

Wisconsin Indianhead Technical College
Board Proceedings
March 19, 2018

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, March 19, 2018, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Troy Lambert, called the meeting to order at 8:30 a.m. with the following Board members present: Andy Albarado, James Beistle, Lara Frasier, Brett Gerber, Janelle Gruetzmacher, Lorraine C. Laberee, Troy Lambert, and Josh Robinson. *Note: Chris Fitzgerald provided notice that he would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Steve Decker, Kim Olson, and John Will.

Other WITC employees in attendance during a portion of the meeting were: Scott Elza and Jennifer Kunselman.

WITC-Rice Lake Business Professionals of America students in attendance during a portion of the meeting were: Kat Dennis, current VP of local chapter and State Communications Officer; Trista Thomas; and Mike Andrews, local Secretary and new State Parliamentarian.

Layla Merrifield, Executive Director of the Wisconsin Technical College District Boards Association, was also present during a portion of this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The March 19, 2018, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on March 16, 2018, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chairperson Lambert, reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. A Consent Agenda Personnel Addendum was posted prior to the meeting and items 1.J. and 1.K. were added.

Brett Gerber moved, seconded by James Beistle, to approve the agenda and Consent Agenda Personnel Addendum. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Lambert to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

STUDENT PRESENTATION

1. **Business Professionals of America (BPA) Presentation**

Scott Elza, Accounting Instructor and local Business Professionals of America (BPA) Chapter Advisor, gave a brief overview of the BPA program. BPA students Kat Dennis, Trista Thomas, and Mike Andrews, talked about opportunities at the local and state level. A PowerPoint presentation was shared. Mr. Elza noted that WITC-Rice Lake is hosting the state BPA conference the next two years and invited Board members to be judges or attend if interested. Time was reserved for questions and answers. President Will thanked Mr. Elza for his work with the BPA program and students.

EXECUTIVE SESSION

Chairperson, Troy Lambert, requested a motion for the Board to convene into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(e)(f) and §118.22 for the purpose of considering Preliminary Notice of Non-Renewal of Personnel for 2018-2019, Bargaining Environment and Strategies, and Employment, Promotion, Compensation, and Performance Evaluations.

Janelle Gruetzmacher moved, seconded by Lori Laberee, to convene into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(e)(f) and §118.22 for the purposes noted in the preceding paragraph. Chair Lambert announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

Chairperson Lambert, called the executive session to order at 8:51 a.m. with the following Board members present: Andy Albarado, James Beistle, Lara Frasier, Brett Gerber, Janelle Gruetzmacher, Lorraine C. Laberee, Troy Lambert, and Josh Robinson. *Note: Chris Fitzgerald provided notice that he would not be in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Steve Decker, Kim Olson, and John Will.

Approval of the February 26, 2018, Executive Meeting Minutes

Lori Laberee moved, seconded by Josh Robinson, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

Any action to be taken on matters discussed in Executive Session will be considered in open session under "Other Items Requiring Board Action".

James Beistle moved, seconded by Andy Albarado, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (8-0) and the executive session adjourned at 9:08 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the February 26, 2018, Regular Meeting Minutes

Lori Laberee moved, seconded by Brett Gerber, to approve the meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolutions from the February meeting were attached to the official minutes.

CONSENT AGENDA

A Consent Agenda Personnel Addendum was provided prior to and at the Board meeting and items 1.J. and 1.K.were added.

Chairperson Lambert asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Josh Robinson moved, seconded by Janelle Gruetzmacher, to approve the Consent Agenda and personnel addendum. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

1. Personnel:

- A. **New Hire:** Anthony Allen, Plumbing Apprenticeship Instructor; Faculty; annual salary \$51,315; Rice Lake; effective March 26, 2018.
- B. **New Hire:** Tracee Bishop, Applications Developer; Manager; annual salary \$49,257; New Richmond; effective March 1, 2018. *Note: Ms. Bishop is currently Applications Specialist at the New Richmond Campus.*

