

Wisconsin Indianhead Technical College  
Board Proceedings  
September 21, 2020

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, September 21, 2020, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting was available to Board members as needed.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

Chairperson Josh Robinson called the meeting to order at 8:35 a.m. with the following Board members present at the WITC Administrative Office in Shell Lake: James Beistle, Lori Laberee, and Josh Robinson. Carol De Young, Brett Gerber, Janelle Gruetzmacher, and Troy Lambert attended the meeting via BlueJeans technology. A quorum was established. Andy Albarado joined the meeting via BlueJeans technology at 9:26 a.m. *Note: Chris Fitzgerald provided notice that he would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting at the WITC Administrative Office in Shell Lake: Steve Decker, Kim Olson, and John Will. Susan Yohnk Lockwood, Hayley Bauer, and Tom Barbano joined the meeting via BlueJeans technology for a portion of the meeting.

**OPEN MEETING**

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The September 21, 2020, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on September 18, 2020, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA**

Chairperson Robinson reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology.

Brett Gerber moved, seconded by James Beistle, to approve the agenda and authorize the use of electronic signatures. Upon a unanimous vote of all members present, motion carried.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

Time was reserved for Chair Robinson to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

**MEETING MINUTES**

1. Approval of the August 17, 2020, Regular Meeting Minutes  
Carol De Young moved, seconded by Lori Laberee, to approve the regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. The signed contract listing and resolution from the August meeting were attached to the official minutes.

**CONSENT AGENDA**

Chairperson Robinson asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

James Beistle moved, seconded by Lori Laberee, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

1. Personnel:
  - A. **New Hire:** David Frank, Custodian; Custodian; \$17.43/hour, Rice Lake, effective September 21, 2020. *Note: Mr. Frank is currently a Maintenance Custodian at the Rice Lake Campus.*
  - B. **New Hire:** Chris Leavens, Maintenance Custodian; Custodian; \$19.50/hour, Rice Lake, effective September 21, 2020.
  - C. **New Hire:** Sinai Mejia, Administrative Specialist/Supervisor; Management; annual salary \$43,643, Rice Lake, effective September 14, 2020.
  - D. **Resignation:** Mindy Anderson, Student Services Assistant, Rice Lake, effective September 25, 2020.
  - E. **Resignation:** David Frank, Maintenance Custodian, Rice Lake, effective September 20, 2020.

*Ms. Anderson served 2 years- The Board expressed its appreciation for this service to the College.*

2. Contracts

The contract listing was approved (see attached list).
3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.
4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 253262 through 253727 and electronic transfer payments totaling \$4,844,723.57 were approved.
5. Bids/Purchases
  - A. **Financial Aid Chatbot – Collegewide:** The Board gave approval of Ocelot Chatbot Software in the total amount of \$42,000 over a 3 year period from CareerAmerica, LLC of Boulder, CO. The chatbot system will be used for Financial Aid questions and services and is an additional budget request due to remote financial aid services as a result of COVID-19. The software will be used collegewide.
  - B. **PerSim Software Package – Collegewide:** The Board gave approval of PerSim Software Package in the total amount of \$47,997 from MedCognition, Inc. of San Antonio, TX, under RFP 21-53100-CW-MEDICALSIMULATIONS SOFTWARE. The software system will be used in the Emergency Medical Services department and is an additional budget request due to remote teaching as a result of COVID-19. The software package will be used collegewide.
  - C. **Addition Change Order – New Richmond:** The Board gave approval of Change Order 3 by HSR Architects in the total amount of \$16,446 for Project 18043-6 at the New Richmond Campus. This change order included door hardware changes, additional turf, and electrical changes. A financial summary was also provided.

#### **OTHER ITEMS REQUIRING BOARD ACTION**

1. Annual Review and Approval of Board's Global ENDS Policy (I.)

Time was reserved for the Board's annual review of the Global ENDS statement. There were no recommended changes.

