

Wisconsin Indianhead Technical College  
Board Proceedings  
May 20, 2019

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, May 20, 2019, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting was available to Board members as needed.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

Chairperson Troy Lambert called the meeting to order at 8:30 a.m. with the following Board members present: James Beistle, Carol De Young, Brett Gerber, Janelle Gruetzmacher, Lorraine C. Laberee, Troy Lambert, and Josh Robinson. A quorum was established. Chris Fitzgerald joined the meeting via BlueJeans technology at 9 a.m. and Andy Albarado joined at 9:35 a.m.

The following WITC employees were in attendance during the meeting: Becka Cusick, Steve Decker, Kim Olson, and John Will. Other WITC employees in attendance for a portion of the meeting were: Anita Hacker, Susan Yohnk Lockwood, and Megan Nabb.

**OPEN MEETING**

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The May 20, 2019, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on May 17, 2019, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA**

Chairperson Lambert reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology.

James Beistle moved, seconded by Lori Laberee, to approve the amended agenda. Upon a unanimous vote of all members present, motion carried.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

Time was reserved for Chair Lambert to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

**EXECUTIVE SESSION**

Chairperson, Troy Lambert, requested a motion for the Board to convene into Executive Session under the provisions of Wisconsin Statutes §19.85(1)(c)(e) for the purpose of considering Bargaining Environment and Strategies and the President's Annual Performance Evaluation.

James Beistle moved, seconded by Janelle Gruetzmacher, to convene into Executive Session in accordance with Wisconsin Statutes §19.85(1)(c)(e) for the purposes noted in the preceding paragraph. Chair Lambert announced the motion. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

Chairperson Lambert, called the executive session to order at 8:33 a.m. with the following Board members present: James Beistle, Carol De Young, Brett Gerber, Janelle Gruetzmacher, Lorraine C. Laberee, Troy Lambert, and Josh Robinson. A quorum was established. Chris Fitzgerald joined the meeting via BlueJeans technology at 9 a.m. and Andy Albarado joined at 9:35 a.m.

*Ms. Cusick was excused at 8:33 a.m.*

The following WITC employees were in attendance during or for a portion of executive session: Steve Decker, Kim Olson, and John Will.

1. Approval of the April 15, 2019, Executive Meeting Minutes

Lori Laberee moved, seconded by Brett Gerber, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

2. Motion to Reconvene into Open Session

A motion was needed to reconvene into open session. Any action to be taken on matters discussed in Executive Session will be considered in open session under "Other Items Requiring Board Action".

James Beistle moved, seconded by Brett Gerber, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (9-0) and the executive session adjourned at 9:48 a.m.

**OPEN SESSION RECONVENED**

*The Board Chair recessed the meeting at 9:48 a.m. and reconvened the meeting at 9:58 a.m.*

**MEETING MINUTES**

1. Approval of the April 15, 2019, Regular Meeting Minutes

Josh Robinson moved, seconded by Carol De Young, to approve the regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolutions from the April meeting were attached to the official minutes.

**BUDGET CONSIDERATIONS REQUIRING BOARD ACTION**

1. Approval of 2019-2020 Tentative Authorization of Budget

Steve Decker reviewed the proposed 2019-2020 tentative operational budget with the Board, which will be publicly noticed within 10 days following Board approval per Wisconsin Statute §65.90 (5). The Budget Summary – General Fund and Notice of Public Hearing budget documents were provided for the Board's review. He recommended that the Board approve the proposed budget for the purpose of publication in the district newspaper.

The FY20 Budget included a Position Summary, which identified position type, resignations, and additions. The Position Summary page from the draft Budget book was provided in the Board book. Approval of the total positions was recommended.

Mr. Decker presented the assumptions used to develop the budget. A preliminary copy of the WITC 2019-2020 Budget book was posted separately in the public Board book folder. The budget PowerPoint was also provided as a reference for the Board presentation.

It was recommended that the Board approve the proposed budget and position summary for the purpose of publication in the district newspaper.

Brett Gerber moved, seconded by Lori Laberee, to approve the 2019-2020 Tentative Authorization of Budget as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

2. Approval to Set Budget Hearing Date, Time, and Location

Upon approval of the budget for publication in May, the Board must conduct a public hearing for final budget adoption at the June meeting. The budget hearing date, time, and location needs to be established by the Board. Mr. Decker recommended a start time of 8:30 a.m. on Monday, June 17, 2019, at the WITC-Rice Lake Campus.