- C. **New Hire:** Elizabeth Elza, Distance Learning Specialist; Manager; annual salary \$42,717; Rice Lake; effective March 19, 2018. *Note: Ms. Elza is currently a Distance Learning Network Technician at the Rice Lake Campus.*
 - D. **New Hire:** Adam Nelson, Education Technology Specialist; Support and Technical Personnel; \$18.60/hour; New Richmond; effective March 1, 2018. *Note: Mr. Nelson is currently a Learning Resource Center Technician at the New Richmond Campus.*
 - E. **New Hire:** Michael Phillips, Financial Aid Advisor; Support and Technical Personnel; \$16.46/hour, Superior; effective March 22, 2018.
 - F. **New Hire:** Torey Shilts, Custodian; Custodian; \$16.04/hour, New Richmond; effective March 13, 2018.
 - G. **Resignation:** Tracee Bishop, Applications Specialist; New Richmond, effective February 28, 2018.
 - H. **Resignation:** Elizabeth Elza, Distance Learning Network Technician; Rice Lake, effective March 18, 2018.
 - I. **Resignation:** Adam Nelson, Learning Resource Center Technician; New Richmond, effective February 28, 2018.
 - J. **New Hire:** Venessa Osborne, Applications Specialist; Manager; annual salary \$42,717; Superior; effective March 26, 2018. *Note: Ms. Osborne is currently Educational Technology Specialist at the Superior Campus.*
 - K. **Resignation:** Venessa Osborn, Educational Technology Specialist; Superior, effective March 25, 2018.
2. Contracts
The contract listing was approved (see attached list).
 3. Financial/Cash Position Report
The College's Financial and Cash Position Report, as of last month, was approved.
 4. Approval of Bills
Expenditures and revenue from the budget, covering check numbers 233742 through 235185 and electronic transfer payments totaling \$6,435,459.83 were approved.
 5. Bids/Purchases
 - A. **Cold Storage Addition – New Richmond:** The Board accepted the low bid received for Project No. 17063-5 from Cleary Building Corp of Ellsworth, WI, as summarized on the bid tabulation document for the project base bid for the cold storage addition at the New Richmond Campus. In addition, the Board accepted the bids received for add alternate 2 and deduct alternate 3, and rejected the bid received for alternate 1. The total award for this project is \$181,450 including \$201,208 from the base bid and deduct of \$19,758 from the alternates.
 - B. **Vehicles – Rice Lake:** The Board approved of the purchase of two cars in the total amount of \$42,217 from Holz Motors of Hales Corners, WI, under Department of Administration contract #505ENT-M18-2018VEHICS-00. The vehicles were not included in the approved equipment budget list. The vehicles are for the driver's education training program.
 - C. **Parts Washers – New Richmond:** The Board approved the purchase of two parts washers in the total amount of \$12,549 from Chemsearch of Chicago, IL. The parts washers are a substitution for the larger parts washer originally approved for \$36,650 on the equipment list. The parts washers are for the Agricultural Power and Equipment Technician Program at the New Richmond Campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. Action to be Considered on Matters Discussed in Executive Session

Time was reserved for the Board to consider action to be taken on matters discussed in Executive Session, if appropriate.

A. **Approval of Preliminary Notice of Non-Renewal of Personnel for 2018-2019**

Time was reserved for the Board to consider action on this item.

Josh Robinson moved, seconded by Andy Albarado, to approve the Preliminary Notice of Non-Renewal of Personnel for 2018-2019 for the three individuals recommended in Executive Session. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

2. Approval of Resolution 18-08, Authorizing the Issuance of \$3,750,000 General Obligation Promissory Notes, Series 2018A of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof

Administration recommended approval of Resolution 18-08 (see attached), presented to the Board with the intent to borrow \$1,500,000 in aggregate for the building remodeling and improvement projects throughout the district and the purchase of movable equipment in the aggregate amount of \$2,250,000. Bids will be presented to the Board at the April 16, 2018, meeting for consideration. *Recommendations for WITC District Shell Lake, Wisconsin \$3,750,000 General Obligation Promissory Notes, Series 2018A* was provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

The borrowing will be as follows:

Equipment	\$2,250,000
Remodeling	<u>\$1,500,000</u>
Total	\$3,750,000

Andy Albarado moved, seconded by Lori Laberee, to approve the Resolution 18-08, Authorizing the Issuance of \$3,750,000 General Obligation Promissory Notes, Series 2018A of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

3. Approval of Surgical Technology Concept Review

President Will requested Board approval for submission of the Concept Review for a Surgical Technology two-year associate degree program. The Concept Review will be submitted to the WTCS for approval at the WTCS Board meeting in May and the Program Proposal will be submitted to the WTCS for approval at the WTCS Board meeting in July. Plans for campus location and implementation timeframe are yet to be determined.

James Beistle moved, seconded by Brett Gerber, to approve the Surgical Technology Concept Review as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended. Mr. Beistle shared an article from the Wisconsin Agriculturist magazine about a WITC employee's family farm.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Lambert requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book. Ms. Olson provided copies of the District Boards Association 2018 spring meeting flyer.

President Will requested the Board limit attendance at the Association of Community College Trustees Leadership Congress to 4 Board attendees and 3 Board attendees at the National Legislative Summit.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *Board Monitoring Schedule* as needed. *There were no recommended updates from Administration.*

B. **Annual Review of Board Expenses/Board Budget Approval**

As of March 5, 2018, Board expenses were 77.1 percent of the budgeted amount for the current fiscal year. Based on prior year and current year expenditures, administration recommended a budget equal to \$74,500 for fiscal year 2019, which reflects a \$500 decrease from the FY18 budget of \$75,000. A year-to-date summary of expenses, which included a five-year history summary, was provided for the Board's review.

President Will noted that this budget reduction item will be included in the May and June budget presentations for Board action.

C. **Determine Board Representation for May 2018 WITC Commencements**

Time was reserved for the Board to determine who will attend at each of the WITC campus commencement ceremonies on Friday, May 18, 2018. Administration would appreciate having one Board member attend at each location. Campus ceremony and line-up details were outlined in a graduation document that was provided. Ms. Laberee will attend in Ashland, Mr. Beistle will attend in New Richmond, Ms. Gruetzmacher will attend in Rice Lake, Mr. Lambert and President Will will attend in Superior. Ms. Olson will notify the Deans of Students about Board member attendance and request that they contact Board members about commencement details.

D. **Consider Nominations for 2018 ACCT Leadership Awards**

Time was reserved for the Board to consider nominations for the ACCT Leadership Awards.

The awards include the following: 1) Trustee Leadership, 2) Equity, 3) Chief Executive Officer, 4) Faculty Member, and 5) Professional Board Staff Member.

Board members were asked if they had any nominations. Ms. Laberee nominated President John Will for the Chief Executive Officer award. Administration will bring back a Faculty nomination to the May meeting for the Board's approval. Nominations must be received by Monday, June 18, 2018, utilizing the procedures outlined in the brochure provided from ACCT's website.

4. President's Updates:

A. **Upcoming Events Schedule**

President Will shared upcoming event information located on the WITC website.

B. **Enrollment Report Update**

The Cognos enrollment report was reviewed by President Will. It was recommended that a list be prepared with university tuition costs per credit in comparison to a 2-year technical college degree for the counselors to use as a resource guide.

C. **2018 Strategic Planning Town Hall Meetings Update**

The remaining 2018 Strategic Planning Town Hall meetings were held on February 27 in Shell Lake and on March 8 in Superior. An additional town hall meeting was held on Friday, March 9, for the Partnership meeting participants. President Will also met with the Northwest Regional Planning Commission Board on February 28, 2018 to discuss WITC.

President Will provided the Board with an update, noting there were 276 town hall attendees and 350 completed strategic planning surveys. The Quality Improvement Steering Committee reviewed 160 comments and put them into themes. President Will plans to bring back an update next month.