James Beistle moved, seconded by Troy Lambert, to approve the Board's Global ENDS Policy as printed. Upon a unanimous vote of all members present, motion carried.

2. Annual Review and Approval of Board's Governance Process Policies (II.A. and II.C. - II.L.)  
 Time was reserved for the Board's annual review of the following Governance Process Policies.
  - A. Governing Philosophy (II.A.)
  - B. Board Responsibility (II.C.)
  - C. Board Member's Role (II.D.)
  - D. Board Officers (II.E.)
  - E. Board Committees (II.F.)
  - F. Board Policy Creation (II.G.)
  - G. College Budget Process (II.H.)
  - H. Board Members' Code of Conduct (II.I.)
  - I. Annual Board Monitoring Schedule (II.J.)
  - J. Tuition for Board Members (II.K.) - Revised  
*Recommended policy updates were provided for the Board's consideration and approval.*
  - K. Audience Recognition (II.L.)

*It was noted that Policy II. B. will be reviewed by the Board in May 2021 as noted on the Monitoring Schedule.*

Lori Laberee moved, seconded by Troy Lambert, to approve the Board's Governance Process Policies as presented, with the exception of the Tuition for Board Members Policy (II.K). Upon a unanimous vote of all members present, motion carried.

James Beistle moved, seconded by Brett Gerber, to approve the revised Board's Governance Process Tuition for Board Members Policy (II.K.) as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

3. Approval of Annual Update to the Five-Year Affirmative Action/Equal Opportunity Plan  
 Time was reserved for administration to update the Board on the progress of the Five-Year Affirmative Action/Equal Opportunity Plan (2019-2024) for Fiscal Year 2019-2020. The Annual update to the Plan was provided for the Board's information. Ms. Laberee gave kudos for this information.

Lori Laberee moved, seconded by Carol De Young, to approve the Annual Update to the Five-Year Affirmative Action/Equal Opportunity Plan. Upon a unanimous vote of all members present, motion carried.

4. Approval of Rebranding Process  
 President Will shared a proposed timeline, process, and survey for executing the college rebranding process. Information will need to come back to the Board in December; therefore, the Board will discuss the Board Forward meeting date under Correspondence and Information item 3.B.

Lori Laberee moved, seconded by Troy Lambert, to approve the rebranding process as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

Chair Robinson commended administration and the Board on moving this item forward.

5. Approval of Resolution 21-02, Authorizing the Issuance of \$4,075,000 General Obligation Promissory Notes, Series 2020B of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof  
 Mr. Decker recommended approval of Resolution 21-02 (attached), presented to the Board with the intent to borrow \$825,000 in aggregate for the building remodeling and improvement projects throughout the district and the purchase of movable equipment in the aggregate amount of \$3,250,000. Bids will be presented to the Board at the November

16, 2020, meeting for consideration. *Recommendations for WITC District Shell Lake, Wisconsin \$4,075,000 General Obligation Promissory Notes, Series 2020B* was also provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

The borrowing will be as follows:

Equipment	\$3,250,000
Remodeling	<u>\$ 825,000</u>
Total	\$4,075,000

Brett Gerber moved, seconded by Carol De Young, to approve Resolution 21-02, Authorizing the Issuance of \$4,075,000 General Obligation Promissory Notes, Series 2020B of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof as presented. Upon a roll-call vote, all members present voted yes; motion carried (7-0).

*Note: The Board Chair recessed the meeting at 9:25 a.m. and reconvened the meeting at 9:33 a.m. Mr. Albarado joined the meeting at 9:26 a.m.*

### **CORRESPONDENCE AND INFORMATION**

#### **1. Meeting Information Sharing**

Time was reserved for Board members to report on any meetings they attended.

#### **A. Annual District Boards Association Planning Meeting Update**

Mr. Beistle and Ms. Laberee attended the District Boards Association (DBA) planning meeting on August 28, 2020, in Madison, WI. Highlights included information on the fall and winter DBA meetings, and the WTCS President's update.

