

Northwood Technical College
Board Proceedings
February 20, 2023

The Northwood Technical College Board meeting was held on Monday, February 20, 2023 at 8:30 a.m., at the Northwood Tech Rice Lake Campus, located at 1900 College Drive, Rice Lake, WI 54868. The use of technology to access the meeting was available to Board members as needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson Chris Fitzgerald called the meeting to order at 8:30 a.m. Board members Brett Gerber, Janelle Gruetzmacher, Nicki O'Connell, Amber Richardson and Josh Robinson were present at the Northwood Tech Rice Lake Campus. In addition, Lori Laberee and Joe Simonich joined the meeting via BlueJeans technology. A quorum was established. *Note: Andy Albarado joined the meeting via BlueJeans technology at 9:32 a.m.*

Northwood Tech employees Becka Cusick, Steve Decker, Deanna Lapacinski, and Sara Nick, were in attendance during the meeting at the Northwood Tech Rice Lake Campus. In addition, Steve Bitzer and Susan Yohnk Lockwood joined the meeting via BlueJeans technology. Kim Pearson, Kim Schultz, Brian Schroeder, and Angela Scott joined the meeting for the annual ambassador presentation.

The following Northwood Tech student ambassadors also joined for a portion of the meeting: Spencer Taves (Ashland), Jaime Scott (New Richmond), Jasper McCracken (Rice Lake), and Jonathan Ngumbu Palay (Superior).

OPEN MEETING STATEMENT

Deanna Lapacinski, Executive Assistant to the President and Board, read the following open-meeting statement: "The February 20, 2023 meeting of the Northwood Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on February 17, 2023, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA AND AUTHORIZATION OF ELECTRONIC SIGNATURES

Chairperson Fitzgerald reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology, and requested approval to authorize the use of electronic signatures for all Board documents.

Brett Gerber moved, seconded by Josh Robinson, to approve the agenda and authorize the use of electronic signatures for all Board documents. Upon a unanimous yes vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Fitzgerald to recognize people in the audience if needed. The Audience Recognition Board policy (II.L.) was included in the Board book as a reference.

MEETING MINUTES

1. Approval of the January 16, 2023 Regular Meeting Minutes

Amber Richardson moved, seconded by Nicki O'Connell, to approve the regular meeting minutes as printed. Upon a unanimous yes vote of all members present, motion carried. The signed contract listing from the January meeting will be attached to the official minutes. Ms. Lapacinski will forward the approved minutes (without attachments) to the newspaper of record per Wisconsin Statutes §38.12(4) and §985.01(4)(6).

CONSENT AGENDA

Chairperson Fitzgerald asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Josh Robinson moved, seconded by Amber Richardson to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

1. Personnel:

- A. **New Hire:** Megan Evans, Digital Experience Coordinator; Staff; \$34.89/hour; New Richmond, effective February 6, 2023. *Note: Ms. Evans is currently a Career Specialist/Recruiter at the New Richmond Campus.*
- B. **New Hire:** Stephanie Pearson, Academic Support Technician; Staff; \$22.79/hour; Superior, effective February 27, 2023.
- C. **New Hire:** Cassaundra Stanley, Student Services Assistant; Staff; \$19.23/hour; Rice Lake, effective January 9, 2023.
- D. **New Hire:** Tanya Weideman, Associate Degree Nursing Instructor; Faculty; \$68,400; New Richmond, effective February 14, 2023.
- E. **Resignation:** Justin Arnold, Academy Director; Rice Lake, effective March 31, 2023.
- F. **Resignation:** Megan Evans, Career Specialist/Recruiter, New Richmond, effective February 5, 2023.
- G. **Resignation:** Sherri Hills, Business Office Technician; Rice Lake, effective January 21, 2023.
- H. **Resignation:** Greg Ricci, Facility Maintenance Supervisor; New Richmond, effective September 1, 2023.

2. Contracts

The contract listing was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of last month, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 270477 through 270873, and electronic transfer payments totaling \$4,845,544.77 were approved.

