

Northwood Technical College

FY24 (2023-24) Nursing-Associate Degree (ADN) Program Information (Transfer Track)

The following is additional information about the Northwood Tech Nursing-Associate Degree (ADN) program. This information supplements the program webpage and district catalog.

Degree: Associate of Applied Science-Nursing

ADN PROGRAM DIRECTOR

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Program and Clinical Site Locations

PROGRAM LOCATIONS	CLINICAL LOCATIONS
Northwood Tech-Ashland	Ashland, Hayward, Park Falls
Northwood Tech-New Richmond	Hudson, New Richmond, St. Croix Falls, Stillwater, Amery, Minneapolis-St. Paul
Northwood Tech-Rice Lake	Barron, Cumberland, Rice Lake, Spooner, Hayward
Northwood Tech-Superior	Duluth, Superior

You must have completed at least one transferrable clinical or skills-based nursing course from an accredited ADN program to qualify for transfer into the ADN program at Northwood Tech. There is no time limit for course transferability. If you have not yet entered a clinical or skills-based nursing course, you must apply to the program as a pre-ADN student.

ADMISSION PROCESS Due to the limited availability of clinical slots for transfer students, transfers are admitted on a space-available basis. Transfers are handled on a first-come, first-served basis as the student completes the admission requirements.

ADN COURSEWORK ADN courses are developed so that they are taken in the order listed. The curriculum checklist lists all required coursework. Completion of "BLS Basic Life Support" training is a prerequisite to the first nursing clinical course (10-543-104) and must be maintained throughout the program. All 4th semester courses must be completed at Northwood Tech. As a transfer student, you must complete at least 25% of the technical studies credits at Northwood Tech to earn a degree. For the ADN program, a minimum of 10 credits (543 courses) must be completed at Northwood Tech.

CLASS COMMITMENT The average amount of time spent in the classroom for a full-time student is between 19 and 23 hours per week. In addition to scheduled class time, it is expected that students spend at least two to three hours studying for each hour of classroom lecture they attend. This represents a significant time commitment, and most students find it necessary to reduce work hours during the program.

ADN PROGRAM STANDARDS ADN students must complete all required courses with a 2.0 or better in all required coursework. ADN students will be dismissed from the program if they fail two core (543 nursing) courses. Withdrawal from the same course two (2) times is considered a failure of the course and counts toward the ADN Program Dismissal Policy. This policy includes core (543 nursing) courses taken at other colleges courses taken at other colleges and will be considered when determining your eligibility to transfer.

COMPUTER NEEDS Since all ADN courses include a web-based component, students are required to have computer and internet access.

Northwood Technical College does not discriminate on the basis of race, color, religion, sex, national origin, age, disability or status in any group protected by state or local law in employment, admissions or its programs or activities. The following person has been designated to handle inquiries regarding the College's nondiscrimination policies: Amanda Gohde, Director, Human Resources, Administrative Office, 1900 College Drive, Rice Lake WI 54868, 715-731-1223, Wisconsin Relay TTY:711, amanda.gohde@NorthwoodTech.edu.

ACCREDITATION

The Nursing-Associate Degree program at Northwood Technical College is accredited by the [Accreditation Commission for Education in Nursing, Inc. \(ACEN\)](#), 3390 Peachtree Road NE, Suite 1400, Atlanta, GA 30326, phone 404-975-5000. The most recent accreditation decision made by the ACEN Board of Commissioners for the associate degree nursing program is continuing accreditation.

The Nursing-Associate Degree at Northwood Technical College is approved by the [Wisconsin Board of Nursing](#). Concerns may also be directed to the Board of Nursing, DSPS, PO Box 8366, Madison, WI 53708 – 8366. Phone number: 608.266.2112. Email: dsp@wi.gov

WISCONSIN BOARD OF NURSING REQUIREMENTS:

Graduates of the ADN program are eligible for the licensure examination if the following requirements are met:

- a. Graduation from high school or its equivalent
- b. Does not have an arrest or conviction record deemed significant
- c. Hold a diploma of graduation from an accredited school of professional nursing
- d. Payment of the requisite fees

BACKGROUND CHECKS

1. There is no automatic disqualification from licensure based on a conviction record. The Board has the authority to deny licensure to anyone with a conviction record or pending charge, the circumstances of which substantially relate to the duties of that person's licensure. In making this determination, the board considers the following factors:
 - a. The nature and seriousness of the act for which convicted/arrested (as the circumstances relate to the practice of professional or practical nursing)
 - b. The proximity in time of the conviction/arrest to the present
 - c. The success of rehabilitation (if any has been indicated)
 - d. The record since conviction/arrest
2. The Board will not offer an opinion of eligibility for licensure until the graduate applies for licensure. The graduate will need to provide copies of any judgments of conviction and criminal complaints. The Board will investigate and determine whether they substantially relate to the practice of nursing.
3. Students in the ADN program will attend practical sessions in clinical agencies that are regulated by state and federal government. The laws state that these clinical agencies may not hire anyone with a history of conviction of certain crimes. Northwood Tech must contract with these clinical agencies to provide your clinical experiences while in the program. In order to do so, the agencies expect Northwood Tech to adhere to the same guidelines—in other words, they view students as temporary employees.

