



NORTHWOOD TECHNICAL COLLEGE
30-531-6 Advanced Emergency Medical
Technician (A-EMT) and
30-531-3 Emergency Medical Technician (EMT)
Background Check Disclosure

Northwood Technical College students accepted into this program are required to have Caregiver Background and/or Criminal History checks at the state and/or national levels. These checks are run after the student has been admitted into their program and before the start of specific coursework or entering clinical agencies. Results from these checks for students admitted to these programs *may*:

- Prevent enrollment, participation, and/or admission in coursework required for graduation
- Affect ability to secure employment in the field of study upon graduation

Fees will be charged to run these background checks and are the student's responsibility. Costs found on Northwood Tech's website at: www.NorthwoodTech.edu/finance/tuition.htm

Wisconsin Caregiver Program offenses affecting caregiver eligibility for Chapter 50 programs [Wisconsin DHS Caregiver Program Offenses.pdf](#).

Advanced Emergency Medical Technician (A-EMT) and Emergency Medical Technician (EMT) - A Wisconsin caregiver background check is run after the A-EMT or EMT orientation which is usually held one week prior to the start of the classes. Prior to the first day of the class, all Caregiver Background Checks are reviewed by the EMS Teaching Specialist. Clinical agencies review the background check findings for every A-EMT and EMT class as well.

If a record of conviction or pending charges exist, the EMS Teaching Specialist will notify the student that as a result of the background check, the student may be unable to complete the mandated clinical requirements and will be unable to complete the EMT/Advanced EMT program.

Northwood Tech is not responsible, nor makes the decision, if you are unable to obtain your training permit. That determination is by the State of Wisconsin Department of Health Services (DHS) and the Department of Justice (DOJ).

If the student and/or their funding agency elects to withdraw the student from the program prior to the first class session, a 100% refund will be given. If the student and/or student's funding agency opts to remain in the course pending a DHS review, any course drop made after the first class session will result in a partial refund as defined by WTCS statute.

Background Check Signature Statement

Northwood Technical College students accepted into this program are required to have Caregiver Background and/or Criminal History checks at the state and/or national levels. By signing below, I am confirming that I have read and understand the bulleted information below and the information contained in this Background Check Disclosure.

- That state and national background checks will be run before and/or after acceptance into the program and that I am responsible for the fees.
- If there are findings on my background check, it could prevent my participation in coursework required for graduation and/or affect my ability to secure employment in my field of study upon graduation.
- If there are no clinical agencies that will accept me based on my background check findings, I will be not eligible to be in or complete your program.
- My background check findings will be communicated to me by a Northwood Tech staff person.

You will be asked to sign this form in Blackboard at orientation.

Signature: _____

Student ID: _____

Program: _____

Date: _____