5. Bids/Purchases

- A. **Mini-Excavator with Bucket Thumb – Rice Lake:** The Board approved the purchase of a used mini-excavator with bucket thumb in the total amount of \$45,000 from Miller-Bradford & Risberg, Inc in Sussex, WI. The excavator is a demo model and therefore does not require competitive procurement practices. Additionally, the excavator exceeds the approved budget and will be used in the Utility Construction program at the Rice Lake campus.
- B. **Campus Van – Ashland:** The Board approved the purchase of a 2023 Chrysler Pacifica in the amount of \$41,705 from Ewald Automotive Group, LLC in Oconomowoc, WI under Wisconsin State Contract 505ENTM21VEHICLES00. The van exceeds the approved budget and will be housed at the Ashland campus and used for district travel.
- C. **Drivers Education Vehicles – Collegewide:** The Board approved the purchase of two 2023 Kia Seltos SUV's in the amount of \$50,867 from Prestige Auto in Eau Claire, WI. The bids were received under ITB 23-81200-CW-BTWVEHICLES. The vehicles will be used in the Behind the Wheel course collegewide.
- D. **HVAC and Energy Management System Maintenance – Collegewide:** The Board approved contracting with Johnson Controls (JCI) in Duluth, MN for HVAC and EMS Maintenance in the total amount of \$32,455 over the course of the 3-year contract. The proposals were received under RFP 23-97800-CW-HVACMAINTENANCE. Johnson Controls will service the Ashland, New Richmond, Rice Lake, and Superior campuses.

OTHER ITEMS REQUIRING BOARD ACTION

1. Approval of Resolution 23-05, Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2023A of the Northwood Technical College District, Wisconsin, and Setting the Sale Thereof

Administration recommended approval of Resolution 23-05 presented to the Board with the intent to borrow \$1,500,000 in aggregate for a remodeling project at the Ashland campus. A bond sale parameter resolution will be presented to the Board at the March 20, 2023, meeting for consideration. Bid results will be presented to the Board at the April 17, 2023, meeting. *Recommendations for Northwood Technical College District, Wisconsin \$1,500,000 General Obligation Promissory Notes, Series 2023A* was provided as additional supporting documentation. The authorization will be published within 10 days after the Board meeting.

The borrowing will be as follows:

Remodeling	<u>\$ 1,500,000</u>
Total	\$ 1,500,000

Brett Gerber moved, seconded by Joe Simonich to approve Resolution 23-05 as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they attended.

A. National Legislative Summit

Time was reserved for updates from those who attended the 2023 National Legislative Summit on February 5 – 8, 2023 in Washington, D.C. The updated WTCS Federal Priorities flyer was included for Board review. President Will and Lori Laberee attended the conference in-person, met with Congressman Tom Tiffany’s Staff, and Lori Laberee shared key highlights from NLS.

2. Travel Sign Up

A. Board Events Schedule

Time was reserved for Board members to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was included in the Board book, and Board members were requested to notify the Executive Assistant as soon as plans are confirmed. In addition, links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

A. Monitoring Schedule

Time was reserved to review and update *the Board Monitoring Schedule* as needed. There were no recommended updates from Administration.

B. Budget Projection Update Presentation

Sara Nick, Vice President of Business Services/Chief Financial Officer, presented the FY24 budget projection update. A PowerPoint was provided for this presentation.

Amber Richardson moved, seconded by Janelle Gruetzmacher to approve the Budget Projection Update Presentation as presented. Upon a unanimous yes vote of all members present, motion carried.

4. President’s Updates:

Steve Decker, Vice President of Administrative Services, provided the following President’s Updates:

A. Momentum West Top Talent Initiative

Impact Seven, Inc. and Northwood Technical College were chosen as the recipient of the Momentum West Top Talent Initiative of the Year Award for 2022 for their work with the

HOMES grant project. The award will be presented at the Momentum West Annual meeting and Awards Celebration on March 8, 2023.

B. RTIME Conference

President Will and several other Northwood Tech employees represented the College at the 2023 RTIME conference in San Diego, California. This conference is one of the largest gatherings focused exclusively on the business and the technology of rural broadband. The College will have a booth to promote the Broadband Academy courses. Northwood Tech has partnered with the National Telephone Cooperative Association (NTCA) to offer these courses through digital badging. Members of NTCA will be able to take advantage of training offered to their working employees through Northwood Tech's Blackboard platform. This training can be completed offsite and at a time convenient to the employee. Employees will have the ability to maintain full-time employment while advancing their skill set through Northwood Tech's Broadband Academy.

C. Project ELEVATE Update

An update on Project ELEVATE was provided to the Board. The College has prepared a Project ELEVATE webpage for internal and external constituents to learn more about the project timeline and progress made.

