

Wisconsin Indianhead Technical College  
Board Proceedings  
July 12, 2021

The annual organizational meeting of the Wisconsin Indianhead Technical College Board was held on Monday, July 12, 2021, at 8:30 a.m., at the WITC-Rice Lake Campus, located at 1900 College Drive, Rice Lake, WI 54868. The use of technology to access the meeting was available to Board members as needed.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

Chairperson Josh Robinson called the meeting to order at 8:33 a.m. Board members Andy Albarado, James Beistle, Chris Fitzgerald, Janelle Gruetzmacher, Nicki O'Connell, Amber Richardson, and Josh Robinson were present at the WITC-Rice Lake Campus. In addition, Lori Laberee joined the meeting via BlueJeans technology. Brett Gerber was unable to attend the meeting. A quorum was established.

WITC employees Steve Decker, Kim Olson, and John Will, were in attendance during the meeting at the WITC-Rice Lake Campus. In addition, Aliesha R. Crowe joined the meeting in Rice Lake for a portion of the meeting.

**OPEN MEETING STATEMENT**

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The July 12, 2021, organizational meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on July 9, 2021, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES**

Chairperson Robinson reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology, and requested approval to authorize the use of electronic signatures for all Board documents. President Will noted that Theresa Anderson's pay rate (\$18.56/hour) was not listed on the Consent Agenda but will be included in the minutes.

James Beistle moved, seconded by Janelle Gruetzmacher, to approve the agenda and authorize the use of electronic signatures for all Board documents. Upon a unanimous yes vote of all members present, motion carried.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

Time was reserved for Chair Robinson to recognize people in the audience if needed. President Will introduced and welcomed Dr. Aliesha R. Crowe as WITC's new Vice President, Academic Affairs. Dr. Crowe was formerly the Vice President of College Advancement at Northeast Wisconsin Technical College in Green Bay. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

**BOARD ORGANIZATION**

1. Oath of Office: Nicole O'Connell, Amber Richardson, and Josh Robinson

The verbal Oath of Office was administered by Vice-Chair Gruetzmacher to Board members Nicole O'Connell, Amber Richardson, and Josh Robinson by having them read the Oath of Office statement at the meeting. The written Oath of Office forms were signed and notarized by James Beistle at the meeting. *Note: Amber Richardson had her Oath of Office form notarized on July 1, 2021.*

2. Election of Officers

In accordance with Wisconsin Statute §38.08 (3), the district Board shall hold its annual organizational meeting on the 2<sup>nd</sup> Monday in July, at which time it shall elect from among its members a chairperson, vice-chairperson, secretary, and treasurer.

It was noted that no person may serve as a Chairperson for more than two successive annual terms, per Wisconsin Statute §38.08 (3). All officers, except the Chair, may serve multiple consecutive terms of office.

The following WITC Board officers served in 2020-2021:

- a. Chair - Josh Robinson has served the past two years in this position; therefore, a successor will be needed.
- b. Vice-Chair - Janelle Gruetzmacher served the past two years in this position.
- c. Secretary - Brett Gerber served the past six years in this position.
- d. Treasurer - Andy Albarado served the past two years in this position.

The Board conducted its election of officers with Chair Robinson calling for nominations for the office of chairperson. A sample election process for Board officers was provided.

#### Chair

James Beistle moved to nominate Chris Fitzgerald for the office of chairperson. Following three calls for nominations, Andy Albarado moved, seconded by Amber Richardson, that nominations be closed and to cast a unanimous vote for Chris Fitzgerald for the office of chairperson of the Board. Upon a unanimous vote of all members present, motion carried. A round of applause was given for the new chair.

New Chairperson Fitzgerald facilitated the nomination process for the remaining officer positions. President Will noted that the existing officers are willing to serve in their current officer positions for the upcoming fiscal year.

#### Vice-Chair, Secretary, and Treasurer

Amber Richardson moved to nominate existing officers Vice-Chair Janelle Gruetzmacher, Secretary Brett Gerber, and Treasurer Andy Albarado to continue serving in their officer roles for the next fiscal year. Following three calls for nominations, Josh Robinson moved, seconded by James Beistle, that nominations be closed and to cast a unanimous vote for Gruetzmacher, Gerber, and Albarado. Upon a unanimous vote of all members present, motion carried. A round of applause was given for the officers.

The officers assumed their duties following the election process. Any new officers were requested to provide a signature for the office to keep on file. The Chair and Treasurer were also requested to sign a Signature/Logo Digitization Authorization form for the Business Office. If a vacancy occurs in any of the District Board officer positions after the annual organizational meeting, the District Board may elect an officer to fill the vacancy at any subsequent district Board meeting. The Board Officers policy (II.E.) was provided for the Board's information.

