PROGRAM REENTRY AND PRIORITY STATUS

Reentry

Students who fail, withdraw, or are academically dismissed from a nursing core course or step out of program sequence are considered reentry in the program. In addition, a reentry student may not register for nursing core courses until approved to do so by the Associate Dean, Nursing/ADN Program Director.

When a student has reentered the nursing program, they will follow the dismissal policy under which semester they reenter the program.

A student who fails or withdraws from a nursing core course must complete the following forms:

1. *Student Program Readmission Request Form (E-04)*
2. *Student Academic Action Plan for Success Form (E-05)*

*Both forms are submitted to the Associate Dean, Nursing/ADN Program Director within ten (10) days of withdrawal or failure. The date E-04 and E-05 forms are received by the Associate Dean, Nursing/ADN Program Director will be used to determine priority reentry status.

Qualifications to reenter the program:

1. All reentry students must have current clinical facility requirements uploaded and accepted into the Student Passport System.

Students will receive notification of their reentry status six (6) weeks prior to the start of the Fall semester and three (3) weeks prior to the start of the Spring semester they would like to reenter. There must be space available in the theory and skill courses, as well as clinical facility availability for a student to be able to reenter.

Determination of Priority Status for Reentry

If the student refuses the opportunity to reenter the program sequence when made available, their priority status will no longer exist.

A student who starts and then withdraws or fails the **Semester 1 ADN** clinical course - 10543104 Introduction to Clinical Practice, may be placed as the first alternate for reentering the next semester, one time only. The withdrawing or failing student must complete the *Student Program Readmission Request* form (E-04) to be placed as an alternate for the next semester. This allowance will be made one time only.

Determination of priority status is as follows:

1. <u>Temporary leave of absence for military duty.</u>

   The student who must leave the program for active military duty will be provided a space in the ADN program upon return regardless of academic standing. An exception to this will be if the student has been dismissed from the program. The student will be accepted into theory

course(s). The student will be accepted into skills and clinical course(s) if space is available for skills (10543102 and 10543112) and clinical courses (10543101, 10543107; 10543108; 10543111; 10543115 and 10543116). The priority will be determined by the date and time stamp received by the Associate Dean, Nursing/ADN Program Director.

2. <u>Transferring from another Northwood Tech campus in good academic standing</u>.

3. <u>Returning from a hiatus</u>.
   The student who has taken one semester off and has not a withdrawn or failed a core nursing course.

4. <u>Successfully repeated a core nursing course in the previous semester and are progressing forward into next semester</u>. *Example: student who successfully repeats a second semester course and can now progress to third semester.*

5. <u>Seeking immediate reentry into courses from which they withdrew or failed</u>. *Example: student failed a third semester course and wishes to repeat that same course the next semester.*

6. <u>Returning from a hiatus</u>. (Student who has taken one semester off and has withdrawn from a nursing course while in the program).

7. <u>Returning from a hiatus</u>. (Student who has taken one semester off and has failed a nursing course while in the program).

8. <u>Returning from a hiatus</u>. (Student who has taken more than one semester off and has withdrawn from a nursing course while in the program).

9. <u>Returning from a hiatus</u>. (Student who has taken more than one semester off and has failed a nursing course while in the program).

10. <u>LPN to ADN students</u>.

11. <u>Dismissed from Northwood Tech</u>.

12. <u>Transfer student from another WTCS college</u>.

13. <u>Transferring to Northwood Tech from another school of nursing besides a WTCS college</u>.

14. <u>Wishing to take a Northwood Tech nursing course without enrolling in the Northwood Tech Nursing Program</u>.