5. Legislative Updates

Time was reserved for legislative updates. *Note: District legislators have an open invitation to attend Northwood Tech Board meetings to provide legislative updates.*

6. Board Appointment update

The Board Appointment Hearing is scheduled for Thursday, March 9, 2023, at 2 p.m., at the Northwood Tech Rice Lake Campus. The appointment committee will be required to give equal consideration to the distribution of populations within the district. Appointments made at the hearing will require final approval by the WTCS Board on May 16, 2023. The Northwood Tech appointments will be effective July 1, 2023.

7. Student Updates and News

Time was reserved for the following items:

A. There's a new sheriff in town

January 6, 2023 – Superior Telegram

Douglas County Sheriff Tom Dalbec retired Tuesday, Jan. 3 after 20 years in the office. His successor, sheriff-elect Matt Izzard has taught law enforcement corrections academy students at Northwood Technical College for more than 10 years. Izzard will now step into the role of student to learn important information for his new position.

B. Free Group Childcare Training

February 8, 2023 – Rice Lake Chronotype, Spooner Advocate

The Northwest Wisconsin Workforce Investment Board and Northwood Tech will be collaborating to provide a free group childcare training from March 11 – July 10. The training will mainly be online with 4 in-person dates at the Hayward Outreach Center. Those that complete the certificate will meet the criteria set by the Wisconsin DCF and its guidelines to be a teacher in a group childcare setting.

C. Youth Advocates share experience at Heart of the North Day at Madison

February 8, 2023 – Rice Lake Chronotype

February 16, 2023 – Spooner Advocate

High school advocates from local schools attended the Heart of the North Day event held in Madison. Students were there to address Senator Romain Quinn and others with their experiences as youth advocates. There were also representatives from Northwood Tech on hand to provide insight into “open course textbooks and the

additional ability for state-funded workforce training” America's community colleges.

D. Rural Broadband Association Anticipates Over 2,000 Attendees at RTIME

February 2023, Volume 19, Issue 4 – PipeLine

This NTCA event being held in San Diego will take place Feb. 20. President John Will is listed as a participant of the panel for this meeting and expo. The NTCA will also use this event to announce any “new collaborations to help community-based broadband providers overcome broadband supply chain and workforce challenges and prepare for growth in the industry.”

8. Capital Equipment Purchases

- A. Instructor Toolbox with Tools – New Richmond:** A purchase was made of tool center with tools and foam cut outs in the amount of \$38,180 from Snap-On Industrial in Crystal Lake, IL, under DOA Contract 11-44500-00. The tool center and tools are for the Diesel Equipment Technician program at the New Richmond campus.
- B. Wire EDM – New Richmond:** A purchase was made of a used electrical discharge machine in the total amount of \$120,000 from Sodick, Inc. in Schaumburg, IL. This is a used model so it is exempt from state procurement guidelines. The wire EDM is for the Machine Tooling Technics program at the New Richmond campus.
- C. Stem Audio Systems – Collegewide:** A purchase was made of stem audio equipment in the amount of \$195,773 from CDW in Vernon Hills, IL under NJPA contract 100614-CDW and \$35,713.50 from B&H Photo in New York, NY under E&I contract CNR01341. The stem audio equipment is for audio upgrades in 30 classrooms and 12 conference rooms across the college.

The Board recessed at 8:58 a.m. and commenced at 9:12 a.m.

Andy Albarado joined the meeting at 9:32 a.m.

INFORMATION REPORT

1. Annual Ambassador Presentation

Brian Schroeder, Senior Advancement Officer, gave a brief overview of the Ambassador Program and introduced the 2023 Student Ambassadors. The students shared stories about their Northwood Tech experiences and why they chose a technical college education.

A list of the student ambassadors was provided for the Board’s information. A brief question and answer period for the panel of students followed the presentations.

Each of the ambassadors was recognized with a plaque and a check from the Northwood Tech Foundation. The Northwood Tech Board Chair provided the presentation, congratulated the ambassadors, and thanked them for their representation of the College. Kim Pearson, Director of Advancement and Executive Director for the Foundation, along with Angela Scott, Annual Giving Specialist; and Kim Schultz, Advancement Specialist, were also in attendance for these presentations.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm its plans for the Board meeting scheduled on **Monday, March 20, 2023**, beginning **8:30 a.m.**, at the Northwood Tech Rice Lake Campus. Chairperson Fitzgerald reminded the Board that following the March meeting the annual Board Forward meeting will take place (with approx. start time of 10:30 a.m.). Board members are requested to notify the Executive Assistant if lodging is needed prior to the next meeting.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting.