#### **2. Travel Sign Up**

#### **A. Board Events Schedule**

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book. Board members were requested to notify the Executive Assistant as soon as plans are confirmed. Links to state and national Board meetings and events were included in the Board book.

#### **B. Appointment of ACCT Voting Delegate for Leadership Congress**

WITC is entitled to one vote at this year's virtual ACCT Leadership Congress. The voting delegate must register by September 28, 2020, to ensure sufficient time before the elections to receive voting credentials. Chair Robinson appointed Ms. Laberee to be WITC's voting delegate at this year's virtual ACCT Leadership Congress.

#### **3. Monitoring Schedule Review and Updates**

#### **A. Monitoring Schedule**

Time was reserved to review and update *the Board Monitoring Schedule* as needed. Administration recommended minor wordsmithing for September and June items as noted.

Lori Laberee moved, seconded by James Beistle, to approve the Monitoring Schedule updates as presented. Upon a unanimous vote of all members present, motion carried.

#### **B. Board Forward Meeting Planning**

The Board Forward meeting is currently scheduled to take place on Monday, November 16, 2020, following the regular Board meeting, at the WITC-Administrative Office in Shell Lake. Time was reserved for the Board to continue discussion on agenda topics.

The Board and President Will discussed the timing of the next steps and action needed for Board members during the rebranding process, which may result in the need to change the Board Forward meeting date from November 16 to December 21. *Note: December 14 and December 28 dates were also considered; however, it was determined that neither of those dates will work.*

This item will be brought back to the October meeting for a decision on the Board Forward meeting date.

**C. Annual Employee Handbook Update**

The 2020-21 updated General Employee Handbook has been issued just as previous updated versions of the Handbook have been issued each fiscal year since 2011 following Act 10. Human Resources will continue to obtain input and compile a draft for review toward the end of the fiscal year for the next version of the Handbook. The current version of the Handbook, red-lined versions to indicate updated information, and all Appendices were posted on *The Connection*.

**4. President's Updates:**

**A. Enrollment Update**

President Will provided a brief update on the most recent enrollment information. Enrollments are at 90 percent of where we were at last year. Every WTCS college is down per Dr. Will's last meeting with the other presidents. A Plan Enrollment Funnel and a Cognos report were provided for the Board's information.

**B. COVID-19 Update**

President Will provided a brief update. It was noted that this item will not be included on the Board agenda next month; instead, individual updates will be brought to the Board on an as-needed basis. To review the most up-to-date information, please reference the coronavirus website at <https://www.dhs.wisconsin.gov/disease/covid-19.htm>.

**C. CARES Act Update**

Time was reserved for an update from President Will on CARES Act total refunds to date. This item will not be included on the Board agenda next month.

**D. WJMC Radio Interview Update**

President Will was interviewed on Friday, August 14, by WJMC Radio of Rice Lake to discuss the fall term. The "Spotlight" segment was aired on Monday and Wednesday mornings on WJMC, WKFX, and WAQE.

**E. The WE ARE Network Interview Update**

President Will was interviewed by Bob Rombach, Founder of The WE ARE Network, LLC, on Friday, August 21, at the WITC-Rice Lake Campus to talk about the opening of fall classes and how WITC is handling the COVID-19 situation. A Facebook link to the interview was shared with the Board.

**F. Facts at a Glance Brochure**

A revised Facts at a Glance brochure was provided as a resource for the Board. Board members can request a printed copy of the brochure from the Executive Assistant if needed.

**G. Nursing Program Clinical Placements**

President Will provided an update to the Board regarding a shortage of clinical sites for New Richmond nursing students. This was a follow up to an e-mail sent to Board members notifying them that several students had voiced concerns.

President Will explained a shortage of clinical sites in health sciences, particularly for third and fourth semester nursing students in New Richmond. The shortage led to a lottery system for available sites. Students in the fourth semester may graduate later than expected. Third semester students are expected to be caught up by January.

Chair Robinson commended the staff who continued to work on this situation.

5. Legislative Updates

Time was reserved for legislative updates. *Note: District legislators have an open invitation to attend WITC Board meetings to provide legislative updates.* President Will reminded the Board that legislators could join these meetings via an alternative format.

6. Student Updates and News

A. **WITC Confers Over 600 Degrees and Diplomas**

WITC congratulated the spring and summer graduates of 2020. This year, WITC students and staff demonstrated patience, adaptability, and resourcefulness to overcome hurdles no one could have predicted. A *Turtle Lake Times* article was provided.

B. **New Teams Help Bring Success to WITC Medical Programs**

Before COVID-19 hit, both Nursing and EMS programs were going through a bit of a transitional change, both in staffing and in the way the programs were being delivered, adding a fresh new take on the ever-changing landscape of healthcare. A *Chetek Alert* article was provided.

C. **EMT Licensed Student Helps Hillsdale College Professor During Medical Emergency**

Luke Vayder earned his EMT license from WITC two weeks after his 18th birthday. Now, he is a sophomore at Hillsdale College in Michigan. While in class, Vayder was able to jump into action the minute he observed his English professor's speech troubles and drooping lip, and they arrived at the hospital within 20 minutes of the professor first showing symptoms. Vayder's skills and insight changed the outcome of a critical situation. An article from *The Collegian* was provided.

**INFORMATION REPORTS**

1. Accreditation Report

Susan Yohnk Lockwood, Vice President, Institutional Effectiveness and New Richmond Campus Administrator, presented the Accreditation Report to the Board. The report included the college's involvement with the Higher Learning Commission (HLC) over the past year, next steps on the Open Pathway, and a review of other program accreditations. A PowerPoint was provided for this update. Hayley Bauer, Institutional Research Analyst, was in attendance for this report.

James Beistle moved, seconded by Carol DeYoung, to accept the Accreditation Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

2. Longitudinal Graduate Follow-Up Results

Susan Yohnk Lockwood, Vice President, Institutional Effectiveness and New Richmond Campus Administrator, presented the Five-Year Longitudinal Follow-Up Results of 2013-2014 graduates, which included information on graduates' responses to the importance of WITC training in beginning and advancing their careers, graduates recommendation of technical education, current employment status, and salary information by degree level and program. An Executive Summary and a PowerPoint were provided for the Board's information. In addition, a link to the online version of the full narrative report was provided. *Note: Hayley Bauer, Institutional Research Analyst, was scheduled to present but was unable to do so due to some technical difficulties. Tom Barbano, Institutional Effectiveness Research Specialist, was in attendance for this report.*

Janelle Gruetzmacher moved, seconded by Andy Albarado, to accept the Longitudinal Graduate Follow-Up Results Report as it related to the interpretation of the ENDS statement for the President's annual evaluation. Upon a unanimous vote of all members present, motion carried.

### **ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS**

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the regular meeting scheduled on Monday, October 19, 2020, beginning 8:30 a.m., at the WITC-Administrative Office in Shell Lake. The Board meeting schedule was provided for the Board's information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Chair Robinson noted that the Board Forward meeting date option will be brought back to the October meeting for a decision. Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before Thursday, October 1, 2020. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

### **MEETING EVALUATION**

**PLUS +/DELTA ^**

+ None

^ Audio was difficult throughout much of the meeting but I was able to decipher most conversations

^ Video of the Board Room was limited to the right half of the board room, but I was able to see the Board Report slides perfectly (and at least I could see that Jim and Lori got them memo to dress in red & black!!)☺

^ Presentations by Susan Yohnk Lockwood was very interesting and well prepared, and she did a very professional job of dealing with the technical difficulties and kept the meeting moving forward!

James Beistle moved, seconded by Carol DeYoung, to adjourn the meeting at 10:57 a.m.