D. **Power and Communication Contractors Association (PCCA) Panel Update**

President Will provided an update on his participation in a "PCCA Solutions in Action: Who Will Do the Work?" panel discussion at the PCCA Annual Convention on Sunday, March 4, 2018, in Kauai, HI. The audience learned how a PCCA-owned utility construction curriculum implemented at local community colleges and trade schools is contributing to economic development efforts. The panel consisted of the PCCA contractors who have been working on the initiative as well as the following presidents of the first three schools in the country in the program: Dr. Shawn D. Strong, President of State Technical College of Missouri, Dr. John Will, President of Wisconsin Indianhead Technical College (WITC), and Dr. Jerome E. Webster, President & CEO of Terra State Community College (TSCC) in Ohio. Participants learned details of the curriculum, heard firsthand about the students the program hopes to attract, and discussed the next steps in PCCA's educational efforts. PCCA has provided financial support for the development of the program.

E. **Wisconsin Association for Career and Technical Education (WACTE) Panel Update**

President Will provided an update on his participation in a "Peeking at Current Thesis and Dissertation Research Findings in CTE" discussion on Thursday, March 15, 2018, in Middleton, WI. The session aimed to engage the audience in research findings applicable to PK-14 career and technical education, issues, trends, and practices. The presentation was meant to engage audience members in a conversation with the researcher (fellow CTE colleagues) that could have a direct impact on their teaching, leading, and learning practices. President Will was the only presenter.

The Board Chair recessed the meeting at 9:58 a.m. and reconvened the meeting at 10:04 a.m.

5. Legislative Updates

Time was reserved for legislative updates.

6. President's 2018 Evaluation Planning

The Board President's Evaluation Subcommittee will meet following today's regular Board meeting. The subcommittee will bring back a recommendation about any changes to the materials for the full Board at their April Board meeting.

7. 2018 TECh (Technical Education Champion) Award Nomination Information
The TECh Award information was provided for the Board's information. The award recognizes an individual or organization for outstanding contributions to a local technical college district and/or the Technical College System. This year's award is scheduled for presentation at the summer 2018 District Board's Association meeting in Green Bay, WI. Nominations should address all five criteria areas and must be received at the District Boards Association Office by Tuesday, May 1, 2018. A recommendation from the President's Cabinet will be brought to the April meeting for the Board's consideration. If Board members have recommendations, they should send those to President Will.

8. Student Updates and News
This is a placeholder for student updates and College news items:
 - A. **WITC Career Day**
WITC-Ashland's High School Career Day had a record turnout of more than 360 students in attendance. An *Ashland Daily Press* article was provided.

 - B. **Free "Construction Academy" Coming Soon to Polk County**
Workforce Resource and WITC are partnering to offer the Construction Academy. The course is a five-week, free hands-on training for up to 20 Unity students, most likely seniors. Students will learn about power and hand tool use, framing, scaffolding, blueprint reading, and construction math. Students will implement their training by building a shed, which will then be donated to the Village of Balsam Lake for a concession stand for the ball park field. Upon completion, they will receive an OSHA 10 Construction Card and a Workforce Resource Work Readiness Certificate. A *Balsam Lake, County Ledger Press* article was provided.

 - C. **Construction Foundations Class Gives Back to Area**
Northwest Wisconsin Workforce Investment Board, in collaboration with workforce partners CEP and the Division of Vocational Rehabilitation, hosted the Construction Foundations training program with WITC providing the instruction. Five students earned a technical certificate and one student earned a completion diploma. Participants will now enter the job market with the knowledge and skills necessary to succeed in a job in construction or related industries. An *Ashland Daily Press* article was provided.

 - D. **WITC's Give Kids a Smile Day Provides \$12,500 in Dental Services**
Volunteers for the annual Give Kids a Smile Day on Friday, February 2, 2018, were WITC-Rice Lake dental assistant instructors, students, and area professionals who provided over \$12,500 in dental services to underserved children. A *Turtle Lake, The Times* article, was provided.

INFORMATION REPORTS

1. Annual College FTE and Enrollment Report
Jennifer Kunselman, Research and Data Coordinator, provided the Board with a College *FTE and Enrollment Report*, which detailed FTE and enrollments as of March 1, 2018, compared to March 1, 2017. A PowerPoint presentation was provided for the Board's information. There was time for questions and answers.