Board agenda items for the next meeting were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members may add additional items to next month's Board agenda by contacting the Chair before **Thursday, March 2, 2023**. This request does not obligate the Chair to include these items on the agenda. The Chair will notify administration of agenda items before the Board book is prepared.*

MEETING ADJOURNMENT

Chairperson Fitzgerald adjourned the meeting at 10:10 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Scott G. Geller", written in a cursive style.

Board Secretary

dl

2/1/23
9:38 15 am

**Northwood Technical College
Contract Estimated Full Cost Report**

**Fiscal Year:
2023**

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

**State Designated Indirect Cost Factors:
Off Campus = 36.32 %
On Campus = 42.77%**

-----ESTIMATED-----

Contract Number	Account Name	Location of Training	On/Off	Contract Revenue	Est.Salary/Fringe	+	Indirect Cost	+	Other Direct Cost Totat	=	Full Cost	Difference
Approval Date: May 2022 (2 records)												
723309	Interfacial Consultants LLC Leadership and Supervisory Training for up to 20 employees at Interfacial. Training will be held once a month starting in June and ending in December.	Prescott Facility	Off	\$ 3,046.00	\$ 1,663.20	\$	618.55	\$	58.00	\$	2,339.75	\$ 706.25
723307	Northern Clearing Inc Employees* of Northern Clearing will receive but not limited to Safety Training, EMS Training and Arborist & Vegetation Safety Training. *Actual number of students will be determined at the end of the fiscal year.	Off Campus	Off	\$ 13,551.00	\$ 419.65	\$	152.42	\$	547.00	\$	1,119.07	\$ 12,431.93
Approval Date: August 2022 (1 records)												
723378	Branching Out Tree Service CDL A Theory and Behind the Wheel for STUDENT. Once registration forms are received, students will be sent the link with instructions on how to get started with the classes within 48 hours. Employees must complete their permit and theory class before they can begin driving.	Northwood Technical College, Rice Lake Campus	On	\$ 4,259.00	\$ 2,192.08	\$	937.55	\$	849.00	\$	3,978.63	\$ 280.37
Approval Date: October 2022 (1 records)												
723434	Wilmer Farms, Inc CDL A Online and Behind the Wheel for 1 employee of Wilmer Farms. Once the contract is signed registration information will be sent. Once registration forms are received the student will be sent the link with instructions on how to get started with the theory course. Employee will need to have their permit and theory class completed before they can start driving. Contract is written for 45 hours of behind the wheel time. Contact will be adjusted on how many hours are actually used. The contract includes the rental of a Northwood Tech truck.	Superior Campus Parking Lot	On	\$ 5,326.00	\$ 1,881.00	\$	804.50	\$	1,190.00	\$	3,875.50	\$ 1,450.50
Approval Date: November 2022 (3 records)												
723443	Chicago Iron & Supplies Inc. CDL A Behind the Wheel for employee. The theory portion was completed by the employer. Employee will need to have their permit and theory class completed before they can start driving. Contract is written for 40 hours of behind the wheel time. Contact will be adjusted on how many hours are actually used. Chicago Iron & Supplies will be supplying their own vehicle for training.	Chicago Iron and Steel	Off	\$ 3,966.00	\$ 1,901.90	\$	690.77	\$	285.00	\$	2,877.67	\$ 1,088.33
723449	Northcentral Technical College Flux Core Welding training for up to 10 WAI-eligible individuals partner with the NWWIB. Training will include the following 2 credit courses: Flux Core Arc Welding 1, Print Reading-Welding Trades and Applied Math.	Northwood Tech Superior Campus	On	\$ 17,803.00	\$ 290.40	\$	124.20	\$	14,269.00	\$	14,683.60	\$ 3,119.40
723441	Blakeman Plumbing & Heating Up to 23 staff of Blakeman Plumbing and heating will receive American Safety & Health Institute CPR, AED, and basic first aid renewal instruction. Upon successful completion, participants will receive documentation. Up to 23 staff of Blakeman Plumbing and heating will receive American Safety & Health Institute CPR, AED, and basic first aid renewal instruction. Upon successful completion, participants will receive documentation. Training will take place at Blakeman Plumbing and Heating.	Blakeman Plumbing & Heating	Off	\$ 954.00	\$ 387.20	\$	140.63	\$	242.00	\$	769.83	\$ 184.17
Approval Date: December 2022 (5 records)												
723453	Superior Refining Company LLC	Superior Campus Conference Center	On	\$ 9,446.00	\$ 3,484.80	\$	1,490.45	\$	3,463.00	\$	8,438.25	\$ 1,007.75