Respectfully submitted,



Board Secretary

ko

Wisconsin Indianhead Technical College  
Contract Estimated Full Cost Report

Fiscal Year:  
2021

9/1/20  
9:38 15 am

State Designated Indirect Cost Factors:  
Off Campus = 35.06 %  
On Campus = 42.12%

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

\*-----ESTIMATED-----\*

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
<b>Approval Date: January 2020 (1 record)</b>												
721301	Allied Emergency Services 2020 Training for EMR Education for up to 30 students. This contract covers training dates 08/17, 10/19, and 12/14.	Allied Health Services	Off	\$ 951.00	\$ 330.00	\$	-	\$	87.00	\$	417.00	\$ 534.00
<b>Approval Date: June 2020 (5 record)</b>												
721311	St Croix Tribal Health Provide 2 CPR for Healthcare recertification classes	St Croix Tribal Health Clinic	Off	\$ 1,405.00	\$ 686.40	\$	250.61	\$	212.00	\$	1,149.01	\$ 255.99
721313	Christian Community Homes Provide CBRF Fire Safety & CBRF 1st aid & choking	Christian Community Homes - Hudson	Off	\$ 1,911.00	\$ 387.20	\$	141.37	\$	608.00	\$	1,136.57	\$ 774.43
721314	Bell Timber ASHI Adult/child CPR/AED & 1st aid renewal	Bell Timber-Barron	Off	\$ 650.00	\$ 193.60	\$	70.68	\$	69.00	\$	333.28	\$ 316.72
721312	DreamShip Center Provide ASHI Adult/Child CPR/AED & 1st aid	DreamShip - Rice Lake	Off	\$ 960.00	\$ 290.40	\$	106.03	\$	92.00	\$	488.43	\$ 471.57
721303	Russ Davis Wholesale CDL hands-on driving for 4 students. Each student will have 45 hours of drive time. If the student does not utilize all 45 hours we will adjust the contract to reflect the total amount of hours. Also included in the contract is the	Hammond	Off	\$ 12,120.00	\$ 6,727.60	\$	2,456.25	\$	1,000.00	\$	10,183.85	\$ 1,936.15
<b>Approval Date: August 2020 (15 record)</b>												
721327	City of River Falls Confined Space training for 33 employees at the City of River Falls. WITC will only be providing the skills review this year. Employees will attend one of the four sessions scheduled on 9/8 and 9/9	River Falls	Off	\$ 1,486.00	\$ 902.00	\$	329.32	\$	48.00	\$	1,279.32	\$ 206.68
721325	Clayton High School 8 High School Students for the Construction Essentials Program	Clayton	Off	\$ 21,081.00	\$ 1,328.80	\$	485.95	\$	7,150.00	\$	8,964.75	\$ 12,116.25
721328	Frontier Ag & Turf WITC will provide 24 hours of leadership and development training to Frontier Ag & Turf's Senior Leadership team so that they can train their teams. The WAT Grant will cover \$2,812 and Frontier Ag & Turf is responsible for \$1,344.	New Richmond	On	\$ 4,156.00	\$ 2,288.00	\$	989.56	\$	140.00	\$	3,417.56	\$ 738.44
721324	St Croix Gas SCBA Refresher	St Croix Gas	Off	\$ 310.00	\$ 96.80	\$	35.34	\$	23.00	\$	155.14	\$ 154.86
721326	Osceola EMS Two hours of Practical Skills Review on the second Thursday of every month starting August 13, 2020, and ending May 14, 2021.	Osceola	Off	\$ 1,940.00	\$ 1,267.20	\$	462.66	\$	-	\$	1,729.86	\$ 210.14
721334	Superior Senior High School Applied Technical Math 1. This quote is for 12 students. Superior H.S. will be billed for 8 students even if total number of students is lower than 8. 14 textbooks have been ordered.	Superior High School	Off	\$ 8,892.00	\$ 607.07	\$	221.64	\$	2,960.00	\$	3,788.71	\$ 5,103.29
721329	Superior Senior High School Flux Cored Arc Welding 1 (FCAW) - Full Year. Superior H.S. will be billed for 8 students even if total number of students is lower than 8. (Max of 8 students - Covid Guidelines). 2 credits(72 hours) *Superior Campus 3:30-5:30. Students will meet 32 Fridays for a total of 64 hour. The additional 8 hours will be covered with homework and online assignments & quizzes.	WITC Superior	On	\$ 6,700.00	\$ 1,265.00	\$	547.11	\$	1,939.00	\$	3,751.11	\$ 2,948.89
721335	Superior Senior High School Certified Nursing Assistant(CNA) - Limited Term(COVID-19). Superior H.S. will be charged for a minimum of 8 students.	High School	Off	\$ 3,408.00	\$ 334.40	\$	122.09	\$	605.00	\$	1,061.49	\$ 2,346.51
721322	Lac Courte Oreilles Ojibwe College	Online Through Zoom	Off	\$ 2,350.00	\$ 1,045.00	\$	381.53	\$	350.00	\$	1,776.53	\$ 573.47



