

Table of Contents

A. Cover, Table of Contents, Welcome Letter, and SOUs

- A1 Front Cover
- A2 Table of Contents
- A3 Welcome Letter for Fieldwork Students and Fieldwork Educators from Academic Fieldwork Coordinator, Anna Polzin, COTA/L
- A4 Statement of Understanding for Fieldwork Sites
- A5 Statement of Understanding for Students

B. Fieldwork Overview

- B1 What is Fieldwork?
- B2 Guidelines and Professional Standards for Fieldwork Students
- B3 Requirements for Fieldwork
- B4 Fieldwork Student Meeting

C. Fieldwork I

- C1 Fieldwork I Timeline
- C2 Fieldwork I Student Evaluation
- C3 Student Assessment of Level I Fieldwork

D. Fieldwork II

- D1 Fieldwork II Timeline
- D2 AOTA Fieldwork Data Form (Explanation and Form)
- D3 Preparing for Level II Fieldwork – Assignment (Intro Letter and Student Data Form)
- D4 Possible Assignments for the Fieldwork Site to Utilize
- D5 Week Two Review for the Fieldwork Student
- D6 Understanding the FWPE
- D7 For students to complete: The Student Evaluation of the Fieldwork Experience (SEFWE)
- D8 For students to complete: Northwood Technical College OTA Fieldwork Process Input Survey Performance Evaluation of the Fieldwork

E. Tools for Addressing Special Concerns

- E1 Improvement Plan

F. Inclusion of Psychosocial Content into the Level II Fieldwork Experience

- F1 Including Psychosocial Issues into Fieldwork II
- F2 Table of Contents for Psychosocial Tools
- F3 Values

- F4 Interests
- F5 Self-Concept
- F6 Role Performance
- F7 Social Conduct
- F8 Interpersonal Skills
- F9 Self-Expression
- F10 Coping Skills
- F11 Time Management
- F12 Self-Control

G. Supervision Guidelines

- G1 Northwood Technical College Academic Fieldwork Coordinator Process for Supervision of Fieldwork
- G2 Fieldwork Level II and Occupational Therapy Students: A Position Paper
- G3 Physical Agent Modalities in the State of WI
- G4 AOTA Position Paper Regarding PAMs
- G5 State of WI Practice and Supervision
- G6 State of WI OT Definitions
- G7 State of WI OT Licensure of OTs and OTAs
- G8 State of WI Biennial Registration
- G9 State of WI Unprofessional Conduct
- G10 Materials to Enhance Fieldwork Supervision Reference List
- G11 Practice Advisory Services
- G12 Example Amount of Supervision FW Chart
- G13 Methods for Becoming a Prepared Fieldwork Educator

H. Northwood Technical College OTA Program Mission and Philosophy

- H1 Northwood Technical College Mission, Vision, Values and Tenets
- H2 OTA Program Mission (OTA-04)
- H3 OTA Program Philosophy (OTA-06)

I. OTA Program Course Information

- I1 OTA Catalog Page & Course Descriptions (OTA-02)
- I2 Fieldwork I Course Outcome Summary
- I3 Fieldwork IIA Course Outcome Summary
- I4 Fieldwork IIB Course Outcome Summary
- I5 OTA Curriculum Design (OTA-07)
- I6 OTA Program Curriculum Checklist (OTA-03)
- I7 OTA Program Outcomes (OTA-05)

J. Site Based Objective Samples

- J1 NEOTEC FPWE Objective, Directions
- J2 NEOTEC FPWE Objective, Form
- J3 NEOTEC FPWE Objective, Checklist

- J4 NEOTEC FPWE AOTA Form
- J5 Behavioral Objectives in a Physical Disability Setting (Atlantic)

K. Fieldwork Policies

- K1 Fieldwork Policies
- K2 Fieldwork Placement Policy
- K3 Contacting Fieldwork Educators
- K4 Travel During Fieldwork
- K5 Termination of Fieldwork
- K6 Attendance During Fieldwork
- K7 Fieldwork Grading
- K8 Confidentiality-HIPAA (HS-17)
- K9 Fieldwork Background Check for Student Placement (OTA-30)
- K10 Health Status (HS-20)
- K11 CPR-Medic 1st Aid Requirements (HS-22)
- K12 Health Sciences Dress Code (HS-24)
- K13 Communication Guidelines (HS-16)
- K14 Fail Repeat Policy (OTA-21)
- K15 Reentry Process (OTA-23)

L. Glossary

- L1 Glossary