	8 employees of the Superior Refining Company will receive medical responder certification training and ASHI CPR/AED training. Training will be held at the Superior Northwood Tech Conference Center. The contract can be adjusted up or down after the training based on the exact number of participants. Catering costs are included but may increase if more is needed, and the contract will be adjusted accordingly. Tech, Rm. 136.														
723451	Superior Refining Company LLC	Superior Campus	On	\$	4,437.00	\$	1,936.00	\$	828.03	\$	1,102.00	\$	3,866.03	\$	570.97
	EMR 24-hour Refresher classes for 15 employees. Courses will be taught in 2 - 10 hour sessions. Training will take place at the Superior Northwood Tech. The contract can be adjusted up or down after the training based on the exact number of participants. Catering costs														
723452	Superior Refining Company LLC	Superior Campus Conference Center	On	\$	4,550.00	\$	1,936.00	\$	828.03	\$	1,202.00	\$	3,966.03	\$	583.97
	EMR 24-hour Refresher classes for 15 employees. Courses will be taught in 2 - 10 hour sessions. Training will take place at the Superior Northwood Tech Conference Center. The contract can be adjusted up or down after the training based on the exact number of participants. Catering costs are included but may increase if more is needed and the contract														
723460	Tribe Labor Advisory Committee	Ashland	Off	\$	23,545.00	\$	9,425.90	\$	3,423.50	\$	5,846.00	\$	18,695.40	\$	4,849.60
	CDL Theory(40 hours) and Behind the Wheel(45 hours) for up to 4 individuals, The contract will be adjusted to reflect the correct amount of training hours once the training is complete. This contract shall include the following CDL Exam test fees: *This shall depend upon each employee's needs as they enter course.														
723462	Wisconsin Department of Corrections - Madison	Superior Campus - Rm. 136	On	\$	32,403.00	\$	2,657.60	\$	1,136.67	\$	12,862.00	\$	16,656.27	\$	15,746.73
	10 Gordon Correctional Center inmates will receive Construction Foundations Training which includes: Construction Framing, Math for Trades, Print Reading for Trades, CPR/First Aid and OSHA 10. Training will take place at the Northwood Tech Superior Campus. The contract can be adjusted based on the exact number of students.														
Approval Date: January 2023 (27 records)															
723476	Lac Courte Oreilles Ojibwe College	LCO	Off	\$	914.00	\$	387.20	\$	140.63	\$	264.00	\$	791.83	\$	122.17
	Provide BLS Basic Life Support Class														
723486	Lac Courte Oreilles Fire Department	LCO	Off	\$	370.00	\$	193.60	\$	70.32	\$	40.00	\$	303.92	\$	66.08
	Provide BLS Basic Life support recertification class														
723471	Hayward Dental Clinic	Hayward	Off	\$	536.00	\$	280.50	\$	101.87	\$	54.00	\$	436.37	\$	99.63
	Provide CPR Basic Life Support recert and Oxygen Administration classes														
723482	Lake Gas Co	Northwood Technical College, Rice Lake Campus	On	\$	4,423.00	\$	2,192.08	\$	937.55	\$	975.00	\$	4,104.63	\$	318.37
	Provide BLS Basic Life support recertification class														
723493	Syntegon Packaging Technology, Inc	New Richmond Campus	On	\$	2,540.00	\$	1,111.44	\$	475.36	\$	-	\$	1,586.80	\$	953.20
	Basic PLC training for 6 to 10 employees. Training will be held on Thursday from 2:30 pm to 4:30 pm.														
723490	Northcentral Technical College	Online & Hayward Outreach	Off	\$	13,785.00	\$	7,030.14	\$	2,553.35	\$	3,877.00	\$	13,460.49	\$	324.51
	12 students will take the following two classes included in the Group Childcare Essentials program: Health, Safety & Nutrition, and Child Development. *Contract will need to be approved for billing by Northwood Tech before May 31st since it is running over two fiscal years. Payment can be made after completion.														
723497	Douglas County Sheriff's Dept	Douglas County Jail	Off	\$	790.00	\$	387.20	\$	140.63	\$	120.00	\$	647.83	\$	142.17
	BLS Basic Life Support Renewal AHA 4-hour training for up to 30 students, 15 per day(estimated). The contract can be adjusted after the training to the exact number of students.														
723479	DNR Worksite	Spoooner	Off	\$	1,945.00	\$	968.00	\$	351.58	\$	276.00	\$	1,595.58	\$	349.42
	Provide 2 ASHI Adult CPR/AED & 1st aid classes. 24 students per class														
723484	CR Rank Livestock	Northwood Technical College, Rice Lake Campus	On	\$	3,934.00	\$	1,672.00	\$	715.11	\$	599.00	\$	2,986.11	\$	947.89
	CDL A Theory and Behind the Wheel for STUDENT. Once registration forms are received, students will be sent the link with instructions on how to get started with the classes within 48 hours. Employees must complete their permit and theory class before they can begin driving.														
723485	Unity High School	Unity High School	Off	\$	2,969.00	\$	387.20	\$	140.63	\$	80.00	\$	607.83	\$	2,361.17
	Nursing Assistant class for up to 8 students from Unity High School. Please take a look at MOU for more details.														