*The Executive Assistant will communicate the 2021-2022 WITC Board officer information to the District Boards Association and all College staff following the meeting. The Executive Assistant will also ensure that the Board Chair's WITC telephone information and all Board e-mail addresses are included on the Board of Trustee's Web page.*

### 3. Selection of Regular and Board Forward Meeting Dates

Time was reserved for the Board to approve its 2021-2022 Board Meeting Schedule.

A draft 2021-2022 Board Meeting Schedule was provided at the June meeting with tentative dates for the third Monday of the month for most meetings, to begin at 8:30 a.m., for the Board's final consideration. In July, the Board's annual organizational meeting is scheduled on the second Monday of the month per Wisconsin Statute §38.08(3). Most of the meetings will be held at the Rice Lake Campus, but meetings will also be scheduled at the Ashland, New Richmond, and Superior campuses. There were no recommended changes.

Janelle Gruetzmacher moved, seconded by Josh Robinson, to approve the 2021-2022 Board Meeting Schedule as printed. Upon a unanimous vote of all members present, motion carried.

*Note: The Executive Assistant will communicate the 2021-2022 Board meeting schedule with the District Boards Association and all College staff following the meeting.*

4. Appointment to WITC Foundation Board of Directors

Time was reserved for the WITC Board Chair to appoint a liaison to the WITC Foundation Board of Directors. The WITC Foundation is governed by a 17-member Board of Directors comprised of three representatives from each of the four campus areas plus a liaison from the WITC Board of Trustees. The primary responsibility of the WITC Board liaison is to represent the Board of Trustees' perspective on the Foundation Board. The Foundation Board meets in the fall and spring of each year to establish Foundation policy and conduct business. Directors shall serve staggered three-year terms except for the representative of the District Board, who shall be appointed annually. Directors may serve for up to three consecutive three-year terms.

It was noted that Ms. De Young served as the WITC Foundation Board of Directors liaison for the past two years and will need to be replaced due to her term ending on June 30, 2021.

Chair Fitzgerald appointed Josh Robinson to serve as the WITC Foundation Board of Directors liaison for 2021-2022.

*The Executive Assistant will communicate the selected WITC Foundation Board of Directors liaison to all College staff following the meeting.*

5. Approval of Official Newspaper of Record Selection

Annually the Board approves the "newspaper of record" for the College. There are 20 newspapers in the WITC District certified by the state to publish statutorily required legal notices. However, of those 20 newspapers, 19 of them publish their notices one (1) day per week.

The *Ashland Daily Press* is the only certified newspaper that publishes two (2) days per week (Tuesday and Friday); therefore, the administration recommends Board approval to establish the *Ashland Daily Press* as their "newspaper of record" for fiscal year 2022, which will allow the College the ability to meet various posting deadlines. Information on the costs for Class 1 - 8 point legal notices and non-legal advertising from the *Ashland Daily Press* newspaper was included in the Board book, and the newspaper rates will remain the same as last year.

Andy Albarado moved, seconded by Nicki O'Connell, to establish the *Ashland Daily Press* as the College's official newspaper of record for 2021-2022. Upon a roll-call vote, all members voted yes; motion carried (8-0).

*Note: The Executive Assistant will communicate the Board's approval of the "newspaper of record" to all College staff and the newspaper following the meeting.*

6. Approval of Board Monitoring Schedule for Fiscal Year 2022

Time was reserved for final approval of the *2021-2022 WITC Board Monitoring Schedule* as discussed in April and June. President Will noted that some additional items have permanently been moved from July to August, as identified in red text on the revised schedule.

Nicki O'Connell moved, seconded by Amber Richardson, to approve the 2021-2022 WITC Board Monitoring Schedule with revisions as presented. Upon a unanimous vote of all

members present, motion carried.

7. Request for Board Organizational Meeting Appointments to the District Boards Association Positions – Standing Committees

The District Boards Association (DBA) requested that all districts review and assign their members to the association's standing committees. WITC Board members may volunteer to serve on a DBA committee. A District Boards Association Standing Committees packet was provided for the Board's information:

There are four DBA committees that need WITC representation as follows:

- 1) **Awards Committee** – One representative from each technical college is needed (Mr. Albarado was WITC's representative in 2020-2021).
- 2) **Bylaws, Policies, and Procedures Committee** – One representative from each technical college is needed (Mr. Gerber was WITC's representative in 2020-2021).
- 3) **Internal Best Practices Committee** – Up to four representatives are needed from each technical college (Mr. Fitzgerald, Mr. Gerber, Ms. Laberee, and Mr. Lambert were the WITC representatives in 2020-2021). *Note: Mr. Lambert's term ended on June 30, 2021.*
- 4) **External Partnerships Committee** – Up to four representatives are needed from each technical college (Mr. Beistle, Ms. De Young, Mr. Fitzgerald, Ms. Gruetzmacher, and Mr. Robinson were the WITC representatives in 2020-2021). *Note: Ms. DeYoung's term ended on June 30, 2021.*

Josh Robinson moved, seconded by Andy Albarado, to keep the same members serving on the DBA committees as noted above. In addition, Ms. O'Connell will serve on the Internal Best Practices Committee, and Ms. Richardson will serve on the External Partnership Committee as recommended. Upon a unanimous yes vote of all members present, motion carried.

*Note: The Executive Assistant will provide the District Boards Association Office with the 2021-2022 WITC Board Representatives list (officers and DBA committee representatives) and a 2021-2022 WITC Board Meeting Schedule following this organizational meeting.*

8. Selection of District Boards Association Board of Directors - WITC Board Delegate

The District Boards Association requested the WITC Board select a member to be seated on the association's Board of Directors at their summer meeting for a two-year term, effective July 17, 2021, as noted in the previous exhibit 7-1. Board of Directors' seats are staggered two-year terms, and association officers automatically serve as their district's delegate to the Board. Each District Board uses its own process to select its representative to the Board except that association officers automatically serve as their district's representative. There is no limit to the number of terms that may be served. In addition, a new member may also be appointed mid-term at the district's discretion. It was noted that Mr. Beistle has served as WITC's Board delegate on the District Boards Association since 2009.

Amber Richardson moved, seconded by Nicki O'Connell, to select James Beistle to serve as WITC's Board delegate on the DBA for a two-year term. Upon a unanimous yes vote of all members present, motion carried.

*Note: Following this meeting, the Executive Assistant will share the Board's Contact listing with the Board to confirm each Board member's current contact information. This document will be updated with current officers, District Boards Association Committee representatives, address and phone updates, and posted in the "Board Resources Only" folder on the Connection.*

## MEETING MINUTES

### 1. Approval of the June 21, 2021, Regular Meeting Minutes

James Beistle moved, seconded by Janelle Gruetzmacher, to approve the regular meeting minutes as printed. Upon a unanimous yes vote of all members present, motion carried. The signed contract listings and resolutions from the June meeting will be attached to the official minutes. Ms. Olson will forward the approved minutes (without attachments) to the newspaper of record per Wisconsin Statutes §38.12(4) and §985.01(4)(6).

## CONSENT AGENDA

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

President Will congratulated Kim Olson on her upcoming retirement and recognized her for 36 years of service to the College. On behalf of the Board, Chair Fitzgerald also congratulated Ms. Olson. A round of applause was given.

Andy Albarado moved, seconded by Josh Robinson, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

### 1. Personnel:

- A. **New Hire:** Theresa Anderson, Business Services Technician; Support and Technical Personnel; \$18.56/hour; Rice Lake, effective July 1, 2021.
- B. **New Hire:** Abby Brueggen, Instructional Designer; Faculty; annual salary \$63,203; Rice Lake, effective July 12, 2021.
- C. **New Hire:** Melissa Franta, Student Services Assistant; Support and Technical Personnel; \$16.25/hour; Superior, effective July 19, 2021.
- D. **New Hire:** Jennifer Itkonen, Student Services Assistant; Support and Technical Personnel; \$16.25/hour; Superior, effective July 6, 2021.
- E. **New Hire:** Laurie Simon, Instructional Designer; Faculty; annual salary \$85,533; New Richmond, effective July 1, 2021. *Note: Ms. Simon is currently an Administrative Professional Instructor at the New Richmond Campus.*
- F. **New Hire:** Sean Thomas, Learning Technology Specialist; Support and Technical Personnel; \$18.09/hour; Ashland, effective July 1, 2021.
- G. **Resignation:** Melissa Denotter, Business Services Technician; Rice Lake, effective July 8, 2021.
- H. **Resignation:** Kimberly Olson, Executive Assistant to the President and Board; Rice Lake, effective January 4, 2022.
- I. **Resignation:** Laurie Simon, Administrative Professional Instructor; New Richmond, effective June 30, 2021.

*There were a total of 38 years of service from those who resigned (will retire/leave the College); Ms. Denotter served 2 years, and Ms. Olson served 36 years. The Board expressed its appreciation for their service to the College.*

### 2. Contracts

The contract listings were approved (see attached lists).