Lori Laberee moved, seconded by Brett Gerber, to receive the Annual College FTE and Enrollment Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

2. Annual Wisconsin Technical College District Boards Association Update
Layla Merrifield, Executive Director of the Wisconsin Technical College District Boards Association, provided a summary of legislative activities and the process and timeline for developing the next biennial budget. A 2017-2018 Legislative Update for Wisconsin Technical College –Spring Session Report was provided at the meeting. There was time for questions and answers.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times
Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, April 16, 2018, beginning 8:30 a.m., at the WITC-Superior Campus. The Board meeting schedule was provided for the Board's information.
2. Review/Add Agenda Items
Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, April 16, 2018, were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, March 29, 2018. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +/-DELTA ^

- + BPA – great way to start meeting!
- + BPA student presentation – outstanding!
- + Nomination for ACCT CEO Award – President Will
- + Discussion of Board and administration related to college cost comparison
- + Update with Layla, District Boards Association Executive Director
- + Legislative update
- + Kudos on student news updates
- + College FTE and Enrollment Report – great data collection and presentation
- + Annual College FTE and Enrollment Report – great data!
- ^ None

James Beistle moved, seconded by Lara Frasier to adjourn the meeting at 11:11 a.m.

Respectfully submitted,



Board Secretary

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Note: A Board luncheon was provided; however, no action was taken.

3/1/2018
8:38:15 AM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2018

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 40.39% Off Campus = 33.26%

				-----ESTIMATED-----								
Contract Number	Account Name	Location of Training	On Campus	Contract Revenue	Est Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Total	=	Full Cost	Difference
Approval Date: November 2017 (1 record)												
718412	Christian Community Homes	Christian Community Homes	Off	\$2,039.00	\$387.20		\$128.78		\$798.53		\$1,314.51	\$724.49
Provide CBRF 1st Aid and CBRF Fire safety classes to employees.												
Approval Date: December 2017 (1 records)												
718426	Family Forum-Head Start	WITC Ashland	On	\$578.00	\$193.60		\$78.20		\$59.50		\$331.30	\$246.70
Employees will receive American Safety & Health Institute Pediatric First aid and CPR refresher. Upon successful completion, participants will receive documentation.												
Approval Date: January 2018 (3 records)												
718452	Quanex Homeshield LLC	WITC-Rice Lake	On	\$6,494.00	\$2,774.48		\$1,120.61		\$1,000.00		\$4,895.09	\$1,598.91
CDL Training-up to 45 hours of training for 1												
718444	Brule DNR Headquarters	Ladysmith Library	Off	\$1,312.00	\$561.00		\$186.59		\$294.75		\$1,042.34	\$269.66
Provide ASHI 1st aid/Adult & Child CPR & AED to employees.												
718445	Dr. Douglas Erickson, DDS	324 West Superior Street, Suite 1212 Duluth MN 55802	Off	\$987.00	\$272.80		\$90.73		\$0.00		\$363.53	\$623.47
Employees of Dr. Douglas Erickson, DDS, will receive CPR for Healthcare Providers renewal instruction. Upon successful completion, participants will receive documentation.												
Approval Date: February 2018 (27 records)												
718472	Hanco Utilities	-	Off	\$434.00	\$0.00		\$0.00		\$300.00		\$300.00	\$134.00
Employees of HANCO Utilities will receive DOT safety training.												
718479	Rice Lake School District	Rice Lake High School	Off	\$5,028.00	\$0.00		\$0.00		\$5,028.00		\$5,028.00	\$0.00
Dual Credit classes for Rice Lake High School. 4 students enrolled in MS Excel A (10103151) 1 credit; 13 students enrolled in Financial Accounting 1A (10101176) 2 credits; 4 students enrolled in MS PowerPoint (10103106) 1 credit; and 3 students enrolled in MS Word A (10103146) 1 credit.												
718471	Cooper Engineering Co	Cooper Engineering Building	Off	\$2,284.00	\$598.40		\$199.03		\$227.55		\$1,024.98	\$1,259.02
28 employees of Cooper Engineering will receive MSHA Part 46 8-hour Refresher Training.												
718474	Clearwater Paper Corp	Ladysmith, WI	Off	\$1,410.00	\$387.20		\$128.78		\$315.00		\$830.98	\$579.02
Two classes of Adult CPR/AED & 1st aid.												
718470	Winter School	Winter High School	Off	\$2,010.00	\$0.00		\$0.00		\$2,010.00		\$2,010.00	\$0.00
Dual Credit class for Winter High School. 5 students enrolled in Intro to Business (10105100) 3 credits.												

