

Wisconsin Indianhead Technical College  
Occupational Therapy Assistant  
Fieldwork Handbook  
**Fieldwork II Policies**

No part of Level I fieldwork can be substituted for any part of Level II fieldwork.

No part of Level IIA fieldwork can be substituted for any part of Level IIB fieldwork, or vice versa.

The entirety of Fieldwork IIA and Fieldwork IIB must be completed within 18 months following completion of academic work.

A minimum of 16 weeks of full-time Level II fieldwork is required. This may be completed on a part – time basis, as long as it is at least 50% of an FTE at that fieldwork site. Part time is defined by the fieldwork placement in accordance to the fieldwork placements usual and customary personnel policies. This is possible if both parties (student and facility) agree and as long as the fieldwork is at least 50% of a Full Time Equivalent (FTE) at that site. For one rotation, this option requires more than 8 weeks to meet the requirements, as the full time equivalent needs to be met. This option would be planned and confirmed when fieldwork placements are given to the student.

Students can complete Level II fieldwork in a minimum of one setting if it is reflective of more than one practice area, or in a maximum of three different settings. This is not possible in all settings and is dependent upon fieldwork educator and fieldwork setting availability.

Expect to work the same number of hours per week and the same work schedule as your supervising therapist during Level II fieldwork. Expect to work 35-45 hours per week. You must be flexible with your scheduling during Level II, as therapists' schedules reflect the needs of the client and setting. Some placements may start as early as 6:00am. You may be scheduled to work nights and some weekend hours.

Along with your full-time schedule, you will be enrolled in a 2 credit online course, OT Practice and Management. (10514185 ) Each clinical site also has an individual student program consisting of assignments. Each site will inform you of the site specific assignments during the first week of your placement.

Time commitment, travel, and the rigor of Level II fieldwork make employment difficult during FW II.

If OTA Fieldwork I, Fieldwork IIA, or Fieldwork IIB, is failed, the student is dismissed from the OTA Program.