### 3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

### 4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 259287 through 259711, and electronic transfer payments totaling \$5,146,840.46 were approved.

### 5. Out-of-State Tuition Remission Report

In accordance with Wisconsin Technical College System Board Administrative Bulletin, AB 04-

02, Remission of Out-of-State Tuition – Needy and Worthy, staff with delegated authority shall annually report remission activity for the academic year (by July 15). The report shall include the number of individuals for whom tuition was remitted, the total credits remitted, the financial impact of the actual remissions, and the percentage of total actual credits (net of Community Services), which were remitted for the academic year.

The Out-of-State Tuition Remission Report was submitted for the entire 2020-2021 academic year. The Board was informed that WITC submitted zero (0) students for the 2020-2021 academic year.

6. Bids/Purchases

- A. **Acrylic Artwork – New Richmond:** The Board approved the purchase of acrylic artwork in the amount of \$7,555 from Imagine! Express of Minneapolis, MN. This purchase exceeded the approved budget and is for the Veterinary Technician program at the New Richmond Campus.
- B. **Chevy Silverado – Ashland:** The Board approved the purchase of a 2022 Chevy Silverado 2500HD truck in the amount of \$33,485 from Ewald Automotive Group, LLC of Oconomowoc, WI. This purchase exceeded the approved budget and is for the maintenance department at the Ashland Campus.

**OTHER ITEMS REQUIRING BOARD ACTION**

1. Second Reading of New 2021-2023 Strategic Plan

This monitoring schedule item was delayed from May to June for the first reading. Time was reserved for the Board's second reading and final approval of the 2021-2023 Strategic Plan.

President Will will be proposing to replace our College Effectiveness Measures on the Connection to better align with our Strategic Plan and operational priorities. The Strategic Plan could affect the Board's Monitoring Schedule. The Strategic Plan is organized around our services and outcomes. The plan will get updated with new numbers and the date, and is what we would be reporting on a regular basis. The College Leadership Team will oversee the new plan.

Josh Robinson moved, seconded by Amber Richardson, to approve the Second Reading of the new 2021-2023 Strategic Plan as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

2. Requesting Approval of the Three-Year Facilities Plan

Administration recommended approval of the WITC Three-Year Facilities Plan for FY22-FY24. State administrative procedures require districts to submit a three-year facilities plan to the system office to include building repairs, remodeling, and new construction. The plan summarized the remodeling and new construction proposed in WITC's three-year plan.

James Beistle moved, seconded by Nicki O'Connell, to approve the Three-Year Facilities Plan as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

3. Approval of Resolution 22-01 Authorizing Signers to Have the Ability to Change Information on Dairy State Bank Account #502895

Board approval was requested for Resolution 22-01, authorizing specific positions/employees to make changes to Dairy State Bank of Rice Lake's account #502895 (see attached). The signature card was outdated.

Amber Richardson moved, seconded by James Beistle, to approve the Resolution 22-01 Authorizing Signers to Have the Ability to Change Information on Dairy State Bank Account #502895 as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

## CORRESPONDENCE AND INFORMATION

### 1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

### 2. Travel Sign Up

#### A. **Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book, and Board members were requested to notify the Executive Assistant as soon as plans are confirmed. In addition, links to state and national Board meetings and events were included in the Board book.

### 3. President's Updates:

#### A. **Enrollment Update**

President Will provided a brief update on the most recent enrollment information. A Plan Enrollment Funnel and a Cognos report were provided. Indications are that we are headed back to pre-COVID numbers.

#### B. **Rebranding Update**

President Will provided a rebranding update, noting that the College name will be Northwood Technical College as of August 2, 2021. Therefore, this will be the last Wisconsin Indianhead Technical College meeting. Signs will be updated. The new website URL will be NorthwoodTech.edu. WITC e-mail will be forwarded to NorthwoodTech.edu e-mail and vice versa for a period of time. Feedback was given on the timing of a letter from President Will. There will be a campus community event in September. The Board will get a package of items at the next meeting.

### 4. New Board Member Orientation Planning

A new Board member orientation for Ms. O'Connell and Ms. Richardson is scheduled on Monday, August 16, 2021, following the regular Board meeting. Board members who would like to participate should notify President Will and Ms. Olson. Mr. Beistle will attend the orientation. Ms. Olson will update the Board Member Orientation materials for this meeting.