723491	Peragon Enterprises, Inc Three employees of Peragon Enterprises, Inc. will receive 4 hours of Arc Flash training. Training is to be held at the Peragon site on February 10, 2023, 8 AM-Noon.	Peragon Enterprises, Inc	Off	\$	763.00	\$	387.20	\$	140.64	\$	125.00	\$	652.84	\$	110.16
723487	Northwest WI Workforce Investment Board 12 students will take the following two classes included in the Group Childcare Essentials program: Health, Safety & Nutrition, and Child Development. *Contract will need to be approved for billing by Northwood Tech before May 31st since it is running over two fiscal years. Payment can be made after completion.	Online & Hayward Outreach	Off	\$	13,785.00	\$	7,030.14	\$	2,553.35	\$	3,877.00	\$	13,460.49	\$	324.51
723495	Venture Unlimited Provide ASHI Adult CPR/AED & 1st aid	Shell Lake Provide ASHI Adult CPR/AED & 1st aid	Off	\$	580.00	\$	242.00	\$	87.89	\$	138.00	\$	467.89	\$	112.11
723488	DNR Worksite Up to 20 WI DNR employees will receive American Safety & Health Institute CPR, AED, and basic first aid full 8 hour instruction. Upon successful completion, participants will receive documentation.	Ashland Campus-Room 427	On	\$	1,610.00	\$	774.40	\$	331.21	\$	264.00	\$	1,369.61	\$	240.39
723475	Bad River Health & Wellness BLS Basic Life Support Renewal AHA 4-hour training for up to 8 students. The contract can be adjusted after the training to the exact number of students.	Bad River Health & Wellness Center	Off	\$	384.00	\$	193.60	\$	70.32	\$	51.00	\$	314.92	\$	69.08
723483	WI DNR - Grantsburg ASHI First Aid, CPR, and AED for 27 participants-24 students from DNR and 3 students from McNally Industries. Wisconsin DNR will be billed for \$2,064.00 and McNally will be billed for \$258.00.	Wildlife Vister Center	Off	\$	2,322.00	\$	1,016.40	\$	369.16	\$	513.00	\$	1,898.56	\$	423.44
723477	Cooper Engineering Up to 9 employees of Cooper Engineering will receive 8 hours of MSHA refresher training on February 13, 7:30 AM-4:00 PM.	Cooper Engineering	Off	\$	1,603.00	\$	376.20	\$	136.64	\$	279.00	\$	791.84	\$	811.16
723478	Northwest Builders Inc One employee of Northwest Builders will attend a MSHA Refresher class at Cooper Engineering on February 13, 2023. Training will be held 7:30 AM-4 PM.	Cooper Engineering	Off	\$	90.00	\$	-	\$	-	\$	69.00	\$	69.00	\$	21.00
723474	Lake Gas Co CDL B HAZMAT online training, online theory, and hands-on driver training for an student of Lakes Gas Company. This contract shall include up to 40 hours of behind-the-wheel training. If less hours are required, the contract shall be adjusted to reflect actual number of hours required for training.	Northwood Technical College, Rice Lake Campus	On	\$	4,322.00	\$	2,301.68	\$	984.43	\$	774.00	\$	4,060.11	\$	261.89
723472	Barron Area School District Up to 13 students of Barron High School will receive 3 credits of Speech upon successful completion of the course. The course is capped at 18 students. Additional student enrollment will result in added costs of \$465 per student. The class will start on January 23, 2023, and end on May 19, 2023. This course will be delivered through a combination of online and in-person delivery. In-person delivery will meet on Wednesday nights at the Barron High School IMC. The instructor will determine the schedule and give it to students on the first day of classes. Northwood Technical Colleges' calendar will be followed for dates of instruction. Students will be expected to complete work outside of class to meet grading requirements.	Barron High School and online	Off	\$	6,800.00	\$	-	\$	-	\$	6,181.00	\$	6,181.00	\$	619.00
723480	Christian Community Homes Provide ASHI Adult CPR/AED & 2 BLS Basic Life support renewal classes.	Hudson	Off	\$	1,546.00	\$	464.20	\$	168.60	\$	227.00	\$	859.80	\$	686.20
723473	Cumberland School District Students will receive 3 credits in English Composition upon successful completion of the course. Up to 24 students from Cumberland High School can enroll in this course. Course is limited to 24 students. Class to be delivered 1:01--1:46M Monday through Thursday through ITV. No class is to be held March 20-24 (Spring Break).	Cumberland High School	Off	\$	12,524.00	\$	-	\$	-	\$	11,385.00	\$	11,385.00	\$	1,139.00
723492	Enbridge Up to 20 Enbridge employees will receive 4 hours of in person, classroom Flagger Safety Training on the Ashland Campus. March 23rd from 12:30-4:30p.m. *Room TBD	Ashland Campus-Conference Center	On	\$	996.00	\$	232.10	\$	99.27	\$	278.00	\$	609.37	\$	386.63
723494	Rice Lake Police Dept Milo Firearms Simulator training for up to 16 officers. Each officer will get an hour of training.	Rice Lake Campus	Off	\$	968.00	\$	774.40	\$	281.26	\$	-	\$	1,055.66	\$	(87.66)
723481	Superior Senior High School Certified Nursing Assistant(CNA) - 90 Hour(60 class/lecture, 30 clinical)Certified Nursing Assistant(CNA) - 90 Hour(60 class/lecture, 30 clinical)	Superior H.S. and Northwood Tech	On	\$	3,845.00	\$	334.40	\$	143.02	\$	956.00	\$	1,433.42	\$	2,411.58
723496	Madeline Island Ferry Lines Inc	Madeline Island Ferry Building	Off	\$	895.00	\$	387.20	\$	140.63	\$	196.00	\$	723.83	\$	171.17