James Beistle moved, seconded by Janelle Gruetzmacher, to approve the Budget Hearing date, time, and location as presented. Upon a unanimous vote of all members present, motion carried.

3. Budget Modifications

A summary for the following budget modifications, which will be publicly noticed within 10 days following Board approval per Wisconsin Statute §65.90 (5), was included for the Board's approval. A two-thirds majority of the full Board is required to approve budget modifications.

- A. **General Fund:** Administration recommended changes to the allocations between functions in the General Fund and increasing the revenue budget by \$97,280, decreasing the expense budgets by \$77,720, and increasing the operating transfers out by \$175,000. The adjustments reflected the decrease of budget dollars for tax levy net new construction, the reallocation of budget dollars for projected functional expenditures, and the transfer of funding to the debt service fund in FY19.
- B. **Special Revenue Fund:** Administration recommended increasing Special Revenue Fund revenues by \$552,500 to reflect the increase of budget dollars for tax levy net new construction as well as an adjustment to reflect reallocation of budget dollars for projected grant funding revenues. Administration also recommended increasing expenditures in this fund by \$452,500. The adjustments reflected the functional reallocation of budget dollars for projected expenditures in FY19.
- C. **Capital Projects Fund:** Administration recommended increasing and changing the allocations between expense functions in the Capital Projects Fund by \$312,000 as well as reducing proceeds from debt by \$1,500,000. The adjustments reflected the functional reallocation of budget dollars for projected expenditures and increased revenues in FY19 as well as the sale of debt in FY20 instead of FY19.
- D. **Debt Service Fund:** Administration recommended increasing the Debt Service Fund expenditures by \$50,000 and increasing operating transfers in by \$175,000. The increases reflected reallocation of budget dollars for projected expenditures in FY19 and established a transfer from the general fund.

James Beistle moved, seconded by Brett Gerber, to approve all budget modifications listed above as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

4. Approval of 2019-2020 Major Equipment

Administration provided an updated 2019-2020 major equipment listing for the Board's consideration and approval. This list was included in the 2019-2020 Budget book and reflected changes since the Board approved the preliminary list at the January 21, 2019, Board meeting.

Janelle Gruetzmacher moved, seconded by Josh Robinson, to approve the 2019-2020 Major Equipment as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

**CONSENT AGENDA**

Chairperson Lambert asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Lori Laberee moved, seconded by Brett Gerber, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

1. Personnel:

- A. **New Hire:** Mindy Anderson, Student Services Assistant; Support and Technical Personnel; \$16.75/hour; Rice Lake, effective July 1, 2019.
- B. **New Hire:** Tracey Heyder-Kitching, Veterinary Technician Instructor; Faculty; annual salary \$60,880; New Richmond, effective May 24, 2019.
- C. **New Hire:** Stephanie Johnson, Nursing Assistant Program Director; Management; annual salary \$47,359; New Richmond, effective June 1, 2019.
- D. **New Hire:** Julie Knudtson, Learning Resource Center Technician; Support and Technical Personnel; \$16.49/hour; New Richmond; effective April 22, 2019.
- E. **New Hire:** Denise Kontny, Medical Administrative Professional Instructor; Faculty; annual salary \$60,880; Ashland, effective July 1, 2019.
- F. **New Hire:** Amanda Koterak, Human Services Associate Instructor; Faculty; annual salary \$60,880; Rice Lake, effective July 1, 2019.
- G. **New Hire:** Brenda Kretzschmar, Administrative Professional Instructor; Faculty; annual salary \$62,585; Rice Lake, effective July 1, 2019. *Note: Ms. Kretzschmar is currently Curriculum and Assessment Manager at the Shell Lake Administrative Office.*
- H. **New Hire:** Jeffrey Steen, Automated Packing Systems Technician; Faculty; annual salary \$58,940 New Richmond; effective July 1, 2019.
- I. **Resignation:** John Fritzke, Custodian; Rice Lake, effective May 6, 2019.
- J. **Resignation:** Annette Krance, Scheduling Technician; Rice Lake, effective June 7, 2019.
- K. **Resignation:** Brenda Kretzschmar, Curriculum and Assessment Manager; Shell Lake, effective June 30, 2019.
- L. **Resignation:** Cheryl Moore, Associate Degree Nursing Instructor; New Richmond, effective June 30, 2019.
- M. **Resignation:** John Palmer, Welding Instructor; Superior, effective June 30, 2019. *Note: Administration recommended waiving the six-month notification requirement.*
- N. **Resignation:** Brian Parenteau, Industrial Maintenance Technician Instructor; Superior, effective June 30, 2019.
- O. **Resignation:** Jennifer Perkins, Student Affairs Technician; Superior, effective May 10, 2019.
- P. **Resignation:** Lisa Starr, Associate Degree Nursing Instructor; Superior, effective June 30, 2019.
- Q. **Resignation:** Teresa Sweet, Associate Degree Nursing Instructor; New Richmond, effective June 30, 2019.

