials (testimony, examples, statistics, personal experiences) to support ideas
- you examine evidence such as author credentials, relevance and validity of data, and accuracy of quotes
- you differentiate between fact, inference, and opinion
- you analyze sound reasoning and fallacies

Learning Objectives:

- a. Use research skills to find credible sources
- b. Support key points with evidence
- c. Clarify key points with logical reasoning
- a. Provide supporting materials to add interest

Required Artifacts: None

Suggested Artifacts: None

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback:

Competency 8: Evaluate presentations

Criteria: Your performance will be successful when:

- you employ pre-determined criteria to objectively evaluate the content and delivery of presentations given by others and self
- evaluation includes suggestions for improvement

Learning Objectives:

- a. Analyze criteria to evaluate speech delivery
- b. Provide effective feedback
- c. Evaluate suggestions for improvement
- a. Develop a plan for self-improvement

Required Artifacts: Evaluate [Your Body Language May Shape Who You Are](#) by Amy Cuddy using the [Speech Rubric](#)

Suggested Artifacts: None

Describe your learning and experience with this competency:

Met/ Not Met Evaluator Feedback: