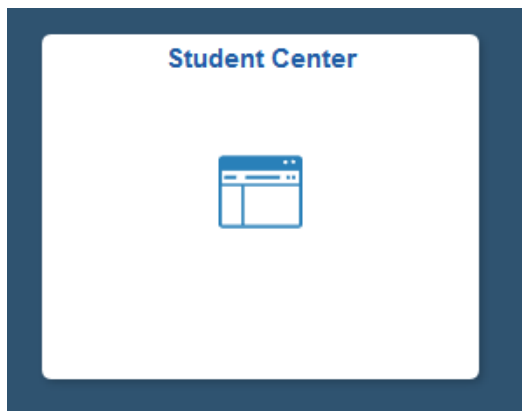


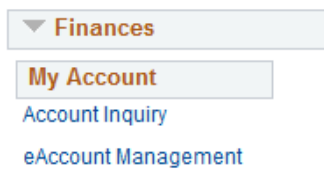
1. Log into MyNorthwoodtech at www.northwoodtech.edu/mynorthwoodtech using your **Student ID** and **Password**



2. In the **Enterprise Menu**, click on the **Student Center** link

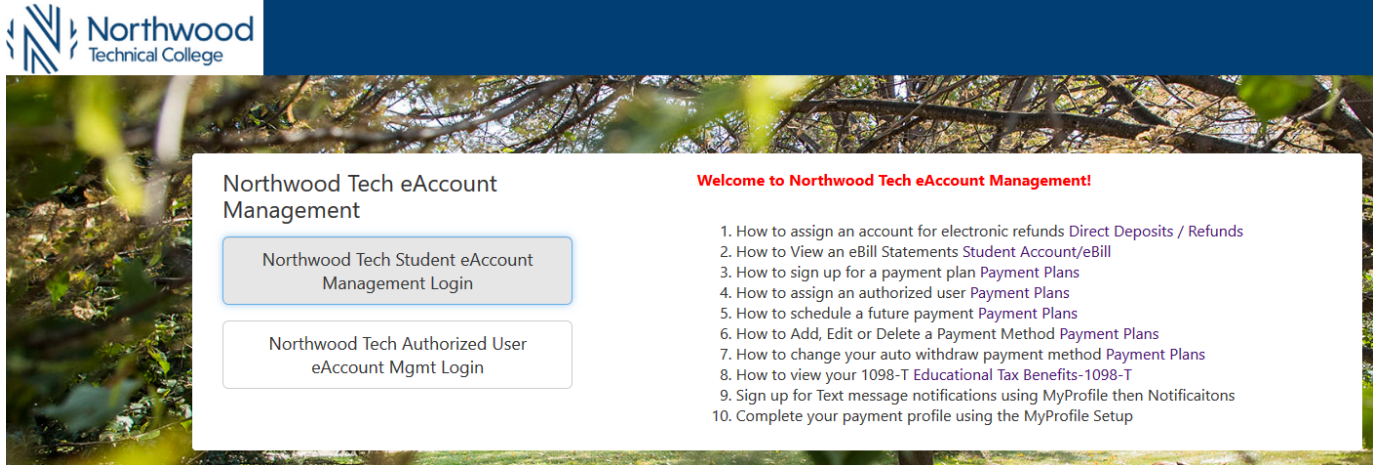


3. In the **Finances** section, click on the **eAccount Management** link



You will be redirected to Northwood Tech's eAccount Management secure website (make sure the pop-up blocker is turned off on your computers internet settings)

- Log into **eAccount Management** (use your same **Student ID** and **Password** as **MyNorthwoodTech**)



- Once logged in you will see options on the Home page to manage all of your eAccount information. Click on **Refunds** on the toolbar.



- Click on **Set up Account**

Refunds



eRefunds puts money in your account... FAST!

No more trips to the bank or waiting for a paper check.

**payments made by credit card will be refunded back to credit cards used for payment, followed by any student refund bank profiles. If neither of these exist, a paper check will be created and mailed to the student's WITC mailing address.

Direct Deposit is the secure and convenient way to get your refund.