*President Will noted that there were a total of 58 years of service from those who resigned (will retire/leave the College); Mr. Fritzke served 7 years, Ms. Krance served 4 years, Ms. Moore served 4 years, Mr. Palmer served 19 years, Mr. Parenteau served 1 year, Ms. Perkins served 6 years, Ms. Starr served 7 years, and Ms. Sweet served 10 years. The Board expressed its appreciation for this service to the College.*

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 244053 through 244361 and electronic transfer payments totaling \$4,085,984.99 were approved.

5. Bids/Purchases

- A. **Reject Vertical Machining Center ITB - Ashland:** The Board **rejected** all bids received under ITB #1942000-A-VERTICALMACHININGCENTER as they exceeded the originally approved budgeted amount. The bids were for a vertical machining center for the

Machine Tool Operation program in Ashland.

- B. **Reject Alumni, Scholarship, Fundraising, and Donor Management Services RFP-Collegewide:** The Board **rejected** all bids received under RFP #19-98200-CW-ALUMSCHOLARSHIPSERVICES as they exceeded the originally approved budgeted amount. The bids were for software for fundraising services in the Foundation Office.
- C. **Exterior Maintenance Change Order – Superior:** The Board gave approval of Change Order 8 by HSR Architects in the total amount of \$64,145 for Project #17063-1 at the Superior Campus. This change order included unexpended direct-owner purchased materials amounts. A financial summary was also included for the Board's review.
- D. **Plumbing & HVAC Maintenance Change Order – Superior:** The Board gave approval of Change Order 6 by HSR Architects in the total amount of \$2,896 for Project #17063-2 & 7 at the Superior Campus. This change order included unexpended direct-owner purchased material amounts. A financial summary was also included for the Board's review.
- E. **Steam and Condensate Line Replacement ITB – Superior:** The Board gave approval of the bid received under ITB 19-97800-S-STEAMLIN to replace the steam and condensate line in the total amount of \$65,380. Work will be performed by Stack Bros Mechanical Contractors, Inc., of Superior, WI. The steam line replacement is an addition to the originally approved request and is necessary to heat the Superior Campus.
- F. **PPE Equipment – Collegewide:** The Board gave approval of personal protective equipment and turnout gear in the total amount of \$12,376 from Jefferson Fire & Safety, Inc. of Middleton, WI. The PPE package exceeded the approved budget and is for the Fire Services program at all 4 campuses.
- G. **Geriatric Mannequin – Ashland & New Richmond:** The Board gave approval of three (3) geriatric skills mannequins in the total amount of \$5,998 from Pocket Nurse of Pittsburgh, PA. The mannequins exceeded the approved budget and are for the Nursing program at the Ashland and New Richmond campuses.
- H. **Medication Cart – Superior:** The Board gave approval of a 32 bin, 4-drawer medication cart in the total amount of \$4,841 from Pocket Nurse of Pittsburgh, PA. The medication cart exceeded the approved budget and is for the Nursing program at the Superior Campus.
- I. **Handwash Station – Shell Lake:** The Board gave approval of a portable handwash station in the total amount of \$1,798 from Portable Handwashing of Broomfield, CO. The handwash station exceeded the approved budget and is for the Nursing Assistant program at the Shell Lake Administrative Office.
- J. **Applicant Tracking Software – Collegewide:** The Board gave approval of an applicant tracking software package in the total amount of \$45,779 from Oracle of Redwood Shores, CA. The software exceeded the approved budget and will serve as the colleges' staff recruitment hub and will be utilized collegewide.
- K. **Construction House RFP – Rice Lake:** The Board gave approval of the proposal brought forth under RFP #19-42000-RL-CCHOUSE2 by MAC Construction of Rice Lake, WI, as the project sponsor of the Construction and Cabinet Making Program off-site residential construction project near the Rice Lake Campus.

6. Summary of Grant Awards

Board approval was given for receipt of the grant awards in the amount of \$1,805,031 as presented in the 2019-2020 Summary of Grants Awards document.

**OTHER ITEMS REQUIRING BOARD ACTION**

1. Action to be Considered on Matters Discussed in Executive Session

Time was reserved for the Board to consider action to be taken on matters discussed in Executive Session; however, there was none.