### 5. Legislative Updates

Time was reserved for legislative updates. *Note: District legislators have an open invitation to attend WITC Board meetings to provide legislative updates.*

### 6. Student Updates and News

Time was reserved for the following items:

#### A. **Grant Provides Financial Assistance Toward Healthcare Education**

To encourage interest in the growing healthcare industry, the Collaboration of Wisconsin Rural Investment in Community Healthcare Grant will provide financial assistance to those pursuing certain healthcare-related careers. The grant is open to all students pursuing certain healthcare programs. Eligible programs available through WITC include Nursing – Associate Degree, Medical Assistant, Personal Care Worker, Substance Abuse Counselor Education, and Phlebotomy. A *Pierce County Journal* reference was provided.

#### B. **WITC Announces New Vice President of Academic Affairs**

Dr. Aliasha R. Crowe joined WITC this summer as the Vice President of Academic Affairs. A *Burnett County Sentinel* reference was provided.

## **ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS**

### **1. Review Meeting Dates, Locations, and Start Times**

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, August 16, 2021, beginning 8:30 a.m., at the WITC-Rice Lake Campus. The Board meeting schedule was provided for the Board's information.

### **2. Review/Add Agenda Items**

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before **Thursday, July 29, 2021**. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

Ms. Gruetzmacher thanked Mr. Robinson for his guidance as Chair. She also thanked Mr. Fitzgerald for being the new Chair. President Will also thanked Mr. Robinson for taking on major strategic items.

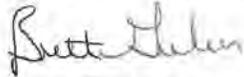
## **MEETING EVALUATION**

### **PLUS +/-DELTA ^**

- + Extensive, comprehensive work on college strategic plan
- + Positive enrollment update
- + Special thanks and recognition to past chair Josh Robinson for his service
- + WITC moving forward as Northwood Technical College
- + Congratulations and best wishes to Kim Olson, Executive Assistant to the President and Board, on her distinguished and outstanding service to the college and Board.
- + Dr. Will is extremely prepared and knowledgeable, which makes meeting efficient and timely.
- ^ None

James Beistle moved, seconded by Amber Richardson, to adjourn the meeting at 9:44 a.m.

Respectfully submitted,



Board Secretary

ko

7/1/21  
9:38 15 am

Wisconsin Indianhead Technical College  
Contract Estimated Full Cost Report

Fiscal Year:  
2021

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:  
Off Campus = 36.51 %  
On Campus = 43.25%

\*-----ESTIMATED-----\*

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est. Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Total	=	Full Cost	Difference
<b>Approval Date: June 2020 (1 records)</b>												
721307	Northern Clearing Inc Employees of Northern Clearing will receive but not limited to Safety Training, EMS Training and Arborist & Vegetation Safety Training.	Off Campus	Off	\$ 123,004.00	\$ -	\$ -	\$ -	\$ 360.00	\$ 360.00	\$ 360.00	\$ 122,644.00	
<b>Approval Date: February 2021 (1 records)</b>												
721409	Allied Emergency Services EMR Continuous Training for 30 individuals.	Various Departments	Off	\$ 828.00	\$ 435.60	\$ 159.04	\$ 86.00	\$ 680.64	\$ 147.36			
<b>Approval Date: April 2021 (1 records)</b>												
721438	Russ Davis Wholesale  CDL hands-on driving for 1 employee. The student will have 45 hours of drive time. If the student does not utilize all 45 hours we will adjust the contract to reflect the total amount of hours. Also included in the contract is the first initial test for each driver. If the driver does not pass on the first try the employee is responsible for covering the next test	Hammond	Off	\$ 3,790.00	\$ 1,797.40	\$ 656.23	\$ 350.00	\$ 2,803.63	\$ 986.37			
<b>Approval Date: June 2021 (1 records)</b>												
721337	Barron Area School District Dual credit classes for Barron High School	Barron High School	Off	\$ 9,443.00	\$ -	\$ -	\$ 9,443.00	\$ 9,443.00	\$ -			
<b>Grand Totals (4 records)</b>												

\*Indicates an amended contract

  
Board Secretary

7-12-21  
Date

Wisconsin Indianhead Technical College  
Contract Estimated Full Cost Report

Fiscal Year:  
2022

7/1/21  
9:38 15 am

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:  
Off Campus = 37.19 %  
On Campus = 43.68%

\*-----ESTIMATED-----\*

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est. Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Total	=	Full Cost	Difference
<b>Approval Date: May 2021 (4 records)</b>												
722304	Northwest WI Workforce Investment Board 8 Students will take the Child Development course.	WITC Ashland	Off	\$ 5,887.00	\$ 3,144.35	\$	1,169.38	\$	2,074.00	\$	6,387.73	\$ (500.73)
722322	Northlakes Community Clinic Up to 11 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Full 8 hour instruction. Upon successful completion, participants will receive documentation.*Contract will be adjusted after completion based on employees attending.	WITC Ashland	On	\$ 1,683.00	\$ 387.20	\$	169.13	\$	374.00	\$	930.33	\$ 752.67
722314	Ashland County after School SPARK Program 10 students will receive ASHI-CPR/AED/Basic First Aid training.	Off Campus	Off	\$ 683.00	\$ 387.20	\$	144.00	\$	69.00	\$	600.20	\$ 82.80
722321	Northlakes Community Clinic Up to 8 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Renewal-ASHI instruction. Upon successful completion, participants will receive documentation.	WITC Ashland	On	\$ 565.00	\$ 193.60	\$	84.56	\$	128.00	\$	406.16	\$ 158.84
<b>Approval Date: June 2021 (35 records)</b>												
722331	Quanex Homeshield LLC Provide 3 ASHI Adult/Child CPR/AED & 1st aid classes and 3 Bloodborne Pathogen classes	Rice Lake	Off	\$ 2,460.00	\$ 943.80	\$	351.00	\$	400.00	\$	1,694.80	\$ 765.20
722355	Lac Courte Oreilles Ojibwa College Up to 15 students from Lac Courte Oreilles Ojibwa College will attend 24 hours of CDL Test Prep training. Training to be offered on Zoom.	Lac Courte Oreilles College	Off	\$ 2,627.00	\$ 1,210.00	\$	450.00	\$	501.00	\$	2,161.00	\$ 466.00
722340	DNR Worksite	Grantsburg	Off	\$ 1,510.00	\$ 752.40	\$	274.70	\$	134.00	\$	1,161.10	\$ 348.90
722328	Ashland School District 14 students per semester(28 total for the year) from Ashland High School will receive basic machine tool instruction in MTO 1 & 2 and advance operations in MTO 3 & 4. MTO 1 and 3 will be offered during the Fall Semester and the MTO 2 and 4 will be offered during the Spring Semester. Students will receive 4 credits per course. MTO 1: Students will be assigned introductory, specifically designed projects that will be machined using the engine lathe, milling machine, drill press, and various saws. Students will be in a job-like setting. The capability and safe use of machine tools will be stressed. MTO 2: Students will be assigned basic, specifically designed projects that will be machined using the engine lathe, milling machine, drill press, and various saws. Students will also machine parts on conversationally-programmed CNC lathes and vertical mills. Students will be in a job-like setting. The capability and safe use of machine tools will be stressed. COREQUISITE: 32420325 Ma...	WITC Ashland	On	\$ 27,685.00	\$ 1,548.62	\$	669.78	\$	4,000.00	\$	6,218.40	\$ 21,466.60
722324	Hayward Family Dentistry Provide CPR for Healthcare recertification course	Hayward	Off	\$ 335.00	\$ 145.20	\$	54.00	\$	28.00	\$	227.20	\$ 107.80
722332	Core Products Intl Inc ASHI Adult/child CPR/AED & 1st aid	Chetek	Off	\$ 1,115.00	\$ 513.70	\$	191.05	\$	230.00	\$	934.75	\$ 180.25
722337	U.S. Fish & Wildlife Service ASHI First Aid, CPR, and AED training for 11 employees.	US Fish & Wildlife Maintenance Facility	Off	\$ 639.00	\$ 290.40	\$	108.00	\$	127.00	\$	525.40	\$ 113.60
722339	Ntec 19 employees of Ntec will attend 8 hours of bucket truck training	Ntec	Off	\$ 2,373.00	\$ -	\$	-	\$	1,825.00	\$	1,825.00	\$ 548.00
722335	Osceola EMS	Osceola	Off	\$ 2,250.00	\$ 1,452.00	\$	540.00	\$	-	\$	1,992.00	\$ 258.00