Up to 17 employees will receive CPR/AED/Basic First Aid Renewal Training(ASHI).

723489	United Way St Croix Valley	Ellsworth Library	Off	\$	16,303.00	\$	4,646.00	\$	1,687.58	\$	2,610.00	\$	8,943.58	\$	7,359.42
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10 Students will take the Health, Safety & Nutrition Course and the Child Development course included in the Group Childcare Essentials. *Contract will need to be approved for billing by Northwood Tech before May 31st because it's running over to fiscal years. Payment can be received after completion.

Grand Totals (39 records)

*indicates an amended contract



Board Secretary

2-20-2023

Date

Resolution No. 23-05

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023A, OF NORTHWOOD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Northwood Technical College District, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purposes of financing \$1,500,000.00 of building remodeling and improvement projects at the District's campuses and paying related closing costs (the "Public Purpose"); and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,500,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in the Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine, and shall cause pertinent data to be forwarded to prospective bidders. At a future meeting in 2023, the District Board and its authorized representative(s) shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and

Exchange Commission Rule 15c2-12, and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on February 20, 2023.


Chris Fitzgerald, Chairperson

Attest:

Brett Gerber, Secretary

EXHIBIT A
NOTICE

TO THE ELECTORS OF:

Northwood Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on February 20, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000.00 be borrowed through the issuance of general obligation promissory notes of the District for the public purposes of financing \$1,500,000.00 of building remodeling and improvement projects at the District's campuses and paying related closing costs (the "Public Purpose"); and

A copy of said Resolution is on file electronically and in the Administrative Office, 1900 College Drive, Rice Lake, Wisconsin 54868, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated February 20, 2023.

BY ORDER OF THE DISTRICT BOARD

District Secretary