2. Approval of Resolution 19-12, Awarding the Sale of the \$1,000,000 General Obligation Promissory Notes, Series 2019B of the Wisconsin Indianhead Technical College District, Wisconsin

The sale of the \$1,000,000 promissory notes closed at 10:30 a.m. on Monday, May 20, 2019. Mr. Decker presented Resolution 19-12 (see attached) and the results of the bid to the Board at the meeting. Based on the bid results of three (3) bidders, Mr. Decker recommended the lowest bid from Hutchinson, Shockey, Erley & Co., at 1.863863 %, for the Board's approval. The borrowing will be used for remodeling and improvement projects throughout the district. An Official Statement was also provided for the Board's information.

Brett Gerber moved, seconded by Carol De Young, to approve the Resolution 19-12, Awarding the Sale of the \$1,000,000 General Obligation Promissory Notes, Series 2019B of the Wisconsin Indianhead Technical College District, Wisconsin, as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

3. Approval of Resolution 19-13, Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019C of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof

Mr. Decker recommended approval of Resolution 19-13 (see attached), presented to the Board with the intent to borrow \$1,500,000 for the building remodeling and improvement projects throughout the district. Bids will be presented to the Board at the July 8, 2019, meeting for consideration. The *Recommendations for WITC District Shell Lake, Wisconsin \$1,500,000 General Obligation Promissory Notes, Series 2019C* was provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

Lori Laberee moved, seconded by Brett Gerber, to approve the Resolution 19-13, Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019C of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof as presented. Upon a roll-call vote, all members present voted yes; motion carried (9-0).

**CORRESPONDENCE AND INFORMATION**

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

A. **District Boards Association Summer Meeting Information**

A flyer was distributed at the meeting for the July 18-20, 2019, District Boards Association summer meeting in Rice Lake, WI. Board members may attend and were requested to identify attendance (lunch and/or banquet) on the Board Events Schedule.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as

soon as plans are confirmed. The Board will report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *Board Monitoring Schedule* as needed. Administration noted at the bottom of the Monitoring Schedule that the District Boards Association Executive Director will give an update in June; otherwise, there were no recommended updates this month.

4. President's Updates:

A. **Upcoming Events Schedule**

Time was reserved for President Will to share upcoming event information located on the WITC website.

B. **Enrollment Update**

President Will provided a brief update on the most recent information related to the College's enrollment for new program students. A Plan Enrollment Funnel report was provided for the Board's information.

C. **Business Professionals of America Update**

Members of WITC-New Richmond and Rice Lake's Business Professionals of America chapters attended the National BPA Leadership Conference in Anaheim, CA, on May 1-5, 2019. Congratulations to Daisy Munson of WITC-New Richmond and Melissa Gryga, Nadia Sandoval, Jason Kolstad, Kathryn Dennis, Kodi Beckwith, Jason Kolstad, Yuan Liu, and Kathryn Dennis of WITC-Rice Lake who earned top-ten placements in Prepared Speech, College Payroll Accounting, Contemporary Issues, Ethics and Professionalism, Federal Income Tax Accounting, and Graphic Design Promotion.

D. **Skills USA Update**

WITC-Rice Lake's Construction and Cabinetmaking students attended the 46<sup>th</sup> Annual State Leadership & Skills Conference in Madison on April 30-May 1, 2019. The students swept the competition taking the top-three placements in both the Cabinetmaking and Carpentry categories. Congratulations to Jasper Bushman (1<sup>st</sup>), Mason Kollwitz (2<sup>nd</sup>), Ryan Erickson (3<sup>rd</sup>) in the Cabinetmaking category, and Nathaniel Fostvedt (1<sup>st</sup>), Dylan Bowers (2<sup>nd</sup>), and Luke Hessler (3<sup>rd</sup>) in the Carpentry category. The first place winners will be going to the National Leadership & Skills Conference in Louisville, KY, in June.

E. **SB-165 Hearing Update**

President Will shared the written testimony he provided to the Senate Committee for Universities, Technical Colleges, Children, and Families related to proposed legislations expanding transfer opportunities. He also sent testimony to the Assembly Committee on Colleges and Universities. Board members can provide feedback to the President if needed.

