

NORTHWOOD TECHNICAL COLLEGE  
MEDICAL CODING SPECIALIST  
STUDENT POLICIES

**ABSENCES**

1. Students are expected to attend all assigned classes and/or review and complete all online course content/activities within the defined lesson timeframes.
2. Students who are unable to review online course content/attend class must inform course instructors of impending absence.
3. When absences are anticipated, planning should occur in collaboration with your instructor.
4. Not all absences will deem special exceptions/accommodations (i.e., student vacations).
5. Excessive absences/inability to review/complete all online course content within defined lesson timeframes may result in student's inability to achieve course competencies.