Two hours of Practical Skills Review on the second Thursday of every month starting June 10, 2021, and ending on May 12, 2022. Adjustments will be made to the contract if we can't meet in a certain month.															
722220	United States Steel Corporation	WITC Superior	On	\$	2,138.00	\$	699.60	\$	305.58	\$	140.00	\$	1,145.18	\$	992.82
One staff member of USS will be assessed on their machine tool competence. An 8 hour assessment will be given on June 4, 2021 from 7:00am to 3:30 pm. Results to be reported back to Unites States Steel Corp.															
722341	Northlakes Community Clinic	WITC Ashland	On	\$	440.00	\$	167.20	\$	73.03	\$	32.00	\$	272.23	\$	167.77
An estimated number of 8 Northlakes employees will receive 4 hours of CPR for Healthcare Providers Renewal training. (Contract will be adjusted once we are provided the exact number of employees.)															
722325	Jolma Electric, LLC	Off Campus	Off	\$	424.00	\$	193.60	\$	72.00	\$	20.00	\$	285.60	\$	138.40
Up to 5 Jolma Electric employees will receive ASHI-CPR & AED renewal training with certification cards provided.															
722344	Northlakes Community Clinic	WITC Ashland	On	\$	440.00	\$	167.20	\$	73.03	\$	32.00	\$	272.23	\$	167.77
An estimated number of 8(total) Northlakes employees will receive 4 hours of CPR for Healthcare Providers Renewal training. (Contract will be adjusted once we are provided the exact number of employees.)															
722336	Sevenwinds Casino Lodge & Conference Center	LCO	Off	\$	1,406.00	\$	624.80	\$	232.36	\$	340.00	\$	1,197.16	\$	208.84
ASHI Adult/Child CPR/AED & 1st aid															
722352	Northlakes Community Clinic	WITC Ashland	On	\$	1,029.00	\$	387.20	\$	169.13	\$	179.00	\$	735.33	\$	293.67
Up to 8 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Full 8 hour instruction. Upon successful completion, participants will receive documentation. *Contract will be adjusted after completion based on employees attending. Exact student headcount TBD.															
722333	Northlakes Community Clinic	WITC Ashland	Off	\$	440.00	\$	167.20	\$	62.18	\$	32.00	\$	261.38	\$	178.62
An estimated number of 8 Northlakes employees will receive 4 hours of CPR for Healthcare Providers Renewal training. (Contract will be adjusted once we are provided the exact number of employees.)															
722350	Northlakes Community Clinic	WITC Ashland	On	\$	1,029.00	\$	387.20	\$	169.13	\$	179.00	\$	735.33	\$	293.67
Up to 8 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Full 8 hour instruction. Upon successful completion, participants will receive documentation. *Contract will be adjusted after completion based on employees attending. We do not have actual student headcount yet.															
722342	Northlakes Community Clinic	WITC Ashland	On	\$	440.00	\$	167.20	\$	73.03	\$	32.00	\$	272.23	\$	167.77
An estimated number of 8 Northlakes employees will receive 4 hours of CPR for Healthcare Providers Renewal training. (Contract will be adjusted once we are provided the exact number of employees.)															
722357	Lac Courte Oreilles Ojibwa College	LCO	Off	\$	714.00	\$	290.40	\$	108.00	\$	224.00	\$	622.40	\$	91.60
CPR for Healthcare Provider course															
722327	Boys & Girls Club-Bad River	Off Campus	Off	\$	617.00	\$	290.40	\$	108.00	\$	35.00	\$	433.40	\$	183.60
3 students will receive ASHI CPR/AED/First Aid training.															
722354	Peragon Enterprises, Inc	Shell Lake	Off	\$	968.00	\$	338.80	\$	126.00	\$	209.00	\$	673.80	\$	294.20
Provide ASHI 1st aid/Adult CPR & AED class and Bloodborne Pathogens Class															
722334	Northlakes Community Clinic	WITC Ashland	On	\$	440.00	\$	167.20	\$	73.03	\$	32.00	\$	272.23	\$	167.77
An estimated number of 8 Northlakes employees will receive 4 hours of CPR for Healthcare Providers Renewal training. (Contract will be adjusted once we are provided the exact number of employees.)															
722326	Russ Davis Wholesale	Russ Davis Wholesale	Off	\$	3,950.00	\$	1,881.00	\$	699.54	\$	350.00	\$	2,930.54	\$	1,019.46
CDL hands-on driving for 1 employee. Student will have 45 hours of drive time. If the student does not utilize all 45 hours we will adjust the contract to reflect the total amount of hours. Also included in the contract is the first initial test for each driver. If the driver does not pass on the first try the employee is responsible for covering the next test															