F. **Aging Simulation at the Capitol**

As a result of recent participation in the Wisconsin Technical College Showcase, Senator Janet Bewley requested Gerontology-Aging Services Professional instructors Kimberly McDonald and Jennifer Ellis to bring the physical aging simulation equipment to the Capitol. Senator Bewley's office, with support from Representative Quinn's office, will be hosting a day-long opportunity on June 13 for legislators and their staff to use various pieces of aging simulation equipment that are embedded into the Gerontology program. Equipment that will be made available to the legislative offices includes the aging suit, hemiparesis (stroke) suit, kyphosis simulator, Parkinson tremor gloves, vision impairment goggles, back pain simulator, tinnitus simulator, and the COPD

simulator. Both Senator Bewley and Representative Quinn used the equipment on the Superior and Rice Lake campuses, respectively, after seeing the display at the WTCS Showcase in February. Both have also participated in the Virtual Dementia Tour.

5. Legislative Updates

Time was reserved for legislative updates. President Will gave an update on the WTCS biennial budget. The Technical College presidents met with the governor last week. *Note: District legislators have an open invitation to attend WITC Board meetings to provide legislative updates.*

6. 2019 Board Appointment Update

The Wisconsin Technical College System Board approved the following WITC Board appointments on May 14, 2019, for three-year terms effective July 1, 2019 – June 30, 2022:

- 1) Andy Albarado – Additional member, districtwide representation
- 2) Brett Gerber – Employer member, representing Region 3 (Rusk, Sawyer, & Washburn Counties)
- 3) Janelle Gruetzmacher – Employee member, representing Region 5 (Barron County)

7. Student Updates and News

The following are student updates and College news items:

A. **WITC-Superior Hosts Job Fair**

On April 4, WITC-Superior hosted a job fair with more than 60 employers looking for talented people to join their team. A *Business North* article was provided.

B. **WITC Student Receives National Women in Trucking Scholarship**

Mary Beth Raddatz of New Richmond received a scholarship from the national Women in Trucking Foundation to help cover the cost of her education in WITC's truck driving program. A *New Richmond News* article was provided.

C. **Renovation Brings Major Changes to WITC-Superior Campus**

The castle-like towers that frame the atrium windows on the northwest side of WITC are taking on a new look as phase two of the renovation is underway. Concrete has already been laid behind the mounds of mud being excavated to finish the patio that will grace the facility that first opened in 1978. Work is underway on the new entrance and the parking lot that will accommodate a new pattern of travel into the WITC-Superior Campus. A *Superior Telegram* article was provided.

D. **Men of Tomorrow Update**

President Will was invited to speak to the young men in the Grantsburg High School junior class on May 6, 2019. His presentation focused on the importance of seeking education beyond high school and how more education relates to unemployment and earnings. A *Burnett County Sentinel* article was provided.

8. Capital Equipment Purchases

A. **Driver's Education Vehicle**

A purchase was made of a 2019 Chevrolet Equinox in the total amount of \$23,515 from Amery Chevrolet in Amery, WI, under RFP 19-82100-CW-BTWVEHICLE. The vehicle is for the Driver's Ed program at all WITC campuses. Mr. Decker noted that the vehicle was purchased locally. He also shared current and past registration data for the Board at the meeting.

## **INFORMATION REPORT**

### **1. Graduate Survey Report**

Megan Nabb, Institutional Research Analyst, presented the 2018 Graduate Survey results of the 2017-2018 graduates, which included information on graduates' satisfaction with training received at WITC, current employment status, and salary information by degree level and program. The 2018 Graduate Survey Executive Summary, PowerPoint presentation, Additional Data Charts, FY18 Graduate Follow-up Brochure, and FY18 Graduate Follow-Up Full Report were provided for the Board's information. Susan Yohnk Lockwood was also attendance for this report.

James Beistle moved, seconded by Carol De Young, to accept the Graduate Survey Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

## **ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS**

### **1. Review Meeting Dates, Locations, and Start Times**

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, June 17, 2019, beginning 8:30 a.m., at the WITC-Rice Lake Campus. *The revised Board meeting schedule was provided for the Board's information.*

*Mr. Beistle noted that he and Ms. De Young were at the Balsam Lake Open House on April 23, 2019. Mr. Beistle also went to the pinning ceremony before graduation on May 17, 2019.*

### **2. Review/Add Agenda Items**

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, May 30, 2019. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

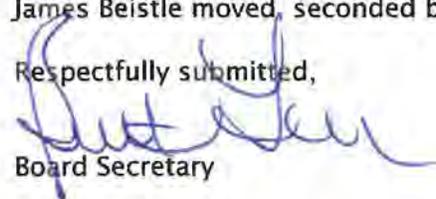
## **MEETING EVALUATION**

### **PLUS +/-DELTA ^**

- + Draft budget presentation by Mr. Decker
- + Positive Enrollment Report
- + Congratulations - Business Professionals of America and Skills USA students and staff!
- + President Will's summation of past year college's accomplishments
- + Ms. Nabb's Graduate Survey Report and presentation
- + Commencement events at each campus
- ^ None

James Beistle moved, seconded by Carol De Young, to adjourn the meeting at 11:11 a.m.