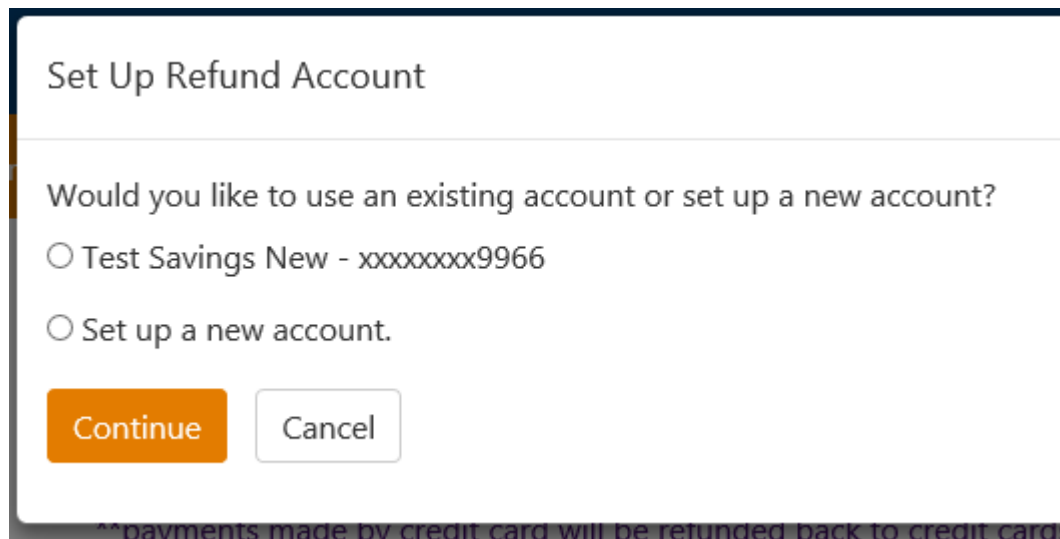


[Set Up Account](#)

Direct Deposit Bank Account

Account Description	Actions
Your direct deposit account for refunds has not been set up.	Set Up Account

7. Select an existing account or setup a new account and click **Continue**



Set Up Refund Account

Would you like to use an existing account or set up a new account?

Test Savings New - xxxxxxxx9966

Set up a new account.

Continue Cancel

**payments made by credit card will be refunded back to credit cards

8. Complete all of the fields and click the **Continue** Button

Set Up Refund Account

Confirmation Account Number doesn't match the Account Number!
Invalid input parameter.

Account Information

Indicates required fields

You can use any personal checking or savings account.
Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks.
Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

*Account type:

*Routing number:
(View example)

*Bank account number:

*Confirm account number:

Billing Information

*Name on account:

Check here for an international address

*Billing address:


Billing address line two:

*City:

*State/Province:

*Postal Code:

*Save payment method as:
(example My Checking)



9. Read the document. Select the **Print Agreement** button to print the agreement. If you agree to the terms of this agreement, check the **I Agree** box and click **Continue**.

Set Up Refund Account

I hereby authorize **Wisconsin Indianhead Technical College** to initiate recurring debit or credit entries to my Depository according to the terms below, and for my Depository to debit or credit the same to such account.

- Saved payment profiles and/or scheduled payment methods from checking or savings accounts:I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. In the event that this electronic payment is returned unpaid for any reason,I understand that a **\$25.00** return fee will be added to my student account.

I am responsible for verifying that the account information entered remains current and accurate.

- Direct Deposit to a checking or savings account:This authorization is to remain in full force and effect until I have removed my Direct Deposit refund account or Wisconsin Indianhead Technical College has received written notification from me authorizing them to delete my Direct Deposit refund information, at such time and in such manner as to afford Wisconsin Indianhead Technical College and the depository a reasonable opportunity to act on it. In the event that this electronic refund is returned for any reason, I understand that a check may be mailed to me in lieu of the returned ACH.

Name: **Test Student**

Address:
[Redacted]
[Redacted]

Depository: [Redacted]
[Redacted]
[Redacted]

Routing Number: [Redacted]

Account Number: [Redacted]

This agreement is dated Monday, June 5, 2017.


For fraud detection purposes, your internet address has been logged: [Redacted] at 6/5/17 11:04:02 AM CDT

Print and retain a copy of this agreement.

Please check the box below to agree to the terms and continue.

I Agree

ContinuePrint AgreementCancel



10. You will receive a confirmation that your new account has been saved.

Refunds

Your new ACH refund account has been saved.



eRefunds puts money in your account... FAST!

No more trips to the bank or waiting for a paper check.

**payments made by credit card will be refunded back to credit cards used for payment, followed by any student refund bank profiles. If neither of these exist, a paper check will be created and mailed to the student's WITC mailing address.

Direct Deposit is the secure and convenient way to get your refund.

Direct Deposit Bank Account

Account Description	Actions
Test Checking	Edit Remove

Refund History for TestF ITC

You have no past refunds.