	24 hours of CDL Test Prep training to be delivered via Zoom for up to 10 students.														
721323	Lac Courte Oreilles Ojibwe College	Online Through Zoom	Off	\$	746.00	\$	573.85	\$	209.51	\$	75.00	\$	858.36	\$	(112.36)
	Up to 10 students will receive 4 hours of Flagger Training through Zoom.														
721321	Lac Courte Oreilles Ojibwe College	Lac Courte Oreilles College	Off	\$	1,907.00	\$	800.80	\$	292.37	\$	548.00	\$	1,641.17	\$	265.83
	OSHA 10-Construction training to be held on August 12 and 13, 2021 at LCO's main campus in Hayward for up to 10 students. Class times are 8AM-4:30PM.														
721330	New Richmond High School	WITC	On	\$	449.00	\$	-	\$	-	\$	-	\$	-	\$	449.00
	Skills review and testing for 2 students from the Spring 2020 semester. Due to COVID the Spring 2020 contract was canceled. Only two students from the Spring Cohort will be completing. Previous Spring 2020 contract was														
721332	Cumberland School District	Cumberland High School	Off	\$	13,621.00	\$	2,970.00	\$	1,084.35	\$	259.00	\$	4,313.35	\$	9,307.65
	Up to 27 students of Cumberland High School will receive 3 credits of Speech form WITC after successfully completing the course. Classes will be delivered ITV. Instructor may conduct class in-person throughout various times of the semester. Books not included.														
721331	Christian Community Homes	Hudson	Off	\$	1,425.00	\$	363.00	\$	132.53	\$	288.00	\$	783.53	\$	641.47
	Provide CBRF Fire safety course and CBTF 1st aid & choking course														
721333	Jolma Electric, LLC	WITC Ashland	On	\$	324.00	\$	96.80	\$	41.87	\$	34.00	\$	172.67	\$	151.33
	5 Jolma Electric employees will receive 2 hours of CPR & AED - ASHI Training at the Ashland Campus.														

**Grand Totals (21 records)**

\*indicates an amended contract

  
 \_\_\_\_\_  
 Board Secretary

9-21-20  
 \_\_\_\_\_  
 Date

Resolution No. 21-02

RESOLUTION AUTHORIZING THE ISSUANCE OF \$4,075,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020B, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$4,075,000 for the public purposes of: (a) financing \$825,000.00 of building remodeling and improvement projects at the District's campuses; (b) financing \$3,250,000.00 of movable equipment at the District's campuses; and (c) paying related closing costs (the "Public Purpose"); and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$4,075,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$4,075,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in the Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2020, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on September 21, 2020.



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Josh Robinson, Chairperson

Attest:



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Brett Gerber, Secretary

EXHIBIT A  
NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College  
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on September 21, 2020, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$4,075,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of: (a) financing \$825,000.00 of building remodeling and improvement projects at the District's campuses; (b) financing \$3,250,000.00 of movable equipment at the District's campuses; and (c) paying related closing costs (the "Public Purpose"); and

A copy of said Resolution is on file electronically and in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated September 21, 2020.

BY ORDER OF THE DISTRICT BOARD

District Secretary