Respectfully submitted,



Board Secretary

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*Note: A Board luncheon was provided; however, no action was taken.*

Wisconsin Indianhead Technical College  
 Contract Estimated Full Cost Report

Fiscal Year:  
 2019

5/1/19  
 9:38 15 am

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:  
 Off Campus = 35.06 %  
 On Campus = 42.12%

*-----ESTIMATED-----*												
Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Total	=	Full Cost	Difference
Approval Date: April 2019 (25 records)												
719526	ALM Holding Company	Mathy Construction - Sparta, WI	Off	\$ 1,929.00	\$ 549.45	\$	192.64	\$	466.00	\$	1,208.09	\$ 720.91
	Up to 80 employees of Mathy Construction will receive 1 hour of load securement training.											
719525	Lake Area Landfill	Lake Area Landfill Sarona	Off	\$ 749.00	\$ 242.00	\$	84.85	\$	75.60	\$	402.45	\$ 346.55
	Medic First Aid class											
719541	Jack Links	Jack Links Aquatic Center	Off	\$ 770.00	\$ 297.00	\$	104.13	\$	92.00	\$	276.87	\$ 493.13
	14 managers of Jack Links' Minong plant will receive 2 hours of Leadership Training in Team Building and Problem Solving.											
719543	Essential Safety Fundamentals	WITC Superior	On	\$ 332.00	\$ -	\$	-	\$	-	\$	-	\$ 332.00
	One participant will receive MSHA instruction. Upon successful completion, participant will receive documentation.											
719211	Midwest Energy Resources Co	WITC Superior	On	\$ 260.00	\$ 96.80	\$	40.77	\$	-	\$	137.57	\$ 122.43
	Two apprentice candidates from Midwest Energy Resources Company will be assessed by an online exam to determine mechanical aptitude. Results to be emailed back to staff at DTE:MERC.											
719536	Louisiana-Pacific Corp	LP Corp Hayward	Off	\$ 2,097.00	\$ -	\$	-	\$	1,612.50	\$	1,612.50	\$ 484.50
	Up to 20 employees of LP Corp of Hayward will receive leadership safety training.											
719545	Washburn County Sheriff's Dept	Spooner	Off	\$ 460.00	\$ 748.00	\$	262.25	\$	-	\$	1,010.25	\$ (550.25)
	Firearms Qualifications Training for 20 police officers. Please note the contract will increase if more than 20 officers register.											
719544	Workforce Resource Menomonie	Balsam Lake	Off	\$ 6,520.00	\$ 580.80	\$	203.63	\$	2,434.00	\$	3,218.43	\$ 3,301.57
	Up to 10 students will receive training in Hospitality Applications and ServSafe. Students who successfully complete the training will receive 2 credits in Hospitality Applications and a ServSafe credential.											
719547	Somerset School District Supt		Off	\$ 13,196.00	\$ -	\$	-	\$	13,196.00	\$	13,196.00	\$ -
	Dual Credit Classes for Somerset High School. 20 students enrolled in financial Accounting 1B (10101177) for 1 credit, and 18 students enrolled in Document Formatting (10106110) for 2 credits.											
719548	LCO Head Start	LCO Headstart	Off	\$ 884.00	\$ 338.80	\$	118.78	\$	147.00	\$	604.58	\$ 279.42
	Pediatric Medic First Aid class											
719546	Rice Lake School District		Off	\$ 2,840.00	\$ -	\$	-	\$	2,840.00	\$	2,840.00	\$ -
	Dual Credit classes for Rice Lake High School. 1 student in MS Word A (10103146) for 1 credit, 1 student in MS Word B (10103147) for 1 credit, 9 students in MS Excel B (10103151) for 1 credit and 9 students in MS Excel B (10103152) for 1 credit.											
719533	Northlakes Community Clinic	Northlakes Community Clinic	Off	\$ 565.00	\$ 193.60	\$	67.88	\$	34.00	\$	295.48	\$ 269.52
	CPR for Healthcare recertification											
719535	Northwoods Paving	WITC Ashland	On	\$ 810.00	\$ -	\$	-	\$	600.00	\$	600.00	\$ 210.00
	Employees will receive American Safety & Health Institute CPR, AED, and Basic First Aid renewal.											
719527	ALM Holding Company	American Asphalt - Rothschild, WI	Off	\$ 1,740.00	\$ 549.45	\$	192.64	\$	321.00	\$	1,063.09	\$ 676.91
	Up to 70 employees of American Asphalt will receive 1 hour of training on load securement.											

