Northwood Technical College Emergency Medical Technician (EMT)
Admissions Checklist
FY 2023-2024

Thank you for your interest in the Northwood Technical College EMT program. Because our EMT program is approved by the State of Wisconsin, our application process has specific requirements for entry into our program. Please carefully read the following information to help you apply, enroll, and begin the Northwood Technical College EMT program.

☐ Step One – Apply online at [Northwood Technical College\apply](Northwood Technical College\apply)

☐ Step Two – Register and pay for the course (Options below) **Students are also required to pay a $10 background check fee to Student Services.**
- Northwood Technical College registration form and return it to your campus Student Services Office with payment or a completed / signed billing authorization from the agency responsible <u>or</u>
- Call the local Northwood Technical College Student Services contact (below) to provide payment over the phone

☐ Step Three - Students are required to gather official immunization records, such as Wisconsin Immunization Registry (WIR) or documentation from a clinic that include the dates of the following immunizations to bring to orientation:
- **MMR – Measles, Mumps and Rubella** (2 shot series or titer)
- **Tetanus (Tdap) –** proof of booster within past 10 years
- **Varicella –** (chicken pox – Two vaccines or titer (History of disease will not be accepted.
- **Hepatitis B –** Three vaccines or titer (series will take 3-6 months to complete) You must have at least 1-2 of the series completed
- **Influenza** – Current proof of immunization (declination may inhibit ability to place for clinical rotation)
- **COVID-19 –** (declination may inhibit ability to place for clinical rotation)

TB Tuberculosis (TB) Required:

- TB test – Two skin tests within the last 12 months OR one blood draw.

☐ Step Four – Attend the mandatory orientation session scheduled prior to the start of class where students will be required to bring their completed immunization record. Students who do not complete or meet the program requirements outlined below will not be able to start the class, or successfully complete the program.
- Be at least 17 years old
- Attend a mandatory program orientation session scheduled prior to start of class
- Pay fee and have acceptable results based on the Wisconsin Criminal History Record Check, Wisconsin Caregiver Background Check, Minnesota Caregiver Background Check (if applicable), and/or other states, if applicable
  - Information from the Caregiver Background Check may affect ability to obtain Training Permit from the State of Wisconsin
- Provide current immunizations by the first day of class.
  - Decision not to receive vaccinations may limit ability to obtain clinical placement based upon meeting site placement requirements
- Demonstrate negative status for tuberculosis (Tb) by the first day of class.
  - Provide two negative Mantoux Tests (skin tests) or one blood draw test (Quanti-FERON Gold or T-Spot)

During orientation you will be asked to complete the following program specific requirements.

- o Review and Sign Background Check Disclosure
- o Review and sign Functional Abilities Disclosure
- o Submit Background Information Disclosure (BID) Statement
    - ▪ Information from the Caregiver Background Check may affect ability to obtain Training Permit from the State of Wisconsin.
- o Review and sign EMT Confidentiality Statement of Understanding Form

NOTE: Students will be required to complete the mandatory 47531437 BLS Basic Life Support three weeks after the start of the program (BLS Basic Life Support is scheduled within the program).

If you have questions or would like more information regarding the Northwood Technical College EMT program, please contact one of the Northwood Technical College Student Services representatives listed below at the campus you would like to attend.

Northwood Tech	Northwood Tech	Northwood Tech	Northwood Tech
Ashland	New Richmond	Rice Lake	Superior
Denise Boutin	Mackenzie Walters	Student Services	Student Services
715-685-3012	715-752-8205	715-234-7082	715-394-6677