718461	Lake Country Dairy 2 Lunch and Learn sessions with Lake Country Dairy's management staff.	Turtle Lake, WI	Off	\$828.00	\$389.40	\$129.51	\$59.95	\$578.86	\$249.14
718478	St Croix Central High School Dual Credit for St. Croix Central High School. 6 students enrolled in Document Formatting (10106110) 2 credits and 6 students enrolled in MS Word A (10103146) 1 credit; 18 students registered for CAD Basics (32420338) 1 credit.	St. Croix Central High School	Off	\$5,484.00	\$0.00	\$0.00	\$5,484.00	\$5,484.00	\$0.00
718473	Future Wood Corp MSHA New Miner Training for up to 8 employees of FutureWood Corp.	Rice Lake	On	\$1,100.00	\$387.20	\$156.39	\$100.00	\$643.59	\$456.41
718460	Northwest Wisconsin CEP Up to 12 clients of NWWIB will receive Construction Foundations training. Upon completion, participants will receive a Technical Certificate. Courses include: Construction Framing, Print Reading for Building Construction, Math for Trades, OSHA Safety, & CPR First Aid.	Ladysmith	Off	\$31,428.00	\$10,472.00	\$3,482.99	\$10,682.00	\$24,636.99	\$6,791.01
718458	Christian Community Homes Three classes, CBRF Medication, CBRF 1st Aid, and CBRF Fire Safety	Christian Community Homes	Off	\$1,603.00	\$387.20	\$128.78	\$463.53	\$979.51	\$623.49
718459	Douglas County Forestry Dept ASHI 1st aid and Adult CPR/AED	Solon Springs	Off	\$568.00	\$280.01	\$93.13	\$199.06	\$572.20	(\$4.20)
718468	ALM Holding Company 20 employees will receive training in DOT Safety and Compliance.	Eau Claire, WI	Off	\$878.00	\$0.00	\$0.00	\$675.00	\$675.00	\$203.00
718465	Superior School District Dual Credit classes for Superior High School. 11 students enrolled in MS Word A (10103146) 1 credit and MS Xcel A (10103151) 1 credit; 3 students enrolled in MS Word B (10103147) 1 credit and MS Excel B (10103152) 1 credit; 1 student enrolled in MS Access A (10103162) 1 credit; and 51 student enrolled in Personal Finance (10114125) 3 credits.	Superior High School	Off	\$24,504.00	\$0.00	\$0.00	\$24,504.00	\$24,504.00	\$0.00
718469	Barko Hydraulics LLC ASHI 1st aid/Adult CPR & AED Renewal	Barko - Superior	Off	\$661.00	\$193.60	\$64.39	\$123.36	\$381.35	\$279.65
718467	Ladysmith High School This course is designed to present the student with basic life support skills that may be used at the scene of an accident or illness, until advanced level care and transport can be arranged. This class will include the review and revision of the Emergency Medical Responder (First Responder) curriculum with inclusion of the National Emergency Medical Services Education Standards.	Ladysmith High School	Off	\$8,506.00	\$5,420.80	\$1,802.96	\$2,212.70	\$9,436.46	(\$930.46)
718464	Clayton High School Dual Credit class for Clayton High School. 14 students enrolled in Applied Communications 1 (32801361), 2 credits.	Clayton High School	Off	\$3,780.00	\$0.00	\$0.00	\$3,780.00	\$3,780.00	\$0.00
718463	Douglas County Highway Dept ASHI 1st aid/Adult CPR & AED	Douglas County Hwy Dept - Hawthorne	Off	\$1,237.00	\$560.41	\$186.39	\$384.08	\$1,130.88	\$106.12
718475	Todd's Redi Mix Employees of Todd's Redi-Mix will receive training in DOT Safety and Compliance.	Flat Creek Inn, Hayward, WI	Off	\$930.00	\$0.00	\$0.00	\$715.00	\$715.00	\$215.00
718462	Christian Community Homes	Christian Community Homes Hudson	Off	\$395.00	\$96.80	\$32.20	\$110.95	\$239.95	\$155.05