719529	ALM Holding Company Up to 40 employees of D.L. Gasser Construction will receive 1 hour of load securement training.		Off	\$	2,132.00	\$	635.80	\$	222.91	\$	474.00	\$	1,332.71	\$	799.29
719530	Ladysmith High School Dual Credit class for Ladysmith High School. 10 enrolled in Anatomy, Physiology, and Disease Concepts (10510135) 2 credits.	Ladysmith High School	Off	\$	2,950.00	\$	-	\$	-	\$	2,950.00	\$	2,950.00	\$	-
719210	Lac Courte Oreilles College Students previously registered in WITC's OSHA 30 Construction class, April 9-12, will attend to make-up hours need to complete the course.	LCO College	Off	\$	2,224.00	\$	1,089.00	\$	381.80	\$	454.00	\$	1,924.80	\$	299.20
719534	Superior Family Dentistry Employees of Superior Family Dentistry will receive AHA Healthcare Provider renewal training. Upon successful completion, documentation will be provided.	Superior Family Dentistry	Off	\$	609.00	\$	193.60	\$	67.88	\$	68.00	\$	329.48	\$	279.52
719212	Quanex Homeshield LLC Students will receive training needed to complete OSHA 30 HR training. This training is a make-up training for students previously registered the OSHA 30 training offered at Quanex. Training days will be May 15 and May 17, 2019.	Quanex Building	Off	\$	749.00	\$	278.78	\$	97.74	\$	-	\$	376.52	\$	372.48
719539	ALM Holding Company 100 employees of Monarch Paving will attend 1 45 minute load securement training session.	Monarch Paving	Off	\$	1,902.00	\$	523.60	\$	183.57	\$	282.00	\$	989.17	\$	912.83
719540	Loparex LLC Two four hour excel training sessions for up to 21 employees from Loparex	Hammond	Off	\$	1,938.00	\$	523.60	\$	183.57	\$	91.00	\$	798.17	\$	1,139.83
719531	Hanco Utilities Up to 20 employees of Hanco Utilities will receive confined space instruction and training.	WITC Superior	On	\$	810.00	\$	369.60	\$	155.68	\$	-	\$	525.28	\$	284.72
719532	Christian Community Homes CBRF Medication Class	Christian Community Homes Hudson	Off	\$	1,880.00	\$	532.40	\$	186.66	\$	346.00	\$	1,065.06	\$	814.94
719537	Amery High School Dual Credit Class for Amery High School. 15 students enrolled in Dairy Cattle Management (31091348) for 2 credits.	Amery High School	Off	\$	4,170.00	\$	-	\$	-	\$	4,170.00	\$	4,170.00	\$	-
719538	Frederic High School Dual Credit Classes for Frederic High School. 5 students enrolled in MS Word A (10103146) for 1 credit. 5 students enrolled in MS Excel A (10103151) for 1 credit.	Frederic High School	Off	\$	1,420.00	\$	-	\$	-	\$	1,420.00	\$	1,420.00	\$	-

Grand Totals (25 records)

\*\*\*\*End of Report \*\*\*\*

\*indicates an amended contract

  
Board Secretary

5-20-19  
Date

RESOLUTION NO. 19-12

RESOLUTION AWARDING THE SALE OF  
\$1,000,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019B

WHEREAS, the District Board of Wisconsin Indianhead Technical College District, Wisconsin (the "District") has, by a resolution adopted on April 15, 2019 (the "Authorizing Resolution"), authorized the issuance of General Obligation Promissory Notes, Series 2019B (the "Notes"), pursuant to Section 67.12(12) of the Wisconsin Statutes in the aggregate principal amount of \$1,000,000.00, all for the public purpose (the "Public Purposes") of financing \$1,000,000.00 of building remodeling and improvement projects at the District's campuses; and

WHEREAS, the Secretary of the District caused Notices to Electors to be published in The Daily Press on April 20, 2019 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance the Public Purposes;

WHEREAS, no petition for referendum has been filed with the Secretary and the time to file such a petition will expire on May 20, 2019;

WHEREAS, the District has directed PMA Securities, Inc. ("PMA") to take the steps necessary to sell the Notes authorized by the Authorizing Resolution, assuming the petition period expires;