722329	Russ Davis Wholesale CDL hands-on driving for 1 employee. Student will have 45 hours of drive time. If the student does not utilize all 45 hours we will adjust the contract to reflect the total amount of hours. Also included in the contract is the first initial test for each driver. If the driver does not pass on the first try the employee is responsible for covering the next test	Hammond	Off	\$	3,950.00	\$	1,881.00	\$	699.54	\$	350.00	\$	2,930.54	\$	1,019.46
x 722330	Turtle Lake High School Up to 8 students at Turtle Lake High School will receive 75 hours (2 credits) of CNA training. Turtle Lake High School will purchase books for students.	Turtle Lake High School	Off	\$	3,345.00	\$	-	\$	-	\$	3,041.00	\$	3,041.00	\$	304.00
722351	Northlakes Community Clinic Up to 8 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Full 8 hour instruction. Upon successful completion, participants will receive documentation. *Contract will be adjusted after completion based on employees attending. We do not have actual student headcount yet.	WITC Ashland	On	\$	1,029.00	\$	387.20	\$	169.13	\$	179.00	\$	735.33	\$	293.67
722349	DNR Worksite Employees of the Wisconsin Department of Natural Resources will receive 4 hours of trailer safety training at Devils Lake State Park. 2-4 hour sessions will be offered; one session in the morning and one session in the afternoon. Up to 12 employees will attend each session.	Devil's Lake State Park	Off	\$	1,470.00	\$	585.20	\$	217.63	\$	282.00	\$	1,084.83	\$	385.17
722343	Northlakes Community Clinic Up to 8 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Full 8 hour instruction. Upon successful completion, participants will receive documentation. *Contract will be adjusted after completion based on employees attending.	WITC Ashland	On	\$	1,029.00	\$	387.20	\$	169.13	\$	179.00	\$	735.33	\$	293.67
722338	Northlakes Community Clinic An estimated number of 8 Northlakes employees will receive 4 hours of CPR for Healthcare Providers Renewal training. (Contract will be adjusted once we are provided the exact number of employees.)	WITC Ashland	On	\$	440.00	\$	167.20	\$	73.03	\$	32.00	\$	272.23	\$	167.77
722345	Northlakes Community Clinic Up to 8 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Full 8 hour instruction. Upon successful completion, participants will receive documentation. *Contract will be adjusted once we have the final student headcount.	WITC Ashland	On	\$	1,029.00	\$	387.20	\$	169.13	\$	179.00	\$	735.33	\$	293.67
722346	Superior Senior High School Applied Technical Math - 1 Superior H.S. will be billed for 8 students even if total number of students is lower than 8.	Off Campus	Off	\$	8,556.00	\$	607.07	\$	225.77	\$	2,537.00	\$	3,369.84	\$	5,186.16
722347	Lac Courte Oreilles Ojibwa College Heartsaver K12 - 1st aid/Adult & child CPR & AED	LCO	Off	\$	900.00	\$	492.80	\$	183.27	\$	100.00	\$	776.07	\$	123.93
722348	Christian Community Homes Provide CBRF Medication class, CBRF 1st aid & Choking class and CBRF Fire Safety class	Hudsen	Off	\$	4,437.00	\$	1,247.40	\$	463.91	\$	851.00	\$	2,562.31	\$	1,874.69
722353	Northlakes Community Clinic Up to 8 employees of Northlakes Clinic will receive AHA CPR for Healthcare Provider Full 8 hour instruction. Upon successful completion, participants will receive documentation. *Contract will be adjusted after completion based on employees attending. Exact student headcount TBD.	WITC Ashland	On	\$	1,029.00	\$	387.20	\$	169.13	\$	179.00	\$	735.33	\$	293.67
722356	Lac Courte Oreilles Ojibwa College Up to 15 students from Lac Courte Oreilles Ojibwa College will attend Flagger Training. Training to be offered on Zoom.	Lac Courte Oreilles College	Off	\$	400.00	\$	363.00	\$	135.00	\$	-	\$	498.00	\$	(98.00)

Grand Totals (39 records)

\*Indicates an amended contract

  
Board Secretary

7-12-21  
Date

**RESOLUTION #22-01**

**AUTHORIZING SIGNERS  
TO HAVE THE ABILITY TO CHANGE INFORMATION ON  
Dairy State Bank Account #502895**

**WHEREAS**, the Wisconsin Indianhead Technical College Board will change its name to Northwood Technical College on August 2, 2021.

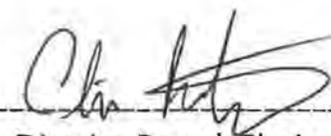
**WHEREAS**, Dairy State Bank is an authorized depository of Wisconsin Indianhead Technical College.

**WHEREAS**, Board approval is required to authorize positions/employees to sign official documents.

**NOW, THEREFORE, BE IT RESOLVED** that the Wisconsin Indianhead Technical College Board goes on record authorizing the following signers [positions/employees] to change information on Account 502895 with the Dairy State Bank (16 S. Main St., Rice Lake, WI 54868):

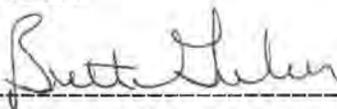
- President (Dr. John Will)
- Vice President, Administrative Services/CFO and Rice Lake Campus Administrator (Steve Decker)
- Controller (Anita Hacker)
- Business Services Manager (Melissa Zappa)

Adopted and approved this 12th day of July 2021.



District Board Chairperson

ATTEST:



District Board Secretary