

NORTHWOOD TECHNICAL COLLEGE
ASSOCIATE DEGREE NURSING
STUDENT POLICIES

ADN GRADUATION AND NCLEX PROCESS

Students successfully completing the course requirements of the Northwood Tech ADN program with a grade of 2.0 or better are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN) and practice as a registered nurse (RN). In addition, after successful completion of ADN Semesters 1 & 2, students are also eligible to take the NCLEX-PN (National Council Licensure Examination for Practical Nurses) and practice as a licensed practical nurse (LPN) in Wisconsin.

The national program codes for the Northwood Tech ADN program are:

- PN Program Code: US50100300
- RN Program Code: US50407200

Students who become LPNs remain eligible to continue in ADN Semesters 3 & 4 to earn an associate degree in nursing and be eligible to take the NCLEX-RN. If the student decides to go to work as an LPN after semester two and not enroll in semester three, and then wants to return to the ADN program at a later date, they will follow program reentry guidelines. See the Reentry policy for further details concerning this process.

The graduation process, procedures, associated links, and timelines can be found on the [Northwood Tech ADN Program web page](#)

REMEMBER:

Northwood Tech's process of conferring the students' degrees may take up to 15 business days **AFTER** final grades are entered to complete. WI DSPS and MN Board of Nursing request an additional 3 weeks for processing after the forms have been received.

Wisconsin: The Statements of Graduation or Completion form (#259) or OLAS approval will **NOT** be submitted to the WI Dept. of Safety & Professional Services (DSPS) until all four campuses report the students' degrees have been conferred and a report is run to confirm.

Minnesota: Confirmation of Program Completion forms will **NOT** be submitted to the MN Board of Nursing until all four campuses report the students' degrees have been conferred and a report is run to confirm.

Northwood Tech will **NOT** acknowledge nor respond to any inquiries regarding the Statement of Graduation until 6 weeks after graduation in order to give Northwood Tech, DSPS, and MN BON time to process all the paperwork.