WHEREAS, PMA, in consultation with the officials of the District, prepared Official Bid Form (Open Internet Auction) (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference, the "Official Bid Form") setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on May 20, 2019, subject to the petition rights which may cause the issuance to be terminated;

WHEREAS, the Secretary (in consultation with PMA) caused notice of the sale of the Notes to be published and/or announced and caused the Official Bid Form to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Bid Form and is deemed to be the most advantageous to the District. PMA has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1A. Ratification of the Official Bid Form and Offering Materials. The District Board of the District hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Bid Form and any other offering materials prepared and circulated by PMA are hereby ratified and approved in all respects. All actions taken by officers of the District and PMA in connection with the preparation and distribution of the Official Bid Form and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer and applied in accordance with the Official Bid Form, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2019B"; shall be issued in the aggregate principal amount of \$1,000,000; shall be dated June 10, 2019; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2019. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Note shall not be subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2018 through 2026 for the payments due in the years 2019 through 2027 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After

the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

#### Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$1,000,000 General Obligation Promissory Notes, Series 2019B, dated June 10, 2019" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform

with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes: Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent

consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by U.S. Bank National Association, St. Paul, Minnesota, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the District and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the

Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Official Statement with respect to the Notes and deems the Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Official Statement and any addenda to it or Addendum are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Official Statement and any addenda or Addendum. The Secretary shall cause copies of the Official Statement and any addenda or Addendum to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

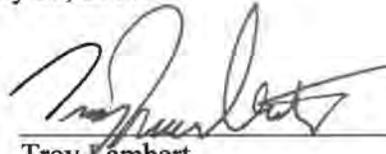
Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions: Severability: Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

[signature page to follow]

Adopted, approved and recorded May 20, 2019.

  
\_\_\_\_\_  
Troy Lambert  
Chairperson

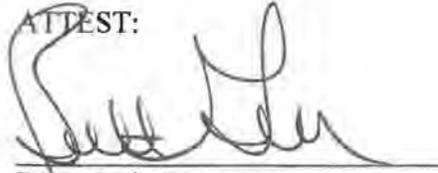
ATTEST:  
  
\_\_\_\_\_  
Brett Gerber  
Secretary

EXHIBIT A

Official Bid Form

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities and incorporated into the Resolution.

(See Attached)

EXHIBIT E

(Form of Note)

UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT  
GENERAL OBLIGATION PROMISSORY NOTE, SERIES \_\_\_\_\_

<u>Number</u>	<u>Maturity Date</u>	<u>Dated Date</u>	<u>Interest Rate</u>	<u>CUSIP Number</u>
R-__	_____	_____	_____	97671K__

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, Wisconsin Indianhead Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on \_\_\_\_\_ until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by U.S. Bank National Association, St. Paul, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$ \_\_\_\_\_, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of \_\_\_\_\_ all as authorized by resolutions of the District Board duly adopted by said governing body at meetings held on \_\_\_\_\_. Said resolutions are recorded in the official minutes of the District Board for said dates.

**This Note is not subject to optional redemption. OR**

**[The Notes maturing in the years \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ are subject to optional redemption by lot, in integral multiples of \$5,000, as provided in the resolution awarding the sale of the Notes at the redemption price of par plus accrued interest to the date of redemption and without premium.]**

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with

respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

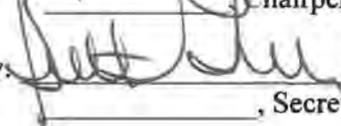
This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Wisconsin Indianhead Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

WISCONSIN INDIANHEAD TECHNICAL  
COLLEGE DISTRICT, WISCONSIN

By:  \_\_\_\_\_  
Chairperson

By:  \_\_\_\_\_  
Secretary

Date of Authentication: \_\_\_\_\_

**CERTIFICATE OF AUTHENTICATION**

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of Wisconsin Indianhead Technical College District, Wisconsin.

**U.S. BANK NATIONAL ASSOCIATION,  
ST. PAUL, MINNESOTA**

By \_\_\_\_\_  
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

Resolution No. 19-13

**RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019C, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF**

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purpose of financing building remodeling and improvement projects at the District's campuses and related closing costs (the "Public Purpose"); and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,500,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2019, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor. The appropriate District

officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on May 20, 2019.

  
Chairperson

Attest:

  
Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College  
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on May 20, 2019, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of financing building remodeling and improvement projects at the District's campuses.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated May 20, 2019.

BY ORDER OF THE DISTRICT BOARD

District Secretary