

**WITC Nursing Assistant
RECEIPT and ORDER FORM
for TEXTBOOK and COURSE SUPPLIES (6/2020)**

DATE _____
STUDENT ID # _____
STUDENT
NAME _____
STREET _____
CITY _____
STATE _____
ZIP _____
STUDENT
SIGNATURE _____

CLASS TITLE: NURSING ASSISTANT (120 HOUR) 30-543-300

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|--|--------------------|------------------|--|
| <i>Nursing Assistant: A Nursing Process Approach, 11th Edition</i> | ISBN 9781133132370 | \$60.30 | |
| IF AVAILABLE: <i>Used</i> Nursing Assistant Textbook | | Call for | |
| • <i>Make sure</i> the edition is acceptable with your instructor! | | Availability | |
| Nursing Assistant Course Syllabus (120 hour) (2020-21) | | \$6.50 | |
| Posey Gait Belt (<i>highly recommended, but Optional</i>) | | \$8.85 | |
| Shipping & handling \$7.00 (if purchase to be mailed to student address) | | | |
| | | Sub Total | |
| Plus tax (Sub Total x .055 = Tax due) | | | |
| | | TOTAL DUE | |

METHOD OF PAYMENT: CASH CHECK CREDIT CARD VENDOR (please attach letter of authorization)
 M/C VISA DISCOVER

CREDIT CARD NO. _____ **EXP DATE** _____ **Verification#** _____

PRICES ARE SUBJECT TO CHANGE

Books and course supplies are available at all WITC Campus Bookstores

- ✓ **If textbook and course materials will be paid for by a third-party agency, authorization must be sent to the bookstore along with the order form. Orders will not be filled without payment.**

Thank You!

WITC BOOKSTORES

*Ashland*New Richmond*Rice Lake*Superior

RETURN POLICY

- Refunds for textbooks purchased for the current semester are allowed through the **first 5 business days** from the **start of the semester**. Summer session books are refundable **2 days** from the start of the class.
- After the first 5 or 2 business days, refunds will be allowed for **24 hours** from the date of the receipt.
- A cash register receipt must accompany all refunds.
- Books must be returned in the purchased condition.
- If a shrink-wrapped textbook is opened, it may not be returned.

Please note: There is a \$25.00 charge for any returned check.

Sell your books for cash at the end of the semester book buyback. Watch for times and dates.

Thank you!