

NORTHWOOD TECHNICAL COLLEGE
ASSOCIATE DEGREE NURSING
STUDENT POLICIES

STUDENT PROGRAM REENTRY REQUEST FORM

To begin the reentry process, the student must first contact the Associate Dean Nursing/ADN Program Director, Lorraine Sacino Murphy, email: lorraine.sacinomurphy@northwoodtech.edu

Students can only reenter *once* to the ADN program after dismissal.

Campus **Ashland** **New Richmond** **Rice Lake** **Superior**

Student Name: _____ Student ID# _____

Phone Number(s): _____ Student email address: _____

Course Name(s) & Number(s): _____

Reason for reentry request (Check all that apply):

Student or Instructor-initiated withdrawal Academic Personal

Required – Brief explanation for reentry request: (Attach sheets or use other side as needed)

When approved, the Associate Dean, Nursing/ADN Program Director will notify you of any clinical requirements that need to be updated. These requirements may include items listed below.

- Signed Functional Abilities form
- TB test
- BLS Basic Life Support certification
- Physical exam
- Immunizations
- Background checks as indicated
- Required Textbooks

This form is to be completed and returned via email to the Associate Dean, Nursing/ADN Program Director within 10 business days of withdrawal or failure of the course.

Student Signature: _____ Date: _____

College Use Only

Repeating ADN course(s) from Northwood Tech or another WTCS college

Has not taken a course in more than one semester

Dismissed student

Date Form Received by Associate Dean, Nursing/ADN Program Director: _____