Prior to starting core classes, you will be asked about your conviction history and a conviction record will be obtained from a national criminal background check, the Department of Justice and Wisconsin [Department of Health Services](#) and, if applicable, from the Minnesota [Department of Human Services](#). Having a conviction history will not necessarily stop you from entering the program. We will need to discuss the charges with you and will make every attempt to confidentially resolve the concern with the clinical agencies utilized for the clinical courses. Ultimately the clinical agencies reserve the right to determine what is an acceptable background check. The clinical agency may deny access to their setting based on a negative background check. If this occurs, you would not be able to complete the ADN program requirements. The costs of background checks are the responsibility of the student.

GRADUATE SALARY EXPECTATIONS

Graduates earn between \$57,853–\$102,952 annually. The most recent graduate follow-up study indicates the average yearly salary to be \$70,693. Graduates can expect to receive shift differential pay.

If you have further questions or concerns, please contact an Admissions Advisor at the campus you plan to attend:

Jennifer Bednarik

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FY24 (2023-24)

Checklist for Associate Degree-Nursing Admission (TRANSFER TRACK)

Because each semester of the ADN program has a specific student capacity, the transfer student will be admitted only as space is available.

Step 1: Good Standing and Transfer Credit Review:

- _____ Submit statement of good standing from the Dean of Nursing or Nursing Program Director at the most recent college attended core (nursing) courses, official transcripts, and associated materials (syllabus and course descriptions) from colleges previously attended to the Admissions Advisor of the Northwood Tech campus you wish to attend. Coursework from all other accredited ADN programs will be reviewed (including course failures and withdrawals) when determining your eligibility for transfer. Program policies related to failures/withdrawals will include past academic record. If you have been dismissed from another ADN program for any reason, you will not be granted transfer admission into the Northwood Tech ADN program.
- _____ Once good standing and transfer credits have been reviewed, and transfer status has been established, the transfer student will be informed of their transfer status. At that time, the student may apply for admission to that semester.

Step 2: Admission Requirements:

- _____ Complete Northwood Tech online application
- _____ Successfully complete the required entrance assessment (*Accuplacer Next Gen*) with a score of 263, or provide documentation of prior assessment testing that meets this standard. The college provides support for remediation if necessary.
 - _____ The *Accuplacer Next Gen* test may be waived if:
 - the transfer student has an associate degree or higher
 - or student provides documentation of an ACT composite score of 22 with a minimum math score of 18
 - or the student provides a copy of previous admission information showing that the student was admitted into an ADN program within the Wisconsin Technical College System and was not dismissed from the program
- _____ Have earned a High School diploma or GED/HSED certificate. Current HS students must provide both a current high school transcript and a final transcript with confer date.
- _____ Complete one year, or one credit, of HS chemistry or one credit of college-level chemistry with a 2.0 or better.
- _____ Review and sign Background Check Disclosure
- _____ Review and sign the Functional Abilities Disclosure
- _____ Participate in an admission meeting and educational goal discussion with a Northwood Tech counselor

If space is available, your semester of entry will be determined, and you will be contacted as to what additional documentation must be provided to complete your transfer and course registration. Directions will be provided by the Reentry Coordinator upon admission to transfer waitlist.

The documents below should be uploaded to Student Passport System and will be reviewed and accepted by the Reentry Coordinator prior to acceptance to the ADN program:

Entry to Nursing-Associate Degree Program

- _____ Submit Background Check fee to Student Services as designated on cover page
- _____ Have an acceptable Wisconsin Caregiver Background Check, National Criminal Background Check, Minnesota Caregiver Background Check (if applicable), and other state if applicable from CastleBranch and upload to Student Passport System
- _____ Pass a physical exam, have current immunizations, and demonstrate negative status for tuberculosis (TB). Decision to not receive vaccinations may limit ability to obtain clinical placement based upon meeting stie placement requirements.
- _____ Possess current certification of "BLS Basic Life Support" or the equivalent
- _____ Review and sign Health Sciences Confidentiality Statement