CBRF Standard Precautions									
718476	Blakeman Plumbing & Heating ASHI Adult CPR & AED class	Ashland	Off	\$498.00	\$96.80	\$32.20	\$190.13	\$319.13	\$178.87
718477	Bruce High School Dual Credit class for Bruce High School. 6 students enrolled in Personal Finance (10114125) 3 credits.	Bruce High School	Off	\$2,412.00	\$0.00	\$0.00	\$2,412.00	\$2,412.00	\$0.00
718484	Baldwin-Woodville High School Dual Credit classes for Baldwin-Woodville High School. 1 student enrolled in Financial Accounting 1A (10101176) 2 credits and 51 students enrolled in Success Strategies I (10890100) 1 credit.	Baldwin High School	Off	\$7,308.00	\$0.00	\$0.00	\$7,308.00	\$7,308.00	\$0.00
718480	Frederic High School Dual Credit class for Frederic High School. 11 students enrolled in MS Word A (10103146) 1 credit.	Frederic High School	Off	\$1,518.00	\$0.00	\$0.00	\$1,518.00	\$1,518.00	\$0.00
718482	Solon Springs School District Dual Credit class for Solon Spring High School. 2 students enrolled in MS Excel B (10103152) 1 credit.	Solon Spring High School	Off	\$276.00	\$0.00	\$0.00	\$276.00	\$276.00	\$0.00
718483	South Shore High School Dual Credit classes for South Shore High School. 3 students enrolled in MS Excel B (10103152) 1 credit; 1 student enrolled in MS Word A (10103146) 1 credit; 1 student enrolled in MS PowerPoint (10103106) 1 credit; and 3 students enrolled in MS Excel A (10103151) 1 credit.	South Shore High School	Off	\$1,104.00	\$0.00	\$0.00	\$0.00	\$1,104.00	\$0.00
718481	Prairie Farm High School Dual credit classes for Prairie Farm High School. 1 student enrolled in Financial Accounting 1B (10101177) 2 credits and 3 students enrolled in Medical Terminology (10501101) 3 credits.	Prairie Farm High School	Off	\$1,478.00	\$0.00	\$64.39	\$0.00	\$1,478.00	\$0.00
718466	St Croix Savatree CPR and First Aid Renewal Training to 35 employees at SavATree.	Afton	Off	\$1,487.00	\$492.80	\$163.91	\$429.19	\$1,085.90	\$401.10

Grand Totals (32 records)

End of Report

*indicates an amended contract


Board Secretary

3/19/2018

Date

Resolution No. 18-08

RESOLUTION AUTHORIZING THE ISSUANCE OF \$3,750,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2018A, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$3,750,000 for the public purposes (the "Public Purpose") of financing (a) \$1,500,000.00 of building remodeling and improvement projects at the District's campuses, and (b) \$2,250,000.00 of purchases of movable equipment at the District's campuses; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$3,750,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$3,750,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2018, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor. The appropriate District

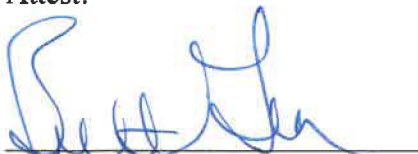
officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on March 19, 2018.



Chairperson

Attest:



Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on March 19, 2018, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$3,750,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of financing (a) \$1,500,000.00 of building remodeling and improvement projects at the District's campuses, and (b) \$2,250,000.00 of purchases of movable equipment at the District's campuses.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated March 19, 2018.

BY ORDER OF THE DISTRICT BOARD

District Secretary